
TERREBONNE PARISH COUNCIL

BUDGET AND FINANCE COMMITTEE

Mr. Brien Pledger	Chairman
Mr. Carl Harding	Vice-Chairman
Mr. Clayton Voisin Jr.	Member
Mr. John Amedee	Member
Mr. Kevin Champagne	Member
Mr. Clyde Hamner	Member
Mr. Daniel Babin	Member
Ms. Kim Chauvin	Member
Mr. Steve Trosclair	Member



In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

AGENDA

September 23, 2024
5:35 PM

Robert J. Bergeron Government Tower Building
8026 Main Street
2nd Floor Council Meeting Room
Houma, LA 70360

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. Addressing individual Council Members or Staff is not allowed. Speakers should be courteous in their choice of words and actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING.

CALL MEETING TO ORDER

ROLL CALL

- 1. RESOLUTION:** To Authorize Terrebonne Council on Aging to File An Application with the Louisiana Department of Transportation and Development for Grant(s) Under Federal Transit Association (FTA) Programs.
- 2. RESOLUTION:** Approve K & B Machine Works, LLC for participation in the Industrial Tax Exemption Program (#20220543-ITE) at Terrebonne Parish, Louisiana.
- 3.** Introduce an Ordinance to amend the 2024 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

I. Dedicated Emergency Fund, \$3,639,860

II. Dedicated Emergency Fund, \$13,546,442

III. Dedicated Emergency Fund, \$755,000

IV. Animal Shelter, \$7,919

V. Animal Shelter, \$1,650

VI. Utilities, \$543,390

VII. Road Lighting District #1, \$40,000

and calling a public hearing on said matter on October 16 at 6:30 pm

4. Adjourn



Monday, September 23, 2024

Item Title:

Terrebonne Council on Aging to File an Application with the Louisiana Department of Transportation and Development for Grants Under Federal Transit Association Programs

Item Summary:

RESOLUTION: To Authorize Terrebonne Council on Aging to File An Application with the Louisiana Department of Transportation and Development for Grant(s) Under Federal Transit Association (FTA) Programs.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	9/18/2024	Executive Summary
Resolution	9/18/2024	Resolution
Grant Application	9/18/2024	Backup Material



EXECUTIVE SUMMARY

PROJECT TITLE

RESOLUTION: To Authorize Terrebonne Council on Aging to File An Application with the Louisiana Department of Transportation and Development for Grant(s) Under Federal Transit Association (FTA) Programs.

PROJECT SUMMARY (200 WORDS OR LESS)

Terrebonne Council on Aging (TCOA) desires to apply for grants through the Louisiana Department of Transportation and Development (LADOTD) for a grant under any of the following FTA programs managed through the LA DOTD: 49 CFR 5311, Formula Grant for Rural Areas; and 49 CFR 5339, Grants for Bus and Bus Facility Program.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

In order for TCOA to receive funds from this grant, TPCG must fill out an application substantively similar to the one attached hereto for the 2026 fiscal year.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

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7

8

9


Noah J. Lirette, Chief Administrative Officer

Date: 9/18/24

OFFERED BY: _____

SECONDED BY: _____

RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE TERREBONNE COUNCIL ON AGING TO FILE AN APPLICATION WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR GRANT(S) UNDER FEDERAL TRANSIT ASSOCIATION (FTA) PROGRAMS.

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, “[F]or public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private corporation or individual”;

WHEREAS, TPCG is authorized by its Home Rule Charter to pass all resolutions and/or ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish;

WHEREAS, TCOA desires apply for grants to provide transportation in rural areas;

WHEREAS, Terrebonne Council on Aging (TCOA) desires to apply for grants through the Louisiana Department of Transportation and Development (LADOTD) for a grant under any of the following FTA programs managed through the LA DOTD: 49 CFR 5311, Formula Grant for Rural Areas; and 49 CFR 5339, Grants for Bus and Bus Facility Program;

WHEREAS, in order for TCOA to receive funds from this grant, TPCG must fill out an application substantively similar to the one attached hereto for the 2026 fiscal year;

WHEREAS, the Secretary of La. DOTD is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the La. DOTD in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder;

WHEREAS, it is the goal of TCOA that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services.

SECTION I

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council:

1. That the TCOA is authorized to execute and file an application on behalf of TPCG with the La. DOTD, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That the TCOA is authorized to execute and file with such applications an assurance, or any other document required by the La. DOTD effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the TCOA is authorized to furnish such additional information as the La. DOTD may require in connection with the application or financial reimbursement of the project.
4. That the TCOA is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.

5. That the TCOA is authorized to execute grant contract agreements on behalf of TPCG with the La. DOTD for aid in the financing of the operating or capital assistance projects.
6. That the TCOA is authorized to sign and submit financial activity reports on behalf of TPCG with the La. DOTD for aid in the financing of the operating or capital assistance projects.
7. This resolution is applicable for the 2026 fiscal year, unless revoked by TPCG, and a copy of such revocation shall be furnished to the La. DOTD.

SECTION II

If any word, clause, phrase, section, or other portion of this resolution shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this resolution shall remain in full force and effect, the provisions of this resolution hereby being declared to be severable.

SECTION III

This resolution shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This resolution, having been introduced, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared this resolution adopted on this _____ day of _____, 2024.

* * * * *

I, _____, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Public Service Committee in Regular Session on _____, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS ____ DAY OF _____, 2024.

COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TRANSPORTATION SERVICES APPLICATION
FISCAL YEAR 2024-2025**
DUE NOVEMBER 1, 2023

General Application Information

Section 5310 - Enhanced Mobility of Seniors and Individuals with Disabilities

Section 5311 - Rural Public Transportation Program (Capital)

Section 5311 - Rural Public Transportation Program (Operational)

Applicant Organization (Agency's Legal Name) (Public Body Information for 5311 Applicants) <i>Terrebonne Parish Consolidated Government</i>	Date of Application <i>7/14/2023</i>
Office Mailing Address <i>P.O. Box 2768 Houma LA 70361</i>	Federal ID Number <i>72-6001390</i>
Office Physical Address <i>8026 Main Street Houma LA 70360</i>	Entity ID Number <i>T16NA5YA1WH3</i>
	DOA Vendor ID Number <i>310003008</i>
Contact Person, Title <i>Michel Claudet, Executive Director</i>	Phone Number <i>(985) 868-8411</i>
Email Address <i>michelc@terrebonnecoa.org</i>	Fax Number <i>(985) 868-7806</i>
CEO or Exec Dir Name & Title <i>Gordon Dove, Parish President</i>	CEO/Exec Dir. Email Address <i>gdove@tpcg.org</i>
Legislative Districts <i>District 52 and 21</i>	Congressional District <i>District 1</i>
Type of Applicant <i>Local public bodies</i>	
The Applicant Listed Will Provide the Transit Services <i>No</i>	

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
 TRANSPORTATION SERVICES APPLICATION
 FISCAL YEAR 2024-2025
 DUE NOVEMBER 1, 2023**

Provider of Services

Primary Parish served under proposed service: <i>Terrebonne Parish</i>	
Designee Organization (Agency providing the daily transit service) <i>Terrebonne Council on Aging, Inc.</i>	Federal ID Number <i>72-0683976</i>
Mailing and Physical Address <i>P.O. Box 8036 Houma, LA 70361</i> <i>995 W. Tunnel Blvd. Houma, LA 70360</i>	
Contact Person, Title <i>Kayla Dardar, Transportation/ Nutrition Manager</i>	Entity ID Number <i>CHWJN3HF8LV9</i>
Email Address <i>kaylad@terrebonnecoa.org</i>	Phone Number <i>(985) 868-8411</i>
Public Transit Phone Number <i>(985) 868-7701</i>	Fax Number <i>(985) 868-7806</i>
Primary Contact for Accounting Services <i>Natalie Breaux</i>	Accounting Contact Phone Number <i>(985) 868-8411</i>
Accounting Email Address <i>natalieb@terrebonnecoa.org</i>	Accounting Fax Number <i>(985) 868-7806</i>

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TRANSPORTATION SERVICES APPLICATION
FISCAL YEAR 2024-2025
DUE NOVEMBER 1, 2023**

Grant Programs Available

Please complete the following information for each type of funding you are applying to receive for FY 2024-2025. Operating should be federal request and capital should be total cost of vehicle.

Section	Transit Program Definition	Have you received this funding in prior years?	\$ Received Prev FY	\$ Awarded Curr FY	\$ Requested Upcoming FY
5310 Capital	Enhanced Mobility of Seniors and Individuals With Disabilities	No	0	0	300000
5311 Capital	Rural Public Transportation Program	No	0	0	0
5311 Operational	Rural Public Transportation Program	No	417772	327990	900000
5316	Job Access and Reverse Commute Grant Program	No	0	0	0

Did your agency have any problems with the grant award issued by DOTD, utilizing FTA funds? (i.e. inability to make match, concerns with DOTD/FTA oversight, confusion with Federal regulations)

No, All grant awarded funds were utilized in FY23.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TRANSPORTATION SERVICES APPLICATION
FISCAL YEAR 2024-2025
DUE NOVEMBER 1, 2023**

Other Public and Private Transportation Providers

Note: Incomplete applications may result in disqualification.

List All Other Public and Private Transportation Providers in the Geographical Areas Served by Applicant. An agency must have vehicles to be considered a provider.

Name of company	Complete address of company	Contact Person and Phone Number	Service area	No. of vehicles	Frequency & type of service provided	Type of service provided	Wheelchair Accessible	Union Representative
Lafourche Council on Aging	4876 Hwy 1 Suite 100 Raceland, LA 70394	Marilyn Collins (985)532-0459	Lafourche and Terrebonne Parish	13	Monday-Friday 5:00am-6:00pm	Demand Response	Yes	No
Terrebonne ARC	#1 McCord Rd. Houma, LA 70363	Rodger Shelton (985)876-4465	Terrebonne Parish	4 school buses , 1-12 passenger shuttle, & 9 16-2b shuttle buses	Monday-Friday 6:00am-5:00pm	Demand Response	Yes	No
Terrebonne Council on Aging, Inc.	995 W. Tunnel Blvd. Houma, LA 70360	Kayla Dardar (985)868-8411	Terrebonne Council on Aging	24	Demand Response Monday - Friday 6:00am-5:00pm	Demand Response	Yes	No
Terrebonne Parish Transit System - Good Earth Transit	P.O. Box 6097 Houma, LA 70361	Wendell Voisin (985)850-4616	Terrebonne Parish Urban and City of Thibodaux	12 heavy duty buses & 5 cut aways	Varies Per Schedule	Fixed Route	Yes	No

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TRANSPORTATION SERVICES APPLICATION
FISCAL YEAR 2024-2025
DUE NOVEMBER 1, 2023**

Current Transportation Services

Provide a brief description of current transportation service provided by your agency.

Origination / Destination	Service Status	Days of Service	Hours of Service	Type of Service	Passenger Trips / Day	Vehicles / Route
All Other Transportation (Shopping, Visiting, Etc. General Public Rural - Parish Wide (GPR))	Current Services	5	6:00am-5:00pm	Demand Response	Varies by Appointments scheduled	Varies daily depending on need/staff
IIIB Elderly & Local - (Dialysis only) Parish Wide	Current Services	6	6:00am-5:00pm	Demand Response	Varies by Appointments scheduled	Varies daily depending on need/staff
IIIB Elderly Rural - Parish Wide	Current Services	5	6:00am-5:00pm	Demand Response	Varies by Appointments scheduled	Varies daily depending on need/staff
IIIB Elderly Urban - Parish Wide	Current Services	5	6:00am-5:00pm	Demand Response	Varies by Appointments scheduled	Varies daily depending on need/staff
Local Disabled Rural - Parish Wide	Current Services	5	6:00am-5:00pm	Demand Response	Varies by Appointments scheduled	Varies daily depending on need/staff
Local Disabled Urban - Parish Wide	Current Services	5	6:00am-5:00pm	Demand Response	Varies by Appointments scheduled	Varies daily depending on need/staff

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
TRANSPORTATION SERVICES APPLICATION
FISCAL YEAR 2024-2025
DUE NOVEMBER 1, 2023**

Does your agency have a written mission statement?

Yes

Does management clearly communicate and demonstrate integrity and other ethical values?

Yes

Provide a description of services currently provided to specifically meet the transportation needs of the elderly and disabled.

Terrebonne Council on Aging transports elderly and disabled clients to any medical facilities, government facilities, and grocery shopping locations, free of charge. These clients travel to a multitude of medical centers, mental health facilities, dialysis units, chiropractors, cancer treatment centers, physical therapy, private physicians, government facilities, food banks, and social security offices.

Is transit operator a Minority Organization?

No

List the names of geographical areas currently served (Cities, Towns, Parishes)

All areas of Terrebonne Parish: Dulac, Dularge, Gibson, Bayou Black, Chauvin, Montegut, Bayou Blue, Point-au-Chene, Cocodrie, and Isle De Jean Charles.

Based on current census, is your service area located in:

Small Urban

Do you close for more than two weeks – other than standard holidays?

No

If yes, provide dates?

Service data:

Agency Wide Information	July 1, 2022 through June 30, 2023 (Actual)	July 1, 2024 through June 30, 2025 (Projected 12 Months)
Revenue Vehicle Hours. (Total revenue hours for all vehicles used for the passenger transportation services provided by your agency.)	32185	34000
Revenue Vehicle Miles. (Include revenue miles from all vehicles used for passenger transportation services provided by your agency.)	412743	420000
Passenger Trips. (Passenger trips include each time a passenger boards a vehicle used for the passenger transportation services provided by your agency.)	41089	43000
Volunteer Hours (Transportation related)	0	0

Project Description/Justification

Provide a detailed description of the project.

TCOA's Transportation Services are limited to passengers that meet each programs criteria. TCOA provides Transportation services to the elderly and disabled bringing those clients to medical facilities, government entities, and grocery stores for no charge. TCOA also provides rural transportation services, bringing those clients to any desired location in Terrebonne Parish for a small fee of \$1.00 per one-way trip. Both programs are successful. Without these programs, many clients would not have access to needed services such as medical appointments, work, school, shopping, etc.

What is the need for this service, equipment, or project?

TCOA provides transportation to medical facilities, nutrition sites, parish-wide socials, government agencies, and grocery stores. Only a limited number of eligible citizens receive these services, as one must be elderly or disabled. Private sector transportation is inadequate for rural residents. It is too expensive and the city transit system only benefits the residents of the inter-city causing a large population of citizens to go without needed services. Receiving funds for this project allows TCOA to continue providing services to these residents residing in the rural areas of Terrebonne Parish. This program allows all rural residents access to medical facilities, government building, jobs, schooling, grocery stores, visiting friends and family, and much more.

Describe the benefits that elderly and disabled users will receive from this project?

General Public:

Benefits to the rural general public will include, but are not limited to the following: Access to a variety of stores, including grocery and department stores; entertainment, including movie theaters, bowling alleys, and restaurants; private homes to allow visitation of friends and relatives; work; and a variety of other destinations. This program will allow the general public rural public access to needed services that will ultimately make their lives happier and healthier.

Elderly and Disabled:

Benefits to the rural general public elderly and disabled will include, but are not limited to the following: Access to a variety of stores, including grocery and department stores; entertainment, including movie theaters, bowling alleys, and restaurants; private homes to allow visitation of friends and relatives; work; and a variety of other destinations. This program will allow the elderly and disabled rural public access to needed services that will ultimately make their lives happier and healthier.

Minority Citizens:

Benefits to the minority citizens will include, but are not limited to the following: Access to a variety of stores, including grocery and department stores; entertainment, including movie theaters, bowling alleys, and restaurants; private homes to allow visitation of friends and relatives; work; and a variety of other destinations. This program will allow minority citizens rural public access to needed services that will ultimately make their lives happier and healthier.

Explain in detail why your project is necessary and how it will overcome the inadequacies of the existing services in your area. This grant will not be approved unless you can demonstrate the existing services in your geographic area are insufficient, inappropriate, or unavailable.

TCOA's transportation is limited to passengers that meet certain criteria; elderly or disabled. The continuation of Rural transportation is necessary to provide transportation services to residents living in the designated rural areas of Terrebonne Parish. Without Rural transportation funding, many residents would not have access to public transportation. Resulting in no access to needed services such as doctor's appointments, jobs, or schooling. Private providers such as taxi's are costly and unaffordable for many. Rural Transportation allows all residents living in a designated rural area to receive transportation for a low cost of \$1.00 per one-way trip.

Describe the efforts made to address the needs of minority clients in your service area.

TCOA services a large minority population in the targeted areas of Gibson/Bayou Black, Dulac/Grand Caillou, Montegut/Point-au-Chene, and Chauvin, with particular attention to low-income minority individuals in those areas. Continued efforts are made to reach those individuals with advertisement via social media.

How does this public or special needs transportation project improve efficiency and/or effectiveness, regarding transportation in your service area?

Our buses are already in the area and there is seating capacity available. This project allows TCOA to share cost among all of its eligible programs which makes all of the programs more cost effective including Rural Transportation.

