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# TERREBONNE PARISH COUNCIL

## COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE

Mr. John Amedee	Chairman
Mr. Dirk J. Guidry	Vice-Chairman
Mr. Brien Pledger	Member
Mr. Carl Harding	Member
Mr. Gerald Michel	Member
Ms. Jessica Domangue	Member
Mr. Darrin W. Guidry, Sr.	Member
Mr. Daniel Babin	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

### AGENDA

June 12, 2023  
5:35 PM

Robert J. Bergeron Government Tower Building  
8026 Main Street  
2nd Floor Council Meeting Room  
Houma, LA 70360

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**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. Individuals addressing the Council should be respectful of others in their choice of words and actions. Thank you.

**ALL CELL PHONES, PAGERS AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING**

**CALL MEETING TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

1. **RESOLUTION:** Authorizing the Parish President to execute Task Order #2 with Rostan Solutions, LLC for application development, project management and related services for the Hazard Mitigation Grant Program Hurricane Ida Wind Retrofit Project.
2. **RESOLUTION:** Authorizing the Parish President to execute on behalf of the Terrebonne Parish Consolidated Government a Memorandum of Understanding with Terrebonne Ministerial Alliances, Inc. to explore available options to redevelop properties and revitalize areas in the City of Houma damaged by Hurricane Ida or that have otherwise fallen into disuse or disrepair.

3. **RESOLUTION:** Authorizing the Parish President (or Administration) to execute a Cooperative Endeavor Agreement with Nicholls State University to conduct a Colonel/TPR eSports Summer Camp at the Terrebonne Parish Library - Main Branch and an open house at the Nicholls State eSports Arena July 10-15, 2023.
4. **RESOLUTION:** Authorizing the Parish President to sign and submit the 2023 Continuum of Care Grant Agreement between TPCG and HUD for the Terrebonne Parish Rapid Re-Housing Project.
5. **RESOLUTION:** Supporting Terrebonne Economic Development Foundation's application to the Greater New Orleans Foundation Next 100-Year Challenge grant on behalf of TPCG for the Bayou Cane Stormwater Management Basin Project.
6. **RESOLUTION:** Giving Notice of Intent to introduce a proposed ordinance to rename Exchange Alley as "Graham Douglas Lane" and calling a public hearing on said matter on Wednesday, June 28, 2023 at 6:30 p.m.
7. **RESOLUTION:** Giving Notice of Intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane, Terrebonne Parish, Louisiana; John D. Stevens, Sr., applicant; and calling a public hearing on said matter on Wednesday, July 26, 2023 at 6:30 p.m.
8. Introduce an ordinance to authorize the acquisition from Irvin and Sandra Pellegrin certain immovable property located at 400 Lower Country Drive, Bourg, Louisiana and to provide for related matters; and call a public hearing on said matter on Wednesday, June 28, 2023 at 6:30 p.m.
9. Adjourn

Category Number:  
Item Number:



Monday, June 12, 2023

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**Item Title:**  
INVOCATION

**Item Summary:**  
INVOCATION

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Category Number:  
Item Number:



Monday, June 12, 2023

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Monday, June 12, 2023

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**Item Title:**

Resolution for Hurricane Ida Wind Retrofit Grant Program

**Item Summary:**

**RESOLUTION:** Authorizing the Parish President to execute Task Order #2 with Rostan Solutions, LLC for application development, project management and related services for the Hazard Mitigation Grant Program Hurricane Ida Wind Retrofit Project.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/18/2023	Executive Summary
Resolution	5/18/2023	Resolution
Cover Memo	5/18/2023	Cover Memo
Feb 2022 Original Resolution	5/18/2023	Backup Material
Rostan Task Order No. 2	5/18/2023	Backup Material



**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE									
Resolution authorizing the President or designee to sign an appropriate Task Order agreement with Rostan Solutions, LLC for application development, project management and related services for the Hurricane Ida Wind Retrofit grant program.									
PROJECT SUMMARY (200 WORDS OR LESS)									
Resolution authorizing the president or designee to enter into the appropriate agreement with Rostan Solutions, LLC to develop an application for the Hazard Mitigation Grant Program Hurricane Ida Wind Retrofit project. The agreement will authorize work on the application development and submission through FEMA approval.									
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)									
The funded projects will enable the parish to bring reconstructed homes to the FEMA P804 and Fortified Gold level of protection to improve the roof, windows, doors, and wall performance after a flood or wind event. The grant pays for this procured consultant to perform this application development and then project and grant management if awarded. The purpose of this Resolution is to authorize the Parish President or his designee to enter into the appropriate agreement with Rostan Solutions, LLC to provide expert services for this Terrebonne Parish program.									
TOTAL EXPENDITURE									
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)									
ACTUAL					<u>ESTIMATED</u>				
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)									
N/A	NO	YES	IF YES AMOUNT BUDGETED:						

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

Chris Pulaski

5/18/2023

Signature

Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT OR DESIGNEE TO EXECUTE TASK ORDER #2 BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND ROSTAN SOLUTIONS, LLC FOR APPLICATION DEVELOPMENT FOR THE HAZARD MITIGATION GRANT PROGRAM HURRICANE IDA WIND RETROFIT PROJECT.

**WHEREAS**, the Terrebonne Parish Consolidated Government was awarded a Federal Emergency Management Agency (FEMA) allocation of \$80,722,215 via letter dated August 22, 2022 to use for for eligible risk reduction and recovery programs; and

**WHEREAS**, February 10<sup>th</sup>, 2022 the Council passed resolution 22-064 authorizing services as needed from Rostan Solutions, LLC. (Rostan) for Hazard Mitigation Grant Program FEMA funded activities as a result of a valid procurement process; and

**WHEREAS**, the parish benefits from applications Rostan is qualified to develop to reduce risk for homeowners and businesses through the wind retrofit of new and existing structures to the FEMA P804 and/or Fortified Gold standard;

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President or designee is hereby authorized to enter into the appropriate agreement with Rostan Solutions, LLC to provide the needed application development, project management and related services for the FMA and BRIC programs referenced above.

May 18, 2023

MEMO TO: Gordon Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item June 12<sup>th</sup> and 14<sup>th</sup>, 2023

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Please find the following items for your review:

A resolution authorizing the Parish President or designee to enter into the Task Order #2 between Terrebonne Parish Consolidated Government and Rostan Solutions, LLC to provide application development for the Hazard Mitigation Grant Program application for Wind Retrofits of structures. These have been developed to meet both the FEMA requirements and the Fortified requirements supported by the Governor and the Insurance Institute for Business & Home Safety. This should help defray some home insurance policy premiums.

If everything meets with your approval, it is respectfully requested that you place the resolution on the June 12<sup>th</sup> agenda for consideration. If you have any questions, please advise.

DARRIN W. GUIDRY, SR., CHAIRMAN

JESSICA DOMANGUE, VICE-CHAIRWOMAN

DISTRICT 1  
JOHN NAVY  
DISTRICT 3  
GERALD MICHEL  
DISTRICT 5  
JESSICA DOMANGUE  
DISTRICT 7  
DANIEL BABIN  
DISTRICT 9  
STEVE TROSCLAIR



DISTRICT 2  
CARL A. HARDING  
DISTRICT 4  
JOHN P. AMEDÉE  
DISTRICT 6  
DARRIN W. GUIDRY, SR.  
DISTRICT 8  
DIRK J. GUIDRY  
COUNCIL CLERK  
SUZETTE THOMAS

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
suthomas@tpcg.org      www.tpcg.org

February 10, 2022

MEMO TO: Chris Pulaski  
Planning and Zoning Director

FROM: Tammy E. Triggs   
Assistant Council Clerk

RE: **FEMA Hurricane Ida Hazard Mitigation Grant Program**

Attached is an original certified copy of Resolution No. 22-064 which authorize the Parish President to amend the original agreement with Rostan Solutions, LLC for the aforementioned program.

By copy of this memo, the appropriate individuals are being advised of this action. Should you have any questions regarding the Council's action, please feel free to contact me.

/tet

Attachment

cc: Ms. Jennifer Gerbasi, Recovery Planner  
Mrs. Leilani Adams, Parish President's Secretary  
Council Reading File



OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. D. BABIN

**RESOLUTION NO. 22-064**

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO AMEND THE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND ROSTAN SOLUTIONS, LLC TO INCLUDE THE FEMA HURRICANE IDA HAZARD MITIGATION GRANT PROGRAM APPLICATIONS AND PROJECT AND GRANT MANAGEMENT SERVICES TASK ORDERS AS NEEDED.

**WHEREAS**, the Terrebonne Parish Consolidated Government procured services for FEMA application development and grant management as needed;

**WHEREAS**, after a formal procurement process was followed requesting and reviewing proposals to provide the application development services and/or project and grant management services as needed, Rostan Solutions, LLC. (Rostan) was awarded the highest ranking of five (5) proposals for the activities described below and entered into a contract dated August 12, 2021, mistakenly referring to resolution 19-320 rather than 21-269 and the Council item title limited to FMA and BRIC programs; and

**WHEREAS**, the procurement Request for Proposals also included in the same scope of work for Hazard Mitigation Grant Program funds should the Parish have a presidentially declared disaster in 2021; and

**WHEREAS**, the Parish did experience a presidentially declared disaster in 2021 and is anticipating Hazard Mitigation Grant Program funding as a result of Hurricane Ida; and

**WHEREAS**, the parish will benefit from applications Rostan will quickly submit as funding becomes available to rebuild and reduce risk for homeowners and businesses through nonstructural projects including elevation, relocation, mitigation reconstruction, acquisition or any other FEMA approved mitigation activities as necessary for individuals and small businesses, and

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to amend the agreement with Rostan Solutions, LLC to provide the needed application development, project management and related services for the HMGP programs referenced above and reference the appropriate resolution.

**THERE WAS RECORDED:**

YEAS: D. W. Guidry, Sr., D. Babin, D. J. Guidry, S. Trosclair, C. Harding, G. Michel, J. Amedée and J. Domangue.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

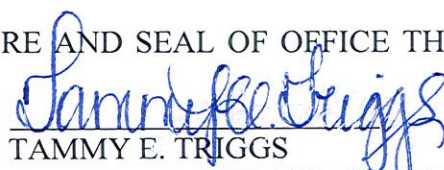
ABSENT: J. Navy.

The Chairman declared the resolution adopted on this the 7<sup>th</sup> day of February 2022.

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I, TAMMY E. TRIGGS, Assistant Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Session on February 9, 2022, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 10<sup>th</sup> DAY OF FEBRUARY 2022.

  
TAMMY E. TRIGGS  
ASSISTANT COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Resolution authorizing the President to amend the original agreement with Rostan Solutions, LLC for application development, project management and related services the HMGP Hurricane Ida grant programs for nonstructural individual mitigation projects.

### PROJECT SUMMARY (200 WORDS OR LESS)

Resolution authorizing the president to amend the agreement originally signed August 12, 2021 with Rostan Solutions, LLC to develop applications and provide project management services as needed for the Hazard Mitigation Grant Program Hurricane Ida funding. The agreement will continue to cover the same scope or work; nonstructural mitigations such as elevation, relocation, mitigation reconstruction, acquisition activities, and any other homeowner or business nonstructural project that may be eligible within the HMGP award.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The funded projects will enable the parish to mitigate damaged structures and rebuild after Hurricane Ida. The grants will pay a procured consultant for project and grant management and authorize the development of the new applications which will be reimbursed by the grant. The purpose of this Resolution is to authorize the Parish President to amend the current agreement with Rostan Solutions, LLC to provide expert services for HMGP as well as FMA and BRIC.

### TOTAL EXPENDITURE

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

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8

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Chris Pulaski

Signature

1/31/2022

Date

4

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO AMEND THE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND ROSTAN SOLUTIONS, LLC TO INCLUDE THE FEMA HURRICANE IDA HAZARD MITIGATION GRANT PROGRAM APPLICATIONS AND PROJECT AND GRANT MANAGEMENT SERVICES TASK ORDERS AS NEEDED.

**WHEREAS**, the Terrebonne Parish Consolidated Government procured services for FEMA application development and grant management as needed;

**WHEREAS**, after a formal procurement process was followed requesting and reviewing proposals to provide the application development services and/or project and grant management services as needed, Rostan Solutions, LLC. (Rostan) was awarded the highest ranking of five (5) proposals for the activities described below and entered into a contract dated August 12, 2021 mistakenly referring to resolution 19-320 rather than 21-269 and the Council item title limited to FMA and BRIC programs; and

**WHEREAS**, the procurement Request for Proposals also included in the same scope of work for Hazard Mitigation Grant Program funds should the Parish have a presidentially declared disaster in 2021; and

**WHEREAS**, the Parish did experience a presidentially declared disaster in 2021 and is anticipating Hazard Mitigation Grant Program funding as a result of Hurricane Ida; and

**WHEREAS**, the parish will benefit from applications Rostan will quickly submit as funding becomes available to rebuild and reduce risk for homeowners and businesses through nonstructural projects including elevation, relocation, mitigation reconstruction, acquisition or any other FEMA approved mitigation activities as necessary for individuals and small businesses, and

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, (Community Development and Planning Committee) on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to amend the agreement with Rostan Solutions, LLC to provide the needed application development, project management and related services for the HMGP programs referenced above and reference the appropriate resolution.



February 1, 2022

MEMO TO: Gordon Dove  
Parish President

FROM: Chris Pulaski, Director  
Planning and Zoning Department

SUBJECT: Request for Agenda Item February 7<sup>th</sup> and 9<sup>th</sup>, 2022

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Please find the following items for your review:

- A resolution authorizing the Parish President amend the agreement between Terrebonne Parish Consolidated Government and Rostan Solutions, LLC to provide application development project and grant management as needed for the HMGP Hurricane Ida Programs. This agreement is to provide services for the traditional mitigation grants for homeowners and businesses, but not infrastructure, restoration projects, or drainage. The firm will be working via task order starting with application development for elevation and demolition reconstruction. They are already under contract for the FMA and BRIC programs, but not HMGP as we didn't know at the time if we would have a storm.

If everything meets with your approval, it is respectfully requested that you place the resolution on the Community Development & Planning Committee agenda for consideration. If you have any questions, please advise.

STATE OF LOUISIANA

PARISH OF TERREBONNE

**AMENDMENT and ADDENDUM NO. 1 TO  
PROFESSIONAL SERVICES AGREEMENT BETWEEN  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
AND  
ROSTAN SOLUTIONS, LLC**

This Amendment and Addendum No. 1 to the Professional Services Agreement is hereby made and executed by and between:

**1. THE PARTIES**

**Terrebonne Parish Consolidated Government**, a political subdivision of the State of Louisiana, acting by and through Gordon E. Dove President, by virtue of Terrebonne Parish Council Resolution No. \_\_\_\_\_, or his duly authorized Designee, Parish Manager Michael C. Touns, with a mailing address of PO Box 2768, Houma LA 70361, hereinafter designated as "Owner"; and

**Rostan Solutions, LLC** (EIN \_\_\_\_\_) a Louisiana limited liability company whose mailing address for the purposes herein is 8282 Goodwood Blvd., Suite W6, Baton Rouge LA 70806, represented by Kyle Jones, its duly authorized Vice President, by virtue of the authorizing document attached to hereto and incorporated herein, hereinafter designated as "Consultant";

who, in consideration of the covenants and agreements herein contained, to be performed by the parties hereto and of payments hereinafter agreed to be made, it is mutually agreed as follows:

**2. ORIGINAL CONTRACT**

The Parties to this Amendment and Addendum No. 1 entered into that certain Professional Services Agreement for grant and project management for FEMA Hazard Mitigation Assistance Programs, construction management, and ASCE-24 standards on August 5, 2021, by Consultant and on August 12, 2021 by Owner (hereinafter "Original Contract"). The Original Contract was filed for record on August 16, 2021, with the Terrebonne Parish Recorder of Mortgages at MOB 3278, page 255, Entry No. 1633344.

**3. PURPOSE**

The purpose of this Amendment and Addendum No. 1 is to: (1) correct the Terrebonne Parish Resolution number referenced in the Original Contract, (2) correct the Purpose of the Original Contract, as provided for in the authorizing resolution, and (3) add services for HMGP work for Hurricane Ida.

**4. AMENDMENTS**

**A.**

The Parties agree that the phrase "Terrebonne Parish Council Resolution No. 19-320" appearing in Section 1.1 of the Original Contract shall be and is hereby replaced with the phrase "Terrebonne Parish Council Resolution No. 21-269."

B.

The parties agree that the first paragraph of Article II, Purpose, of the Original Contract shall be and is hereby amended to read, in its entirety, as follows:

II. PURPOSE

2.1 The purpose of this contract is for TPCG to retain by contract Rostan Solutions, LLC as a consultant for grant and project management to provide qualified personnel familiar with the FEMA Hazard Mitigation Assistance (HMA) programs, Building Resilient Infrastructure and Communities (BRIC) grant programs, construction management, and ASCE-24 standards. Consultant shall expedite recovery operations by developing and implementing as needed successful HMA and BRIC applications for the mitigation of repetitive loss structures in Terrebonne Parish.