Explain your agency's commitment to this project to continue beyond the availability of the requested grant resources, regarding transportation in your service area.

TCOA is committed to this project due to the allowable reimbursements on current services provided.

Describe your efforts to leverage funds from other sources to support the implementation of this project, regarding transportation in your service area:

Due to the reimbursement structure of the 5311 grant, TCOA can leverage III-B and Local Funds for this needed project.

Please describe how this project relates to other services operated by your organization regarding transportation in your service area, regarding transportation in your service area.

TCOA already provides transit services to the elderly and disabled residents of Terrebonne Parish. Providing services to Rural residents helps defray the cost per trip for all programs.

Is this project dependent on any other project submitted by your agency or another organization(s) within your region?

No

If so, please describe and identify the agency and project.

Coordination

How does this project meet the needs and strategies addressed in the locally developed Coordinated Public Transit-Human Services Transportation Plan?

Terrebonne Parish has an urban transit system that is limited to the Houma/Thibodaux area. Transit services from the outer area of the parish (rural) will be coordinated through our existing program. TCOA works to meet unmet needs of the Rural residents of the Parish by transporting from the rural areas to the urban areas.

Does your agency participate in the Regional Coordination meetings?

Yes

Has your agency been approached by any other public/private/non-profit agencies to coordinate services in the last 12 months?

No

If yes, briefly describe the coordination request and your agency's response.

Which regional Coordinated Public Transit-Human Services Transportation Plan is this agency affiliated?

Houma

Description of Service Area Population -- Complete the following for:

	Column 1	Column 2	Column 3	Column 4
	# of People in Parish / Service Area (based on census)	% of People	# of People served in Transportation by agency	% of People served
General Population	110461	100%	992	0.9%
Disabled	13807	12.5%	194	1.41%
Elderly	16458	14.9%	704	4.28%
Caucasian	78095	70.7%	455	0.58%
Minority (African American, Hispanic, Asian, Native American)	29283	26.51%	439	1.5%
English as a second language	10714	9.7%	0	0%
Persons below poverty level / low Income	19109	17.3%	94	0.49%

Notes:

¹ If an individual is both elderly and disabled, consider as elderly

² Other includes general public, Project Independence, Medicaid, etc.

Is the provider agency utilizing STARS for all transit vehicle management?

Yes

Current Vehicle Inventory / PTMS Rolling Stock Inventory

Name	VIN	Model	In Srvc Dte	Type	Fund Source	Make	Year	Odometer	Seats	ADA	Condition	Status
111	1FDFF4F51ADA78918	16 Pass 5311 RURAL	2/1/2011	Passenger Bus 5311		Ford	2011	165090.016	Yes	Good	Active	
116	1FDFF4F53BDB26825	8 Pass TCOA OWNED	3/9/2012	Passenger Bus Local		Ford E-450	2011	161834.08	Yes	Good	Active	
117	1FDFF4F55BDB26826	10 Pass TCOA OWNED	3/12/2012	Passenger Bus Local		Ford E-450	2011	166879.08	Yes	Good	Active	
118	1FDFF4F58BDB26822	10 Pass TCOA OWNED	3/12/2012	Passenger Bus Local		Ford E-450	2011	137512.08	Yes	Good	Active	
121	1FDFF4F58BDB38989	16 Pass 5310	9/12/2012	Passenger Bus 5310		Ford	2012	174688.016	No	Good	Active	
122	1FDFF4F57CDA39205	12 Pass 5310	9/12/2012	Passenger Bus 5310		Ford	2012	177764.012	Yes	Good	Active	
133	1FDFF4F53FDA27847	TCOA Owned - GOSHEN	4/17/2015	Passenger Bus Local		FORD	2015	113157.00	No	Excellent	Active	
134	1FDFF4F53FDA37648	TCOA Owned - GOSHEN	5/11/2015	Passenger Bus Local		FORD	2015	102799.016	Yes	Excellent	Active	
135	1FDFF4F50FDA37591	Ford	10/12/2015	Passenger Bus 5311		E-450	2015	168333.012	Yes	Excellent	Active	
136	1FDFF4F53FDA35091	Ford	10/12/2015	Passenger Bus 5311		E-450	2015	158454.012	Yes	Excellent	Active	
137	1FDFF4F55GDC50344	GOSHEN	6/22/2016	Passenger Bus 5311		FORD	2016	134428.016	Yes	Excellent	Active	
138	1FDFF4F57GDC50345	GOSHEN	6/22/2016	Passenger Bus 5311		FORD	2016	145364.016	Yes	Excellent	Active	
141 FTA	1FDFF4F56JDC08370	ECII	4/9/2018	Wheelchair Bus 5311		FORD ELKHART COACH (UNIT 64608)	2018	134342.012	Yes	Excellent	Active	
142 FTA	1FDFF4F58JDC08371	ECII	4/9/2018	Wheelchair Bus 5311		FORD ELKHART COACH (UNIT 64609)	2018	114659.012	Yes	Excellent	Active	
143 FTA	1FDFF4F53JDC16457	ECII	8/23/2018	Wheelchair Bus 5310		FORD ELKHART COACH	2018	112583.012	Yes	Excellent	Active	
144 FTA	1FDFF4F54JDC32263	ECII	8/23/2018	Wheelchair Bus 5310		FORD ELKHART COACH	2018	112096.016	Yes	Excellent	Active	
145 FTA	1FDFF4F55JDC20915	ECII	8/23/2018	Wheelchair Bus 5310		FORD ELKHART COACH	2018	114066.016	Yes	Excellent	Active	
146 FTA	1FDFF4F57JDC20916	ECII	8/23/2018	Wheelchair Bus 5310		FORD ELKHART COACH	2018	78451.016	Yes	Excellent	Active	
147 FTA	1FDFF4F51JDC20913	ECII	9/4/2018	Wheelchair Bus 5311		FORD ELKHART COACH	2018	121194.016	Yes	Excellent	Active	
148 FTA	1FDFF4F51HDC74091	FORD	3/27/2018	Wheelchair Bus 5311		FORD ELKHART COACH (UNIT 62158)	2018	112142.016	Yes	Excellent	Active	
149 FTA	1FDFF4F51HDC74092	EC II	3/23/2018	Wheelchair Bus 5311		Ford Elkhart Coach (UNIT 62159)	2018	111867.016	Yes	Excellent	Active	

157 FTA	1FDDE4FN8MDC41748 ELKHART COACH	7/7/2021	Wheelchair Bus 5310	ELKHART	2021	37691.012	Yes	Excellent	Active
158 FTA	1FDDE4FN8MDC40776 ELKHART COACH	7/7/2021	Wheelchair Bus 5310	ELKHART	2021	48291.012	Yes	Excellent	Active
159 FTA	1FDDE4FN8MDC40777 ELKHART COACH	7/7/2021	Wheelchair Bus 5310	ELKHART	2021	39396.012	Yes	Excellent	Active

Expansion

Does this application include expanded services?

No

Describe how the expanded/new service would differ from current service (e.g. List the cities or parishes that the new service will be provided to, or identify specific new routes or new service hours). Include any changes in fare structure, hours of operation, volume, fleet utilization.

N/A

Describe how expanded service will meet the transportation needs of the **Elderly and Disabled and Minority Members** of your service area.

N/A

Public Notification

Describe any public and/or private sector proposal objections received and explain how they were reviewed and/or resolved.

To date, no objections have been received.

Describe the plan adopted by your agency to periodically review existing transportation service to determine whether they can be provided more efficiently by the private sector.

Annually, expenditures, units of service, and the unit cost are analyzed in an evaluation process. TCOA requests passengers fill out an assessment form to evaluate services provided bi-annually, however, very few surveys are returned.

Our Agency is required to solicit bid proposals every four (4) years, during Service Procurement, to the public for transportation services. To date we have not received a viable proposal.

Describe in detail your efforts to coordinate your transportation services with other public, private, or non-profit agencies in your service area [Identify the other providers, briefly describe the written agreement and explain the general provisions contained in each agreement such as service area, ridership, etc.]

No other entity has approached TCOA to coordinate transportation services. Our goal is to provide the best service to our passengers. TCOA does attend quarterly Regional Transit Committee Meetings held at the local MPO.

What date did you announce the public notice informing the general public that you are applying for Federal FTA funds?

August 16, 2023

What newspaper ran the public notice informing the general public that you are applying for Federal FTA funds? (The public notice is required for all applicants, please refer to sample provided on documents page and upload the affidavit from the newspaper showing in ran in the paper.)

The Houma Courier

Does the application include request for capital (i.e. a vehicle)? If yes, include the inclusive dates the opportunity for public hearing ran? Also include the newspaper/publication that ran the hearing notification? (Note: The public notice is required for any applicant requesting a vehicle, please refer to sample provided on documents page and upload the affidavit from the newspaper showing in ran in the paper.) **THE POSTINGS MUST RUN TWICE and MUST RUN 15 DAYS APART.**

Yes, Opportunity for public hearing ran on August 16, 2023 and August 31, 2023.

Administrative and Fiscal Capacity (includes Internal Control Requirements for DOTD)

Describe your agency's ability to manage the financial needs of this project. List all key staff involved in the project and their specific tasks. Additionally, please describe the processes to be used in collecting the data to support the project outcomes listed above.

TCOA has been in operation since 1975 and has the ability to manage this project. The data is collected with the use of our Para-Transit Management and Scheduling Program (PTMS). This data is verified and entered into the STTARS program and submitted to DOTD by the Accounting Department.

**Michel Claudet, Executive Director
(Monitor and Evaluate)**

*Kayla Dardar, Transportation/Nutrition Manager
(Monitor, Schedule, Dispatch, Billing, and Staff Training)*

*Jessica Fitch, Assistant Transportation/Nutrition Manager
(Monitor, Schedule, Dispatch, Billing, and Staff Training)*

*Natalie Breaux, Bookkeeper
(Financial Report)*

*Shea Fanguy, Bookkeeper
(Financial Report)*

*Randy Manning, Fleet/Facility Manager
(Monitor Fleet)*

*Betty Diggs, Clerk
(Scheduling and Dispatching)*

*Dawn Callahan, Clerk
(Scheduling and Dispatching)*

*Rebecca East, Clerk
(STTARS data entry)*

*Deshanna Coleman, Clerk
(Scheduling and Dispatching)*

Does the agency have an updated organizational chart that defines lines of authority and responsibility?

Yes

Has your organization documented policies and procedures that are related to performing significant administrative processes?

Yes

Are the internal policies and procedures reviewed periodically and up to date?

Yes

Are funding sources evaluated annually?

Yes

Does the agency have a federally approved indirect cost rate?

No

If so, by what federal agency?

None

Does the agency have a DOTD approved indirect cost rate?

No

If so, what percent?

None

Do you anticipate applying for an indirect cost rate approval from DOTD?

No

Will you utilize the 10% de minimus for indirect costs allowed by 2 CFR 200?

Yes

Does the budget process include key members of management?

Yes

What accounting software is used?

MIP Fund Accounting Software (Abila Fund Account)

How many years has the accounting software been in place?

31+ years

Is the accounting system accrual based or cash based?

Accrual

Is the accounting system manual, automated, or combination?

Combination

Is the agency subject to audits/reviews by Federal Agency, State Agency, or Local Officials?

If yes, provide the most recent audit/review and by whom in the box below and upload the report.
If no, please provide a brief explanation in the box below as to why no audit is performed.

Yes. Annually a financial audit is completed by Bourgeois Bennett CPA and a Workers Comp audit is completed by Stonetrust. No other Audits have been conducted in the last fiscal year.

What opinion was given?

N/A

What findings, if any, were noted?

N/A

Has the entity received a Single Audit for receiving more than \$750,000 total of federal funds?

Yes

Has the entity had any Federal funds from DOTD audited as a major program?

Yes

What is the extent and results of any Federal Agency monitoring?

Periodically GOEA and DOTD complete an in-house assessment of the grant programs.

Name of the firm who reviewed your last indirect cost report?

GOEA approves indirect cost percentages per funding source for each budget submitted. Bourgeois Bennett CPA Firm audits the approved budgets.

Does the general ledger separate indirect and direct amounts for LABOR Costs?

Yes

Does the general ledger separate indirect and direct amounts for NON-LABOR Costs?

Yes

Does the agency have a system in place to identify and remove unallowable costs from the indirect cost pool?

Yes

How many years of experience does your agency have in operating public transportation systems?

More than 15 years

Standards for Financial Management Systems

Does your accounting and financial management system(s) follow Generally Accepted Accounting Principles?

Yes

Is your financial management system(s) sufficient to permit preparation of reports required by the applicable statutes and regulations?

Yes

Is your financial management system(s) sufficient to permit the tracing of funds to a level of expenditure adequate to establish that funds have not been expended in violation of applicable statutes?

Yes

Does your financial management system(s) provide accurate, current and complete disclosure of the financial results of the financially assisted activities required by the financial reporting requirements of the grant?

Yes

Does your financial management system(s) contain information pertaining to grant awards and authorizations, obligations, unobligated balances, assets, liabilities, expenditures, and income sufficient to identify the course and application of funds provided for financially-assisted activities?

Yes

Does your financial management system(s) provide for effective control and accountability for all grant cash, real and personal property, and other assets?

Yes

Can your financial management system(s) compare actual expenditures or outlays with budgeted amounts for each grant?

Yes

Is financial information related to performance or productivity data, including unit cost information if appropriate or specifically required?

Yes

Does your financial management system(s) provide procedures for determining the reasonableness, allocability and allowability of costs in accordance with 2 CFR Part 225, "Cost Principles for State, Local, and Indian Tribal Governments"?

Yes

Does your financial management system(s) provide accounting records which include cost accounting records supported by source documentation?

Yes

Does your agency report activities and expenses regularly and make requests for reimbursements monthly?

Yes

Does your financial management system(s) provide or describe existing or planned indirect cost rates?

Yes

Sustainability

Fund Availability: Indicate the reliability of funds required to operate your transportation services over the next five years

A certainty because of the stability of the income source

Maintenance Program

Which of the following best describes your current and/or planned maintenance program?

A documented preventative maintenance program in being utilized

Please provide a copy of your preventive maintenance plan.

Driver Selection

Which of the following activities are involved with hiring current and/or planned drivers?

Check OMV driving records||Pre-employment drug and alcohol testing||Require a physical

Training

What training course(s) have been provided to your current and/or planned employees during the last year?

CPR||First Aid||Passenger Service and Safety (PASS)||Blood borne pathogen||Defensive Driving

Marketing

5311 Applicants Only Describe marketing efforts planned during the proposed project year.

Describe successes from the prior marketing plan:

TCOA has a website www.terrebonnecoa.org, on the website there is a section for rural transportation services. We continue to advertise for rural transportation on the Terrebonne Consolidated Government Local TV Station. Rural Transportation information/advertisement is placed on all programs issued at Parish-wide socials, bingo's, and health fairs. Rural transit surveys are issued bi-annually in January and July.

Describe any portions of your prior marketing plan that may need improvement:

None that I am aware of.

Address how you will make your transportation service known and available to the target population.

Rural Transportation signage has been placed in every passenger bus in TCOA's fleet. Signage has also been posted at all of TCOA Senior Centers. We have a permanent spot with the Terrebonne Parish TV Channel which runs its ads continuously. TCOA has a website <http://www.terrebonnecoa.org/> with a section for rural transportation services. TCOA also has a Facebook account to advertise services.

Management

Describe activities routinely undertaken and/or will be implemented to monitor, evaluate, and improve your transportation service program.

Annually, expenditures, units of service, and the unit cost are analyzed in an evaluation process. TCOA requests passengers to fill out an assessment form to evaluate services provided. TCOA is required to solicit bid proposal, during Service Procurement, to the public for transportation services. To date we have not received a viable proposal.

List key personnel (names and titles) along with assigned responsibilities for transportation-related activities.

*Michel Claudet, Executive Director
(Monitor and Evaluate)*

*Kayla Dardar, Transportation/Nutrition Manager
(Monitor, Schedule, Dispatch, Billing, and Staff Training)*

*Jessica Fitch, Assistant Transportation/Nutrition Manager
(Monitor, Schedule, Dispatch, Billing, and Staff Training)*

*Randy Manning, Fleet/Facility Manager
(Monitor Fleet and Facilities)*

*Betty Diggs, Clerk
(Scheduling and Dispatching)*

*Dawn Callahan, Clerk
(Scheduling and Dispatching)*

*Rebecca East, Clerk
(STARS data entry)*

Deshanna Coleman, Clerk

(Scheduling and Dispatching)

Full Time Drivers:

Robin Allen, Chantel Anderson, Mia Belcher, John Gatlin, Denise Givens, Catherine Laderer, Lynisha Morris, Jasmine Patterson, Lekeitha Rainey, Bernard Riley, Brelinda Robertson, Raymond Ruffin, Alvin Sims, Travis Smith, Anjanea Stewart, and Laura Williams

Part Time and Temp Drivers:

Jones Ortego and Dean Ortego

Transportation Personnel

What is the average number of years of work experience of the employees assigned to this project?

*Michel Claudet - 1 year
Kayla Dardar - 12 years
Jessica Fitch - 2 years
Randy Manning - 12 years
Betty Diggs - 21 years
Dawn Callahn - 1 year
Rebecca East - 1 year
Deshanna Coleman - 6 years*

Full Time Drivers:

*Robin Allen - 4 years
Chantel Anderson - 1 year
Mia Belcher - 1 year
John Gatlin - >1 year
Denise Givens - 1 year
Catherine Laderer - 3 year
Lynisha Morris - 4 years
Jasmine Patterson - 4 years
Lekeitha Rainey - 12 years
Bernard Riley - 3 year
Brelinda Robertson - >1 year
Raymond Ruffin - 20 years
Alvin Sims - 8 years
Travis Smith - 5 years
Anjanea Stewart - >1 year
Laura Williams - 2 years*

Part Time Driver:

*Dean Ortego - 1 year
Jones Ortego - 1 year*

Average of 5 years work experience for Transportation Personnel.

Does the agency have sufficient staff to perform the project?

Over the last year TCOA has begun hiring chauffeur licensed drivers. This has greatly decreased the driver shortage we had experienced over the last several years. TCOA does have sufficient staff to perform this project. When needed, staff will work extra hours.

Are up-to-date position descriptions available for each employee or position in the organization? (explain)

Yes, all employees have a signed Job Description on file that is reviewed annually.

Are responsibilities divided among staff members so that no single employee controls all the steps of a financial transaction? (explain)

Transportation Personnel is not responsible for any financial transactions for the agency. TCOA has an accounting department that handles all financial transactions.

Do time entry records allocate time pertaining to: (explain for each item listed below)

- Administrative Tasks
- Training and Education
- Leave

Yes, time cards are allocated based on service delivery, which reflect distribution codes.

Does the organizations timekeeping system meet the requirements of the applicable cost principles? (explain)

Yes, TCOA does time studies on actual services provided. This allows every funding program to pay its proportionate share of employee wages.

Are time records kept for all personnel including salaried employees? (explain)

Yes, all employees including salaried employees are required to punch a time clock for recording actual time worked.

Are overtime hours reviewed and approved in advance by the employee's supervisor? (explain)

Yes, the Supervisor monitors daily employee time reports and evaluates overtime. TCOA makes every effort to minimize or eliminate overtime when possible. However, the ultimate goal is to provide the best service possible regardless of overtime hours.

Are fringe benefits reasonably and consistently applied to all employees and included in direct costs? (explain)

Yes - Fringe benefits are applied based on distributions codes processed monthly. Fringe benefits are applied the same as employee salary allocations.

Identify which fringe benefits are reported under the transit program:

Employee's are offered the following Benefits:

Vacation, Paid Sick Leave, Paid Holidays, Comp. Time, Flex Time, Workers' Compensation, Group (Medical, Vision, Dental, and Life) Insurance, Bereavement Leave, Jury Duty, Empower Retirement Plan, Aflac, New York Life, Liberty National, and Retiree's Health Insurance Benefits

Does your organization maintain a personnel system that provides monthly reports on activities of each employee whose compensation is charged to the grant agreement? (explain)

TCOA for each payroll processed inputs distribution codes based on services and passenger miles provided for each funding sources. Transportation Direct Employees - Distribution Codes are processed monthly. TCOA uses the monthly transportation reports to allocate salary distribution for the employee's salary allocation. 5311 operation reimbursements are now driven by input of passenger trips into the STTARS program.

Are employees sufficiently trained to perform assigned roles and responsibilities to support payroll processing (time reported, online time entry, etc.)? (explain)

Yes, the Transportation/Nutrition Manager is trained and processes payroll for the Transportation staff.

Have any key personnel listed in the application been debarred or suspended from participation in a federal assistance program? (Note whom, when, and for what reasons in the box below)

No

Classification of Cost Items

How are the following cost items accounted for and billed:

Vehicles	Direct
Telephone	Indirect
Printing/Reproduction	Indirect
Postage	Indirect
Travel	Direct
None	N/A

Is this transportation project complex in nature? (explain)

No, TCOA operates by the following:

Key staff member (dispatcher) reports to work at 6:30am. The dispatcher is responsible for accurately verifying the previous days work. The other Key staff member reports to work at 8:30am. Job task for Dispatching and Scheduling alternate between the two (2) key staff members. Appointments are taken until 12 noon for the next business day, then a schedule is completed. TCOA operates true dispatching and scheduling daily. After the schedule is completed, TCOA calls every client to inform them of their scheduled pick up time. A data clerk works in the department and completes all other paperwork (vehicle service summary, pre-trip verification, STTARS data entry etc.). TCOA uses PTMS (Para-Transit Management Software) to capture all trips and vehicle information daily.

Will consultants be used on this project?

No

If a consultant is being used on this project, what is the role of consultant?

No consultant is being used on this project.

Do you have a business conduct and/or conflict of interest policy that requires employees to avoid conflicts (or any appearance of conflicts) between their personal interests and those of the organizations? (explain)

Yes, TCOA does have a Conflicts of Interest written policy. Refer to section 305 in the attached TCOA personnel handbook.

Do all staff members receive training on ethics? (explain)

TCOA provides Ethics Training to all employees annually. Ethics Training is given to new hires during orientation.

Are you aware that non-Federal entities must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity? (explain)

Yes, TCOA will report any conflicts of interest to DOTD.

Are you aware that non-Federal entities must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting Federal awards? (explain)

Yes, TCOA will report any violations to DOTD.

Have there been any instances of fraud, waste, or abuse? (explain)

None

Is critical information backed-up and stored off-site? (explain)

Yes, TCOA has a back up system in place that provides for a 5 day rotation of hard drives. These back ups are removed daily from the premises in the event of an unforeseen disaster. Daily, monthly and annual backups are completed.

Has a disaster recovery/business resumption plan been developed should one of your critical information business systems fail or be destroyed? (explain)

We have a contracted IT person that would help TCOA get the systems back up and operational. TCOA saves the next three day schedules on a flash drive, in the event the system goes down. We would be able to produce a schedule and continue services.

Has the disaster recovery/business resumption plan been tested/simulated and, if so, when? (explain)

In 2018, due to a server failure, the backup system was tested and proven to be effective.

Does your agency have a records retention policy? (explain)

Yes.

**Transportation records are kept for current fiscal year and previous 3 fiscal years.
Accounting Accounts Payable and Main File are kept for 11 years.
Payroll and Audit Reports - are kept forever.**

Are important documents, including electronic media, stored in a secure area with adequate protection from fire and/or water damage? (explain)

TCOA has a room that houses computer servers. This room is encased with a firewall. We also have a monitored fire system that will alert authorities in the event of a fire.

If your agency has over 100 vehicles within your fleet, list the total number of drivers:

TCOA does not have over 100 vehicles within our fleet.

Special Provisions Regarding Compliance Requirements

Describe all pending applications for Federal financial assistance whether transit-related or otherwise and all financial assistance currently provided by other Federal agencies. Include name of contract or program. (ex: Title IIB, CSBG, etc.) and amount.

FY 24 Amounts

GOEA Title III Contract - Total \$ 580,086

Federal - \$ 376,415 (Included in Title III Contract)

State - \$ 203,671 (Included in Title III Contract)

Title IIIB State Transportation - \$62,405 (Included in the State Portion of Title III Contract)

If applicable, provide a concise description of any lawsuits or complaints alleging discrimination on the basis of race, color, creed, or national origin, sex, age or disability filed against the applicant within the past year. State the status or outcome of each such complaint or lawsuit.

TCOA does not have any pending discrimination lawsuits or complaints.

Summarize all civil rights compliance review actions which may have been conducted in the last three years.

TCOA has not had any civil rights grievances in the last three years.

What specific effort has the agency made to notify minority populations in your area that you are applying for federal funds?

A Public Notice has been placed in the Houma Courier notifying the public of TCOA's application for federal funds.

What specific effort has the agency made to inform the general population in your service area that your agency complies with Non-Discrimination Plan VI and serves minorities and persons who speak languages other than English?

Non-Discrimination Statements and LEP Policies are posted in every vehicle. TCOA has the Non-Discrimination Plan and LEP policy posted around the Main Office and all Senior Centers as well.

How has the agency made an effort to people in your service area transit services are available to persons who speak languages other than English?

TCOA has a contract with Language Marketplace to provide interpreter services to persons who speak other languages than English. "I Speak" cards have been issued to all key staff and drivers.

Do you have a Board approved Non-Discrimination Plan that includes a policy for serving all riders equally and accommodates persons with disabilities, a complaint procedure and complaint form, is the procedure and complaint form provided in languages other than English? Non-Discrimination Plan must be reviewed and re-approved at a minimum of every three years.

Yes

Describe the applicant agencies policies on serving riders who speak limited English. Upload your Limited English Proficiency (LEP) policy on the documents page.

TCOA has a contract with Language Marketplace to provide interpreter services to persons who speak other languages than English. "I Speak" cards have been issued to all key staff and drivers.

Does the agency have a policy supporting working with Disadvantaged Business Enterprise (DBE) agencies?

No

Does the agency have a policy supporting Equal Opportunity for Employment?

Yes refer to section 301 in TCOA's personnel handbook.

Does the agency have a Board Approved Drug and Alcohol Policy? US DOT for 5311 agencies and a drug free workplace policy for 5310. The Drug and Alcohol Program must be reviewed and re-approved at a minimum of every three years.

Yes

Does the agency have a Board approved Safety and Security Plan. Safety and Security Program must be reviewed and re-approved at a minimum of every three years.

Yes

TERREBONNE PARISH CONSOLIDATED GOVERNMENT - 2024-2025

5310 CAPTIAL BUDGET PAGE			
Expense	Actual (2022-2023)	Estimated (2023-2024)	Requested (2024-2025)
A. Administrative Expenses			
Salary/Wages-Administration	\$104,017.00	\$87,540.00	\$110,000.00
Fringe Benefits-Administration	\$20,929.00	\$21,612.00	\$25,000.00
(1) Subtotal Administrative - Salary & Fringe	\$124,946.00	\$109,152.00	\$135,000.00
Advertising/Marketing	\$0.00	\$0.00	\$0.00
Building Maintenance	\$17,929.97	\$20,000.00	\$25,000.00
Computer Virus Protection	\$0.00	\$0.00	\$0.00
Driver Background Check	\$405.53	\$242.40	\$500.00
Driver Training	\$0.00	\$0.00	\$0.00
Driver MVR	\$0.00	\$0.00	\$0.00
Dues/Publications	\$162.10	\$160.00	\$200.00
Equipment Rental-Radios	\$200.49	\$220.00	\$250.00
Facilities-Paid Rent (not in-kind)	\$0.00	\$0.00	\$0.00
Fire Inspections	\$0.00	\$0.00	\$0.00
First Aid Supplies	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00
General Liability Insurance (Non-Vehicle)	\$19,264.40	\$20,000.00	\$22,000.00
Generator Maintenance	\$0.00	\$0.00	\$0.00
Janitorial Supplies	\$341.38	\$417.48	\$500.00
Office Equipment-Copier Lease	\$1,685.55	\$1,600.00	\$2,000.00
Office Supplies	\$3,667.86	\$4,000.00	\$4,200.00
Pest Control	\$0.00	\$0.00	\$0.00
Postage	\$514.70	\$1,000.00	\$1,200.00
Printing	\$0.00	\$0.00	\$0.00
Professional Services-Accounting	\$0.00	\$0.00	\$0.00
Professional Services-Audit	\$6,274.32	\$7,000.00	\$7,300.00
Software & Training	\$0.00	\$0.00	\$0.00
Substance Abuse Testing	\$2,475.00	\$3,120.00	\$3,500.00
Telephone-Land Line	\$2,742.94	\$2,900.00	\$3,000.00
Telephone-Mobile Devices	\$3,964.46	\$4,000.00	\$4,500.00
Travel (State Travel Guidelines)	\$0.00	\$0.00	\$0.00
Uniforms	\$0.00	\$0.00	\$0.00
Utilities-Water & Sewer	\$81.44	\$100.00	\$120.00
Utilities-Electricity	\$3,047.93	\$3,500.00	\$4,000.00
Utilities-Cable/Internet	\$447.83	\$500.00	\$600.00
Vehicle GPS	\$10,789.16	\$15,000.00	\$18,000.00
Vehicle Supplies	\$4,857.28	\$6,000.00	\$7,000.00
Workers' Compensation-Admin	\$758.30	\$800.00	\$1,000.00
Workers' Compensation-Transit	\$4,105.97	\$4,300.00	\$4,500.00
Building Maintenance Op Center;Washbay Water ;Building Maintenance Op Center;Washaby Water;Transportation dues;Equipment Maintenance OP. Center;Washbay Utilities	\$3,031.64	\$3,300.00	\$3,500.00
Equipment Maintenance Op Center;Washbay Utilities;Service Agreements;Washbay Utilities ;Washbay Water	\$2,693.92	\$3,000.00	\$3,500.00
Professional Services - Legal;Washbay Building Maintenance;Associated Staffing Labor;Service Agreements;Equipment Maintenance Trans;Washbay Utilities;Professional Service Computer Tech;Computer Supplies;Vehicle Bulk Supply;Building Maintenance - Op Center;Washbay Professional Services;Computer Supplies	\$3,916.49	\$6,955.08	\$7,000.00
Service Agreements;Equipment Maintenance Trans;Professional Service Legal Computer Tech;Associated Staffing Labor;Washbay AT&T Mobility;Washbay Building Maintenance;Washbay Water;Equipment Maintenance OP Center;Building Maintenance Op Center	\$4,737.52	\$13,972.20	\$15,000.00

Washbay Water;Washbay AT&T Mobility;Subscriptions;Washbay Professional Services;Equipment Maintenance;Washbay Utilities;Service Agreements;Professional Services - Computer Tech;Washbay Utilities;Washbay Insurance	\$5,257.63	\$32,661.00	\$20,000.00
Equipment Maintenance - TRANS;Transportation Training;Washbay Utilities;Building Maintenance;Vehicle Title Fee;Washbay Insurance;Washbay Building Maintenance;Washbay Professional Services	\$3,804.17	\$4,190.40	\$5,000.00
Washbay ATT Mobility;Washbay Professional Services;Washbay AT&T Mobility;Service Agreements;Equipment Maintenance Op Center;Washbay Water;Direct Workers Comp ;Equipment Maintenance Trans ;Building Maintenance OP Center	\$16,088.69	\$3,993.00	\$15,000.00
Building Maintenance Op Center;Washbay Professional Services;Associated Staffing Labor;Subscriptions;Building Maintenance OP Center;Indirect Workers Comp;Service Agreements	\$3,822.89	\$21,507.84	\$25,000.00
(2) Subtotal Administrative - Other	\$127,069.56	\$184,439.40	\$203,370.00
B. Operating Expenses			
Salary/Wages-Drivers	\$452,890.00	\$460,000.00	\$480,000.00
Salary/Wages-Dispatcher	\$146,351.00	\$150,000.00	\$160,000.00
Salary/Wages-Mechanic	\$0.00	\$0.00	\$0.00
Fringe Benefits-Drivers	\$66,318.00	\$70,000.00	\$75,000.00
Fringe Benefits-Dispatcher	\$35,869.00	\$37,776.00	\$39,000.00
Fringe Benefit-Mechanic	\$0.00	\$0.00	\$0.00
Vehicle Insurance	\$118,578.00	\$136,452.00	\$160,000.00
Fuel & Oil	\$194,058.00	\$250,000.00	\$300,000.00
Maintenance & Repairs	\$227,451.00	\$250,000.00	\$300,000.00
Licensing & Registration	\$660.00	\$1,000.00	\$1,000.00
Purchased Transportation Services	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Equipment Maintenance Op Center;Professional Services;Service Agreements;Professional Services Comp Tech	\$358.73	\$4,680.00	\$5,000.00
Professional Services Legal;LACOADA Registration;Computer SUPplies	\$30.00	\$741.00	\$1,000.00
Service Agreements;Computer Supplies	\$1,824.41	\$1,500.00	\$2,000.00
Associated Staffing Labor	\$561.79	\$10,000.00	\$10,000.00
Training	\$10.00	\$20.00	\$50.00
Professional Service - Computer Tech	\$390.25	\$400.00	\$500.00
Computer Supplies	\$48.00	\$100.00	\$200.00
(3) Subtotal Operating Expenses	\$1,245,398.18	\$1,372,669.00	\$1,533,750.00
TOTAL TRANSPORTATION OPERATIONAL EXPENSES	\$1,497,413.74	\$1,666,260.40	\$1,872,120.00

5310 CAPITAL BUDGET PAGE - Continued

Expense	Actual (2022-2023)	Estimated (2023-2024)	Requested (2024-2025)
Volunteer Services (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Goods and Services Paid by Others (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$227,429.44	\$333,990.00	\$906,500.00