All terms and conditions of the Original Contract not amended herein shall remain in full force and effect.

5. ADDENDUM

The parties agree that a second paragraph shall be and is hereby added to Article II, Purpose, of the Original Contract, as follows:

2.2 Effective as of the date of execution of this Amendment and Addendum No. 1, TPCG further retains Consultant for application development, grant and project management, and related services for Hazard Mitigation Grant Programs (HMGP) for Hurricane Ida nonstructural individual mitigation projects.

6. INSTRUCTION TO THE RECORDER OF MORTGAGES

The Terrebonne Parish Recorder of Mortgages and Conveyances is hereby directed and requested by the Parties herein to make a note of this Amendment and Addendum No. 1 in the margin of the Original Contract filed for record at MOB 3278, page 255, Entry No. 1633344, to serve as occasion may require.

7. SIGNATURES OF THE PARTIES

CONSULTANT

THUS done and signed on this \_\_\_\_ day of February 2022 in the presence of the undersigned notary and competent witnesses in the city of Baton Rouge, State of Louisiana after a thorough reading of the whole.

WITNESSES:

CONSULTANT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

X: \_\_\_\_\_  
BY: Kyle Jones  
ITS: Vice President

\_\_\_\_\_  
NOTARY PUBLIC

OWNER

THUS done and signed on this \_\_\_\_ day of February 2022 before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana, after a thorough reading of the whole.

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

OWNER:

X: \_\_\_\_\_  
BY: GORDON E. DOVE  
ITS: PARISH PRESIDENT  
OR HIS DESIGNEE, MICHAEL C.  
TOUPS, PARISH MANAGER

\_\_\_\_\_  
NOTARY PUBLIC

TASK ORDER #2  
OF THE  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN  
TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
AND  
ROSTAN SOLUTIONS, LLC AS AMMENDED  
DATED \_\_\_\_\_, 2023

FEMA HAZARD MITIGATION ASSISTANCE GRANT  
PROGRAM APPLICATION DEVELOPMENT SERVICES

Rostan Solutions, LLC (FIRM) shall provide application development services for the Hazard Mitigation Grant Program funding provided as a result of Hurricane Ida. PARISH shall pay FIRM a fee of no more than the values below for the identified grant applications or services as provided in the Amendment and Addendum 1 signed March 22, 2021. FIRM shall charge these fees to the grant as “Preaward/Application Development” and will pursue every avenue to earn the award of these costs. FIRM will also seek and include all preaward expenditures by the Parish for reimbursement.

FIRM is authorized to develop and support, through FEMA approval, applications for individual residences or businesses for nonstructural risk reduction efforts if needed and approved by the Parish administration. This task order specifies the development of a Wind Retrofit application to reduce wind damage during events.

Compensation for the application development and support will be capped as per the values in the Exhibit C attached comprised of the Section 5.7 from the Rostan proposal submission to the Parish dated June 7, 2021. Complete applicant packages meeting all data requirements for an HMGP approval will be considered eligible for per unit payment.

Lump Sum per Structure Application Development – Wind Retrofit	\$635 per unit
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The Performance Period for services for the application development is effective September 1, 2022. The HMGP application drafts will be delivered to the Parish no less than two weeks prior to the deadline set by GOHSEP, and final, complete applications to GOHSEP no later than one day prior to that state submission deadline. Extensions by GOHSEP and FEMA do not extend the due date/s without express written consent from the Parish.

Rostan will continue to support any requests for information from GOHSEP or FEMA until the application is awarded or denied and provide quarterly updates mailed through USPS and email to the applicants as to the progress throughout the processing period. This activity is part of the original scope of work and is not eligible for separate compensation.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Hon. Gordon E. Dove, President

**ROSTAN SOLUTIONS, LLC:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Kyle Jones, Executive Director



Monday, June 12, 2023

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**Item Title:**

Memorandum of Understanding between Terrebonne Ministerial Alliances, Inc.

**Item Summary:**

**RESOLUTION:** Authorizing the Parish President to execute on behalf of the Terrebonne Parish Consolidated Government a Memorandum of Understanding with Terrebonne Ministerial Alliances, Inc. to explore available options to redevelop properties and revitalize areas in the City of Houma damaged by Hurricane Ida or that have otherwise fallen into disuse or disrepair.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/31/2023	Executive Summary
Resolution	5/31/2023	Resolution
Memorandum of Understanding	5/31/2023	Backup Material
2023 Assessment Listing	5/31/2023	Backup Material
District 2 Distressed Houses	5/31/2023	Backup Material



## EXECUTIVE SUMMARY

### PROJECT TITLE

RESOLUTION: Authorizing the Parish President (or Administration) to Execute on Behalf of the Terrebonne Parish Consolidated Government a Memorandum of Understanding with Terrebonne Ministerial Alliances, Inc. to Explore Available Options to Redevelop Properties and Revitalize Areas in the City of Houma Damaged by Hurricane Ida or That Have Otherwise Fallen Into Disuse or Disrepair

### PROJECT SUMMARY (200 WORDS OR LESS)

TPCG acknowledges that some properties, including 7468-7502 Main Street, Houma, LA 70360, site of the former "That Stanley" grocery store (hereinafter, the "Strip Mall"), have fallen into disrepair, whether due to Hurricane Ida or due to blight and abandonment. TMA has expressed an interest in, and intent to, explore available options to acquire, redevelop, and revitalize certain areas in the City of Houma, which may include the Strip Mall.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TPCG supports and encourages TMA's goals and finds that any progress in the redevelopment and revitalization of the Strip Mall or other derelict properties in Houma will benefit the community by bringing economic development and new low to moderate income residential opportunities to the area.

### TOTAL EXPENDITURE

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

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Mike Toups, Parish Manager

Date

5/31/23

OFFERED BY:  
SECONDED BY:

**RESOLUTION NO. \_\_\_\_\_**

RESOLUTION TO AUTHORIZE THE PARISH PRESIDENT (OR ADMINISTRATION) TO EXECUTE ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT A MEMORANDUM OF UNDERSTANDING WITH TERREBONNE MINISTERIAL ALLIANCES, INC. TO EXPLORE AVAILABLE OPTIONS TO REDEVELOP PROPERTIES AND REVITALIZE AREAS IN THE CITY OF HOUMA DAMAGED BY HURRICANE IDA OR THAT HAVE OTHERWISE FALLEN INTO DISUSE OR DISREPAIR

**WHEREAS**, the Terrebonne Parish Consolidated Government (“TPCG”) acknowledges the vital and valuable contribution made to the citizens of Terrebonne Parish by the work of the Terrebonne Ministerial Alliances, Inc. (“TMA”); and,

**WHEREAS**, TPCG acknowledges that some properties, including 7468–7502 Main Street, Houma, LA 70360, site of the former “That Stanley” grocery store (hereinafter, the “Strip Mall”), have fallen into disrepair, whether due to Hurricane Ida or due to blight and abandonment; and

**WHEREAS**, TMA has expressed an interest in, and intent to, explore available options to acquire, redevelop, and revitalize certain areas in the City of Houma, which may include the Strip Mall; and,

**WHEREAS**, TPCG supports and encourages TMA’s goals and finds that any progress in the redevelopment and revitalization of the Strip Mall or other derelict properties in Houma will benefit the community by bringing economic development and new low to moderate income residential opportunities to the area; and,

**WHEREAS**, TPCG finds that TMA’s plans, as expressed in the MOU, align with TPCG’s Comprehensive Master Plan Vision 2030;

**WHEREAS**, a copy of the proposed MOU is attached and made a part of this resolution; and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council does hereby authorize the Parish President (or Administration) to execute on behalf of the Terrebonne Parish Consolidated Government a Memorandum of Understanding in furtherance of the Terrebonne Ministerial Alliances, Inc.’s desire and efforts to redevelop derelict properties and revitalize derelict areas in the City of Houma, subject to approval by the legal department.

**THERE WAS RECORDED:**

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:



The chairwoman declared the resolution adopted on this the \_\_\_\_ day of \_\_\_\_ 2023.

**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**Terrebonne Ministerial Alliances, Inc.**  
**and**  
**Terrebonne Parish Consolidated Government**

This memorandum of understanding (“MOU”) is between **Terrebonne Ministerial Alliances, Inc.**, a 501(c)(3) registered in the US and a non-profit corporation formed and operating under the laws of the state of Louisiana, with a mailing address of PO Box 3212, Houma, LA 70361, herein represented by its duly authorized President, Reverend Vincent Fusilier by virtue of \_\_\_\_\_, hereafter known as (“TMA”), and **Terrebonne Parish Consolidated Government** a political subdivision of the state of Louisiana with a mailing address of PO Box 2768, Houma LA 70361, represented herein by its Parish President, Gordon E. Dove, by virtue of the authority granted by Terrebonne Parish Council Resolution No. \_\_\_\_\_, or his duly authorized designee, Michael C. Toups, Parish Manager, as authorized under that certain Act filed for record with the Terrebonne Parish Recorder of Conveyances at Entry No. 1627089 (“TPCG”).

The parties therefore agree as follows:

**I. Purpose**

The purpose of this Memorandum of Understanding (MOU) is to establish a working relationship between TMA and TPCG in exploring options and seeking funding for the redevelopment and revitalization of certain properties in the City of Houma.

TMA is an alliance of numerous local ministers, reverends, and volunteers who provide services to the citizens of Terrebonne Parish. TMA seeks to explore options to revitalize areas of the City of Houma damaged by Hurricane Ida and that have otherwise fallen into disuse and disrepair. In particular, TMA seeks to revitalize the strip mall located at 7468–7502 Main Street, Houma, LA 70360, site of the former “That Stanley” grocery store (hereinafter, the “Strip Mall”), to provide area residents with an easily accessible grocery, other retail stores, and a no-cost or low-cost venue for weddings, funerals, and similar special events. TMA further seeks to revitalize distressed and/or derelict residential properties for use as low- to moderate- income housing.

This Agreement provides the broad framework for cooperation and communication between TMA and TPCG in evaluating options for the redevelopment and revitalization of dilapidated properties in the City of Houma; as well as for other services for which cooperation may be mutually beneficial.

TPCG supports and encourages TMA’s desire to redevelop and revitalize the aforementioned properties in the City of Houma.

TPCG finds that TMA’s plans, as expressed, align with TPCG’s Comprehensive Master Plan Vision 2030.

**II. TERM**

2.1. **Term.** This Agreement shall be effective upon the date of final signature and shall remain in effect for three years.

2.2. **Termination.** Either party may terminate this MOU for any reason upon written notice to the representative of the other party first identified above.

2.3. **Periodic Review.** TMA shall, as needed, evaluate progress in the implementation of its goals and advise TPCG of its developed plans or goals as appropriate.

**III. PURPOSE**

3.1. TMA and TPCG may endeavor to coordinate their efforts in exploring options for the redevelopment and revitalization of derelict areas of the City of Houma.

3.2. The primary goals of this MOU include:

3.2.1. identifying federal funding for redevelopment and revitalization efforts and identifying eligibility for such funding.

3.2.2. identifying the assistance, if any, that TPCG may provide to TMA in its redevelopment and revitalization efforts.

3.3. Because neither party owns any rights in the properties preliminarily identified for revitalization, the parties are unable to bind or obligate themselves at this time. Therefore, the obligations herein are non-binding, and any agreements for the implementation of plans for development or revitalization shall require a separate written contract, properly approved by the governing bodies of the parties, and subject to all applicable federal, state, and local laws and regulations. . In all circumstances, each party is responsible for and liable to its own employees, representatives, responders, contractors, subcontractors, consultants, volunteers, and agents. This MOU is not intended to create any contractual relationship between TPCG and TMA's contractors, subcontractors, consultants, officers, directors, employees, representatives, agents, and volunteers. Likewise, the MOU is not intended to create any contractual relationship between TMA and TPCG's contractors, subcontractors, consultants, officers, directors, employees, representatives, agents, and volunteers.

#### **IV. TMA'S ROLE**

4.1. TMA will use its reasonable best efforts within its sole discretion to meet its responsibilities as outlined in this MOU.

4.2. TMA will provide a TMA Primary Contact List to TPCG.

4.3. TMA may perform the following:

- 4.3.1. Identify with specificity locations targeted for redevelopment and revitalization and communicate this information to TPCG.
- 4.3.2. Acquire ownership of those properties identified for redevelopment and revitalization.
- 4.3.3. Determine potential funding sources for acquisition, redevelopment, and revitalization efforts.
- 4.3.4. Communicate requirements for obtaining funding to TPCG.
- 4.3.5. Develop specific plans for the acquisition, demolition, renovation, rebuilding, or building at the locations identified for redevelopment and revitalization and communicate these plans to TPCG.

4.4. TMA acknowledges that, should it successfully secure federal funding for its redevelopment and revitalization effort, the parties hereto will cooperate to enter into an appropriate agreement, or agreements, to effect TMA's redevelopment and revitalization plans.

4.5. TMA further acknowledges that a requirement for the potential agreement(s) mentioned in paragraph 4.4 herein above, shall be for TMA to obtain the necessary insurance policies and to follow all local, state, and Federal regulations related to the work.

#### **V. TPCG'S ROLE**

5.1. Upon receipt of TMA's detailed plans for its redevelopment and revitalization efforts, TPCG will assist in identifying any funding or processes for which TMA may be eligible in order to facilitate its goals.

5.2. Upon receipt of detailed information from TMA regarding the requirements to obtain federal funding for the redevelopment and revitalization plan, TPCG will consider the reasonable efforts it may undertake to assist TMA in securing the funding.

5.3. Should TMA successfully secure federal funding for the project, TPCG will explore and may propose appropriate agreements between the parties to address all legal and contractual issues necessary for the work.

5.4 All actions identified herein by TPCG are subject to necessary and proper local, federal, and state approval processes and regulations.

## VI. LIABILITY AND INDEMNITY

6.1. **Liability:** Because this MOU is of a non-binding nature, no party to this agreement shall hold the other liable for any loss or expense, to include third party complaints or litigation, resulting from the actions or inaction of the other.

6.2. **Indemnity:** TMA shall defend, hold harmless and indemnify TPCG and its officers, agents, employees, volunteers and each of them in all capacities from and against all claims (including, and without limitation, claims for bodily injury, death, or damage to property), causes of action, lawsuits, costs, damages, fines, judgments, penalties, losses, liabilities or expenses (including, and without limitation, attorneys' fees and court costs) of every kind and nature whatsoever, which may arise from or in any manner arise directly or indirectly from any services or activities undertaken by TMA pursuant to this Memorandum of Understanding or TMA's presence or activities conducted in conjunction with this Memorandum of Understanding (including, without limitation, the negligent and/or willful acts, errors and/or omissions of TMA, its principals, officers, agents, employees, vendors, suppliers, subcontractors, anyone employed directly or indirectly by any of them or for whose acts they may be liable). This section shall not apply in the event of the sole negligence of TPCG or its officers, agents, employees, volunteers. All immunities under local, Louisiana, and Federal law are implicitly reserved herein by TPCG.

## VII. NONBINDING NATURE OF MOU; NONPARTNERSHIP

7.1. **Nonbinding.** This MOU is not binding or legally enforceable, imposes no enforceable obligations upon the parties and does not grant any rights.

7.2. **Nonpartnership.** This MOU does not constitute and shall not be construed as constituting any of the relationships of agency, partnership, or joint venture between the parties. Neither party shall have the right to bind the other party in any manner whatsoever. The parties are separate and independent organizations. Each is responsible for establishing its own policies and financing its own activities.

## VIII. MISCELLANEOUS

8.1. **Governing Law, Venue.** The validity, construction and performance of this MOU and all disputes between the parties arising out of this Agreement or as to any matters related to but not covered by this Agreement shall be governed by the laws of the state of Louisiana without regard to the to choice or conflict of laws provisions. Any litigation arising out of this MOU shall be filed and brought in the 32<sup>nd</sup> Judicial District Court in the Parish of Terrebonne, State of Louisiana.

8.2. **Assignment.** Neither this Agreement nor any rights under this Agreement may be assigned by any party without the prior written consent of the other party(ies).

8.3. **Amendment and Waiver.** This Agreement may be amended, modified or supplemented only by a writing executed by each of the parties. Any party may in writing waive any provisions of this Agreement to the extent such provision is for the benefit of the waiving party. No action taken pursuant to this Agreement shall be deemed to constitute a waiver of any other party's compliance with provisions of this Agreement. No waiver by any party of a breach of any provision of this Agreement shall be construed as a waiver of any subsequent or different breach, and no forbearance by a party to seek a remedy for noncompliance or breach by another party shall be construed as a waiver of any right or remedy with respect to such noncompliance or breach.