TERREBONNE PARISH CONSOLIDATED GOVERNMENT - 2024-2025

5311 BUDGET PAGE			
Expense	Actual (2022-2023)	Estimated (2023-2024)	Requested (2024-2025)
A. Administrative Expenses			
Salary/Wages-Administration	\$104,017.00	\$87,540.00	\$110,000.00
Fringe Benefits-Administration	\$20,929.00	\$21,612.00	\$25,000.00
(1) Subtotal Administrative - Salary & Fringe	\$124,946.00	\$109,152.00	\$135,000.00
Advertising/Marketing	\$0.00	\$0.00	\$0.00
Building Maintenance	\$17,929.97	\$20,000.00	\$25,000.00
Computer Virus Protection	\$0.00	\$0.00	\$0.00
Driver Background Check	\$405.53	\$242.40	\$500.00
Driver Training	\$0.00	\$0.00	\$0.00
Driver MVR	\$0.00	\$0.00	\$0.00
Dues/Publications	\$162.10	\$160.00	\$200.00
Equipment Rental-Radios	\$200.49	\$220.00	\$250.00
Facilities-Paid Rent (not in-kind)	\$0.00	\$0.00	\$0.00
Fire Inspections	\$0.00	\$0.00	\$0.00
First Aid Supplies	\$0.00	\$0.00	\$0.00
Garbage	\$0.00	\$0.00	\$0.00
General Liability Insurance (Non-Vehicle)	\$19,264.40	\$20,000.00	\$22,000.00
Generator Maintenance	\$0.00	\$0.00	\$0.00
Janitorial Supplies	\$341.38	\$417.48	\$500.00
Office Equipment-Copier Lease	\$1,685.55	\$1,600.00	\$2,000.00
Office Supplies	\$3,667.86	\$4,000.00	\$4,200.00
Pest Control	\$0.00	\$0.00	\$0.00
Postage	\$514.70	\$1,000.00	\$1,200.00
Printing	\$0.00	\$0.00	\$0.00
Professional Services-Accounting	\$0.00	\$0.00	\$0.00
Professional Services-Audit	\$6,274.32	\$7,000.00	\$7,300.00
Software & Training	\$0.00	\$0.00	\$0.00
Substance Abuse Testing	\$2,475.00	\$3,120.00	\$3,500.00
Telephone-Land Line	\$2,742.94	\$2,900.00	\$3,000.00
Telephone-Mobile Devices	\$3,964.46	\$4,000.00	\$4,500.00
Travel (State Travel Guidelines)	\$0.00	\$0.00	\$0.00
Uniforms	\$0.00	\$0.00	\$0.00
Utilities-Water & Sewer	\$81.44	\$100.00	\$120.00
Utilities-Electricity	\$3,047.93	\$3,500.00	\$4,000.00
Utilities-Cable/Internet	\$447.83	\$500.00	\$600.00
Vehicle GPS	\$10,789.16	\$15,000.00	\$18,000.00
Vehicle Supplies	\$4,857.28	\$6,000.00	\$7,000.00
Workers' Compensation-Admin	\$758.30	\$800.00	\$1,000.00
Workers' Compensation-Transit	\$4,105.97	\$4,300.00	\$4,500.00
Building Maintenance Op Center;Washbay Water ;Building Maintenance Op Center;Washbay Water;Transportation dues;Equipment Maintenance OP. Center;Washbay Utilities	\$3,031.64	\$3,300.00	\$3,500.00
Equipment Maintenance Op Center;Washbay Utilities;Service Agreements;Washbay Utilities ;Washbay Water	\$2,693.92	\$3,000.00	\$3,500.00
Professional Services - Legal;Washbay Building Maintenance;Associated Staffing Labor;Service Agreements;Equipment Maintenance Trans;Washbay Utilities;Professional Service Computer Tech;Computer Supplies;Vehicle Bulk Supply;Building Maintenance - Op Center;Washbay Professional Services;COMputer Supplies	\$3,916.49	\$6,955.08	\$7,000.00
Service Agreements;Equipment Maintenance Trans;Professional Service Legal Computer Tech;Associated Staffing Labor;Washbay AT&T Mobility;Washbay Building Maintenance;Washbay Water;Equipment Maintenance OP Center;Building Maintenance Op Center	\$4,737.52	\$13,972.20	\$15,000.00

Washbay Water;Washbay AT&T Mobility;Subscriptions;Washbay Professional Services;Equipment Maintenance;Washbay Utilities;Service Agreements;Professional Services - Computer Tech;Washbay Utilities;Washbay Insurance	\$5,257.63	\$32,661.00	\$20,000.00
Equipment Maintenance - TRANS;Transportation Training;Washbay Utilities;Building Maintenance;Vehicle Title Fee;Washbay Insurance;Washbay Building Maintenance;Washbay Professional Services	\$3,804.17	\$4,190.40	\$5,000.00
Washbay ATT Mobility;Washbay Professional Services;Washbay AT&T Mobility;Service Agreements;Equipment Maintenance Op Center;Washbay Water;Direct Workers Comp ;Equipment Maintenance Trans ;Building Maintenance OP Center	\$16,088.69	\$3,993.00	\$15,000.00
Building Maintenance Op Center;Washbay Professional Services;Associated Staffing Labor;Subscriptions;Building Maintenance OP Center;Indirect Workers Comp;Service Agreements	\$3,822.89	\$21,507.84	\$25,000.00
(2) Subtotal Administrative - Other	\$127,069.56	\$184,439.40	\$203,370.00
B. Operating Expenses			
Salary/Wages-Drivers	\$452,890.00	\$460,000.00	\$480,000.00
Salary/Wages-Dispatcher	\$146,351.00	\$150,000.00	\$160,000.00
Salary/Wages-Mechanic	\$0.00	\$0.00	\$0.00
Fringe Benefits-Drivers	\$66,318.00	\$70,000.00	\$75,000.00
Fringe Benefits-Dispatcher	\$35,869.00	\$37,776.00	\$39,000.00
Fringe Benefit-Mechanic	\$0.00	\$0.00	\$0.00
Vehicle Insurance	\$118,578.00	\$136,452.00	\$160,000.00
Fuel & Oil	\$194,058.00	\$250,000.00	\$300,000.00
Maintenance & Repairs	\$227,451.00	\$250,000.00	\$300,000.00
Licensing & Registration	\$660.00	\$1,000.00	\$1,000.00
Purchased Transportation Services	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Equipment Maintenance Op Center;Professional Services;Service Agreements;Professional Services Comp Tech	\$358.73	\$4,680.00	\$5,000.00
Professional Services Legal;LACOADA Registration;Computer Supplies	\$30.00	\$741.00	\$1,000.00
Service Agreements;Computer Supplies	\$1,824.41	\$1,500.00	\$2,000.00
Associated Staffing Labor	\$561.79	\$10,000.00	\$10,000.00
Training	\$10.00	\$20.00	\$50.00
Professional Service - Computer Tech	\$390.25	\$400.00	\$500.00
Computer Supplies	\$48.00	\$100.00	\$200.00
(3) Subtotal Operating Expenses	\$1,245,398.18	\$1,372,669.00	\$1,533,750.00
TOTAL TRANSPORTATION OPERATIONAL EXPENSES	\$1,497,413.74	\$1,666,260.40	\$1,872,120.00

5311 BUDGET PAGE - Continued

Expense	Actual (2022-2023)	Estimated (2023-2024)	Requested (2024-2025)
Volunteer Services (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Goods and Services Paid by Others (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$227,429.44	\$333,990.00	\$906,500.00

TERREBONNE PARISH CONSOLIDATED GOVERNMENT - 2024-2025

5316 BUDGET PAGE				
Expense	Actual (2022-2023)	Estimated (2023-2024)	Requested (2024-2025)	
A. Administrative Expenses				
Salary/Wages-Administration	\$0.00	\$0.00	\$0.00	
Fringe Benefits-Administration	\$0.00	\$0.00	\$0.00	
(1) Subtotal Administrative - Salary & Fringe	\$0.00	\$0.00	\$0.00	
Advertising/Marketing	\$0.00	\$0.00	\$0.00	
Building Maintenance	\$0.00	\$0.00	\$0.00	
Computer Virus Protection	\$0.00	\$0.00	\$0.00	
Driver Background Check	\$0.00	\$0.00	\$0.00	
Driver Training	\$0.00	\$0.00	\$0.00	
Driver MVR	\$0.00	\$0.00	\$0.00	
Dues/Publications	\$0.00	\$0.00	\$0.00	
Equipment Rental-Radios	\$0.00	\$0.00	\$0.00	
Facilities-Paid Rent (not in-kind)	\$0.00	\$0.00	\$0.00	
Fire Inspections	\$0.00	\$0.00	\$0.00	
First Aid Supplies	\$0.00	\$0.00	\$0.00	
Garbage	\$0.00	\$0.00	\$0.00	
General Liability Insurance (Non-Vehicle)	\$0.00	\$0.00	\$0.00	
Generator Maintenance	\$0.00	\$0.00	\$0.00	
Janitorial Supplies	\$0.00	\$0.00	\$0.00	
Office Equipment-Copier Lease	\$0.00	\$0.00	\$0.00	
Office Supplies	\$0.00	\$0.00	\$0.00	
Pest Control	\$0.00	\$0.00	\$0.00	
Postage	\$0.00	\$0.00	\$0.00	
Printing	\$0.00	\$0.00	\$0.00	
Professional Services-Accounting	\$0.00	\$0.00	\$0.00	
Professional Services-Audit	\$0.00	\$0.00	\$0.00	
Software & Training	\$0.00	\$0.00	\$0.00	
Substance Abuse Testing	\$0.00	\$0.00	\$0.00	
Telephone-Land Line	\$0.00	\$0.00	\$0.00	
Telephone-Mobile Devices	\$0.00	\$0.00	\$0.00	
Travel (State Travel Guidelines)	\$0.00	\$0.00	\$0.00	
Uniforms	\$0.00	\$0.00	\$0.00	
Utilities-Water & Sewer	\$0.00	\$0.00	\$0.00	
Utilities-Electricity	\$0.00	\$0.00	\$0.00	
Utilities-Cable/Internet	\$0.00	\$0.00	\$0.00	
Vehicle GPS	\$0.00	\$0.00	\$0.00	
Vehicle Supplies	\$0.00	\$0.00	\$0.00	
Workers' Compensation-Admin	\$0.00	\$0.00	\$0.00	
Workers' Compensation-Transit	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	
(2) Subtotal Administrative - Other	\$0.00	\$0.00	\$0.00	
B. Operating Expenses				
Salary/Wages-Drivers	\$0.00	\$0.00	\$0.00	
Salary/Wages-Dispatcher	\$0.00	\$0.00	\$0.00	
Salary/Wages-Mechanic	\$0.00	\$0.00	\$0.00	
Fringe Benefits-Drivers	\$0.00	\$0.00	\$0.00	
Fringe Benefits-Dispatcher	\$0.00	\$0.00	\$0.00	
Fringe Benefit-Mechanic	\$0.00	\$0.00	\$0.00	
Vehicle Insurance	\$0.00	\$0.00	\$0.00	
Fuel & Oil	\$0.00	\$0.00	\$0.00	
Maintenance & Repairs	\$0.00	\$0.00	\$0.00	
Licensing & Registration	\$0.00	\$0.00	\$0.00	
Purchased Transportation Services	\$0.00	\$0.00	\$0.00	
	\$0.00	\$0.00	\$0.00	

	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
(3) Subtotal Operating Expenses	\$0.00	\$0.00	\$0.00
TOTAL TRANSPORTATION OPERATIONAL EXPENSES	\$0.00	\$0.00	\$0.00

5316 BUDGET PAGE - Continued

Expense	Actual (2022-2023)	Estimated (2023-2024)	Requested (2024-2025)
Volunteer Services (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Goods and Services Paid by Others (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$0.00	\$0.00	\$0.00

TERREBONNE PARISH CONSOLIDATED GOVERNMENT - 2024-2025

SUMMARY OPERATIONAL BUDGET PAGE - 2024-2025				
Expense	5310	5311	5316	
A. Administrative Expenses				
Salary/Wages-Administration	\$110,000.00	\$110,000.00		\$0.00
Fringe Benefits-Administration	\$25,000.00	\$25,000.00		\$0.00
(1) Subtotal Administrative - Salary & Fringe	\$135,000.00	\$135,000.00		\$0.00
Non-Vehicle Insurance	\$22,000.00	\$22,000.00		\$0.00
Facilities-Rent	\$0.00	\$0.00		\$0.00
Equipment-Lease	\$2,000.00	\$2,000.00		\$0.00
Utilities	\$120.00	\$120.00		\$0.00
Postage	\$1,200.00	\$1,200.00		\$0.00
Telephone	\$3,000.00	\$3,000.00		\$0.00
Office Supplies	\$4,200.00	\$4,200.00		\$0.00
Marketing	\$0.00	\$0.00		\$0.00
Substance Abuse Testing	\$3,500.00	\$3,500.00		\$0.00
Travel	\$0.00	\$0.00		\$0.00
Training	\$0.00	\$0.00		\$0.00
Services	\$0.00	\$0.00		\$0.00
Dues	\$200.00	\$200.00		\$0.00
Printing	\$0.00	\$0.00		\$0.00
Building Maintenance Op Center;Washbay Water ;Building Maintenance Op Center;Washbay Water;Transportation dues;Equipment Maintenance OP Center;Washbay Utilities	\$3,500.00	\$3,500.00		\$0.00
Equipment Maintenance Op Center;Washbay Utilities;Service Agreements;Washbay Utilities ;Washbay Water	\$3,500.00	\$3,500.00		\$0.00
Professional Services - Legal;Washbay Building Maintenance;Associated Staffing Labor;Service Agreements;Equipment Maintenance Trans;Washbay Utilities;Professional Service Computer Tech;Computer Supplies;Vehicle Bulk Supply;Building Maintenance - Op Center;Washbay Professional Services;COMputer Supplies	\$7,000.00	\$7,000.00		\$0.00
Service Agreements;Equipment Maintenance Trans;Professional Service Legal Computer Tech;Associated Staffing Labor;Washbay AT&T Mobility;Washbay Building Maintenance;Washbay Water;Equipment Maintenance OP Center;Building Maintenance Op Center	\$15,000.00	\$15,000.00		\$0.00
Washbay Water;Washbay AT&T Mobility;Subscriptions;Washbay Professional Services;Equipment Maintenance;Washbay Utilities;Service Agreements;Professional Services - Computer Tech;Washbay Utilities;Washbay Insurance	\$20,000.00	\$20,000.00		\$0.00
Equipment Maintenance - TRANS;Transportation Training;Washbay Utilities;Building Maintenance;Vehicle Title Fee;Washbay Insurance;Washbay Building Maintenance;Washbay Professional Services	\$5,000.00	\$5,000.00		\$0.00
Washbay ATT Mobility;Washbay Professional Services;Washbay AT&T Mobility;Service Agreements;Equipment Maintenance Op Center;Washbay Water;Direct Workers Comp ;Equipment Maintenance Trans ;Building Maintenance OP Center	\$15,000.00	\$15,000.00		\$0.00
Building Maintenance Op Center;Washbay Professional Services;Associated Staffing Labor;Subscriptions;Building Maintenance OP Center;Indirect Workers Comp;Service Agreements	\$25,000.00	\$25,000.00		\$0.00
(2) Subtotal Administrative - Other	\$203,370.00	\$203,370.00		\$0.00
B. Operating Expenses				
Salary/Wages-Drivers	\$480,000.00	\$480,000.00		\$0.00
Salary/Wages-Dispatcher	\$160,000.00	\$160,000.00		\$0.00
Salary/Wages-Mechanic	\$0.00	\$0.00		\$0.00
Fringe Benefits-Drivers	\$75,000.00	\$75,000.00		\$0.00
Fringe Benefits-Dispatcher	\$39,000.00	\$39,000.00		\$0.00
Fringe Benefit-Mechanic	\$0.00	\$0.00		\$0.00

Vehicle Insurance	\$160,000.00	\$160,000.00	\$0.00
Fuel & Oil	\$300,000.00	\$300,000.00	\$0.00
Maintenance & Repairs	\$300,000.00	\$300,000.00	\$0.00
Licensing & Registration	\$1,000.00	\$1,000.00	\$0.00
Purchased Transportation Services	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Equipment Maintenance Op Center; Professional Services; Service Agreements; Professional Services Comp Tech	\$5,000.00	\$5,000.00	\$0.00
Professional Services Legal; LACOADA Registration; Computer Supplies	\$1,000.00	\$1,000.00	\$0.00
Service Agreements; Computer Supplies	\$2,000.00	\$2,000.00	\$0.00
Associated Staffing Labor	\$10,000.00	\$10,000.00	\$0.00
Training	\$50.00	\$50.00	\$0.00
Professional Service - Computer Tech	\$500.00	\$500.00	\$0.00
Computer Supplies	\$200.00	\$200.00	\$0.00
(3) Subtotal Operating Expenses	\$1,533,750.00	\$1,533,750.00	\$0.00
TOTAL TRANSPORTATION OPERATIONAL EXPENSES	\$1,872,120.00	\$1,872,120.00	\$0.00

SUMMARY OPERATONAL BUDGET PAGE - 2024-2025 - Continued

Expense	5310	5311	5316
Volunteer Services (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
Goods and Services Paid by Others (List individually)			
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
TOTAL REVENUES	\$906,500.00	\$906,500.00	\$0.00

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT
 TRANSPORTATION SERVICES APPLICATION
 FISCAL YEAR 2024-2025
 DUE NOVEMBER 1, 2023**

FY	Added	By	Desc	Construction	Fuel	Source	Seats	ADA	Qty	Costs	Match
2024-2025	8/9/2023	Kaylad	12-2B	Steel	Gas	5310 - replacement	12	2	1	\$150,000.00	\$22,500.00
2024-2025	8/9/2023	Kaylad	12-2B	Steel	Gas	5310 - replacement	12	2	1	\$150,000.00	\$22,500.00



Monday, September 23, 2024

Item Title:

K & B Machine Works, LLC Industrial Tax Exemption Program

Item Summary:

RESOLUTION: Approve K & B Machine Works, LLC for participation in the Industrial Tax Exemption Program (#20220543-ITE) at Terrebonne Parish, Louisiana.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	9/19/2024	Cover Memo
Proposed Resolution	9/19/2024	Cover Memo
Backup	9/19/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
K & B Machine Works, LLC

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION: Approve K & B Machine Works, LLC for participation in the Industrial Tax Exemption Program (#20220543-ITE) at Terrebonne Parish, Louisiana.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE
N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

John Amedée

Signature

09/18/24

Date

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION TO APPROVE K&B MACHINE WORKS, LLC FOR PARTICIPATION IN THE INDUSTRIAL TAX EXEMPTION PROGRAM AT TERREBONNE PARISH, LOUISIANA

WHEREAS, Article 7, Section 21(F) of the Louisiana Constitution provides for the Board of Commerce and Industry (“BCI”), with the approval of the Governor, to approve contracts for the exemption of ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment, on such terms and conditions as the board, with the approval of the Governor, deems in the best interest of the state; and

WHEREAS, K&B Machine Works, LLC has applied for an Industrial Tax Exemption (“ITE”), #20220543-ITE, which has been approved by the BCI; and

WHEREAS, Executive Order JBE 16-26 and 16-73, as amended, provides that ITE contracts should be premised upon job and payroll creation at new or expanded manufacturing plants or establishments, or upon showing that investment in modernization of the facility represents a compelling basis for retention of jobs, based upon economic benefit in accordance with guidance received from the Secretary of Economic Development and concurred by the Terrebonne Parish Council, Terrebonne Parish School Board and Terrebonne Parish Sheriff; and

WHEREAS, Executive Order JBE 16-26 and 16-73, as amended, further requires that this Parish Council, together with the other required local government entities signify consent to the terms of the exemption; and

WHEREAS, K&B Machine Works, LLC has undertaken an addition/expansion its facility at 208 Rebecca’s Pond Road in Schriever to grow and expand its scope of business in the oil-and-gas and advanced-manufacturing sectors as well as explore the additive machining movement, with associated new direct jobs and payroll resulting; and

WHEREAS, the Louisiana Board of Commerce and Industry has approved the aforementioned project and conveyed the same to this Parish Council, and thus this matter is now ready for a determination of approval of this Parish Council as required by JBE 16-26 and 16-73, as amended; and,

WHEREAS, the Terrebonne Parish Council, in consideration of JBE 16-26 and 16-73, as amended, and in accordance with Louisiana Administrative Code §501, et seq., Louisiana Revised Statutes 47:1703 and 47:4311, et seq., finds the project, contract, as proposed attached hereto, to be acceptable; and

NOW THEREFORE, BE IT RESOLVED, upon consideration of the foregoing and the public discussion held this day that the Terrebonne Parish Council finds that K&B Machine Works, LLC has presented compelling evidence that as a result of the completed investment of \$2,328,338 for which the exemption is being sought, and has created and will retain 5 manufacturing jobs at an annual payroll of at least \$325,000, approves the terms of the Industrial Tax Exemption contract between the State of Louisiana, the Louisiana Department of Economic Development, and K&B Machine Works, LLC with respect to the manufacturing plant located in Terrebonne Parish, Louisiana.

Terms: Exemption Contract for ad valorem taxes exemption at 80% for 5 years and an 80% exemption for the 5-year renewal Exemption Contract, subject to the company’s compliance with and performance of the company’s objectives considered as to the renewal.

Failure to satisfy 90% of either or both the company's required annual jobs and payroll as attached may result in reconsideration of the terms of the exemption or the opportunity for renewal of the initial five-year exemption.

This Terrebonne Parish Council hereby approves the Industrial Tax Exemption Contract between the State of Louisiana, the Louisiana Department of Economic Development, and K&B Machine Works, LLC.

THEREFORE, BE IT FURTHER RESOLVED by the Parish Council, that a copy of this resolution shall be forwarded to the Louisiana Department of Economic Development.

THERE WAS RECORDED:

YEAS:

NAYS:

ABSTAINING:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted on this, the 23rd day of September 2024.

* * * * *

CERTIFICATE

I, TAMMY TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Finance Committee on September 23, 2024 and subsequently ratified by the Assembled Council in Regular Session on September 25, 2024 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 25th DAY OF SEPTEMBER 2024.

TAMMY TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Industrial Tax Exemption Program Application - (Post Executive Order 2018)

** Any changes made to the information provided after the initial submission of this Application, whether requested by the Company or by LED, may result in a delay in Application processing time and/or Board of Commerce & Industry consideration. **

Project ID: 20220543-ITE

Date Received: 3/26/2024

PROJECT INFORMATION

Company: K&B Machine Works, LLC
Project Name: K&B RP Expansion
Project Location: 208 Rebeccas Pond Rd , Schriever, LA, 70395
Parish: Terrebonne
City Limits?: --

COMPANY INFORMATION

Product Manufactured: K&B is a full-service machining enterprise that serves the Oil & Gas and Advanced Manufacturing Industries. On the O&G side of the business, we produced machined components for down-hole oil and natural gas production as well as premium threading of pipe and tubular accessories. Regarding the Advanced Manufacturing aspect of our business, we concentrate on the Aerospace and Semi-Conductor sectors with our main focus for this project being the semi-conductor industry. Items manufactured for this industry include Etch Chambers, Sealing Rings, and Metal Fixtures used in the production of microchips. While machining these intricate items to exacting specifications is important, they have to be done in an environment that is climate-controlled, and dust/particulate-free. The use of a clean room that ensures superior air filtration is also a major aspect of processing these components for customer end-use.

Manufacturing Process/Activities: Advanced Manufacturing components are machined utilizing CNC 4 and 5-Axis Workcenters of various sizes based on the parts being machined. Some of these items require saw cutting and that task is handled by a range of differing saws from large band saws to high-speed CNC saws. Once the material is quality inspected, saw cut, bored, and machined, the items must be verified for accuracy utilizing a various array of gauges and instruments as well as Coordinate Measurement Machines (CMMs). After specifications are confirmed the parts undergo various stages of cleaning with the final cleaning being performed in the clean room, where the part is vacuum sealed for shipping. We have also ventured into the Additive Machining realm with the addition of three new 3D Printing Machines.

GAMING

Has the applicant or any affiliates received, applied for, or considered applying for a license to conduct gaming activities? Yes No

If yes, please give a detailed explanation including the name of the entity receiving or applying for the license, the relationship to the business if an affiliate, the location and the type of gaming activities:

PROJECT DETAILS

NAICS: 332721
Project Type: Addition
Project Start Date (beginning of construction and/or installation): 1/1/2023
Project End Date (ending of construction and/or installation): 12/31/2023
Anticipated date for the commencement of operations of this project: 12/31/2023
Project Description:

The purpose of this project is to expand our scope of business, in both the O&G and Advanced Manufacturing sectors through the acquisition of a new 5 Axis Workcenter (DMG Mori NT6600) to increase efficiency and output, a high-speed Nishijimax CNC Saw, Inficon Helium detectors used in testing Etch Chamber integrity, Manual Gauges and, Contact Points that support both the O&G and Advanced Manufacturing operations, and 3D Printers that will allow K&B up to access new manufacturing opportunities and allow us to explore the Additive Machining movement.

Will any portion of this project become operational/usable prior to the overall project's completion (i.e. application filled in phases)? Yes No

Calendar Years:

ESTIMATED INVESTMENTS

Building & Materials:	\$0.00
Machinery & Equipment:	\$2,382,338.00
Labor & Engineering:	\$0.00
Estimated Total Investment Amount:	\$2,382,338.00
Less: Restricted Amount:	\$0.00
Total Estimated Investments:	\$2,382,338.00

ESTIMATED JOBS

Existing Jobs at Project Site:	307	
Existing Jobs Statewide:	58	
Will this project create new jobs?		<input checked="" type="radio"/> Yes <input type="radio"/> No
New Direct Jobs:	5	
Contract Jobs:		
Will new jobs be created in phases?	We plan on hiring qualified CNC Machinists and Quality Inspectors for this phase.	
Explain:		
Construction Jobs:	0	
Total Estimated Jobs:	312	
New Jobs for this phase:	0	
If no new jobs are being created with this project, will existing jobs be retained?		<input type="radio"/> Yes <input checked="" type="radio"/> No
If yes, provide a compelling reason(s) for retention:		

ESTIMATED PAYROLL

Existing Jobs Payroll:	\$23,933,407.00
Existing Jobs Statewide Payroll:	\$4,521,624.00
New Direcy Jobs Payroll:	\$325,000.00
Contract Jobs Payroll:	\$0.00
Construction Jobs Payroll:	\$0.00
Total Estimated Payroll:	\$24,258,407.00
 New payroll for current phase:	\$0.00

PROPERTY TAX

Millage Rate for this property. Use the millage rate obtained from the parish assessor to calculate the fee. This is usually a whole number (i.e., 115.47 or 92.665. A millage rate is expressed in 1/1000ths of a dollar (known as one mill). Convert the whole number millage rate by dividing by 1000 to a decimal number (i.e., the whole numbers converted to 1/1000ths would be .1154 or .0927 when rounded to four digits.)

0.0891

Note: [Proof of Millage/Location form](#) must be completed by the parish assessor and uploaded to the attachments of this application.

Total Property Taxes paid (most recent year for this site): 35666.00

BUSINESS LEGAL STRUCTURE

Is this company an LLC?

Yes No

If an LLC members or pass through entity, list below the names and the LA Dept. of Revenue tax identification number or social security number for all.

LLC Members

Legal Name

K&B Machine Works, LLC

ESTIMATED BENEFIT

Investment Amount:	\$2,382,338.00
x Assessment Percentage:	0.15
x Millage Rate:	0.0891
=Annual Exemption	\$31,822.08
Annual Exemption * 5 years at 80%	\$127,288.32
+ Annual Exemption * 5 years at 80%	\$127,288.32
=Estimated Ten Year Property Tax Exemption	\$254,576.64

FEE CALCULATION

Estimated Ten Year Property Tax Exemption :	\$254,576.64
x Rate	0.005
= Assessed Fee (\$500.00 Minimum—\$15000.00 Maximum)	\$1,272.88
Amount Paid:	\$1,272.88
Amount Due:	\$0.00

ATTACHMENTS

Document Type	Document Name	Date
Other	ITEBreakdownofPurchases.xlsx	3/26/2024
Proof of Millage	ITE-20220543 Proof of Millage Doc-signed.pdf	3/26/2024
Notarized Affidavit	20220543ITE Contract Affidavit Notarized.pdf	3/26/2024
Other	ITE Baseline Employment Worksheet 20220543-ITE.pdf	3/26/2024
ES4	2022 3rd Qtr SUTA Summary Pg.pdf	5/2/2024
ES4	2022 4th Qtr SUTA Summary Pg.pdf	5/2/2024
Breakdown of Purchases	ITEBreakdownofPurchases rev1.xlsx	5/2/2024
Baseline Calculation Worksheet	ITEP Baseline Employment Worksheet rev1.pdf	5/3/2024
Other	K&B Employee Calculation Spreadsheet.pdf	5/3/2024

PAYMENTS

Fee Type	Amount Paid	Date Received	Confirmation #	Transaction Type
APPLICATION	\$1,248.57	3/26/2024	O2VK83H6BK	amex_credit
APPLICATION	\$24.31	5/2/2024	O23T8RXFQH	amex_credit

PROJECT CONTACTS

Contact First Name	Contact Last Name	Email Address	Company Name	Mailing Address	Phone Number	Contact Type
Scott	Hebert	shebert@kb-industries.com	K&B Machine Works, LLC	208 Rebeccas Pond Rd , Schriever, LA, 70395	(985) 857-3074	Business Signatory

CONTRACT SIGNATORY

The contract signatory will be used when signing contracts. The contracts will be signed online and will take place after the board approves a form.

Title: President

First Name: Kenneth

Last Name: Wood, Jr

Email Address: kwood@kb-industries.com

CERTIFICATION STATEMENT

I hereby certify that this project meets all Constitutional, statutory and regulatory provisions applicable to this program. I hereby certify that the information provided in this document and additional materials is true and correct and that I am aware that my submission of any false information or omission of any pertinent information resulting in the false representation of a material fact may subject me to civil and/or criminal penalties for filing false public records (R.S. 14:133) and/or forfeiture of any tax benefits approved under this program. I understand that the application and information submitted shall not be returnable to the applicant.

FORM SIGNATURE

I, **Scott A Hebert**

, approve the above information.

Scott A Hebert

CONTRACT FOR EXEMPTION OF AD VALOREM TAXES

(Advance Notification # 20220543)

EXHIBIT "A"

AGREEMENT

among

LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT

and

K&B MACHINE WORKS, L.L.C.

EXHIBIT "A" AGREEMENT

This Agreement, as of the Effective Date, defined herein, is made among:

LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT ("LED"), an agency of the State, represented herein by the Secretary of the Department ("Secretary"); and

K&B MACHINE WORKS, L.L.C. ("Company"), a Louisiana limited liability company in good standing, and authorized to do business in the State, represented herein by the undersigned duly authorized officer.

(The above are collectively referred to as "Parties" and singularly referred to as "Party.")

WHEREAS, Article VII, Section 21 (F) of the Louisiana Constitution of 1974 provides that the Louisiana Board of Commerce and Industry ("Board"), with the approval of the Governor of the State of Louisiana ("Governor"), may enter into contracts for the exemption from ad valorem taxes of a new manufacturing establishment or an addition to an existing manufacturing establishment on such terms and conditions as the Board, with the approval of the Governor, deems is in the best interest of the State; and

WHEREAS, the Governor has provided the terms and conditions pursuant to which he will approve contracts for the Industrial Tax Exemption ("Exemption"); and the Board has promulgated Rules pursuant to which it will approve contracts, all in accordance with Article VII, Section 21(F); and

WHEREAS, Company has expanded its full-service machining Manufacturing Establishment located in Terrebonne Parish with the acquisition of new five Axis Workcenter (DMG Mori NT6600), a high-speed Nishijimax CNC Saw, Inficon Helium detectors, manual gauges and 3D printers that will allow for access to new manufacturing opportunities and increase efficiency and output (the "Project"), and new direct jobs and Payroll as hereinafter provided will result from the Company's investment in the Project; and

WHEREAS, Company has filed an Advance Notification for the Project in accordance with the Rules of the Board in order to obtain an exemption from ad valorem taxes in Terrebonne Parish; and

WHEREAS, in exchange for the Exemption, Company agrees to create or maintain such Jobs and Payroll (defined herein-below) and to the other terms and conditions of this Agreement; and

WHEREAS, in accordance with the Board Rules, this Agreement shall be Exhibit A to the Exemption Contract(s) and shall include the number of Jobs and Payroll to be created and/or retained at the Manufacturing Establishment and the term of the Exemption; and

WHEREAS, the Secretary projects that the return on investment to the State and Local Governmental Entities from the Manufacturing Establishment will exceed the benefit of the Exemption as set forth in the terms hereinafter provided, considering a multitude of factors, including but not limited to the following: capital expenditure, direct payroll tax revenue, indirect payroll tax revenue, and additional indirect tax revenue streams such as property tax, sales tax,

other payroll tax, and other local taxes associated with jobs supporting the Project; and

WHEREAS, this Agreement serves a public purpose and is in the public interest of the State and its citizens;

THEREFORE, IT IS AGREED:

ARTICLE I. DEFINITIONS

Section 1.01 Definitions

“Advance Notification” means the notification of intent to apply for the Exemption filed in accordance with Section 503 of the Rules.

“Agreement” means this Exhibit “A” agreement, and any amendments or modifications thereto.

“Assignment” means to transfer or assign this Agreement, transfer or assign any of a Party's rights hereunder, or delegate any of a Party's duties hereunder, and **“Assignee”** means the entity to which such transfer or assignment is made in accordance with this Agreement.