8.4. **Familiarity with Laws and Ordinances.** TMA shall familiarize itself with and shall comply with all applicable State and Federal laws, municipal ordinances, the order of command in local emergency and disaster operations, and any other pertinent regulations and protocol which may directly or indirectly affect the work or services of TMA.

8.5. Neither party shall be deemed the drafter of this MOU.

8.6. The mutual goals established in this MOU are not exclusive to the parties. Either party may, at its discretion and in its sole judgment, sign contracts for any work of any nature or kind that it may require when doing so best serves the redevelopment of derelict structures within the community.

8.7. Each party expressly declares and acknowledges that the other party is independent from the first, and, as such, it is expressly declared and understood between the parties hereto, that neither party, nor anyone employed or contracted by it shall be considered an employee

of the other for the purpose of unemployment compensation coverage and workers' compensation insurance.

8.8. If any term, covenant, condition, or provision of this Contract or the application thereof to any person or circumstances shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract, or the application of such term, covenant, condition or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term, covenant, condition, and provisions of this Contract shall be valid and be enforced to the fullest extent permitted by law.

**IX. EXECUTION OF MOU**

The undersigned individuals, representing their respective agencies, each certify to the other that they have authority to execute this MOU on behalf of their agencies.

By:\_\_\_\_\_

By:\_\_\_\_\_

Date:\_\_\_\_\_

Date:\_\_\_\_\_

Name: Reverend Vincent Fusilier

Name: Gordon E. Dove, Parish President

Title: President

or Michael C. Toups, Parish Manager

Terrebonne Ministerial Alliances, Inc.

Terrebonne Parish Consolidated Government

## Terrebonne Parish Assessor

### 2023 Assessment Listing

**Parcel#**

22189

View on Map (<http://terrebonnemaps.azurewebsites.net/?parcelid=22189>)**Primary Owner**

COMMUNITY LOAN SERVICING, LLC F/K/A BAYVIEW LOAN SERVICING, LLC

**Mailing Address**

4425 PONCE DE LEON BLVD

5TH FL

CORAL GABLES FL 33134

**Ward**

03C

**Type**

REAL

**Legal**

TRACT 507.92' FRONT ON THE SOUTH SIDE OF WEST MAIN ST. CONTAINING 4.216 ACRES ON "MAP SHOWING TRACT "A-K" BELONGING TO DAVID KERSTEIN LOCATED IN SECTION 6 T17S R17E."

**Physical Address**

7468 MAIN ST

7476 MAIN ST

7482 MAIN ST

7502 MAIN ST

## Parcel Items

Property Class	Assessed Value	Market Value	Units	Homestead
COMM LOT(S)	17,330	173,300	1.00	0
OFFICE BLDG	3,170	21,133	1.00	0
WAREHSE BLDG	104,100	694,000	1.00	0
<b>TOTAL</b>	<b>124,600</b>	<b>888,433</b>	<b>3.00</b>	<b>0</b>

## Deeds

Name(s)	Date	Amount	Book	Page
S/S - CONCERNED CLERGY & LAITY OF CHRISTIAN	11/28/2022	0	2694	110
DONATION - THE GREATER NEW ORLEANS FOUNDATION	3/5/2002	0	1768	380
DONATION - LLOG EXPLORATION CO.	12/5/2001	0	1755	685
KED CO.	2/16/1995	525,000	1452	12
SUNDBERRY'S, INC.	9/5/1984	527,000	985	313

## Locations

Subdivision	Block	Lot	Section	Township	Range	Tra
MAIN STREET			06	17	17	A-K

[Privacy](#) - [Terms](#)

Misc. Information

Description	Value
Geo Page	5
Geo Parcel	0
Prev Acct#	1015500000

PARISH

Millage	Mills	Taxpayer Tax	Homestead Tax
PARISH TAX INSIDE	1.5100	188.15	0.00
CONSOLIDATED	62.8700	7,833.61	0.00
RECREATION DIST. NO. 11	10.0000	1,246.00	0.00
TOTALS	74.3800	9,267.76	0.00

CITY

Millage	Mills	Taxpayer Tax	Homestead Tax
CITY AD VALOREM TAX	6.2000	772.52	0.00
CITY-FIRE PROTECTION	5.0800	632.97	0.00
CITY-POLICE PROTECTION	5.0800	632.97	0.00
TOTALS	16.3600	2,038.46	0.00

Photos and Tax Assessor Record  
List of Distressed Housing Provided by Councilman Harding



**Primary Owner**  
SMITH, SYLVESTER S., JR.

**Mailing Address**  
1245 AYCOCK STREET  
HOUMA LA 70360

**Ward**  
03C

**Type**  
REAL

**Legal**  
LOT 16 BLOCK 3 ADDEN. 2 PRINCE COLLINS  
SUBD. CB 878/967

**Physical Address**  
503 BILLY ST





**Primary Owner**

PICOU, WILTON J., JR. 1/4

**Mailing Address**

C/O 25 CAMBRIDGE CIR  
HOUMA LA 70364

**Ward**

03C

**Type**

REAL

**Legal**

LOT 37 BLOCK 1 GUS WALKER SUBD.

**Physical Address**

293 STOVALL ST

**Primary Owner**

HARRIS, FREDDIE & LEONTINE (ESTATE)

**Mailing Address**

298 STOVALL ST  
HOUMA LA 70364

**Ward**

03C

**Type**

REAL

**Legal**

LOT 4 & SOUTH 20' OF LOT 5 BLOCK 4 PRINCE COLLINS SUBD.

**Physical Address**

298 STOVALL ST

**Deeds**

<b>Name(s)</b>	<b>Date</b>	<b>Amount</b>	<b>Book</b>	<b>Page</b>
R/S HENRY POLEAT 4/25	6/24/2016	0	2465	30
R/S JAMES WALKER 21/25	6/24/2016	0	2465	27
T/S-FREDDIE HARRIS & LEONTINE 4/25	6/10/2015	0	2428	114
T/S - FREDDIE HARRIS & LEONTINE - 84%	6/12/2013	0	2339	189



**Primary Owner**

LAWSON, VERA HARRIS

**Mailing Address**

1470 WEST MINISTER ST  
ST. PAUL MN 55130

**Ward**

03C

**Type**

REAL

**Legal**

HOME ON PROPERTY OF WILLIE HARRIS, SR.  
(LOT 40 BLOCK 1 GUS WALKER SUBD.)

**Physical Address**

299 STOVALL ST

**Primary Owner**

MCGUIRE, OGAMA JERMAINE

**Mailing Address**

225 PRINCE COLLINS ST  
HOUMA LA 70364

**Ward**

03C

**Type**

REAL

**Legal**

LOT 39 BLOCK 1 GUS WALKER SUBDIVISION.

**Physical Address**

295 STOVALL ST





**Primary Owner**

TURNER, SYMENTRUSS 1/9

**Mailing Address**

289 STOVALL STREET  
HOUMA LA 70364

**Ward**

03C

**Type**

REAL

**Legal**

LOT 35 BLOCK 1 GUS WALKER SUBDIVISION

**Physical Address**

289 STOVALL ST

**Additional Owners**



WOLFE, SQUARE, JR. (ESTATE) T/S

**Mailing Address**

C/O VELMA W. BARQUET  
523 ROSELAWN AV  
HOUMA LA 70363

**Ward**

03C

**Type**

ADJUDICATED

**Legal**

LOT 27 GUS WALKER SUBDIVISION.

**Physical Address**

213 STOVALL ST



**Primary Owner**

ABBOTT, DIANNE WOLF

**Mailing Address**

17 KIRKGLEN LOOP  
HOUMA LA 70363

**Ward**

03C

**Type**

REAL

**Legal**

LOT 18 BLOCK 1 GUS WALKER SUBD.  
CB 1734/565

**Physical Address**

171 STOVALL ST  
175 STOVALL ST



**Primary Owner**

TOWNSEND, MARY JOHNSON &

TRUST-SOUTHERN TOWNSEND & WIFE

**Mailing Address**

119 SMITH LANE  
HOUMA LA 70360

**Ward**

03C

**Type**

REAL

**Legal**

ON THE RIGHT DESCENDING BANK OF BAYOU  
TERREBONNE. BOUNDED NORTH BY MRS. MOSE  
NEWTON. BOUNDED SOUTH BY ESTATE LEONARD  
MORGAN, ETALS. LOT ON EAST SIDE OF  
SMITH LANE. 30 X 60'. CB 1288/464

**Physical Address**

119 SMITH LN

**Primary Owner**

NEWTON, BERTHA CLARK TURNER (ESTATE)

TRUST-SOUTHERN TOWNSEND & WIFE

**Mailing Address**

(SAME AS MRS. MOSE NEWTON)  
% 119 SMITH LANE  
HOUMA LA 70360

**Ward**

03C

**Type**

REAL

**Legal**

ON THE RIGHT DESCENDING BANK OF BAYOU TERREBONNE. BOUNDED NORTH BY MUNERRA NAGIM. BOUNDED SOUTH BY SOUTHERN TOWNSEND & WIFE. LOT 100 X 60' ON EAST SIDE OF SMITH LANE.

**Physical Address**

117 SMITH LN  
109 A SMITH LN  
109 B SMITH LN





**Primary Owner**

THOMAS, LAWRENCE & JACQUELINE

**Mailing Address**

112 SMITH LANE  
HOUMA LA 70360

**Ward**

03C

**Type**

REAL

**Legal**

LOT 40' 10 1/4" X 80' ON WEST SIDE SMITH LANE. BEING LOCATED IN LOT 2 SMITHVILLE. BOUNDED BELOW BY JESSIE MAE JONES DURKINS. BOUNDED SOUTH BY ELIZABETH S. JONES. CB 726/850

**Physical Address**

112 SMITH LN





**Primary Owner**  
LOUPE AND ME, L.L.C.  
**Mailing Address**  
7553 MAIN ST  
HOUMA LA 70360

**Ward**  
03C

**Type**  
REAL

**Legal**  
LOT 12-A (REVISED) LEVRON ADDITION.

**Physical Address**  
229 LEVRON ST

**Primary Owner**

TORREGANO, HERMAN & LINDA

**Mailing Address**

346 RAILROAD AV  
HOUMA LA 70360

**Ward**

03C

**Type**

REAL

**Legal**

55 X 201' LOT ON WEST SIDE RAILROAD AVENUE. BOUNDED NORTH BY JIMMIE CARLOS OR ASSIGNS. BOUNDED SOUTH BY JAMES GALMORE, JR. OR ASSIGNS & WIDOW FRED GALMORE ETALS OR ASSIGNS.

**Physical Address**

346 RAILROAD AV

R/S TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
T/S - LATINA HARRIS

10/31/2018 02554 318  
6/28/2017 02506 648





**Primary Owner**

VIRGIN, JEAN CLAIRE

**Mailing Address**

% CATHERINE S. STEWART  
360 RAILROAD AVENUE  
HOUMA LA 70360

**Ward**

03C

**Type**

REAL

**Legal**

60 X 100' LOT ON RAILROAD AVE. BOUNDED  
NORTH BY JAMES GALMORE JR. BOUNDED  
SOUTH BY IVY ST. CB 977/131

**Physical Address**

360 RAILROAD AV





Monday, June 12, 2023

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**Item Title:**

Resolution to Execute CEA for eSports Summer Camp Program

**Item Summary:**

**RESOLUTION:** Authorizing the Parish President (or Administration) to execute a Cooperative Endeavor Agreement with Nicholls State University to conduct a Colonel/TPR eSports Summer Camp at the Terrebonne Parish Library - Main Branch and an open house at the Nicholls State eSports Arena July 10-15, 2023.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/7/2023	Executive Summary
Cover Memo	6/7/2023	Cover Memo
Resolution	6/7/2023	Resolution
CEA Draft	6/7/2023	Backup Material
eSports Program Outline	6/7/2023	Backup Material



**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)


PROJECT TITLE
Resolution for CEA with Nicholls State University to conduct Colonel/TPR 2023 eSports Summer Camp

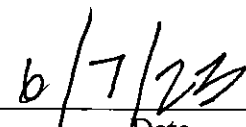
PROJECT SUMMARY (200 WORDS OR LESS)
Terrebonne Parish Recreation in partnership with Nicholls State University will conduct the first Colonel/TPR eSports Summer Camp in Terrebonne Parish. The session will be from Monday July 10-Saturday July 15, 2023. Monday-Friday will be at the Parish Main Library and the Saturday session will be at the Colonel eSports Arena at the Nicholls Campus Student Union. The camp is offered at no cost to the participants. TPCG FY2023 Budget included the costs for camp. The first-year costs include the hardware, so future camps in subsequent years will be at a greatly reduced amount. The camp staff and logistics are provided by Nicholls thru the CEA.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The TPR/Colonel Esports Summer Camp program will provide Terrebonne Parish student attendees with an opportunity for improved cognitive abilities, improved problem-solving skills and logic skills, increased hand-to-eye coordination, improved multi-tasking ability, faster and more accurate decision-making, enhanced empathetic behaviors, physical activity, improved perseverance, better pattern recognition, strategic thinking, risk-taking abilities, and management skills, in addition to offering non-native English speakers the ability to learn English faster using video games. The final day will also include participation from the parents/legal guardians.

TOTAL EXPENDITURE				
\$65,000				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	<u>YES</u>	IF YES AMOUNT BUDGETED:	\$65,000

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

  
Christopher Pulaski  
Planning & Zoning Director

  
6/7/23  
Date



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

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### MEMORANDUM

**To:** Hon. Gordon E. Dove  
Parish President

**From:** Chris Pulaski, Director  
Planning & Zoning Department

**Date:** June 7, 2023

**Re:** Colonel/TPR eSports Summer Camp 2023

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TPCG and Nicholls State University are partnering to offer the first eSports summer camp the week of July 10-15, 2023 to Terrebonne Parish children ages 11-16. The camp will be held at the Main Branch M-F and Saturday will be at the eSports Arena at Nicholls Campus Student Union. There is no fee for the campers and lunch will be provided. Nicholls will host the camp, provide counselors, online registration, gaming software, and associated logistics. FY 2023 budgeted \$65,000 for the camp. TPCG has purchased the hardware for the camp (laptops, mice, headsets) and the CEA with Nicholls is \$17,428 for camp operations.

Please feel free to contact me at (985) 873-6569 or at [cpulaski@tpcg.org](mailto:cpulaski@tpcg.org) with any questions concerning this matter.

OFFERED BY:

SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT (OR ADMINISTRATION) TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT WITH NICHOLLS STATE UNIVERSITY TO CONDUCT A COLONEL/TPR ESPORTS SUMMER CAMP AT THE TERREBONNE PARISH LIBRARY – MAIN BRANCH AND AN OPEN HOUSE AT THE NICHOLLS STATE ESPORTS ARENA JULY 10-15, 2023.

**WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that “For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual”; and,

**WHEREAS**, Section 1-05. of the Terrebonne Parish Charter provides that “The parish government shall have and exercise such other powers, rights, privileges, immunities, authority and functions not inconsistent with this charter as may be conferred on or granted to a local governmental subdivision by the constitution and general laws of the state, and more specifically, the parish government shall have and is hereby granted the right and authority to exercise any power and perform any function necessary, requisite or proper for the management of its affairs, not denied by this charter, or by general law, or inconsistent with the constitution”; and,

**WHEREAS**, the Louisiana Constitution Article VI, Section 20, Louisiana Revised Statutes 33:1324, and Section 1-07 of the Terrebonne Parish Charter provides “the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions”; and,

**WHEREAS**, TPCG finds that an agreement with Nicholls State University, according to the terms of this cooperative endeavor, has a public purpose of offering Terrebonne Parish students an educational and recreational activity at no cost to them through the Colonel Esports Summer Camp; and,

**WHEREAS**, a copy of the proposed agreement is attached to this resolution and incorporated herein; and,

**WHEREAS**, Colonel Esports is the official Esports Team of Nicholls State University; and,

**WHEREAS**, TPCG finds that the Colonel Esports Summer Camp program will provide Terrebonne Parish student attendees with an opportunity for improved cognitive abilities, improved problem-solving skills and logic skills, increased hand-to-eye coordination, improved multi-tasking ability, faster and more accurate decision-making, enhanced empathetic behaviors, physical activity, improved perseverance, better pattern recognition, strategic thinking, risk-taking abilities, and management skills, in addition to offering non-native English speakers the ability to learn English faster using video games; and,

**WHEREAS**, TPCG’s 2023 adopted budget included funds in the amount of Sixty-Five Thousand Dollars (\$65,000.00) for the purchase of necessary hardware and equipment to commence its first Esports camp and for the payment to Nicholls State University for the administration of the Colonel Esports Summer Camp; and,

**WHEREAS**, TPCG finds that, after the initial hardware investment (software is purchased by Nicholls), it will be able to provide, in conjunction with Nicholls State University, the Colonel Esports Summer Camp for Terrebonne Parish students in ensuing years at a greatly reduced cost; and,

**WHEREAS**, TPCG finds that the expenditure of its public funds in consideration of the launch of an Esports Summer Camp in Terrebonne Parish as established in the attached

Cooperative Endeavor Agreement, taken as a whole, is not gratuitous, and TPCG has a reasonable expectation of receiving a public benefit in at least similar value in return of its public expenditures; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President (or his duly authorized designee) is hereby authorized to execute a Cooperative Endeavor Agreement between the Terrebonne Parish Consolidated Government and Nicholls State University for the purposes set forth herein, with terms and conditions not materially different than those in the attached proposed agreement, subject to the legal department’s approval.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The Chair declared the resolution adopted on this, the \_\_\_\_\_ **day of** \_\_\_\_\_ **2023.**

\* \* \* \* \*

I, \_\_\_\_\_, Parish Council Clerk, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Services Committee on \_\_\_\_\_, **2023**, and subsequently ratified by the Assembled Council in regular session on \_\_\_\_\_, **2023**, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ **day of** \_\_\_\_\_ **2023.**

\_\_\_\_\_  
COUNCIL CLERK  
TERREBONNE PARISH CONSOLIDATED  
GOVERNMENT

**PARISH OF TERREBONNE**

**STATE OF LOUISIANA**

**COOPERATIVE ENDEAVOR AGREEMENT  
BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
AND  
NICHOLLS STATE UNIVERSITY**

This Cooperative Endeavor Agreement ("Agreement") has been entered into on the dates set forth herein by and between:

**I. PARTIES**

- 1.1 **TERREBONNE PARISH CONSOLIDATED GOVERNMENT**, (herein sometimes referred to as "TPCG"), PO Box 2768, Houma LA 70361, a political subdivision of the State of Louisiana, herein represented by Gordon E. Dove, President of Terrebonne Parish Consolidated Government or his duly authorized Designee, Michael C. Toups, Parish Manager, and
- 1.2 **NICHOLLS STATE UNIVERSITY** (herein sometimes referred to as "NICHOLLS"), a public university, authorized to do and doing business in the Parish of Lafourche, State of Louisiana, whose mailing address for the purposes herein is 906 East 1st Street, PO Box 2033, Thibodaux, LA 70301, herein represented by its duly authorized President, Dr. John Clune;

who, in order to serve the public for the purposes hereinafter stated, declared and acknowledged, as follows:

**II. PREAMBLES**

- 2.1 **WHEREAS**, Article VII, Section 14 of the Louisiana Constitution further provides that "For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation or individual"; and,
- 2.2 **WHEREAS**, Section 1-07 of the Terrebonne Parish Charter provides "the parish government is authorized, as provided by state law, to enter into joint service agreements or cooperative efforts with other governmental agencies and political subdivisions"; and,
- 2.3 **WHEREAS**, La. Const. Art. VII, Section 14 (B) authorizes TPCG to utilize public funds for programs of social welfare for the aid and support of the needy; and,
- 2.4 **WHEREAS**, TPCG budgeted \$65,000.00 to assist NICHOLLS with the costs associated with the hosting of a Colonel Esports Summer Camp for Terrebonne Parish Youth; and,
- 2.5 **WHEREAS**, Colonel Esports is the official Esports Team of Nicholls State University; and,
- 2.6 **WHEREAS**, the Colonel Esports Summer Camp will serve a public purpose and benefit to residents of Terrebonne Parish and is not gratuitous in light of the benefits provided; and,
- 2.7 **WHEREAS**, TPCG and NICHOLLS desire that this Agreement be formed by and between themselves as a demonstration of their common interest of providing recreational opportunities to Terrebonne Parish residents; and,
- 2.8 **WHEREAS**, both TPCG and NICHOLLS have a reasonable expectation of receiving a benefit or value described in detail that is at least equivalent to or greater than the consideration

described in this Agreement; and,

2.9 **WHEREAS**, the transfer or expenditure of public funds or property is not a gratuitous donation;

2.10 **WHEREAS**, TPCG and NICHOLLS would like to enter into a Cooperative Endeavor Agreement in the amount of \$17,428.00 to provide for the Colonel Esports Summer Camp in Terrebonne Parish; and

2.11 **NOW THEREFORE**, in consideration of the mutual covenants herein contained, the Terrebonne Parish Consolidated Government and Nicholls State University, each represented by the undersigned, duly authorized to act herein respectively, agree to the following:

### **III. PURPOSE**

3.1. TPCG is partnering with NICHOLLS, an entity of the State of Louisiana, to reimburse funding for the Colonel Esports Summer Camp. The Camp will be hosted at the Terrebonne Parish Library – Main Branch which is located at 151 Library Drive, Houma LA 70360 and serves the residents of Terrebonne Parish.

### **IV. SCOPE OF SERVICES and CONSIDERATION**

4.1 It is agreed between the parties:

4.1.1. NICHOLLS shall:

- 4.1.1.1. Use the funds provided by the TPCG to acquire games and software and to host the Colonel Esports Summer Camp at the Terrebonne Parish Library – Main Branch from July 10 to July 14, 2023, with a final day of events at an Open House at the Nicholls State Esports Arena on the NICHOLLS campus on Saturday, July 15, 2023.
- 4.1.1.2. Host and facilitate online registration for the Colonel Esports Summer Camp at the Terrebonne Parish Library-Main Branch
- 4.1.1.3. Prior to executing said agreement, NICHOLLS shall provide TPCG with any and all documentation related to the hosting of the camp, including dates, times, and schedule for the camp.
- 4.1.1.4. Provide eight (8) camp counselors and ensure that all camp counselors have been properly screened and are properly qualified to serve as camp counselors for minors.
- 4.1.1.5. Arrange for and provide lunches for all counselors and campers for each day of camp.
- 4.1.1.6. Provide facilities and support for Open House at the Nicholls State Esports Arena on the NICHOLLS campus on Saturday, July 15, 2023, including lunch for parents.
- 4.1.1.7. Provide waivers to be executed by the parents of all minors attending the Colonel Esports Summer Camp acknowledging NICHOLLS'S liability and disclaiming TPCG's liability.
- 4.1.1.8. Award two one-thousand-dollar (\$1,000.00) scholarships to two deserving camp attendees who reside in the parish of Terrebonne.
- 4.1.1.9. NICHOLLS agrees to provide TPCG with a copy of the current audited financials (or signed financial annual statements, 990's, and/or certification that audits are not required) for review by the Terrebonne Parish Council.

4.1.2. TPCG shall:

- 4.1.2.1. Purchase the gaming laptop computers, mice, and headsets necessary for the Colonel Esports Summer Camp.
- 4.1.2.2. Provide funds to NICHOLLS in the amount of Seventeen Thousand Four Hundred Twenty-eight and no/100 (\$17,428.00) Dollars.
- 4.1.2.3. Install and set up, through TPCG's I.T. Department, the necessary software on the laptop computers.

4.2. Any and all funding stated herein is subject to the condition that there are no budget amendments during the term of this Agreement affecting the aforescribed funding and dependent up the condition that there be no changes to the aforescribed budgeted funds during the term of this Agreement.

4.3. NICHOLLS shall return any funds remaining at the expiration of this agreement and any funds determined by TPCG to be spent for purposes other than those authorized herein.

4.4. Consideration herein is for the entire agreement.

## **5. TERM**

5.1 The term of this Agreement shall begin upon execution and shall terminate at completion of all services by NICHOLLS and all payments are made by TPCG.

## **6. TERMINATION**

6.2. This Agreement shall be terminated under any or all of the following conditions:

6.2.1. By written mutual Agreement and consent of the parties hereto.

6.2.2. For convenience: By thirty (30) days written notice by TPCG to NICHOLLS.

6.2.3. Either party may terminate this Cooperative Endeavor Agreement for cause based upon the other party's breach of any terms and/or conditions of this Cooperative Endeavor Agreement; provided that the non-breaching party shall provide the other party written notice specifying the breach. If within thirty (30) days after receipt of such notice, the breaching party shall not have either corrected such breach or, in the case of a breach which cannot be corrected in thirty (30) days, begun in good faith and thereafter proceeded diligently to complete such correction, then the nonbreaching party may, at its option, place the breaching party in default and this Cooperative Endeavor Agreement shall terminate on the date specified in such notice.

## **7. INSURANCE**

7.2. NICHOLLS shall procure and maintain, for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with NICHOLLS'S obligations as set forth in this Agreement. Minimum insurance requirements are as follows:

7.2.1. Minimum Limits of Insurance. Nicholls State University shall maintain limits no less than:

7.2.1.1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.

7.2.1.2. Automobile Liability: \$500,000 combined single limits per accident, for bodily injury and property damage.

7.2.1.3. Workers' Compensation Insurance to meet the applicable statutory requirements and Employers' Liability Insurance with limits of not less than \$1,000,000 and shall include:

a. Alternate Employer Endorsement

b. Voluntary Compensation Endorsement

7.2.1.4. Professional Liability: \$1,000,000 per claim, \$2,000,000 annual aggregate.

7.2.2. Other Insurance Provisions:

7.2.2.1. TPCG is to be added as "Additional Insured" to the required General Liability, Auto Liability, and Professional Liability policies.

7.2.2.2. NICHOLLS and its insurers shall agree to waive all rights of subrogation against TPCG, its officers, officials, employees and volunteers for losses



- arising from work performed by the insuring party.
- 7.2.2.3. Each insurance policy required by this article shall be endorsed to state that coverage shall not be suspended, voided, cancelled by any party, or reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to TPCG.
  - 7.2.2.4. All policies above endorsed to be primary coverage to any other coverage.
  - 7.2.2.5. Coverage should be endorsed to cover property "territory" of operations.
- 7.2.3. Acceptability of Insurers. Insurance is to be placed with insurers authorized in Louisiana, with a Best's rating of no less than A-V1.
- 7.2.4. Verification of Coverage. NICHOLLS shall furnish TPCG certificates of Insurance effecting coverage required by this article. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be received and approved by TPCG before work commences. TPCG reserves the right to require complete, certified copies of all required policies, at any time.

## **8. INDEMNIFICATION**

To the fullest extent permitted by law Nicholls State University ("NICHOLLS") shall protect, defend, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government from and against any and all claims, demands, expense, losses, suits, costs, actions, fines, penalties, and liability, whether actual or alleged, arising out of or resulting from injury, sickness, asbestos, lead, hazardous materials, disease or death to any person or the damage, loss, expense or destruction of any property, including loss of use resulting there from, which may occur, be caused by, or in any way result from any damages sustained by a NICHOLLS participant while in the course and scope of his or her duties under the employment of NICHOLLS, or which may occur, be caused by, or in any way result from any actual or alleged act, omission, negligence, misconduct, or strict liability of TPCG, its agents, contractors, sub-contractors, partners, affiliates, directors, officers, employees, servants, volunteers, anyone directly or indirectly employed by it, or anyone for whose acts it may be liable, including but not limited to acts related to the performance or non-performance of the Agreement herein entered into, including any and all costs, fines, damages (special, general, or punitive) penalties, expense and/or attorney fees, including but not limited to expert witness fees, incurred by the TPCG as a result of any such claims, demands, losses and/or causes of action including any costs associated with the enforcement of this indemnity provision except those arising out of the sole negligence of TPCG. This indemnification does not apply to any strict liability of the TPCG. NICHOLLS shall investigate, adjust, settle, contest to resolution, resist claims, handle, respond to, provide defense for and defend any such claims, demands, proceedings, judgments, or suits at its sole expense related thereto, even if such claim, proceeding, judgment, demand or suit is groundless, false or fraudulent. TPCG shall not waive any immunity to which it is entitled under law.

## **9. ADDITIONAL TERMS AND CONDITIONS**

9.1 The failure of the either party to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

9.2 Neither party shall assign its rights, privileges, and obligations, in whole or in part, in any manner except by operation of law without the prior written consent of the other party. In case of such assignment or succession so consented to, all of the conditions and provisions herein shall apply to the original party and such substituted party.

9.3 NICHOLLS shall not hire for this project contractors, independent, or subcontractors, unless approved in writing by TPCG.

9.4 This Agreement, including any attachments that are expressly referred to in this Agreement, contains the entire Agreement between the parties and supersedes any and all Agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party, other than those that are expressly set forth. This Agreement may be modified or amended at any time by mutual consent of the parties, provided that, before any modification or amendment shall be operative and valid, it shall be reduced to writing and

signed by both parties.

9.5 The recitation and preambles of this Agreement are hereby made a part of the terms and conditions of this Agreement.

9.6 To the fullest extent allowed by law, this Agreement shall be governed and interpreted by Louisiana Law and the provisions of this Agreement shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

9.7 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

9.8 TPCG may be audited in accordance with La. R.S. 24:513. If the amount of public funds received by NICHOLLS is below the amount for which an audit is required under La. R.S. 24:513, TPCG shall monitor and evaluate the use of the funds to ensure effective achievement of the project goals and objectives.

9.9 It is hereby agreed that the Legislative Auditor of the State of Louisiana, and/or the Office of the Governor, Division of Administration auditors shall have the option of inspecting and auditing all data, records, and accounts of NICHOLLS which relate to this Agreement, upon request.

9.10 TPCG shall have the option of inspecting and auditing any documents/records of any nature related to this Agreement at TPCG's expense, and NICHOLLS shall produce the documents within five (5) days of demand. NICHOLLS shall not destroy any documents/records without prior approval of TPCG.

9.11 In the event funds are not budgeted or appropriated in any fiscal year for payments due under this Agreement for the then current or succeeding fiscal year, this Agreement shall impose no obligation on TPCG as to such current or succeeding fiscal year, and said Agreement shall become null and void, and no right of action shall accrue to the benefit of either party, their successors or assigns for any further payments.

9.12 Both parties agree to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, as amended, the Age Act of 1975, as amended, and LRS agrees to abide by the requirements of the Americans with Disabilities Act of 1990, as amended. Both parties agree not to discriminate in its employment practices and will render services under this contract without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Both parties acknowledge and agree that any act of unlawful discrimination committed by either party, or any other failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

9.13 NICHOLLS shall comply with all federal, state, and local laws and regulations, including, specifically, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*) in carrying out the provisions of this Agreement.

9.14 Neither party to this Agreement shall be responsible to the other party hereto for any delays or failure to perform caused by any circumstances reasonably beyond the immediate control of the party prevented from performing, including, but not limited to, acts of God.

9.15 NICHOLLS certifies that it has not employed and will not employ any person to engage in the performance of this Agreement who is presently, or at the time of such employment, an employee of TPCG.

9.16 NICHOLLS warrants that it has not employed or retained any entity or person to solicit or secure this Agreement, and that it has not paid or agreed to pay any entity or person any fee,

commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the making of this Agreement. For breach or violation of this warranty, the TPCG shall have the right to annul this Agreement without liability or, in TPCG's discretion, to deduct from the contract price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

## 10. NOTICES

10.2. All notices and other communications pertaining to this Agreement shall be in writing and shall be transmitted either by personal hand-delivery (and receipted for) or deposited in the United States mail, as certified mail, return receipt requested and postage prepaid, to the other party addressed as follows:

10.2.1. To TPCG:

Terrebonne Parish Consolidated Government  
Attn: Parish President  
8026 Main Street  
Houma, LA 70360

10.2.2. To NICHOLLS:

Nicholls State University  
Attn: Billy Babin Richard  
Asst. Director of Campus Recreation  
906 E. First Street  
Thibodaux, LA 70301

## 11. SIGNATURES

11.1. NICHOLLS STATE UNIVERSITY

THUS done and signed on this \_\_\_\_ day of \_\_\_\_\_ 2023 before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana, after a thorough reading of the whole.

WITNESSES:

NICHOLLS STATE UNIVERSITY

\_\_\_\_\_  
X: \_\_\_\_\_  
BY: DR. JOHN CLUNE  
ITS: PRESIDENT

\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

11.2. TERREBONNE PARISH CONSOLIDATED GOVERNMENT

THUS done and signed on this \_\_\_\_ day of \_\_\_\_\_ 2023 before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana, after a thorough reading of the whole.

WITNESSES:

TERREBONNE PARISH CONSOLIDATED  
GOVERNMENT:

\_\_\_\_\_  
X: \_\_\_\_\_  
BY: GORDON E. DOVE, Parish President  
OR: Michael C. Toups, Parish Manager  
Duly Authorized Designee

\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

## **Colonel Esports and Terrebonne Parish Partnership**

Colonel Esports and Nicholls State University would like to create an educational gaming experience with Terrebonne Parish. This partnership would include a pilot summer camp with research and statistics to provide the parish at the end of the pilot program to assess the benefits and the satisfaction of the program. This summer camp would provide us an opportunity to not only teach the campers healthy habits and provide an opportunity for one-on-one mentoring with our players who have experience competing on a collegiate and pro-am level, but also by offering an open house, provide parents with a better understanding of the benefits of gaming and how to get involved with their children's hobbies and interests.