“Basic Health Benefits Plan” means a basic health benefits plan for the individuals employed in new direct Jobs in this State which shall be determined by LED to be in compliance with federally mandated healthcare requirements or, if no federally mandated healthcare requirements exist, shall provide coverage for comprehensive healthcare coverage including basic hospital and physician care.

“Board” means the Louisiana Board of Commerce and Industry.

“Capital Expenditures” means the cost associated with a new manufacturing establishment or an addition to an existing manufacturing establishment, including purchasing or improving real property and tangible personal property, whose useful life exceeds one year and which are used in the conduct of business.

“Cessation of Operation” means failure of the Manufacturing Establishment to engage in manufacturing and provide finished product(s) into the stream of commerce, except that the Secretary shall have the discretion to determine whether and the duration for which a temporary suspension of Operation due to maintenance, equipment breakdowns, or turnarounds does not constitute a Cessation of Operation.

“Certification of Compliance” means a sworn verification of compliance with the Company Objectives under this Agreement, signed by a key employee of the Company (executive or senior level officer, project site manager, or equivalent rank).

“Company” means K&B Machine Works, L.L.C., a Louisiana limited liability company duly authorized to do and doing business in Louisiana, and its successors and permitted assigns.

“Company Affiliate” means any business entity that controls or is controlled by the Company or

by another business entity that controls the Company, including a parent or subsidiary of the Company, or another subsidiary of a parent of the Company. Control means exercising authority over the management, business policies, and operations of the business entity.

“Company Default” is defined in Section 6.01(B).

“Company Objectives” means (1) the acquisition, expansion, construction, equipping, and Operation of the Manufacturing Establishment, (2) the making of anticipated Capital Expenditures; (3) the creation and maintaining of Required Annual Jobs and (4) the payment of Required Annual Payroll.

“Contract Monitor” is defined in Section 7.01(A).

“Default” has the meaning set forth in Article VI.

“Default Payment” means the amount of money, if any, paid by Company to the Local Governmental Entities in the event of a Default as provided in Article VI.

“Effective Date” is the date of execution of this Agreement by the Secretary.

“Exemption” means the exemption from ad valorem taxation provided for manufacturing establishments in Article VII, Section 21(F) of the Louisiana Constitution of 1974 with specific regard to the Project.

“Exemption Contract(s)” means the contract(s) entered into by the Board, the Company, and approved by the Governor memorializing the Exemption for the Project and specifying the terms thereof and to which this Agreement shall be Exhibit A to each such contract.

“Exemption Period” means the number of years of Exemption provided in accordance with the Rules and further set forth in Section 4.01(C), and shall begin January 1 or, if the Project is located in Orleans Parish, beginning on August 1, of the first Project Year after which the Project becomes Operational or completes construction. The Exemption Period for the Project shall not be longer than 10 years—no more than 5 years initially and an additional 5 years if the Exemption is renewed.

“Force Majeure” means: (1) an act of God, an act of war, strike, or a natural disaster due to earthquake, landslide, fire, flood, tornado, tropical storm, or hurricane; (2) which is beyond the reasonable control of a Party to this Agreement; and (3) prevents the Party from performing its obligations hereunder.

“Governor” means the Governor of the State of Louisiana.

“ITEP” means the Industrial Ad Valorem Tax Exemption Program administered by LED to implement the exemption from ad valorem taxation provided for in Article VII, Section 21(F) of the Louisiana Constitution of 1974.

“Jobs” means positions of employment that are:

- (1) new (not previously existing in the State);

- (2) permanent (without specific term);
- (3) full-time (working a minimum of 30 hours or more per week);
- (4) employed directly by the Company, a Company Affiliate, or a Qualified Contractor;
- (5) based at the Manufacturing Establishment; and
- (6) filled by a United States citizen who is domiciled in Louisiana or who becomes domiciled in Louisiana within 60 days of employment; and
- (7) offering a Basic Health Care Benefits Plan.

Jobs shall not include:

- (1) jobs transferred to the Manufacturing Establishment from within the State by the Company, a Company Affiliate, or a Qualified Contractor, unless back-filled to result in a net job gain within the State;
- (2) jobs transferred from other Louisiana-based employment as a result of the Company, a Company Affiliate, or a Qualified Contractor acquiring a business operation or substantially all of its assets, unless back-filled to result in a net job gain within the State; or
- (3) jobs performing contract services for the State of Louisiana or any of its agencies.

“LED” means Louisiana Department of Economic Development.

“Legislature” means the Legislature of the State of Louisiana.

“Local Governmental Entities” with regard to Terrebonne Parish, means the parish governing authority, school board, and sheriff, as well as any municipality in which the Manufacturing Establishment is or will be located.

“Manufacturing Establishment” means the location for the Project, as described in the ITEP application for the Project, for the manufacturing of finished product(s) to be placed by Company into the stream of commerce.

“Operation” or **“Operational”** means the commercial utilization of the Manufacturing Establishment, if new, or of the addition, rehabilitation or restoration of the Manufacturing Establishment for which the Exemption is granted.

“Payroll” means payment by the Company, a Company Affiliate or Qualified Contractor to its employees for Jobs, exclusive of benefits and defined as wages under Louisiana Employment Security Law (La. R.S. 23:1472(20)), during a Project Year, except that with regard to Jobs employed directly by a Qualified Contractor, Payroll shall not include any fees, mark-up, profit margins or similar payments by the Company or a Company Affiliate to a Qualified Contractor.

“Project” means Company's acquisition or expansion, construction, improvement, equipping and Operation of the Manufacturing Establishment as further described in the Recitals.

“Project Year” means each twelve-month period, beginning on January 1 and ending on December 31, or, if the Project is located in Orleans Parish, beginning on August 1 and ending on July 31, of each year identified in Section 4.02(B).

“Qualified Contractor” means a business entity other than Company or Company Affiliate, acting pursuant to an agreement with the Company or Company Affiliate regarding the Project.

“Required Annual Jobs” is the number of Jobs required to be met by the Company pursuant to Section 4.02, during a Project Year.

“Required Annual Jobs and Payroll” refers, collectively, to Required Annual Jobs and Required Annual Payroll.

“Required Annual Payroll” is the amount of Payroll required to be met by the Company pursuant to Section 4.02 for Jobs.

“Rule(s)” mean the rules promulgated by the Board as Chapter 5 of Title 13 of the Louisiana Administrative Code.

“Secretary” means the Secretary of the Louisiana Department of Economic Development.

“State” means the State of Louisiana.

ARTICLE II. AUTHORITY

Section 2.01 LED Authority

LED is granted authority under the provisions cited above to enter into agreements with public and private associations or corporations for a public purpose.

Section 2.02 Company Authority

A duly executed resolution or other evidence of the authority of the Company to enter into this Agreement and to carry out the commitments made herein, and the authority of the undersigned representative to execute this Agreement and any other documents required thereby on behalf of the Company, certified by the secretary or other authorized representative of the Company, is attached hereto as Exhibit 1.

Section 2.03 Other Approvals

This Agreement is not effective until signed by all Parties.

ARTICLE III. REPRESENTATIONS

The Parties have all the requisite power and authority to enter into this Agreement and to carry out the terms hereof; and the persons signing this Agreement have the authority to execute this Agreement as authorized representatives, and to bind the Parties to all the terms of this Agreement.

This Agreement has been duly authorized, executed, and delivered by the Parties and upon receipt of the approvals described herein will constitute a legal, valid, and binding obligation of the Parties, enforceable in accordance with its terms.

Parties have taken or will take all necessary and proper action to authorize the execution, issuance, and delivery of this Agreement and any other documents required by this Agreement, and the performance of its obligations under this Agreement.

The execution of this Agreement and any other documents required by this Agreement as well as the performance by the Parties of their respective obligations hereunder are within the Parties respective powers and will not violate any provisions of any law, regulation, decree, or governmental authorization applicable to them.

ARTICLE IV. OBLIGATIONS

Section 4.01 LED Obligations

(A) LED enters into this Agreement for the purposes of providing the terms and conditions for Company's receipt of the Exemption in the manner and for the purposes provided for by the Board and the Governor.

(B) Upon execution of this Agreement, LED will recommend to the Board that the Company receive the Exemption for the Project under the terms and conditions hereinafter set forth as required by the Rules, and this Agreement shall be Exhibit A to each Exemption Contract among the Board and Company upon approval by the Governor.

(C) LED will make the following recommendation for the Exemption to the Board for the Company, subject to the Company's adherence to its objectives hereunder and in accordance with the terms and conditions of this Agreement and ITEP Rules with respect to the limitation or cancellation of an Exemption Contract in the event of the Company's non-performance of its objectives hereunder: (1) an 80% exemption from ad valorem taxes for the initial Exemption Contract of 5 years and (2) an 80% exemption from ad valorem taxes for the renewal Exemption Contract of 5 years with the express understanding that Company's compliance with and performance of the Company's Objectives hereunder shall be a consideration as to the renewal of the Exemption.

Section 4.02 Company Objectives

(A) Commencement of Operation. The Company has expanded its Manufacturing Establishment and commenced Operation by December 31, 2023, as described in the ITEP application form filed for this Project. During the construction period, Company projects that it expended approximately \$2,382,338 in Capital Expenditures and that the Project provided for the creation of 5 Jobs with an annual Payroll of at least \$325,000, including 0 Jobs by a Qualified Contractor. Upon commencement of Operation and fulfillment of the foregoing representations, Company shall provide the Required Annual Jobs and Payroll as set forth in Section 4.02(B).

(B) Operation of the Manufacturing Establishment: Required Annual Jobs and Payroll. During each Project Year thereof, the Company anticipates creating and, thereafter, maintaining Required Annual Jobs and Payroll at the Manufacturing Establishment as follows:

Project Year	Required Annual Jobs	Required Annual Payroll
2024	5	\$325,000
2025	5	\$325,000
2026	5	\$325,000
2027	5	\$325,000
2028	5	\$325,000
2029	5	\$325,000
2030	5	\$325,000
2031	5	\$325,000
2032	5	\$325,000
2033	5	\$325,000

(C) Jobs and Payroll Creation. Any Jobs and corresponding Payroll created by Company after it files the Advance Notification for the Project shall be considered as having been created during the first Project Year.

(D) Project Year Adjustment. To the extent Company does not commence Operation on or before the anticipated date identified in Section 4.02(A), Project Years will adjust accordingly, but for no more than two years.

(E) Other State Incentives. To the extent that Company may receive any other incentives administered by LED directly for any Required Annual Jobs or Payroll, it shall have no bearing on this Agreement.

(F) Louisiana Preference. To the extent allowed by law, and insofar as is feasible and practicable, the Company agrees to use reasonable commercial efforts to give preference to Louisiana manufacturers, suppliers, vendors, contractors, and subcontractors in connection with equipping the Manufacturing Establishment and purchasing material and supplies to support Operation, provided such entities are competitive in price, quality, and delivery.

**ARTICLE V.
ASSIGNMENT AND TRANSFER**

Assignment or Transfer of the Manufacturing Establishment or any part of an Exemption Contract shall be governed by Section 535 of the Rules pertaining to the "Sale or Transfer of Exempted Manufacturing Establishment."

**ARTICLE VI.
DEFAULT AND RENEWAL CONSIDERATION**

Section 6.01 Default

(A) State Default. The failure by the Board, the Local Governmental Entities or the Governor,

to approve the Exemption for the Company in the manner provided by the Rules, constitutes a default under this Agreement. Upon the occurrence of such default, Company is relieved of all obligations hereunder and this Agreement shall automatically terminate without any further remedy to or obligation imposed upon Company.

(B) Company Default. The occurrence of any of the following actions during the term of an Exemption Contract shall constitute a Company Default with a corresponding remedy:

(1) Operation does not commence within a 2-year period beginning on the date identified in Section 4.02(A), in which case the Board may terminate or otherwise modify the Exemption Contract as provided in the Rules.

(2) Cessation of Operation, in which case the Board may terminate or otherwise modify the Exemption Contract as provided in the Rules;

(3) Assignment of this Agreement, or transfer of ownership of or controlling interest in the Manufacturing Establishment, the Company, or substantially all of its assets, other than as permitted under Article V, in which case the Board may terminate or otherwise modify the Exemption Contract as provided in the Rules;

(4) Failure to satisfy 90% of either or both of the Company's Required Annual Jobs and Payroll under Section 4.02 of this Agreement upon which LED shall give notification to the Company and the Local Governmental Entities, which entities will make a recommendation to the Board on whether to terminate the Exemption Contract for the Company or otherwise alter the terms of the Exemption, including the length of the exemption period and/or the percentage of the exemption. The recommendation of the Local Governmental Entities shall then be submitted to the Board for consideration and/or action. This provision shall be applicable for each Project Year in which the Company fails to satisfy the requirements of this paragraph as provided herein irrespective of any prior decision of the Board to continue the Exemption Contract under the terms provided.

Alternatively, the Local Governmental Entities and the Company may forego the recommendation to the Board required by this section if the Local Governmental Entities agree that the Company shall pay and the Company actually makes a Default Payment to each of the Local Governmental Entities in an amount agreeable to both the Local Governmental Entities and the Company, in which case the terms of the Exemption Contract shall remain the same.

(C) Renewal Consideration. Upon Company's application for a renewal of the Exemption, Company's non-performance of this Agreement shall be considered by the Board in the manner provided by the Rules.

Section 6.02 Delay or Omission

No delay or omission in the exercise of any right or remedy accruing to any Party upon any breach of this Agreement by any other Party shall impair such right or remedy or be construed as a waiver of any breach theretofore or thereafter occurring. The waiver of any condition or the breach of any term, covenant, or condition herein or therein contained shall not be deemed to be a waiver of any

other condition or of any subsequent breach of the same or any other term, covenant, or condition herein or therein contained.

Section 6.03 Force Majeure

(A) Upon occurrence of an event of Force Majeure, the affected Party shall have the right, but not the obligation, to declare a Force Majeure period, by giving written notice of such event and declaration to the other Parties within 30 days of such occurrence. Time being of the essence, the affected Party shall make every reasonable effort to give such notice as soon as possible, but in any event notice must be given within 30 days of the occurrence.

(B) The Force Majeure period shall continue from the date of such notice until the effects of such Force Majeure are removed, remedied, repaired, or otherwise no longer prevent performance of a Party's obligations hereunder. During the Force Majeure period, the obligations of the Parties under this Agreement shall be suspended, and the relevant deadlines and time periods under this Agreement shall be extended to the extent of such suspension. In any event, no Force Majeure period arising from a single event of Force Majeure shall be deemed to exist for longer than 2 years from the date of such notice, and the aggregate Force Majeure period during the term of this Agreement shall not exceed two years.

(C) The affected Party must proceed with due diligence to effect repairs or undertake efforts to remedy or mitigate the effects of a Force Majeure event, and within 60 days of the occurrence of the event of Force Majeure shall provide the other Parties a report showing the efforts made and to be made to remedy or mitigate the effects as well as a timetable to return to full performance.

Section 6.04 No Other Damages

No party shall have the right to recovery against any other party of any damages of whatever nature, including compensatory, consequential, punitive, or otherwise, arising from or relating to any act or omission deemed to be a breach of this Agreement or fault of any party other than the remedies expressly set forth in this Article.

**ARTICLE VII.
REPORTS; AUDIT**

Section 7.01 Contract Monitoring

The Secretary of LED or his designee will designate, and may change from time to time, one or more persons on his staff to act as Contract Monitor for the Project, to act as LED's representative and liaison between LED and the Company, and to monitor the achievement of the Company Objectives.

Section 7.02 Annual Certification of Compliance

By the last day of the fourth month following the end of each Project Year ("Deadline"), and subject to one request by the Company for a reasonable extension of time of no more than 60 days if made, in writing, before the Deadline, the Company shall deliver to LED a Certification of Compliance with the Company Objectives under this Agreement, including specific verification

of the creation and maintenance of Required Annual Jobs and Payroll. The Certificate of Compliance shall be in the general form of Exhibit 2 attached hereto and shall be accompanied by the additional materials referenced therein. All original documentation supporting the Certification of Compliance shall be maintained by the Company as required by the Rules. Failure to timely submit the annual Certification of Compliance may result in LED reporting to the Local Governmental Entities a failure to satisfy Required Annual Jobs and Payroll per Section 6.01(B)(4).

With regard only to the first Project Year referenced in Section 4.02(B), the Company shall deliver to LED the Certification of Compliance either within the time delay referenced in the prior paragraph or 90 days following the date that LED submits the Exemption Contract to the Company for execution, whichever is later.

Section 7.03 Audit

LED shall have such rights to compel an investigation at any time during the effectiveness of this Agreement as provided in Section 531 of the Rules pertaining to inspections.

Section 7.04 Reporting Rules Applicable

Nothing provided in this Section shall relieve Company of any additional reporting requirements provided by the Rules.

**ARTICLE VIII.
TERM**

The Term of this agreement shall extend from the Effective Date until the end of the Exemption Period.

**ARTICLE IX.
MISCELLANEOUS**

Section 9.01 Non Discrimination

Company agrees to abide by the requirements of the following laws, as amended and as applicable: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964, the Equal Employment Opportunity Act of 1972; Federal Executive Order 11246; the Rehabilitation Act of 1973; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; the Fair Housing Act of 1968; and the Americans with Disabilities Act of 1990. Company agrees not to discriminate in their employment practices in Louisiana, and, to the extent required by law and Executive Order, will render services in Louisiana without discrimination on the basis of race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment.

Section 9.02 Captions

The captions or headings in this Agreement are for convenience only and do not define or limit

the scope or extent of this Agreement.

Section 9.03 Counterpart

This Agreement may be executed in several counterparts, each of which shall be deemed an original and all of which, when taken together, shall be deemed one and the same Agreement.

Section 9.04 Choice of Law

This Agreement shall be construed in accordance with and governed by the laws of the State of Louisiana.

Section 9.05 Jurisdiction and Venue

The 19th Judicial District Court in the Parish of East Baton Rouge, State of Louisiana, shall be deemed to be the exclusive court of jurisdiction and venue for any litigation, special proceeding or other proceeding as between the Parties that may be brought, or arise out of, in connection with, or by reason of this Agreement; and the Parties hereto submit themselves to the jurisdiction of said court in the event of any legal proceedings in connection with this Agreement.

Section 9.06 Further Assurances

From time to time hereafter, the Parties shall execute and deliver such additional instruments, certificates, or documents and take all such actions as another Party may reasonably request for the purpose of fulfilling the Parties' obligations hereunder.

Section 9.07 Notices

Any notice required or permitted to be given under or in connection with this Agreement shall be in writing and shall be delivered to the address(es) set forth below, or to such other address as may be designated by such Party in written notice to the other Party.

To LED:

Susan Bonnett Bourgeois, Secretary
Louisiana Department of Economic Development
P. O. Box 94185; Baton Rouge, LA 70804-9185 (USPS mail)
11th Floor, 617 North 3rd Street, Baton Rouge, LA 70802-5239 (Delivery)
Telephone: (225) 342-3000
Email: susan.bourgeois@la.gov

To the Company:

Kenneth Wood, Jr., President
K&B Machine Works, L.L.C.
208 Rebeccas Pond Rd., Schriever, LA 70395
Telephone: (985) 857-3074
Email: kwood@kb-industries.com

Section 9.08 Amendment

This Agreement may be amended only upon the written consent and approval of all Parties.

Section 9.09 Rules Prevail

To the extent any provision of this Agreement, after reasonable construction so as to give meaning to all provisions of this Agreement and the Rules, conflicts with the Rules promulgated by the Board, the Rules of the Board prevail.

Section 9.10 Electronic Transaction; Electronic Signatures

In accordance with LA. R.S. 9:2605B(1)&(2), the Parties hereto each agree that this transaction may be conducted by electronic means; and electronic signatures of the Parties to this Agreement and any Amendments hereto shall be acceptable and satisfactory for all legal purposes; as authorized by the "Louisiana Uniform Electronic Transactions Act," LA. R.S. 9:2601 through 9:2621.

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IN WITNESS WHEREOF, this Agreement has been signed by the undersigned duly authorized representatives on the dates indicated below.

K&B MACHINE WORKS, L.L.C.

By: *Kenny Wood Jr*
Signature

Kenny Wood Jr
Printed Name

Title: Kenny Wood Jr

Date: 06/19/2024

LOUISIANA DEPARTMENT OF
ECONOMIC DEVELOPMENT

By: *Susan B. Bourgeois*
Susan B. Bourgeois (Aug 20, 2024 15:10 CDT)
Susan Bonnett Bourgeois, Secretary

Date: 08/20/2024

LED CONTRACT MONITOR

Hud Usie
Signature

Hud Usie
Printed Name

EXHIBIT 1

(Company Authorizing Resolution)



K&B INDUSTRIES

208 Rebecca's Pond Rd., Schriever, LA 70395
(P)985-868-6730 | (F)985-851-7863
www.kb-industries.com

Corporate Resolution

Being originally resolved on September 6, 2000 and reaffirmed on this date September 19, 2019, I Cathleen Wood, Secretary/Treasurer of K&B Machine Works, LLC, authorize Kenneth M. Wood, Jr. to sign on behalf of the limited liability company for all matters.

Cathleen Wood
Secretary/Treasurer

Kenneth M. Wood, Jr.
President
kwood@kb-industries.com



NOTICE OF ACTION

Notice is hereby given to the Louisiana Department of Economic Development ("Department") of the following action by **[INSERT ENTITY NAME]** pursuant to §503(H)(1) of the Industrial Tax Exemption Program Rules:

_____ Industrial Tax Exemption Application #20220543-ITE has been placed on the agenda for a public meeting of **[INSERT ENTITY NAME]**, notice of which is attached hereto, thus hereby requesting an additional 30 days to take action on the Application.

_____ **[INSERT ENTITY NAME]** has conducted a public meeting on Industrial Tax Exemption Application #20220543-ITE and voted to **APPROVE** the Application.

_____ **[INSERT ENTITY NAME]** has conducted a public meeting on Industrial Tax Exemption Application #20220543-ITE and voted to **DENY** the Application.

NOTICE OF THIS ACTION MUST BE GIVEN TO THE DEPARTMENT WITHIN THREE BUSINESS DAYS

Recommended methods of sending notice:

1. Via email to ITEP@la.gov
2. Via facsimile transmission to (225) 342-0142; Attn: Kristin Johnson
3. Via overnight delivery with tracking to:

Louisiana Economic Development
c/o Kristin Johnson and Hud Usie
617 N. Third Street, 11th Floor
Baton Rouge, LA 70802

Jeff Landry
Governor



LED LOUISIANA
ECONOMIC
DEVELOPMENT

Susan B. Bourgeois
Secretary

August 29, 2024

via e-mail

Parish President Jason W. Bergeron
Attn: Tammy Triggs, Council Clerk
Terrebonne Parish Council
P.O. Box 2768
Houma, LA 70361

RE: K&B Machine Works, LLC
Board of Commerce and Industry Approval Notice ("Notice")
Tax Exemption Application #20220543-ITE - \$2,382,338.00

Dear President Bergeron:

This Notice is being provided to you pursuant to the Rules of the Board of Commerce and Industry ("Board"), effective August 20, 2018, specifically Title 13 of the Louisiana Administrative Code, §503(H)(1) ("Rule").

Pursuant to this Rule, the Notice is hereby given that the above-referenced Tax Exemption Application for K&B Machine Works, LLC, attached hereto along with the corresponding Exhibit A, was approved by the Board on Wednesday, August 28, 2024. Local governmental entities have thirty days from the date notice of the Board's approval is posted on LED's website to determine whether to take further action on the approval in accordance with the Rule and may provide the necessary notice to LED, timely, using the attached Notice of Action. Any local governmental entity that timely notifies LED that the above-referenced application has been placed on the agenda of a public meeting will have an additional thirty days to make a final determination in accordance with the Rule. If the local governmental entity takes no action or does not provide timely notice of action to LED within the delays provided by the Rule, then the application shall be deemed approved by that entity.

Sincerely,

A handwritten signature in blue ink that reads "Kristin Johnson".

Kristin Cheng Johnson
Program Administrator
Industrial Tax Exemption Program
(225) 342-2083
ITEP@la.gov

c: Assessor, Terrebonne Parish



Monday, September 23, 2024

Item Title:

2024 Various Items for Budget Amendment

Item Summary:

Introduce an Ordinance to amend the 2024 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

I. Dedicated Emergency Fund, \$3,639,860

II. Dedicated Emergency Fund, \$13,546,442

III. Dedicated Emergency Fund, \$755,000

IV. Animal Shelter, \$7,919

V. Animal Shelter, \$1,650

VI. Utilities, \$543,390

VII. Road Lighting District #1, \$40,000

and calling a public hearing on said matter on October 16 at 6:30 pm

ATTACHMENTS:

Description	Upload Date	Type
2024 Various Items for Budget Amendment	9/18/2024	Executive Summary
2024 Various Items for Budget Amendment	9/18/2024	Ordinance
2024 Various Items for Budget Amendment	9/18/2024	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)

AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Dedicated Emergency Fund, \$3,639,860
- II. Dedicated Emergency Fund, \$13,546,442
- III. Dedicated Emergency Fund, \$755,000
- IV. Animal Shelter, \$7,919
- V. Animal Shelter, \$1,650
- VI. Utilities, \$543,390
- VII. Road Lighting District #1, \$40,000

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

See above

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

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8

9

/s/ Kayla Dupre

September 18, 2024

Signature

Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Dedicated Emergency Fund, \$3,639,860
- II. Dedicated Emergency Fund, \$13,546,442
- III. Dedicated Emergency Fund, \$755,000
- IV. Animal Shelter, \$7,919
- V. Animal Shelter, \$1,650
- VI. Utilities, \$543,390
- VII. Road Lighting District #1, \$40,000

SECTION I

WHEREAS, Terrebonne Parish Consolidated Government received an additional \$3,639,860 in 2024 from FEMA for Hurricane Ida expenses, and

WHEREAS, these funds will be placed into the Dedicated Emergency Fund to reimburse the Parish for hurricane expenses.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Dedicated Emergency Fund. (Attachment A)

SECTION II

WHEREAS, Administration is requesting funding of \$13,546,442 for the Dedicated Emergency Fund expenses from Hurricane Ida, and

WHEREAS, the funding is from the Dedicated Emergency Fund, fund balance.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Emergency Fund expenses. (Attachment B)

SECTION III

WHEREAS, Administration is requesting funding of \$755,000 for the interest payment and agent fees of the Hurricane Recovery Revenue bonds, and

WHEREAS, the funding is from the Dedicated Emergency Fund, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the interest payment for the Hurricane Recovery Revenue bonds. (Attachment C)

SECTION IV

WHEREAS, the Animal Shelter received donations of \$7,919, and

WHEREAS, the donations will be put into the Medical and Drugs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Animal Shelter. (Attachment D)

SECTION V

WHEREAS, the Animal Shelter received donations of \$1,650, and

WHEREAS, the donations will be put into the Other Fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Animal Shelter. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting funding for the Transmission Improvement 115V Intracoastal project in the amount of \$543,390, and

WHEREAS, the funding source is from the Utilities Department fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Utilities Department. (Attachment F)

SECTION VII

WHEREAS, Administration is requesting funding for the Schriever Overpass streetlights in the amount of \$40,000, and

WHEREAS, the funding source is from Road Lighting District #1 fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for Road Lighting District #1. (Attachment G)

SECTION VIII

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IX

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

ATTACHMENT A - Dedicated Emergency Fund

	2024		
	Adopted	Change	Amended
Hurr Ida-FEMA Reimbursement	(2,648,949)	(3,639,860)	(6,288,809)
Fund Balance (increase)	n/a	3,639,860	n/a

ATTACHMENT B - Dedicated Emergency Fund

	2024		
	Adopted	Change	Amended
Transfer to Emergency Event Fund	18,430,296	13,546,442	31,976,738
Fund Balance (decrease)	n/a	(13,546,442)	n/a
Transfer from Dedicated Emergency Fd	(18,430,296)	(13,546,442)	(31,976,738)
Accounting	1,491,181	817,097	2,308,278
Planning	94,817	46,761	141,578
Government Buildings	2,415,629	1,147,897	3,563,526
Civic Center	1,039,822	277,180	1,317,002
Houma Fire Department	334,741	90,228	424,969
Engineering	9,911	192,267	202,178
Fleet Maintenance	51,672	35,332	87,004
Road & Bridge	541,989	158,466	700,455
Drainage	15,274	511,582	526,856
Sewerage	871,225	916,232	1,787,457
Sanitation	210,920	57,887	268,807
Library	325,724	56,027	381,751
Housing & Human Services	284,225	79,500	363,725
Electric Generation	4,226,886	8,800,053	13,026,939
Electric Distribution	742,566	218,392	960,958
Utility Administration	-	141,541	141,541

ATTACHMENT C - Dedicated Emergency Fund

	2024		
	Adopted	Change	Amended
Interest on Bond	755,000	755,000	1,510,000
Fund Balance (decrease)	n/a	(755,000)	n/a

ATTACHMENT D - Animal Shelter

	2024		
	Adopted	Change	Amended
Donations-meds for Animal Shelter	(5,423)	(7,919)	(13,342)
Medical & Drugs	104,990	7,919	112,909

ATTACHMENT E - Animal Shelter

	2024		
	Adopted	Change	Amended
Donations-Animal Shelter	(50,000)	(1,650)	(51,650)
Other Fees	90,480	1,650	92,130

ATTACHMENT F - Utilities

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Trans Impr-115V Intracoastal	1,138,581	543,390	1,681,971
Net Position (Decrease)	n/a	(543,390)	n/a

ATTACHMENT G - Road Lighting Dist 1

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
St Lights-Schriever Overpass	-	40,000	40,000
Fund Balance (Decrease)	n/a	(40,000)	n/a

Section I, II, III

2024

	Budget	Actual	BA
200-000-6318-01 FEMA Reimb			
200-000-6318-02 Hurr Ida-FEMA reimb	(2,648,949)	(6,288,809)	(3,639,860)
200-000-6318-03 State CDL	0	0	0
200-000-6912-00 Hurr Ida-Comp Property Damage			
200-199-8349-01 Other Fees	0	0	0
200-199-8814-01 Interest on Bonds	755,000	1,510,000	755,000
200-199-8815-02 Bond Issuance Cost	0	0	0
200-912-8422-20 Covid-19 Misc Expenses	18,430,296	26,888,142	8,457,846
200-999-9102-90 transfer			
290-000-7102-00 transfer	(18,430,296)	(26,888,142)	(8,457,846)
290-151-8349-01 Other Fees	1,491,181	2,308,278	817,097
290-154-8349-01 Other Fees			
290-193-8349-01 Other Fees	94,817	141,578	46,761
290-194-8325-01 other Contracts & Rentals	0	0	0
290-194-8349-01 Other Fees	2,415,629	3,563,526	1,147,897
290-197-8349-01 Other Fees	1,039,822	1,317,002	277,180
290-201-8349-01			
290-222-8349-01 Other Fees	334,741	424,969	90,228
290-302-8349-01 Other Fees	9,911	202,178	192,267
290-303-8349-01	51,672	87,004	35,332
290-310-8349-01 Other Fees	541,989	700,455	158,466
290-351-8349-01 Other Fees	15,274	526,856	511,582
290-351-8929-02 Pumps & Motors			
290-431-8349-01 Other Fees	871,225	1,787,457	916,232
290-431-8412-05 Pump Station Repairs			
290-441-8349-01 Other Fees	210,920	268,807	57,887
290-441-8342-06 Solid Waste Contract			
290-441-8349-01 Other Fees	325,724	381,751	56,027
290-506-8349-01			
290-629-8349-01			
290-653-8323-02 Building Rental	284,225	363,725	79,500
290-653-8421-01 Auto & Truck Repairs			
290-654-8349-01 LSU Extension			
290-694-8349-01 Transit			
290-802-8349-01 Other Fees	4,226,886	13,026,939	8,800,053
290-803-8349-01 Other Fees	742,566	960,958	218,392
290-807-8349-01 Other Fees		141,541	141,541
290-912-8349-01 Other Fees			
290-912-8413-02 Comm Equip Repairs			
	12,656,582	26,203,024	13,546,442
		13,546,442	

→ projected

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 200-000-6318-02

DEDICATED EMERGENCY FD

NO DEPARTMENT NAME

HURRICANE IDA-FEMA REIMBURSEME

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	2,648,949	6,288,808.71-	0	3,639,860
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	44,011,215	42,573,919.75-	N/A	1,437,295-
2022	0	5,092,061.69-	N/A	5,092,062
2023	0	18,214,494.05-	N/A	18,214,494

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 200-199-8814-01

DEDICATED EMERGENCY FD

GENERAL - OTHER

INTEREST ON BOND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	755,000	1,510,000.00	0	755,000-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	784,361.11	N/A	784,361-
2023	1,510,000	1,510,000.00	N/A	0

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 200-999-9102-90

DEDICATED EMERGENCY FD

OPERATING TRANSFERS

EMERGENCY EVENT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	18,430,296	26,888,142.07	0	8,457,846-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	62,572,107.23	N/A	62,572,107-
2023	39,789,045	46,763,841.85	N/A	6,974,797-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-000-7102-00

EMERGENCY EVENT

NO DEPARTMENT NAME

DEDICATED EMERGENCY FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	18,430,296	26,888,142.07-	0	8,457,846
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	62,572,107.23-	N/A	62,572,107
2023	39,789,045	46,763,841.85-	N/A	6,974,797

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-151-8349-01

EMERGENCY EVENT
 ACCOUNTING
 OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	1,491,181	2,308,277.55	0	817,097-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	3,710,580.25	N/A	3,710,580-
2023	3,194,043	4,483,701.77	N/A	1,289,659-