So this camp is a sustainable experience for years to come, we suggest that with this partnership, if approved, the parish purchase suggested materials, and the university will invoice the parish for those items that are necessary. This would not only benefit the North Terrebonne library branch, who is eager to begin its own esports facilities, but also share in our experience of creating a welcoming, educational, and diverse environment that just so happens to involve gaming.

As of Fall 2020 statistics, over 27% of our student population are Terrebonne Parish residents. This is our largest parish demographic at Nicholls State University. By adding esports scholarships specific to some of our players we hope to give back to the community while placing a spotlight on how the parish council supports this program and our esports initiative to educate through gaming.

### **Why Gaming?**

Playing video games can have positive effects and benefits, when played in moderation.

The most notable positive effects of gaming include:

- Improved cognitive abilities
- Improved problem-solving skills and logic
- Increased hand-to-eye coordination
- Improved multi-tasking ability
- Faster and more accurate decision-making
- Enhanced empathetic behaviors
- Better eyesight (false?) (attention to detail)
- VR and mobile games promote physical activity
- Games require you to persevere with your task to complete the goal of the game, which means they build up your grit.
- Non-native English speakers are able to learn English faster using video games
- Other benefits include better pattern recognition, strategic thinking, risk-taking abilities, and management

A recent study from 2015 from Australian and Chinese research teams showed that gaming increases the amount of gray matter in the brain that improves problem-solving skills and logic. Researchers performed fMRI scans on 27 professional gamers and found they had developed “heightened connectivity between certain subregions in the insular cortex.” In practice, this translates to enhanced cognitive abilities, which include improved problem-solving skills and logic.

Many gamers play games that require a great deal of planning, strategic thinking and using logic to achieve goals within the game, so it makes sense that they will have enhanced development in areas of the brain dedicated to problem solving and logic.

Video games have even been proven to improve one’s ability to perform tasks that require accuracy quicker and with higher accuracy. A study by James C Rosser Jr et. al. from 2007 examined laparoscopic (abdomen) surgeon training and included young surgeons that play video games to see what effects gaming would have on their ability to perform surgeries and other medical tasks.

The study found that surgeons who played video games in the past or recently had 37% fewer errors and completed the task 27% faster than non-gamers. Their accuracy also improved with more playtime. The study found that even with more modest playing time (3 hours a week), gamers performed better than non-gamers.

This study, along with others we have shared, suggests gamers do better at tasks that require speed, accuracy, and hand-to-eye coordination.

## **SAMPLE Daily Schedule**

### **7:30a - 8:30a: Check In**

- Campers Check in
- Televisions are playing a streamer, competitor, or competition
- Campers are given their bags on the first day
- Morning Snacks (provided)

### **8:30a - 9:30a: Morning BaseCamp**

- Campers are greeted and told the schedule for the day.
- Campers are given an ice breaker activity to warm up. This may include:
  - Drawing a map from memory
  - Aim training
  - Communication activity
  - Team building activity

### **9:30a - 11:00a: Gaming Intensive**

- Campers are broken into groups partnered with Esports Athletes as mentors/counselors
- Campers play 2-5 matches of their specialized game so mentors can set their approach based on skill levels (first day)

- Campers get specialized experience with vod reviews, and taught tips and tricks by our experienced teams

#### **11:00a - 12:00p: Lunch**

- Students are provided with lunch that includes vegetarian options at our on campus cafeteria.

#### **12:00p - 1:00p: Guest Speaker**

- Guest speakers will come to the space after lunch to discuss and answer questions about gaming, team building, life balance, esports in college, and other relevant topics

#### **1:00p - 3:30p: Gaming Intensive Continued**

- Campers continue to practice, strategize and compete with and against their mentors and peers.
- In game and out of game techniques will be implemented, including (but not limited to)
  - Aim training
  - Game Settings Optimization
  - Vod review
  - Team huddle
  - Game scrimmage

#### **3:30p - 4:00p: Check Out**

- Campers arrive and are checked out by their parents.

## **Proposal**

### **Scholarships:**

University Scholarships:

- Set aside two (2) \$1,000 scholarships for students who are from Terrebonne parish. This would be for new or existing students.

Total Scholarships:

\$2000.00

### **Summer Camp Program:**

Monday - Saturday

7 hours per day

Attendance: 20 Campers

### **Hours:**

8:00am – 3:30pm at the Colonel Esports Space at North Terrebonne Public Library.

### **Program Summary:**

Young teens would be split into 2 groups based on skill level during a one-week summer camp experience.

Young Teens 11 – 16 years old

Colonel Esports Summer Camp offers teens an opportunity to hone their skills and compete on a higher level all while learning soft skills, time management, and video game/real life balance. Guest speakers would include individuals who would teach students healthy habits, ethical sportsmanship, competitive strategies, and team building activities. Campers would be able to compete with and against the Colonels Esports college players. Campers will be asked on their applications which games they specialize in or would like to focus on. Game options would include:

- Overwatch
- Call of Duty
- Valorant
- League of Legends
- Rocket League

Our guest speakers and counselors specialize in specific games, each game may require additional guest speakers and/or counselors.

The esports counselors consist of Colonel Esports Athletes from a team that will also act as coaches and mentors to students. They will be extremely hands on, playing and guiding the Campers through practice, play, and improving.

We also advise for a workshop or open house with the parents on the last day (Saturday). As our goals are always to promote relationships between children and their parents, we would like one day to help the parents better understand competitive gaming, the benefits of gaming, and the vocabulary of gaming so they can better understand their children's passion for esports. On this day, parents and campers would come to our esports facilities to compete against each other in parent/camper pairs in games that the campers play. An example is where the kids play games with parents where the job of the kid is to keep the parent alive.

#### **Daily Activities:**

- 4 hours of mentor led competitive gaming sessions:
  - Game review
  - Competitions
  - Discussions on techniques
  - Practice with a purpose
- 1 hour for lunch
- 1 hour for guest speaker
- 1 hour for team building and daily reflections of goals

## **Expenses:**

### **Administration Expenses:**

#### Counselors:

- 1 counselor \$8/hr X 7 hr/day X 6 days = Total: \$336
  - 7.65% FICA benefits for each counselor
  - Lunch for each counselor \$10/per counselor per day
- Total for 8 counselors \$3168.00

#### Administration fee: \$8 per camper per day

- Processing applications
  - Budgeting
  - Lesson Plans
- Total \$960.00

#### Guest Speakers:

- We would like to include dieticians, tech leaders, and other members of the community to assist in teaching the campers soft skills and healthy habits in an almost TEDtalk format during the afternoons.

#### Saturday Open House at Nicholls State Esports Arena:

- Facilities Fees and Support: \$5000.00
- Lunch for parents: \$400.00

#### Technology: (price per camper purchased on state contract)

- Gaming laptops (purchased by TP) \$2,300.00
  - Gaming mice (purchased by TP) \$100.00
  - Gaming Headsets (purchased by TP; campers keep) \$60.00
  - Games (Purchased by Nicholls) \$60.00
- Total \$2520.00 per Camper
- Initial Startup Cost (based on 20 campers) \$50,400.00

**TOTAL ADMINISTRATIVE AND INITIAL STARTUP COST: \$59,928.00**

### **Cost Per Camper:**

Lunch: \$10/each (per camper/day)  
Swag Bag (T-shirt/Jersey, mousepad, lanyard, etc): \$60/each  
Misc treats etc: \$15/each  
Trophies \$40/each

TOTAL COST PER CAMPER \$175 per camper

**TOTAL CAMPER COST: \$3500.00**

**TOTAL CAMP (YEAR 1): \$59,928.00**



<b>TOTAL SCHOLARSHIP (YEAR 1):</b>	<b>\$2,000.00</b>
<b>TOTAL PARTNERSHIP ASK (YEAR 1):</b>	<b>\$65,428.00</b>
<b>YEAR TWO BASED ON SAME ATTENDANCE:</b>	<b>\$17,428.00</b>

Category Number:  
Item Number: 4.



Monday, June 12, 2023

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**Item Title:**

Rapid Re-Housing Grant Agreement

**Item Summary:**

**RESOLUTION:** Authorizing the Parish President to sign and submit the 2023 Continuum of Care Grant Agreement between TPCG and HUD for the Terrebonne Parish Rapid Re-Housing Project.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/6/2023	Executive Summary
Resolution	6/6/2023	Resolution
Grant Agreement	6/6/2023	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Rapid Re-Housing Project

### PROJECT SUMMARY (200 WORDS OR LESS)

A Resolution authorizing the Parish President to sign and submit the 2023 Continuum of Care Grant Agreement between Terrebonne Parish Consolidated Government and the US Department of Housing and Urban Development for the Terrebonne Parish Rapid Re-Housing Project.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The US Department of Housing and Urban Development has approved the renewal application for the Terrebonne Parish Rapid-Housing Project. The project provides permanent housing solutions for persons experiencing homelessness.

### TOTAL EXPENDITURE

\$152,868.00

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

☒ ACTUAL

☐ ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

☐ N/A

☐ NO

☒ YES

IF YES AMOUNT  
BUDGETED:

\$152,868.00

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

☒ PARISHWIDE

☐ 1

☐ 2

☐ 3

☐ 4

☐ 5

☐ 6

☐ 7

☐ 8

☐ 9

A handwritten signature in blue ink that reads "Kelli Varnado".

Signature

06/06/2023

Date

OFFERED BY:  
SECONDED BY:

**RESOLUTION NO.**

A resolution authorizing the Parish President, Gordon E. Dove, to sign and submit a Continuum of Care Program grant agreement between Terrebonne Parish Consolidated Government and the U.S. Department of Housing and Urban Development.

WHEREAS, the U.S. Department of Housing and Urban Development has approved the Terrebonne Parish Rapid Re-Housing Project renewal application, and

WHEREAS, fiscal year 2023 Continuum of Care Program funds governed by title IV of the McKinney-Vento Homeless Assistance Act in the amount of \$152,868.00 have been awarded to Terrebonne Parish Consolidated Government to continue its Rapid Re-Housing Program, and

WHEREAS, there are homeless families in need of Permanent Housing Solutions and the Terrebonne Parish Rapid Re-Housing Program addresses this unmet need, and

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President, Gordon E. Dove, to execute any and all grant agreements, certifications, amendments and any other documents necessary between the Terrebonne Parish Consolidated Government and the U.S. Department of Housing and Urban Development to receive the Continuum of Care funding and continue providing Rapid Re-Housing services.



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
500 Poydras Street  
9th Floor  
New Orleans, LA 70130

**Grant Number: LA0335L6H092204**  
**Recipient's Name: Terrebonne Parish Consolidated Government**  
**Tax ID Number: 72-6001390**  
**Unique Entity Identifier [SAM]: X6CFK7JK1NT3**  
**Federal Award Date: 5/31/2023**

**CONTINUUM OF CARE PROGRAM (CDFA# 14.267)**  
**GRANT AGREEMENT**

This Grant Agreement ("this Agreement") is made by and between the United States Department of Housing and Urban Development ("HUD") and Terrebonne Parish Consolidated Government (the "Recipient"). This Agreement, the Recipient's use of funds provided under this Agreement (the "Grant" or "Grant Funds"), and the Recipient's operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2022 (Pub. L. 117-103, approved March 15, 2022);
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the "Act");
3. the Continuum of Care Program rule at 24 CFR part 578 (the "Rule"), as amended from time to time;
4. and the Notice of Funding Opportunity for the fiscal year in which the funds were awarded; and
5. the Recipient's application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the "Application").

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD's total funding obligation authorized by this grant agreement is \$152,868, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.



Grant No.	Grant Term	Performance Period	Total Amount
LA0335L6H092204	12 months	09-01-2023 - 08-31-2024	\$152,868
a. Continuum of Care planning activities			\$0
b. Acquisition			\$0
c. Rehabilitation			\$0
d. New construction			\$0
e. Leasing			\$0
f. Rental assistance			\$138,096
g. Supportive services			\$11,772
h. Operating costs			\$0
i. Homeless Management Information System			\$0
j. Administrative costs			\$3,000
k. Relocation Costs			\$0
l. HPC homelessness prevention activities:			
Housing relocation and stabilization services			\$0
Short-term and medium-term rental assistance			{Stmt}

## Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,  
Secretary of Housing and Urban Development**

By:

*Cheryl S. Breaux*

\_\_\_\_\_  
(Signature)

Cheryl S. Breaux, Director

\_\_\_\_\_  
(Typed Name and Title)

May 31, 2023

\_\_\_\_\_  
(Date)

**RECIPIENT**

Terrebonne Parish Consolidated Government

\_\_\_\_\_  
(Name of Organization)

By:

\_\_\_\_\_  
(Signature of Authorized Official)

Gordon Dove, Parish President

\_\_\_\_\_  
(Typed Name and Title of Authorized Official)

\_\_\_\_\_  
(Date)

### Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).



Monday, June 12, 2023

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**Item Title:**

Resolution of Support for TEDFo's Application to GNOF Next 100 Year Challenge Grant Program

**Item Summary:**

**RESOLUTION:** Supporting Terrebonne Economic Development Foundation's application to the Greater New Orleans Foundation Next 100-Year Challenge grant on behalf of TPCG for the Bayou Cane Stormwater Management Basin Project.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/7/2023	Executive Summary
Cover Memo	6/7/2023	Cover Memo
Resolution	6/7/2023	Resolution
GNOF Next 100 Year Challenge Grant Program	6/7/2023	Backup Material
Terrebonne Parish Nature and Recreation Conservatory	6/7/2023	Backup Material





**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)

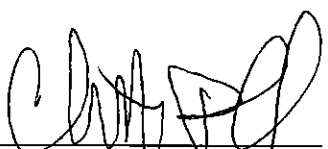
PROJECT TITLE
Resolution of Support for TEDFo's Application to GNOF Next 100 Year Challenge Grant Program

PROJECT SUMMARY (200 WORDS OR LESS)
The Greater New Orleans Foundation has announced the Next 100 Year Challenge Grant Program which seeks to award up to \$100,000 to ten non-profit grantees for nature-based infrastructure projects that are seeking larger funding (typ at the Federal level). The Bayou Cane Stormwater Management Basin lies within the 4,000 plus acre area which was recently donated to the Parish by Shell as the Terrebonne Parish Nature Conservatory. The \$6.7M Basin Project was submitted by TPCG under the Hazard Mitigation Grant Program as part of the Hurricane Ida recovery planning. If awarded, TEDFo would use the \$100,000 for the purposes of conducting an environmental review that would then be used towards the wetland enhancement to improve the efficiency of the stormwater basin and improve the habitat and ecology. There is no local match requirement for the grant, but the Parish's investment of the Bayou Cane Pump Station project will be highlighted in the application narrative.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The 4,000-plus-acre Nature and Recreation Conservatory which will increase storm water retention by 1.7 billion gallons, with the potential to improve the parish's FEMA Community Rating System and reduce flood insurance rates all while improving water quality released back into the parish's natural habitat; and will also function as a recreational and tourism feature with boat/kayak launch; levee access for cycling, walking; birdwatching and observing the natural flora and fauna of the area. Although located within Council Districts 2 and 4, the benefits extend out to the surrounding areas in Districts 6 and 3. Furthermore, the area's ability to detain/retain that much stormwater will improve the overall drainage system by giving TPCG the ability to move water in and out of the basin as the circumstances may require thereby reducing the risk of flooding to properties both upstream and downstream in our watershed.

TOTAL EXPENDITURE			
\$0			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

  
\_\_\_\_\_  
Christopher Pulaski  
Planning & Zoning Director

6/7/23  
\_\_\_\_\_  
Date



P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

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### MEMORANDUM

**To:** Hon. Gordon E. Dove  
Parish President

**From:** Chris Pulaski, Director  
Planning & Zoning Department

**Date:** June 7, 2023

**Re:** GNOF Next 100-Year Challenge Grant – TEDFo Resolution of Support

---

TEDFo (Terrebonne Economic Development Foundation) is preparing to submit an application on behalf of the Terrebonne Parish Nature and Recreation Conservatory Development to the Greater New Orleans Foundation Next 100-Year Challenge Grant Program. If awarded, GNOF would provide \$100,000 that TEDFo would then partner with TPCG to use for an environmental review and study for the enhancement of the ecology of the wetlands and improving the efficient and operation of the Bayou Cane Stormwater Management Basin project that is within the Conservatory Development.

Please feel free to contact me at (985) 873-6569 or at [cpulaski@tpcg.org](mailto:cpulaski@tpcg.org) with any questions concerning this matter.

## **RESOLUTION # XXXXXX**

### **Supporting Terrebonne Economic Development Foundation's application to the Greater New Orleans Foundation Next 100-Year Challenge on behalf of the Terrebonne Parish Nature & Recreation Conservancy**

**Offered by:**

**Seconded by:**

WHEREAS, the Greater New Orleans Foundation's (GNOF's) Next 100 Years Challenge seeks to strengthen infrastructure and hazard mitigation solutions to build a safer, more equitable Southeast Louisiana; and

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) and related entities have been diligently working and investing to improve, upgrade and create infrastructure designed to reduce flood hazards and manage water flow within the parish for the benefit of all residents and commercial entities; and

WHEREAS, the Next 100 Years Challenge seeks community-centered and cost-effective infrastructure improvements to reduce risks from disaster and natural hazards in the Southeast Louisiana region; and

WHEREAS, in partnership with Shell, TPCG has created the 4,000-plus-acre Nature and Recreation Conservatory which will increase storm water retention by 1.7 billion gallons, with the potential to improve the parish's FEMA Community Rating System and reduce flood insurance rates all while improving water quality released back into the parish's natural habitat; and

WHEREAS, the Conservatory will also function as a recreational and tourism feature with boat/kayak launch; levee access for cycling, walking; birdwatching and observing the natural flora and fauna of the area; and

WHEREAS, the Next 100 Years Challenge seeks proposals from collaborative teams with a bona fide government-nonprofit partnership and strong potential to secure funding from other entities; and

WHEREAS, Terrebonne Economic Development Authority created Terrebonne Economic Development Foundation (TEDFo) as a 501 (c)(3) in 2009 to serve as a government partner for the economic and community benefit for the residents and commercial entities of Terrebonne Parish.

THEREFORE, BE IT RESOLVED, that Terrebonne Parish Council hereby names Terrebonne Economic Development Foundation (TEDFo) as the Lead Organization to apply for/compete in the GNOF Next 100 Years Challenge for the benefit of the Terrebonne Parish Nature and Recreation Conservatory's development.

# GREATER NEW ORLEANS FOUNDATION ANNOUNCES THE NEXT 100 YEARS CHALLENGE

March 28, 2023

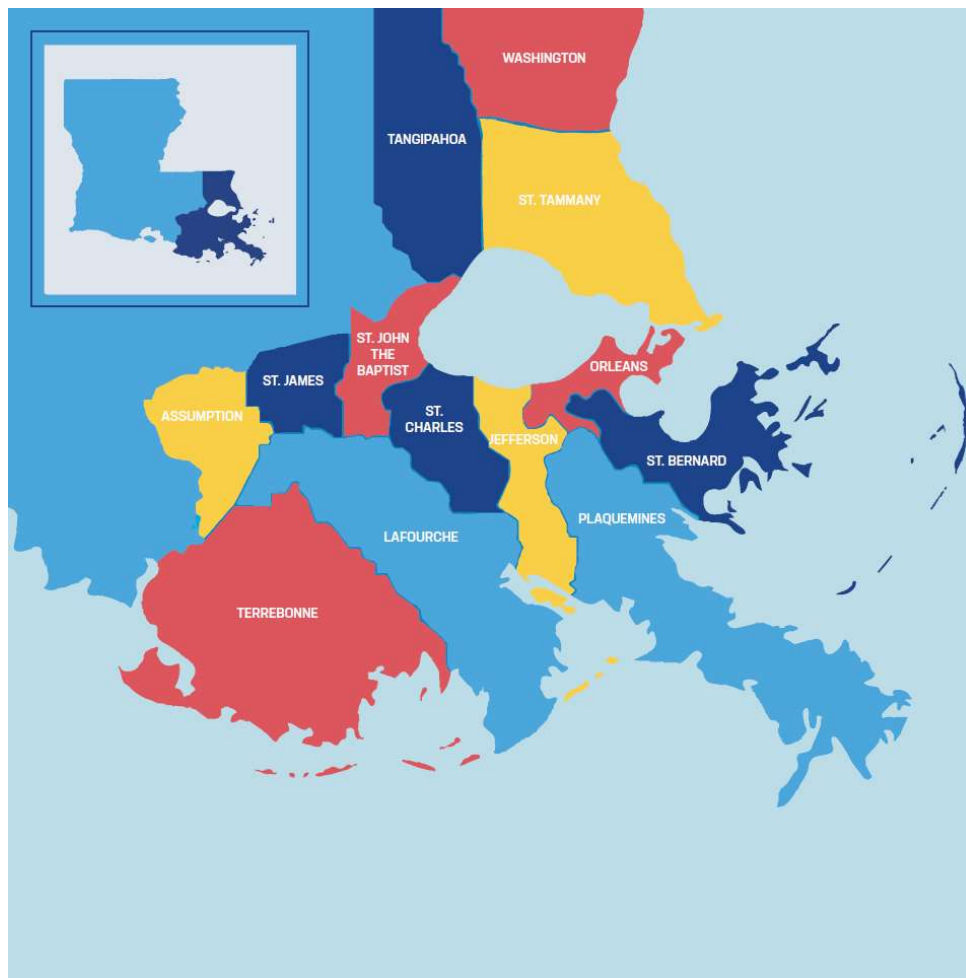
## Greater New Orleans Foundation Announces the Next 100 Years Challenge

*Awarding \$1 million to strengthen infrastructure and hazard mitigation solutions and build a safer, more equitable Southeast Louisiana for the next 100 years*



*Andy Kopplin, President and CEO of the Greater New Orleans Foundation, addresses the audience at the Foundation's launch of the Next 100 Years Challenge. (Photo Credit: Chuck Billiot)*

**New Orleans** (March 21, 2023) - In celebration of its centennial year, the Greater New Orleans Foundation announced a new initiative, the [Next 100 Years Challenge](#). The million-dollar **Next 100 Years Challenge** is a regional competition designed to inspire and attract plans for community-centered and cost-effective infrastructure improvements, including [nature-based](#) solutions, in 13 parishes of Southeast Louisiana that will address the threat of storms and other disasters. The Foundation will award \$100,000 each to up to ten collaborative teams that demonstrate strong potential to secure additional infrastructure dollars from the State of Louisiana, federal government, and other funders.



*Eligible parishes include Assumption, Jefferson, Lafourche, Orleans, Plaquemines, St. Bernard, St. Charles, St. James, St. John the Baptist, St. Tammany, Tangipahoa, Terrebonne, Washington.*

“As weather disasters become more frequent, we recognize that we need to find, and fund, new solutions,” said **Andy Kopplin, President and CEO of the Greater New Orleans Foundation**. “We believe in a future for our region that is stronger, more resilient, and more sustainable—and are committed to making that future a reality. That is why we are thrilled to celebrate our 100th anniversary by launching the Next 100 Years Challenge. It is our way of building on the legacy of our last 100 years by asking ourselves how we can best position our region for success in our next 100 years.”

Strong Challenge proposals will present sustainable, community-centered, cost-effective projects that protect against and reduce the risks from disasters and natural hazards in communities located in the thirteen Southeast Louisiana parishes. The Challenge team encourages infrastructure plans at varying stages of development, from early-stage concepts to solutions that are proven effective and will be offering robust technical assistance to help applicants prepare for the competition.



*St. Augustine's Marching 100 welcomes attendees to the launch of the Greater New Orleans Foundation's launch of the Next 100 Years Challenge (Photo Credit: Chuck Billiot)*

Winning teams will use funds from the Next 100 Years Challenge, funded through the Foundation's [Disaster Response and Restoration Fund](#), to refine their plans and help ensure their proposals are competitive for further investment.

Proposed projects submitted to the Next 100 Years Challenge must demonstrate community buy-in, commitment from local leadership, and projected impact and a wide range of benefits to under-resourced, disadvantaged populations located in the thirteen parishes in the Southeast Louisiana region.



*Rashida Ferdinand, Founder and CEO, Sankofa Community Development Corporation, speaks about the Sankofa Wetland Park & Nature Trail in the Lower Ninth Ward at the Greater New Orleans Foundation's launch of the Next 100 Years Challenge. (Photo Credit: Chuck Billiot)*

Those interested in applying for the Challenge must complete registration no later than **Tuesday, June 20, 2023, at 5:00 PM CT**. To register, [click here](#). The deadline for application submissions



For more information about the Challenge, visit [www.next100yearschallenge.org](http://www.next100yearschallenge.org) or email [questions@next100yearschallenge.org](mailto:questions@next100yearschallenge.org).

###

#### About the Greater New Orleans Foundation:

With roots extending 100 years, the Greater New Orleans Foundation connects generous people to the causes that spark their passion. As one of the most trusted philanthropic organizations in the region, we work every day to drive positive impact through philanthropy, leadership, and action in our thirteen-parish region. In addition to grantmaking, we convene people, resources, and ideas to create intelligent strategies and solutions to meet our region's greatest challenges. We are proud to serve as a vocal civic leader with our partners to ensure a vibrant, sustainable, and just region for all. Learn more at [www.gnof.org](http://www.gnof.org).

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Ways to Partner

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Current Partners

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Fund Types

Financials

Cornerstone Council

Resources & Forms

#### NONPROFITS

Grant Opportunities

Grants

Scholarships

Nonprofit Leadership & Effectiveness

Trainings & Workshops

Resources

#### WHAT WE DO

Program Areas

Civic Leadership

Economic Opportunity

Environment

Nonprofit Leadership & Effectiveness

Workforce

Initiatives

GiveNOLA Day

Impact 100

Emerging Philanthropists of New Orleans (EPNO)

RFP

#### WHO WE ARE

About The Foundation

Our Region

Center for Philanthropy

Board and Staff

Careers

Financials

Publications

Donor Stories

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**ESTIMATED COMPLETION: 2023-2024**

BAYOU TERRE BONNE



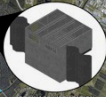
WATER CONTROL STRUCTURE (WCS)

ON LINE

**STORM WATER  
RETENTION  
78 BILLION GALLON  
WATER CAPACITY**

JUNE 31

- PROPOSED WATER CONTROL STRUCTURES
- PROPOSED BAYOU CANE PUMP STATION
- PROPOSED DRAINAGE LIFT STATIONS
- PROPOSED SAVANNE ROAD LEVEE
- PROPOSED OUISKI BAYOU LEVEE
- EXISTING BAYOU CANE LEVEE



**DRAINAGE LIFT STATION**

**GORDON E. DOVE**  
PARISH PRESIDENT

- Increased Storm Water Retention  
1,780 billion gallons of storm water capacity
- Opportunity to make positive impact on FEMA's Community Rating System (CRS)
- Potential to reduce flood insurance rates
- Storm water filtered through wetlands should enhance water quality released back in to the environment while *maintaining the natural habitat of Terrebonne Parish*

- **7 solar powered Water Control Structures (WCS)** (sluice gates) to allow water flow through levees (4 WCS located in Bayou Cane Levee and 3 WCS located in Ouiskibi Bayou Levee)
- **Drainage Lift Stations along Savanne Road** to assist with road flooding
- **Approximately 5 miles of levee** to be built at 4.50 feet above sea level along Savanne Road and Ouiskibi Bayou
- (1) Pump Station
- (4) 36", 400 CFS Pumps
- (250) 5.2 M.P. Electric Submersible Motors
- (1) 1250 KW Backup Generator

**Total Project Cost:**

**\$15,000,000.00**

## **BAYOU CANE PUMP STATION**



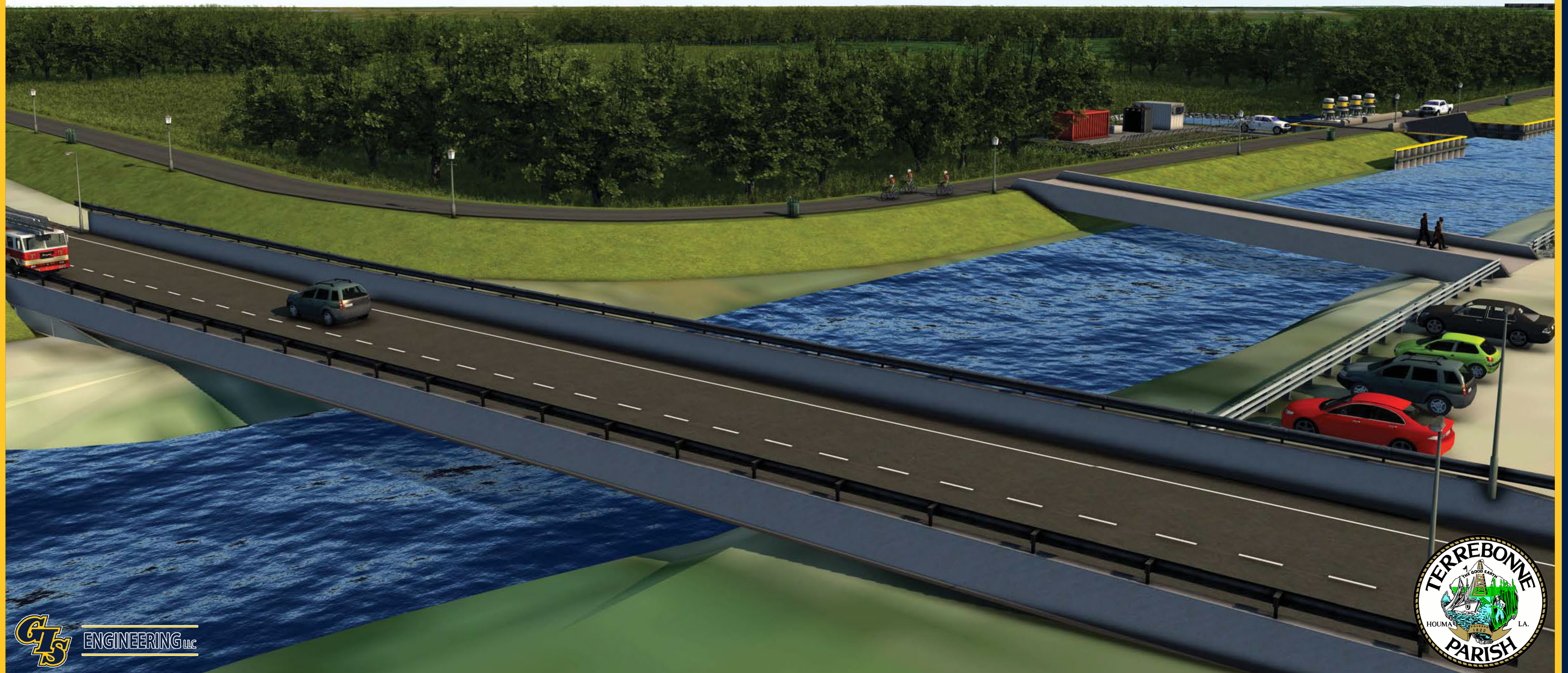


# Terrebonne Parish Nature & Recreation Conservatory





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY



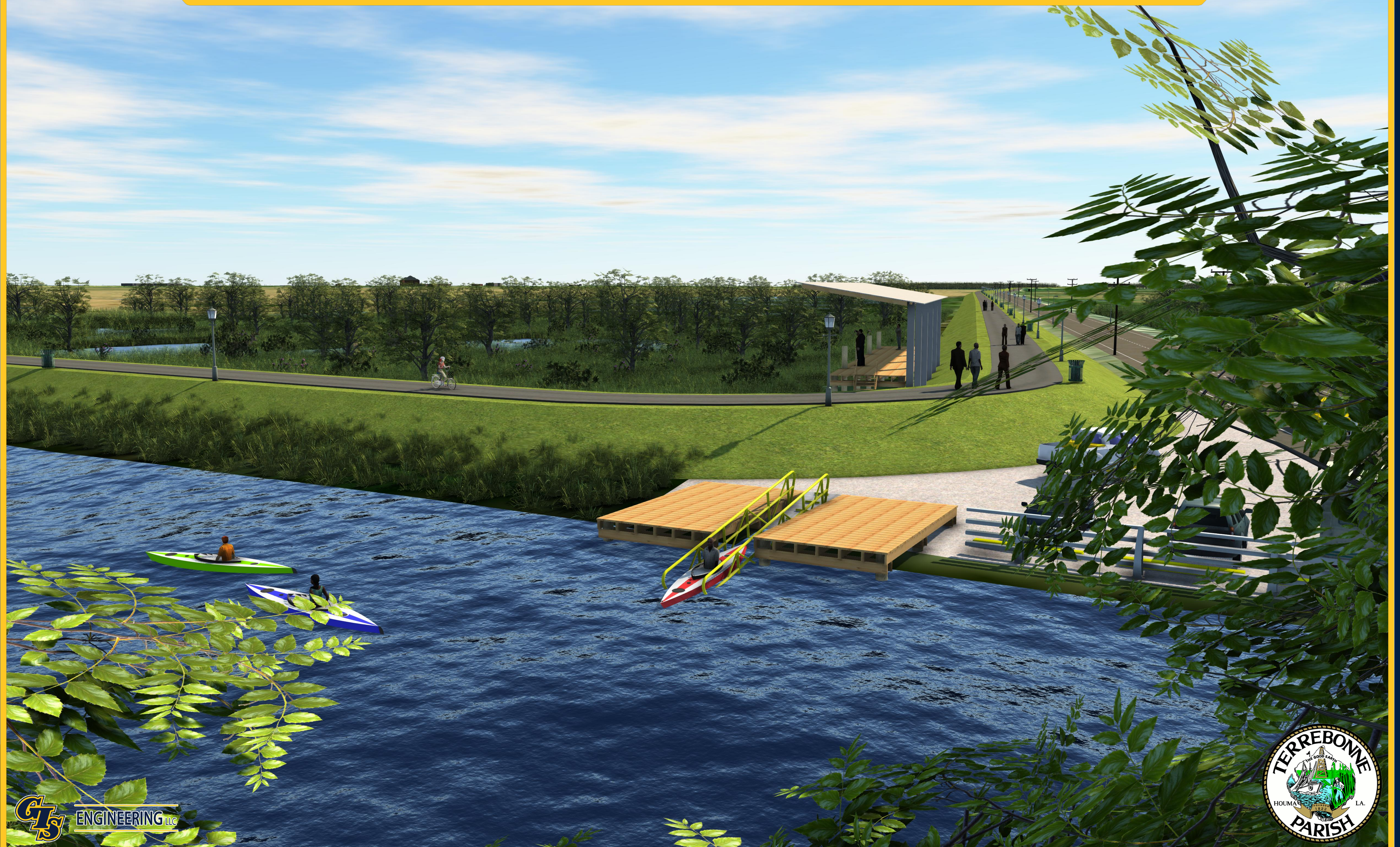


# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





# TERREBONNE PARISH NATURE & RECREATIONAL CONSERVATORY





Category Number:  
Item Number: 6.



Monday, June 12, 2023

---

**Item Title:**

Rename Exchange Alley to Graham Douglas Lane

**Item Summary:**

**RESOLUTION:** Giving Notice of Intent to introduce a proposed ordinance to rename Exchange Alley as "Graham Douglas Lane" and calling a public hearing on said matter on Wednesday, June 28, 2023 at 6:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	5/31/2023	Executive Summary
Resolution	5/31/2023	Resolution
Cover Memo	5/31/2023	Cover Memo
Proposed Ordinance	5/31/2023	Ordinance
LONO from Parish 911	6/2/2023	Backup Material



**EXECUTIVE SUMMARY**  
(REQUIRED FOR ALL SUBMISSIONS)

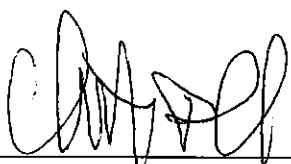
PROJECT TITLE
Proposed Ordinance to Rename Exchange Aly as Graham Douglas Lane and calling a Public Hearing on June 28, 2023

PROJECT SUMMARY (200 WORDS OR LESS)
Consider the introduction of an ordinance to rename Exchange Aly as Graham Douglas Lane. Parish 911 Communication District has confirmed that there are no other streets with the same name nor any with a similar name.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The proposed name change is to recognize the former Terrebonne High School Principal who passed away on February 8, 2023. He began his educational career as a teacher at Houma Junior High School, and basketball coach at Terrebonne High School. He was promoted to assistant principal at Oaklawn Middle School and later an assistant principal at South Terrebonne High School. He was appointed first African American principal of Terrebonne High School and served from 2003-2013. Mr. Douglas was promoted as Terrebonne Parish Supervisor of Secondary Education until retirement in 2018.

TOTAL EXPENDITURE			
\$0.00			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	<u>5</u>	6	7	8	9

  
\_\_\_\_\_  
Christopher Pulaski  
Planning & Zoning Director

5/31/23  
\_\_\_\_\_  
Date

OFFERED BY:  
SECONDED BY:

RESOLUTION NO.

**A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO  
RENAME EXCHANGE ALY TO GRAHAM DOUGLAS LANE, AND TO ADDRESS  
OTHER MATTERS RELATIVE THERETO.**

WHEREAS the Parish will often name roads and bridges to recognize the efforts of its citizens who have made a positive impact on the community;

WHEREAS Mr. Douglas held several positions with the Terrebonne Parish School District until his retirement in 2018 including serving as Terrebonne High School's first African-American Principal from 2003-2013;

WHEREAS Parish 911 Addressing has confirmed that the name is available and not in conflict or similar to other roads in the parish;

WHEREAS upon his passing on February 8, 2023, Terrebonne Parish would like to honor Mr. Douglas' years of service and dedication to educating our youth;

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an Ordinance to rename Exchange Aly to Graham Douglas Lane and to provide for the installation of said signs, and

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, June 28, 2023 at 6:30 p.m.





P.O. BOX 6097  
HOUMA, LOUISIANA 70361  
(985) 868-5050



P.O. BOX 2768  
HOUMA, LOUISIANA 70361  
(985) 868-3000

## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

---

### MEMORANDUM

**To:** Hon. Gordon E. Dove  
Parish President

**From:** Chris Pulaski, Director  
Planning & Zoning Department

**Date:** May 31, 2023

**Re:** Rename Exchange Aly to Graham Douglas Lane

---

In celebration of his local service and at the request of Councilman Harding, there is a request to rename Exchange Aly to Graham Douglas Lane. Mr. Douglas held several positions in education including Terrebonne HS Principal from 2003-2013. He retired in 2018 and passed away in February 2023.

Please feel free to contact me at (985) 873-6569 or at [cpulaski@tpcg.org](mailto:cpulaski@tpcg.org) with any questions concerning this matter.

OFFERED BY:  
SECONDED BY:

ORDINANCE NO.

AN ORDINANCE RENAMING “EXCHANGE ALY” TO “GRAHAM DOUGLAS LANE”, A PUBLIC MAINTAINED STREET, AND INCORPORATING SAME INTO THE ENHANCED 911 EMERGENCY RESPONSE SYSTEM FOR THE PURPOSE OF PROVIDING A BETTER MEANS OF LOCATING ADDRESSES; TO SET FORTH AN EFFECTIVE DATE FOR THE INCORPORATION OF THE STREET NAME, AND TO AUTHORIZE THE INSTALLATION OF STREET SIGNS; AND ADDRESS OTHER MATTERS RELATIVE THERETO.

**WHEREAS**, Section 2-11(6) of the Parish Charter provides that an ordinance is required for the changing of street name, and

**WHEREAS**, Louisiana Revised Statutes 18:201, provides a governing authority renaming a street shall transmit a certified report of such action to the registrar of voters of the parish

**WHEREAS**, Exchange Aly is a street in the Parish of Terrebonne and the name shall be changed to Graham Douglas Lane in honor of Mr. Douglas and his years of service and dedication to educating the youth of Terrebonne Parish, and

**WHEREAS**, the Terrebonne Parish Communications District E-911 shall be notified upon the renaming of the street, and

**NOW IT BE ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that this ordinance shall become effective on the \_\_\_\_ day of \_\_\_\_\_ 2023, and

**BE IT FURTHER ORDAINED** that a copy of this ordinance be submitted to the Terrebonne Parish Communications District Board, the local United States Postal Service, all fire districts, Acadian Ambulance Service, the Terrebonne Parish Sheriff’s Office, Registrar of Voters, and any other appropriate agency; and

**BE IT FURTHER ORDAINED** that the Parish be directed to install the proper street signs on the appropriate streets, and that any other actions relative thereto be addressed; and

SECTION I

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION II

Except as otherwise provided for herein, this ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

SECTION III

In accordance with Louisiana Revised Statutes 18:201 upon final passage, Terrebonne Parish Consolidated Government, Terrebonne Parish Communication District E-911 and the Registrar of Voters shall be notified of the name change in accordance with law.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
JESSICA DOMANGUE, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, TAMMY TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2023.

\_\_\_\_\_  
TAMMY TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



## **Terrebonne Parish Communications District**

110 Capital Blvd., Houma LA 70360  
Office (985) 580-0911  
Fax (985) 580-0976

Date: June 1, 2023

To: Christopher M. Pulaski, Director of Planning  
Honorable Councilman Carl Harding  
Terrebonne Parish Consolidated Government

From: Mark J. Boudreaux, Executive Director

Subject: Public Street Name Change of "Exchange Alley" to "Graham Douglas Lane".

Honorable Councilman Carl Harding,  
Mr. Chris Pulaski,

Please accept this as official notification of the acceptance of the public street name change of "Exchange Alley" to "Graham Douglas Lane" upon passage of the Terrebonne Parish Council.

If you have any questions, or require further assistance, please do not hesitate to contact me at your convenience.

Sincerely,

A blue ink handwritten signature, appearing to read "Mark J. Boudreaux", is written over a light blue horizontal line.

Mark J. Boudreaux



Monday, June 12, 2023

---

**Item Title:**

Rezone from R-1 to R-3M, 108 & 110 Marcel Lane

**Item Summary:**

**RESOLUTION:** Giving Notice of Intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane, Terrebonne Parish, Louisiana; John D. Stevens, Sr., applicant; and calling a public hearing on said matter on Wednesday, July 26, 2023 at 6:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Rezone from R-1 to R-3M, 108 & 110 Marcel Lane	6/2/2023	Executive Summary
Rezone from R-1 to R-3M, 108 & 110 Marcel Lane	6/2/2023	Backup Material





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane

### PROJECT SUMMARY (200 WORDS OR LESS)

Rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane, Terrebonne Parish, Louisiana; John D. Stevens, Sr., applicant; The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, has **recommended approval** of the rezone request

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to Rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane, Terrebonne Parish, Louisiana; John D. Stevens, Sr., applicant; and calling a Public Hearing on said matter for Wednesday, July 26, 2023 at 6:30 p.m.

### TOTAL EXPENDITURE

n/a

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

A handwritten signature in blue ink, appearing to read "Clay Oef".

Signature

A handwritten date in blue ink, "6/2/23".

Date



TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361  
985-868-5050 • WWW.TPCG.ORG



Department of Planning & Zoning

MEMORANDUM

**TO:** Mr. Mike Toups, Parish Manager  
Terrebonne Parish Consolidated Government

**FROM:** Becky M. Becnel, Minute Clerk *bmb*  
Houma-Terrebonne Regional Planning Commission

**THRU:** Christopher M. Pulaski, PLA, Director *[Signature]*  
Planning & Zoning Department

**DATE:** June 2, 2023

**SUBJECT:** Item for Parish Council Consideration  
*Application for Zoning Map Amendment*  
*Rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential,*  
*Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane, Terrebonne*  
*Parish, Louisiana; John D. Stevens, Sr., applicant*

It is respectfully requested that the following item be placed on the next Community Development and Planning Committee meeting agenda for consideration:

- A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, Terrebonne Parish, Louisiana; John D. Stevens, Sr., applicant; and calling a Public Hearing on said matter for Wednesday, July 26, 2023 at 6:30 p.m.

The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, at its meeting of May 18, 2023, voted to recommend **approval** of this request to the Parish Council. Please find attached the following documents:

- Proposed Resolution;
- Proposed Ordinance;
- Vicinity map / Plat depicting property in question;
- Staff Recommendation

If you have any questions, or require additional information in this matter, please advise.

\*\*\*\*\*

Attachments

cc: Councilwoman Jessica Domangue, *Chairwoman, District 5*  
Tammy Triggs, *Council Clerk*  
Council Reading File  
Correspondence File



OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-3M (MULTI-FAMILY RESIDENTIAL, TOWN HOUSE CONDOMINIUM); TRACT A-B-C-D-A, 108 & 110 MARCEL LANE; TERREBONNE PARISH, LOUISIANA; JOHN D. STEVENS, SR., APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, JULY 26, 2023 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane, Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, July 26, 2023 at 6:30 p.m.

THERE WAS RECORDED:  
YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Chairwoman declared this resolution ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
JESSICA DOMANGUE, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ Committee on \_\_\_\_\_, 2023 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2023, at which meeting a quorum was present.

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-3M (MULTI-FAMILY RESIDENTIAL, TOWN HOUSE CONDOMINIUM); TRACT A-B-C-D-A, 108 & 110 MARCEL LANE, TERREBONNE PARISH, LOUISIANA; JOHN D. STEVENS, SR., APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, July 26, 2023; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium), Tract A-B-C-D-A, 108 & 110 Marcel Lane, Terrebonne Parish, Louisiana.

This ordinance, having been introduced and laid on the table for at least thirty days, was voted upon as follows:

THERE WAS RECORDED:

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The Chairwoman declared this ordinance ADOPTED/NOT ADOPTED on this, the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
JESSICA DOMANGUE, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*



Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed \_\_\_\_\_  
Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

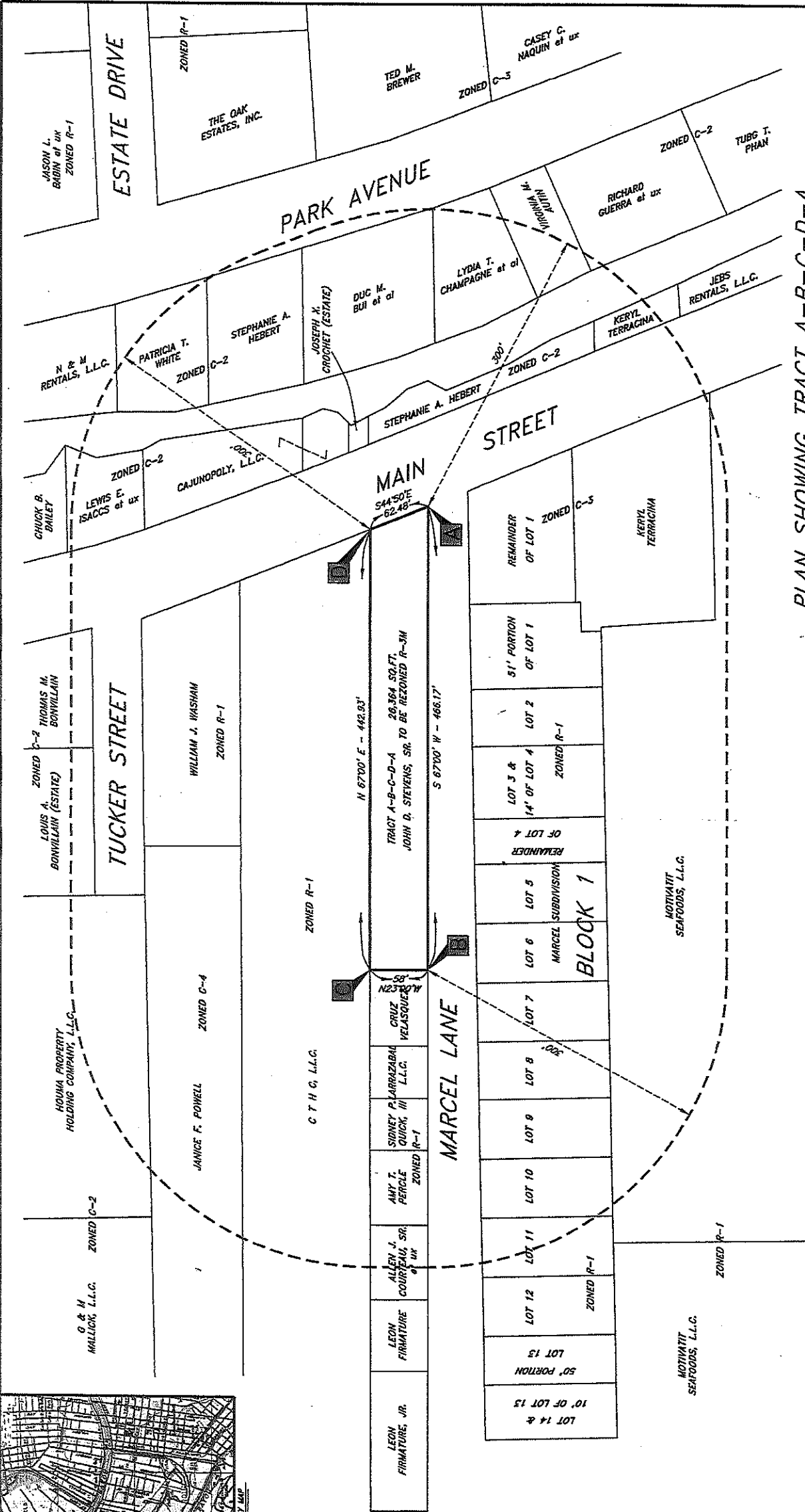
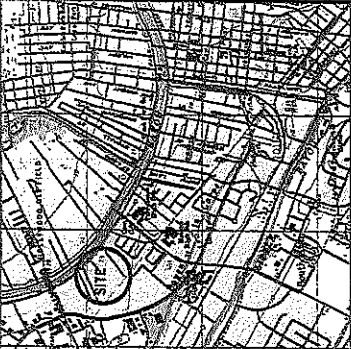
\*\*\*\*\*

I, TAMMY TRIGGS, Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

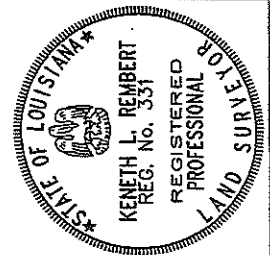
\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





PLAN SHOWING TRACT A-B-C-D-A  
PREPARED FOR REZONING FROM R-1 TO R-3M  
LOCATED IN SECTION 6, T17S-R17E,  
TERREBONNE PARISH, LOUISIANA

MARCH 14, 2023 SCALE: 1" = 100'



THIS PLAT BASED ON MAP RECORDED UNDER ENTRY NO. 1287619 AS FILED IN THE  
TERREBONNE PARISH CLERK OF COURT OFFICE AND NO ADDITIONAL TITLE RESEARCH WAS  
MADE BY KENNETH L. REMBERT SURVEYORS. BEARINGS SHOWN HEREON ARE BASED ON SAID MAP.  
THIS MAP DOES NOT PURPORT TO SHOW ALL SERVITUDES, RIGHT-OF-WAYS, EASEMENTS  
OR OTHER PHYSICAL OBJECTS THAT MAY AFFECT THE TRACT SURVEYED.

*[Signature]*  
KENETH L. REMBERT, SURVEYOR

635 SCHOOL ST., HOUMA, LA. 985-879-2782





**Zoning & Land Use Commission  
Staff Report**

May 18, 2023  
Agenda Item F.2

<b>LOCATION:</b>	108 & 110 Marcel Lane; Tract A-B-C-D-A	<b>APPLICANT:</b>	John D. Stevens, Sr.
<b>APPROVAL REQUESTED:</b>	Rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium District)	<b>RECOMMENDATION:</b>	<b>APPROVAL</b>

**PROPOSAL:**

Rezone from R-1 (Single-Family Residential) to R-3M (Multi-Family Residential, Town House Condominium) for the purpose of placing duplexes on the property.

**ANALYSIS:**

The Zoning Ordinance states that in order to rezone property, one of the following conditions must apply:

1. Error.
2. Change in conditions.
3. Increase in need for sites for business or industry.
4. Subdivision of land.

Applicant and Staff agree that the application fits under Item 2 – change in conditions due to the increasing need for affordable housing in the area especially after Hurricane Ida. The subject property fronts Main Street where most lots are typically zoned commercial. This project will provide much needed rental property for parish residents whose homes have been destroyed or damaged by Hurricane Ida.

All public notice requirements have been met, and Staff received no calls regarding the request.

**RECOMMENDATION:**

Staff would recommend **APPROVAL** of the rezone request from R-1 to R-3M.

Christopher M. Pulaski, PLA, Director  
Planning & Zoning Department  
Terrebonne Parish Consolidated Government



Category Number:  
Item Number: 8.



Monday, June 12, 2023

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**Item Title:**

Ordinance to Acquire Property for the Bisland Cemetery Expansion

**Item Summary:**

Introduce an ordinance to authorize the acquisition from Irvin and Sandra Pellegrin certain immovable property located at 400 Lower Country Drive, Bourg, Louisiana and to provide for related matters; and call a public hearing on said matter on Wednesday, June 28, 2023 at 6:30 p.m.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	6/6/2023	Executive Summary
Ordinance	6/6/2023	Ordinance
Plat	6/6/2023	Plat





## EXECUTIVE SUMMARY

### PROJECT TITLE

Introduce an Ordinance to Authorize the Acquisition from Irvin and Sandra Pellegrin Certain Immovable Property Located at 400 Lower Country Drive, Bourg, Louisiana and to Provide for Related Matters; and call a Public Hearing on Wednesday, June 28, 2023 at 6:30 p.m.

### PROJECT SUMMARY (200 WORDS OR LESS)

TPCG to acquire property at 400 Lower Country Drive, Bourg, LA for future expansion of Bisland Cemetery. The appraised fair market value of the property is \$52,400.00, as provided by Charles W. Butts, Certified Appraiser.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The property is adjacent to and to the rear of the Bisland Public Cemetery. The purpose is to provide additional space needed for public burials.

### TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Mike Toups, Parish Manager

Date

6/6/23



OFFERED BY: \_\_\_\_\_  
SECONDED BY: \_\_\_\_\_

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AUTHORIZE THE ACQUISITION FROM IRVIN AND SANDRA PELLEGRIN CERTAIN IMMOVABLE PROPERTY LOCATED AT 400 LOWER COUNTRY DR., BOURG, LOUISIANA AND TO PROVIDE FOR RELATED MATTERS.**

WHEREAS, Section 1-06 of the Home Rule Charter for the Parish of Terrebonne provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

WHEREAS, the Terrebonne Parish Consolidated Government is authorized to acquire real property with improvements and buildings (real property) for a public purpose by ordinance, per Terrebonne Parish Charter Section 2-11; and

WHEREAS, IRVIN AND SANDRA PELLEGRIN, the owners of certain immovable property, with an improvement thereon, located at 400 Lower Country Dr., Bourg, Louisiana, as further described below and depicted on the plat of survey attached to this ordinance, has offered to sell that immovable property in the proposed Act of Sale to Terrebonne Parish Consolidated Government; and

WHEREAS, the following is the property description to wit:

Commencing on the right descending bank of Bayou Terrebonne at a point on the lower property line of Bisland Cemetery common with the property of Irvin Pellegrin et ux. Thence S56°03'26"W, 228.80' along the property line between Bisland Cemetery and Irvin Pellegrin et ux to a point common to Bisland Cemetery, the property of Irvin Pellegrin et ux and the Future Cemetery Expansion. Said point is indicated by the letter "I" and is the **POINT OF BEGINNING**.

Thence N29°45'32"W, 211.09' to a point indicated by the letter "J".

Thence N17°31'56"W, 351.50' to a point indicated by the letter "K".

Thence S67°15'31"W, 238.00' to a point indicated by the letter "L".

Thence S16°40'01"E, 622.00' to a point indicated by the letter "M".

Thence N56°03'26"E, 303.58' back to point "I" and the **POINT OF BEGINNING**.

The area embraced by the letters I-J-K-L-M-I contains 3.417 acres and is more clearly shown on a map prepared by Keneth L. Rembert, Surveyor dated May 31, 2023 and entitled "SURVEY OF BISLAND CEMETERY, TRACT A-B-C-D-E-F-G-H-I-J-K-A AND TRACT FOR FUTURE CEMETERY EXPANSION WITHIN A PORTION OF LOTS 34 THRU 37 OF HOPE FARM PLANTATION LOCATED IN SECTIONS 4 & 5, T18S-R17E, TERREBONNE PARISH, LOUISIANA". Said property was acquired by Irvin Pellegrin and Sandra Jackson Pellegrin December 15, 1996 under entries 967,638, 967,639 and 967,640 filed in the Terrebonne Parish Clerk of Court office, as depicted on the attached plat of survey together with all improvements thereon. (See Exhibit A).



WHEREAS, Terrebonne Parish Consolidated Government wishes to acquire the said real property depicted on the attached plat of survey and Act of Sale for governmental purposes (See Plat of Survey and Act of Sale, attached hereto and made a part hereof as Exhibit A); and

WHEREAS, TPCG acquired appraisal and survey. The appraised fair market value of the property is \$52,400.00, as provided by Charles W. Butts, Certified Appraiser.

NOW THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, in due and regular and legal sessions convened, that the Terrebonne Parish Administration be and is hereby authorized to acquire in full ownership that property to wit:

Commencing on the right descending bank of Bayou Terrebonne at a point on the lower property line of Bisland Cemetery common with the property of Irvin Pellegrin et ux. Thence S56°03'26"W, 228.80' along the property line between Bisland Cemetery and Irvin Pellegrin et ux to a point common to Bisland Cemetery, the property of Irvin Pellegrin et ux and the Future Cemetery Expansion. Said point is indicated by the letter "I" and is the **POINT OF BEGINNING**.

Thence N29°45'32"W, 211.09' to a point indicated by the letter "J".

Thence N17°31'56"W, 351.50' to a point indicated by the letter "K".

Thence S67°15'31"W, 238.00' to a point indicated by the letter "L".

Thence S16°40'01"E, 622.00' to a point indicated by the letter "M".

Thence N56°03'26"E, 303.58' back to point "I" and the **POINT OF BEGINNING**.

The area embraced by the letters I-J-K-L-M-I contains 3.417 acres and is more clearly shown on a map prepared by Keneth L. Rembert, Surveyor dated May 31, 2023 and entitled "SURVEY OF BISLAND CEMETERY, TRACT A-B-C-D-E-F-G-H-I-J-K-A AND TRACT FOR FUTURE CEMETERY EXPANSION WITHIN A PORTION OF LOTS 34 THRU 37 OF HOPE FARM PLANTATION LOCATED IN SECTIONS 4 & 5, T18S-R17E, TERREBONNE PARISH, LOUISIANA". Said property was acquired by Irvin Pellegrin and Sandra Jackson Pellegrin December 15, 1996 under entries 967,638, 967,639 and 967,640 filed in the Terrebonne Parish Clerk of Court office, as depicted on the attached plat of survey together with all improvements thereon. (See Exhibit A).

NOW THEREFORE BE IT FURTHER ORDAINED, that the Parish President is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to negotiate and execute documents necessary to acquire the said immovably property with improvements thereon in full ownership for the above-stated reasons, for the sum of \$52,400.00 and other terms and conditions, subject to approval by legal counsel; and

## **SECTION II**

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that, in due, regular and legal sessions convened, this ordinance is enacted.

## **SECTION III**



NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

**SECTION IV**

NOW, LET IT FURTHER BE ORDAINED this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chair declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
JESSICA DOMANGUE, CHAIR  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCI

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed

Gordon E. Dove, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:



---

\* \* \* \* \*

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2023.

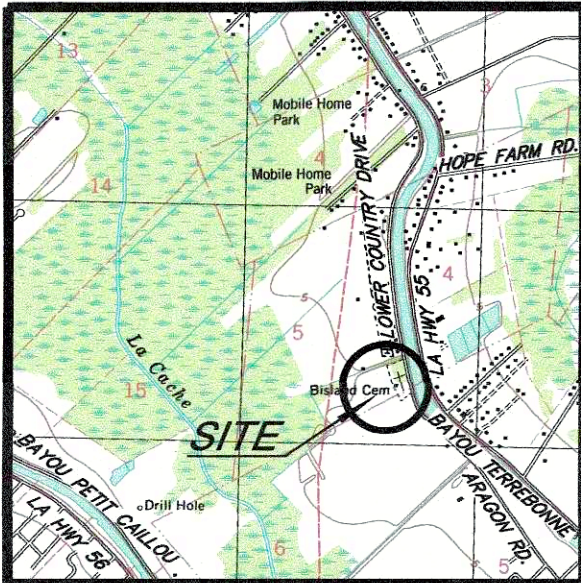
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TAMMY TRIGGS

COUNCIL CLERK

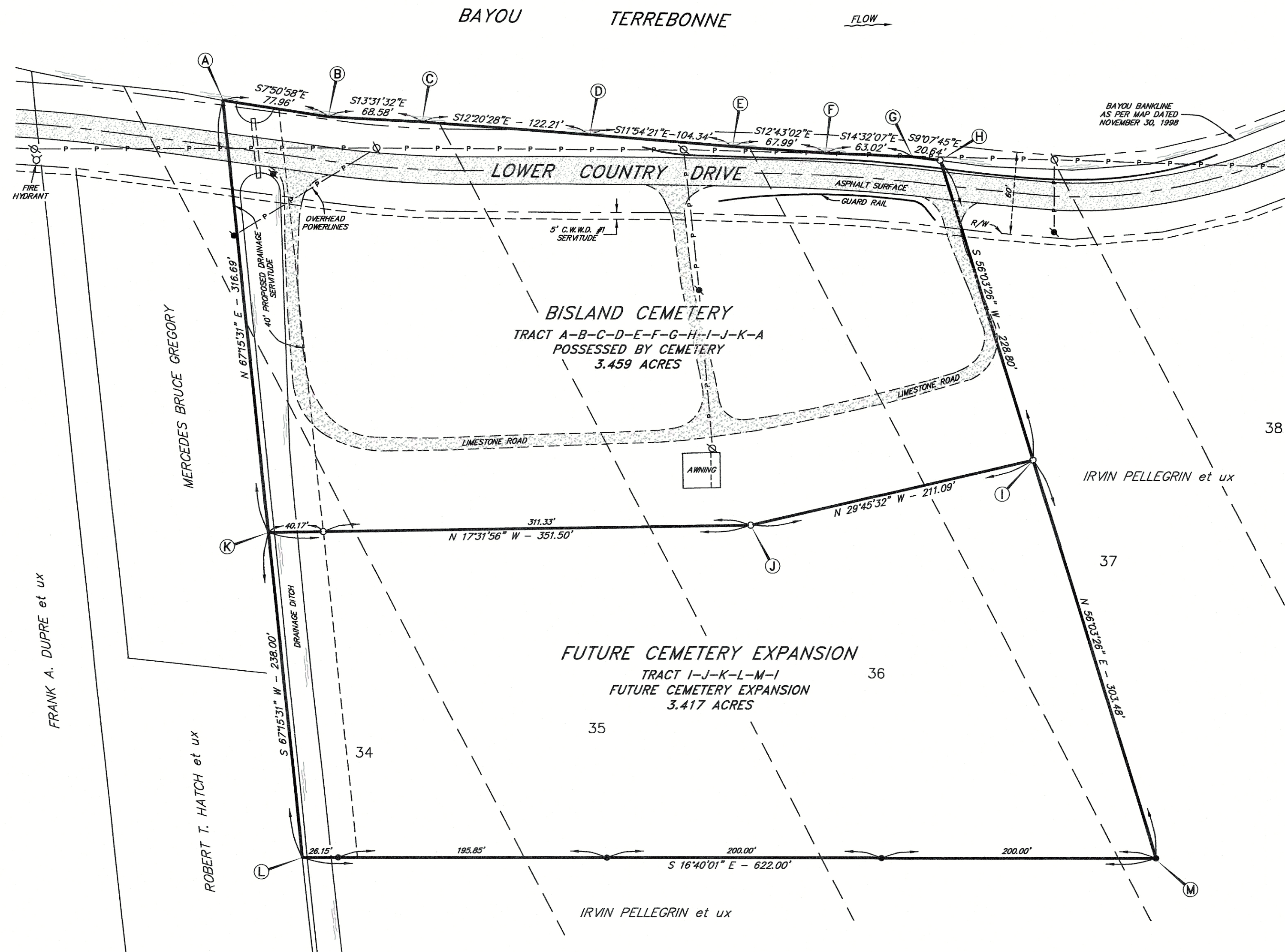
TERREBONNE PARISH COUNCIL





"VICINITY MAP"

LOUISIANA COORDINATE SYSTEM  
(SOUTH ZONE)



ALL SURVEY CONTROL IS US FEET, ESTABLISHED BY GPS OBSERVATIONS AND POST PROCESSED WITH NGS C4G USING GEOID 18. THE VERTICAL DATUM IS NAVD '88 AND THE HORIZONTAL DATUM IS NAD 83, LOUISIANA SOUTH ZONE 1702.

THIS SURVEY BASED ON MAP PREPARED BY KENETH L. REMBERT, PLS ENTITLED "PROPOSED REDIVISION OF A PORTION LOTS 33 TO 42 OF HOPE FARM PLANTATION LOCATED IN SECTION 5 AND 4, T18S-R19E, AND SECTION 5, 6 AND 15, T18S-R19E TERREBONNE PARISH, LOUISIANA" AND DATED NOVEMBER 20, 1995. BEARINGS SHOWN HEREON ARE BASED ON LOUISIANA COORDINATE SYSTEM, SOUTH ZONE.

THIS OFFICE WAS NOT FURNISHED WITH AN ABSTRACT OF THE PROPERTY THEREFORE THIS MAP DOES NOT PURPORT TO SHOW ALL SERVITUDES, RIGHT-OF-WAYS, EASEMENTS OR OTHER PHYSICAL OBJECTS THAT MAY AFFECT THE PROPERTY SURVEYED.

LEGEND:

- INDICATES 5/8" IRON ROD SET
- INDICATES 5/8" IRON ROD FOUND
- EXISTING POWER POLE
- EXISTING POWER POLE WITH LIGHT
- EXISTING FIRE HYDRANT
- INDICATES DRAINAGE FLOW



I CERTIFY THAT THIS SURVEY WAS DONE UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH THE MINIMUM STANDARDS OF PRACTICE FOR LAND SURVEYORS AND THAT THE ACCURACY STANDARDS ARE IN ACCORDANCE WITH CLASS "C" (SUBURBAN) SURVEYS AS INDICATED IN THE ABOVE STANDARDS.



SURVEY OF BISLAND CEMETERY  
TRACT A-B-C-D-E-F-G-H-I-J-K-A  
AND TRACT FOR FUTURE CEMETERY EXPANSION  
WITHIN A PORTION OF LOTS 34 THRU 37 OF  
HOPE FARM PLANTATION  
LOCATED IN SECTIONS 4 & 5, T18S-R19E  
TERREBONNE PARISH, LOUISIANA

MAY 31, 2023

SCALE: 1" = 60'

*Kenneth L. Rembert*  
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