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JULY 31, 2024 - MONTH LAST CLOSED

9/16/24

ACCT: 290-193-8349-01

EMERGENCY EVENT
PLANNING
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	94,817	141,577.50	0	46,761-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	190,767.45	N/A	190,767-
2022	0	443,118.64	N/A	443,119-
2023	611,385	606,696.32	N/A	4,689

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JULY 31, 2024 - MONTH LAST CLOSED

9/16/24

ACCT: 290-194-8349-01

EMERGENCY EVENT
GOVERNMENT BUILDINGS
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	2,415,629	3,563,526.11	0	1,147,897-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	266,538.60	N/A	266,539-
2022	0	417,511.28	N/A	417,511-
2023	1,388,022	2,295,145.43	N/A	907,123-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-222-8349-01

EMERGENCY EVENT

FIRE - URBAN

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	334,741	424,968.63	0	90,228-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	20,247.99	N/A	20,248-
2022	0	273,040.43	N/A	273,040-
2023	1,442,277	1,534,416.26	N/A	92,139-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-302-8349-01

EMERGENCY EVENT
ENGINEERING
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	9,911	202,178.12	0	192,267-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	97,500.00	N/A	97,500-
2023	295,497	229,941.50	N/A	65,556

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-303-8349-01

EMERGENCY EVENT

GARAGE

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	51,672	87,004.49	0	35,332-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	.00	N/A	0
2023	28,422	105,779.48	N/A	77,357-

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JULY 31, 2024 - MONTH LAST CLOSED

9/16/24

ACCT: 290-310-8349-01
EMERGENCY EVENT
ROADS & BRIDGES
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	541,989	700,454.67	0	158,466-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	14,606.16	N/A	14,606-
2022	0	18,278.90	N/A	18,279-
2023	456,104	634,756.30	N/A	178,652-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
 CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
 CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-351-8349-01

EMERGENCY EVENT
DRAINAGE
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	15,274	526,855.90	0	511,582-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	394,942.54	N/A	394,943-
2023	217,009	118,223.02	N/A	98,786

ACCOUNT EXCEEDS BUDGET AMOUNT

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FDI71GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-431-8349-01

EMERGENCY EVENT
SEWERAGE COLLECTION
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	871,225	1,787,457.35	30,552	946,784-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	16,831.88	N/A	16,832-
2023	722,366	808,177.35	N/A	85,811-

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-441-8342-06

EMERGENCY EVENT
SOLID WASTE SERVICES
SOLID WASTE CONTRACT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	210,920	268,806.95	0	57,887-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	33,683,856.07	N/A	33,683,856-
2022	0	22,238,149.25	N/A	22,238,149-
2023	2,480,305	2,495,719.50	N/A	15,415-

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-506-8349-01

EMERGENCY EVENT

LIBRARY

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	325,724	381,750.74	0	56,027-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	14,102.54	N/A	14,103-
2023	764,708	.00	N/A	764,708

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
 CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
 CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JULY 31, 2024 - MONTH LAST CLOSED

9/16/24

ACCT: 290-653-8323-02

EMERGENCY EVENT
HOUSING & HUMAN SERVICE
BUILDING RENTAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	284,225	363,725.32	0	79,500-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	120,887.80	N/A	120,888-
2022	0	433,973.28	N/A	433,973-
2023	388,308	388,308.35	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JULY 31, 2024 - MONTH LAST CLOSED

9/16/24

ACCT: 290-802-8349-01

EMERGENCY EVENT
ELECTRIC GENERATION
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	4,226,886	8,684,626.00	0	4,457,740-
CLOSED:				
2018	0	.00	N/A	0
2019	0	369.52-	N/A	370
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	8,152,861.16	N/A	8,152,861-
2023	20,103,035	22,316,205.29	N/A	2,213,170-

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JULY 31, 2024 - MONTH LAST CLOSED

9/16/24

ACCT: 290-803-8349-01
EMERGENCY EVENT
ELECTRIC DISTRIBUTION
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	742,566	960,957.82	0	218,392--
CLOSED:				
2018	0	.00	N/A	0
2019	0	369.52	N/A	370-
2020	0	.00	N/A	0
2021	0	146,120.00	N/A	146,120-
2022	0	592,579.84	N/A	592,580-
2023	4,893,720	5,883,399.40	N/A	989,679-

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

9/16/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 290-807-8349-01

EMERGENCY EVENT

UTILITY ADMINISTRATION

OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	0	141,541.50	0	141,542-
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	6,424.00	N/A	6,424-
2022	0	.00	N/A	0
2023	0	69,525.00	N/A	69,525-

ENTER = CONTINUE CF04 = DSP DETAIL ACCOUNT EXCEEDS BUDGET AMOUNT
 CF01 = EXIT CF02 = INPUT SCR CF05 = DSP INV JE
 CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section III

Animal Shelter Donations-Meds

151-000-6741-18

2018

10,015.05 donations - BA transferred to Medical & Drugs (BA Sept 2018-\$4,768 & BA Dec 2018-\$3,171
BA April 2019-\$2,076)

Balance

-

2019

12,796.35 donations - BA transferred to Medical & Drugs (BA April 2019-\$1,376, Sept 2019-\$8,453 & BA Dec 2019-\$1,872
BA Nov 2020-\$1,095)

-

2020

14,727.18 donations - BA transferred to Medical & Drugs (BA Nov 2020-\$12,553, August 2021-\$2,174)

-

2021

16,665.00 donations-BA transferred to Medical & Drugs (BA April 2021-\$2,367, August 2021-\$10,362, Dec 2021-\$3,936)
1,092.71 donations (12/3/21) (BA July 2022)

-

2022

20,684.44 donations-BA transferred to Medical & Drugs (BA July 2022-\$20,684.44)
12,438.29 donations-(2022) (BA February 2023)

-

2023

900.00 donation Petco - (BA March, 2023)
1,000.00 donation Humane Rescue Alliance (BA November 2023)
11,108.91 donation BI Animal Health-(BA August 2023)
9,905.37 donations (BA August 2023)
7,606.95 donations (BA November 2023)
4,567.00 donations (BA April 2024)

-

2024

250.00 donation Humane Rescue Alliance (BA April 2024)
5,173.36 donations (BA April 2024)
1,100.00 donation Humane Rescue Alliance (BA Oct 2024)
6,818.59 donations (BA Oct 2024)

-

-

1,100.00

6,818.59

136,849.20

Total remaining:

\$ 7,918.59

Donations to into account 151-442-8221-01 (Medical & Drugs)

ACCT: 151-442-8221-01

GENERAL FUND
ANIMAL CONTROL
MEDICAL & DRUGS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	104,990	90,035.53	3,573	11,381
CLOSED:				
2018	77,939	91,559.64	N/A	13,621-
2019	95,277	97,057.43	N/A	1,780-
2020	88,061	97,278.52	N/A	9,218-
2021	107,013	115,984.00	N/A	8,971-
2022	101,317	122,643.53	N/A	21,327-
2023	122,959	144,288.52	N/A	21,330-

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 151-000-6741-18

GENERAL FUND

NO DEPARTMENT NAME

DONATIONS-MEDS FOR ANIMAL SHEL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	5,423	13,341.95-	0	7,919
CLOSED:				
2018	7,939	10,015.05-	N/A	2,076
2019	11,701	12,796.35-	N/A	1,095
2020	12,553	14,727.18-	N/A	2,174
2021	16,665	17,757.88-	N/A	1,093
2022	21,777	33,122.73-	N/A	11,346
2023	30,521	35,087.98-	N/A	4,567

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section II



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
CUSTOMER SERVICE DIVISION

8026 Main Street (Lobby) - Houma, Louisiana 70360

OFFICIAL RECEIPT
ACCOUNTING COPY

Phone (985) 873-6462

Receipt No. 0137393

Date 06/28/2024 07:55 AM

Name/Address ANIMAL SHELTER 100 GOVERNMENT STREET GRAY, LA 70359	REFERENCE NUMBERS	
	U/B Account No.	
	A/R Invoice No.	
Reference VACCINE STIPEND		

FEES AND PAYMENTS			
Description	G/L Account	Fees	Regular Pmt.
DONATIONS-ANIMAL SHELTER	151-000-6741-01	1,650.00	
CHECK #16765			1,650.00
<i>8349 01</i>			
Total		1,650.00	1,650.00

FOR INTERNAL USE ONLY	
Received by EDUPLANTIS	Notes
Amt. Rec'd. \$*****1,650.00	(OT) \$1,650.00 CK #16765

Check Date: 06/12/2024

Check No. 116765

Invoice No	9832-061124-119
Date	06/11/2024
Payment Description	Vaccine Stipend
Amount	1,650.00
Discount	0.00
Paid Amount	1,650.00

Please deposit & move to:

~~Acct # 151-1112-8349-01~~

151-000-6741-01

Supplier Number	75404
Supplier Name	TERREBONNE PARISH ANIMAL SHELTER
Total Amount	1,650.00
Discount Taken	0.00
Paid Amount	1,650.00



June 12, 2024

Petco Love Partner Terrebonne Parish Animal Shelter.

On behalf of everyone at Petco Love, we are pleased to provide you with the grant award of \$1,650.00. These funds reflect the \$3 stipend for the total of 550 vaccines your organization ordered.

We're honored to partner with your organization to increase the number of vaccinated community pets AND reduce the spread of deadly vaccine-preventable diseases (parvovirus, distemper and parvovirus).

All of us at Petco Love thank you for your lifesaving work that makes a difference everyday for animals in need.

Susanne Kogut
President
Petco Love

P.S. Petco Love (formally Petco Foundation) desires that all funds and efforts be prioritized for lifesaving, and seeks to reduce our environmental footprint. Therefore, we respectfully request that no items are mailed to Petco Love and that any thank you letters be sent by email only to partners@petcolove.org. We welcome and appreciate recognition on social media, on your website, or in other print and digital communications. We ask that this recognition thank Petco Love, Petco and/or our Petco store partners collectively rather than individual employees of Petco or Petco Love.

Petco Foundation aka Petco Love is a 501(c)(3) nonprofit, tax exempt corporation. Tax I.D. 33-0845930

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 151-442-8349-01

GENERAL FUND
ANIMAL CONTROL
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	90,480	53,396.53	281	36,802
CLOSED:				
2018	50,484	43,840.00	N/A	6,644
2019	34,644	19,398.00	N/A	15,246
2020	45,933	18,461.65	N/A	27,471
2021	149,971	34,488.22	N/A	115,483
2022	90,808	47,192.46	N/A	43,616
2023	108,789	69,308.90	N/A	39,480

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 151-000-6741-01

GENERAL FUND
 NO DEPARTMENT NAME
 DONATIONS-ANIMAL SHELTER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	50,000	57,847.00-	0	7,847
CLOSED:				
2018	0	7,519.80-	N/A	7,520
2019	95,000	88,317.00-	N/A	6,683-
2020	28,000	28,350.47-	N/A	350
2021	117,500	121,125.00-	N/A	3,625
2022	174,458	227,859.78-	N/A	53,402
2023	44,153	45,153.00-	N/A	1,000

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY
JULY 31, 2024 - MONTH LAST CLOSED

9/16/24

ACCT: 151-442-8349-01

GENERAL FUND
ANIMAL CONTROL
OTHER FEES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	90,480	53,396.53	281	36,802
CLOSED:				
2018	50,484	43,840.00	N/A	6,644
2019	34,644	19,398.00	N/A	15,246
2020	45,933	18,461.65	N/A	27,471
2021	149,971	34,488.22	N/A	115,483
2022	90,808	47,192.46	N/A	43,616
2023	108,789	69,308.90	N/A	39,480

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section VI

Kayla Dupre

From: Karen Domingue
Sent: Thursday, September 5, 2024 8:17 AM
To: Kayla Dupre; Kandace Mauldin
Cc: Denise Turner; Casey Songe; Robert Savoie; Ernest Brown
Subject: RE: Electric Distribution Budget Amendment.

Okay

BA 543,390

Thank you kindly and have a great day,



KAREN DOMINGUE
Utilities Office Manager

Department of Utilities
☎ 985.873.6755 | 🌐 tpcg.org

From: Kayla Dupre <kdupre@tpcg.org>
Sent: Thursday, September 5, 2024 8:06 AM
To: Karen Domingue <kdomingue@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>
Cc: Denise Turner <dnturner@tpcg.org>; Casey Songe <csonge@tpcg.org>; Robert Savoie <rbsavoie@tpcg.org>; Ernest Brown <ebrown@tpcg.org>
Subject: RE: Electric Distribution Budget Amendment.

The truck repairs and tires are charged to operating in 301-803 not capital so we should be able to move \$37,338.



KAYLA DUPRE
Comptroller

Department of Finance,
Accounting Division
☎ 985.873.6452 | 🌐 tpcg.org

From: Karen Domingue <kdomingue@tpcg.org>
Sent: Thursday, September 5, 2024 7:57 AM
To: Kayla Dupre <kdupre@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>
Cc: Denise Turner <dnturner@tpcg.org>; Casey Songe <csonge@tpcg.org>; Robert Savoie <rbsavoie@tpcg.org>; Ernest Brown <ebrown@tpcg.org>
Subject: RE: Electric Distribution Budget Amendment.

Good Morning,

We reviewed the accounts and concluded as follows:

We need this as Council awarded project 8/26/24 303-803-8917-49 \$200,000
Okay 303-803-8961-05 \$11,822
Okay 303-803-8912-01 \$7,450
We need a balance of at least \$11,000 for truck repairs and tires 303-803-8914-01 \$37,338
We need for SCADA project dedicated to this account for equipment 303-803-8915-03 \$26,606
Need this waiting on Communications for one computer – keep at least \$2,400 303-803-8915-04 \$9,757
Needed for new transformers for commercial power needs 303-803-8915-06 \$13,240
We cannot complete this project this year due to lead time but plan on completion next year 303-803-8965-02 \$133,931

Thank you kindly and have a great day,



KAREN DOMINGUE
Utilities Office Manager

Department of Utilities
985.873.6755 | [tpcg.org](https://www.tpcg.org)

From: Kayla Dupre <kdupre@tpcg.org>
Sent: Wednesday, September 4, 2024 4:01 PM
To: Karen Domingue <kdomingue@tpcg.org>; Ernest Brown <ebrown@tpcg.org>
Cc: Denise Turner <dnturner@tpcg.org>; Casey Songe <csonge@tpcg.org>; Robert Savoie <rbsavoie@tpcg.org>; Kandace Mauldin <kmauldin@tpcg.org>
Subject: RE: Electric Distribution Budget Amendment.

There are funds in other projects that possibly could be used. Please review and let me know if a line item adjustment is needed.

303-803-8917-49 \$200,000
303-803-8961-05 \$11,822
303-803-8912-01 \$7,450
303-803-8914-01 \$37,338

303-803-8915-03 \$26,606
303-803-8915-04 \$9,757
303-803-8915-06 \$13,240
303-803-8965-02 \$133,931

Thanks,



KAYLA DUPRE
Comptroller

Department of Finance,
Accounting Division
985.873.6452 | [tpcg.org](https://www.tpcg.org)

From: Karen Domingue <kdomingue@tpcg.org>
Sent: Wednesday, September 4, 2024 2:37 PM
To: Ernest Brown <ebrown@tpcg.org>; Kayla Dupre <kdupre@tpcg.org>
Cc: Denise Turner <dnturner@tpcg.org>; Casey Songe <csonge@tpcg.org>; Robert Savoie <rbsavoie@tpcg.org>
Subject: Electric Distribution Budget Amendment.

Kayla / Ernest:

Electric Distribution is getting ready to begin the necessary 115 Transmission Improvements – Intracoastal Project.

Account Number 303-803-8917-48 currently has a balance of \$1,000,012 and we will need \$1,600,000 to complete the project.

Seems we need a budget amendment.

Please let us know what is needed to secure these funds.

Thank you kindly and have a great day,



KAREN DOMINGUE
Utilities Office Manager

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 303-803-8917-48

CAP ADDS & CONTINGENCY
ELECTRIC DISTRIBUTION
TRANS IMPR-115V INTRACOASTAL

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	1,138,581	7,616.71	130,952	1,000,012
CLOSED:				
2018	165,947	.00	N/A	165,947
2019	1,563,881	.00	N/A	1,563,881
2020	845,740	.00	N/A	845,740
2021	1,161,389	.00	N/A	1,161,389
2022	1,161,389	.00	N/A	1,161,389
2023	1,161,389	.00	N/A	1,161,389

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

BA

Section VII

FD171GG

GENERAL LEDGER/BUDGET ACCOUNT INQUIRY

8/23/24

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 267-321-8913-01

ROAD LIGHTING DIST. 1

ROAD LIGHTING

ST LIGHTS - SCHRIEVER OVERPASS

48,000

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	0	.00	0	0
CLOSED:				
2018	634,916	110,381.40	N/A	524,535
2019	524,535	4,930.00	N/A	519,605
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	0	.00	N/A	0
2023	0	.00	N/A	0

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE

CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL