

PARISH COUNCIL
PARISH OF TERREBONNE



Robert J. Bergeron Gov't Tower Bldg.
8026 Main St., 2nd Floor Council Meeting Room
Houma, LA 70360

AGENDA

Wednesday, August 28, 2024
6:05 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the assistance that is necessary.

John Amedee
CHAIRMAN
Carl Harding
VICE-CHAIRMAN
DISTRICT 1
 Brien Pledger
DISTRICT 2
 Carl Harding
DISTRICT 3
 Clayton Voisin, Jr.
DISTRICT 4
 John Amedee

Tammy E. Triggs,
COUNCIL CLERK
DISTRICT 5
 Kevin Champagne
DISTRICT 6
 Clyde Hammer
DISTRICT 7
 Daniel Babin
DISTRICT 8
 Kim Chauvin
DISTRICT 9
 Steve Trosclair

NOTICE TO THE PUBLIC: If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. Addressing individual Council Members or Staff is not allowed. Speakers should be courteous in their choice of words and actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING.

CALL MEETING TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION HEARING ON JULY 23, 2024.

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 24, 2024.

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 8/19/2024 AND 8/26/2024.

APPROVE MANUAL CHECK LISTING-JULY 2024.

1. GENERAL BUSINESS:

A. Adopt an ordinance to adopt the millage rates for tax year 2024 for the Parish Property Taxes subject to roll forward provisions.

1. City Ad Valorem Adjusted Millage
2. City of Houma Fire Adjusted Millage
3. City of Houma Police Adjusted Millage
4. City Ad Valorem Adjusted and Roll Forward
5. City of Houma Fire Adjusted and Roll Forward
6. City of Houma Police Adjusted and Roll Forward
7. Parish Tax Alimony (Outside) Adjusted Millage
8. Parish Tax Alimony (Inside) Adjusted Millage
9. Parish Tax Alimony (Outside) Adjusted and Roll Forward
10. Parish Tax Alimony (Inside) Adjusted and Roll Forward
11. Drainage Adjusted Millage
12. Drainage Adjusted and Roll Forward
13. Waste Collection and Disposal Adjusted Millage
14. Waste Collection and Disposal Adjusted and Roll Forward
15. Recreation Adjusted Millage
16. Recreation Adjusted and Roll Forward
17. Juvenile Detention Adjusted Millage
18. Juvenile Detention Adjusted and Roll Forward
19. Terrebonne ARC Adjusted
20. Terrebonne ARC Adjusted and Roll Forward
21. Health Unit and School Safety Adjusted Millage
22. Health Unit and School Safety Adjusted and Roll Forward
23. Council on Aging Adjusted Millage
24. Council on Aging Adjusted and Roll Forward
25. Mental Health Center Adjusted Millage
26. Mental Health Center Adjusted and Roll Forward
27. Road District No. 6 Adjusted Millage
28. Road District No. 6 Adjusted and Roll Forward

1. Adopt the ordinance.

B. Adopt an ordinance to adopt the millage rates for tax year 2024 (with no roll-forward):

- Drainage Bonds 0.75 Mills
- Road & Bridge Bonds 0.75 Mills
- Sewerage Tax Bonds 0.75 Mills
- Road Lighting District No. 1 5.50 Mills
- Road Lighting District No. 2 0.50 Mills
- Road Lighting District No. 3 2.25 Mills
- Road Lighting District No. 4 2.25 Mills
- Road Lighting District No. 5 2.00 Mills
- Road Lighting District No. 6 4.25 Mills
- Road Lighting District No. 7 6.00 Mills
- Road Lighting District No. 8 2.50 Mills
- Road Lighting District No. 9 4.25 Mills
- Road Lighting District No. 10 4.50 Mills

1. Adopt the ordinance.

C. RESOLUTION: Urging and requesting the Terrebonne Water District to place a moratorium on collecting the "M" rate from RV Parks in Terrebonne Parish.

- D. A motion to amend the condemnation order adopted on April 23, 2024, on the residential structure located at 246 Dana Lynn Street, owned by Pro Comm Construction Group, LLC and Quinton Joseph Westbrook by extending the deadline to repair, demolish and/or remove July 31, 2024, to October 30, 2024.

2. PUBLIC WISHING TO ADDRESS THE COUNCIL:

- A. (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)

6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:

- A. An ordinance to rescind Ordinance No. 9015 to amend Appendix A, Chapter 6, Part II of the Terrebonne Parish Code of Ordinances in order to reinstate certain residential building permits fees outlined in Exhibit A, attached hereto.
 - 1. Consider the adoption of the ordinance.**
- B. An ordinance to Authorize the Parish President to Execute a Memorandum of Understanding between Terrebonne Parish Consolidated Government and Petroleum Helicopters International Incorporated and to provide for related matters.
 - 1. Consider the adoption of the ordinance.**
- C. An ordinance declaring the following adjudicated property as surplus located at 1601 Bayou Dularge Road in which the parish has 4.1667% and authorizing said item to be disposed of by any legally approved methods.
 - 1. Consider the adoption of the ordinance.**
- D. An ordinance to approve an additional Ad Valorem Tax Exemption of up to \$2,500 of the assessed valuation of property receiving Homestead Exemption that is owned and occupied by a qualified first responder pursuant to Article VII, Section 21(O) of the Louisiana Constitution.
 - 1. Consider the adoption of the ordinance.**
- E. An ordinance to Authorize the Parish President to Execute an Agreement between Terrebonne Parish Consolidated Government and the Terrebonne Parish Assessor to Purchase a Vehicle and to Provide for Related Matters.
 - 1. Consider the adoption of the ordinance.**
- F. An ordinance to amend the 2024 Adopted Operating Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.
 - I. Houma Police Department, \$11,979
 - II. Housing & Human Services-Head Start HVAC Systems, \$60,000
 - III. Housing and Urban Development, \$800,000
 - IV. Louisiana Highway Safety Commission Grant Award, \$101,250
 - V. Housing & Human Services, \$500,000
 - VI. Houma Fire Department, \$25,996
 - a. Add one full time Hazmat Responder, Grade F-3
 - 1. Consider the adoption of the ordinance.**
- G. An ordinance to amend Article IV, Chapter 18, of the Terrebonne Parish Code, Section 18-91 to add Bayou Drive to the twenty-five (25) miles per hour regulations.
 - 1. Consider the adoption of the ordinance.**
- H. An ordinance amending Ordinance No. 9030 and the Terrebonne Parish Code of Ordinances which established a “No Parking Zone” on Polk Street to extend the existing zone northward to 532 Polk Street, authorizing the installation of said signs, and addressing other matters relative thereto.
 - 1. Consider the adoption of the ordinance.**
- I. An ordinance to Amend Terrebonne Parish Ordinance No. 8865 to Remedy the Title of that Certain De-Dedicated Portion of Katherine Street in Houma, Louisiana, and to Address Other Matters Relative Thereto.

1. Consider the adoption of the ordinance.

3. COMMITTEE REPORTS:

- A. Community, Development and Planning Committee, 08/26/24*
- B. Public Services Committee, 08/26/24*
- C. Budget and Finance Committee, 08/26/24*
- D. Policy, Procedure and Legal Committee, 08/26/24
(*Ratification of minutes calls public hearing on Wednesday, September 11, 2024, at 6:30 p.m.)

4. STREET LIGHTS:

- A. Light installations, removals and/or activations.

5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **VETERANS MEMORIAL DISTRICT BOARD:** Two (2) expiring terms on 09-17-24. (One representing the Military Museum and one (1) representing the Legislative Delegation South and two (2) vacancies due to resignations one (1) representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America). Mr. Michael W. Sears, representing the Vietnam Veterans, submits application and resume for consideration.

6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:

- A. **RECREATION DISTRICT NO. 2,3 BOARD:** One (1) expired term.
COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.
CHILDREN AND YOUTH SERVICES BOARD: Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).
DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants).
MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)
SOUTH CENTRAL HUMAN SERVICES AUTHORITY: Two (2) expired terms.
TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.
VETERANS MEMORIAL DISTRICT BOARD: Two (2) expiring terms on 09-17-24. (One (1) representing the Military Museum and one (1) representing the Legislative Delegation South and one (1) vacancy due to resignation representing the Parish President South of the Intracoastal).
T.E.D.A.: Four (4) expiring terms on 09-09-24. (Each representing one of the following: Chamber of Commerce, SCIA, Terrebonne Parish Council and the Parish President).

7. ANNOUNCEMENTS:

- A. Parish President.
- B. Council Members.

8. ADJOURN

Category Number:
Item Number:



Wednesday, August 28, 2024

Item Title:

INVOCATION

Item Summary:

INVOCATION

Category Number:
Item Number:



Wednesday, August 28, 2024

Item Title:

PLEDGE OF ALLEGIANCE

Item Summary:

PLEDGE OF ALLEGIANCE

Category Number:
Item Number:



Wednesday, August 28, 2024

Item Title:

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION HEARING HELD ON JULY 23, 2024

Item Summary:

APPROVE MINUTES OF THE SPECIAL SESSION CONDEMNATION HEARING ON JULY 23, 2024.

Category Number:
Item Number:



Wednesday, August 28, 2024

Item Title:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 24, 2024

Item Summary:

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON JULY 24, 2024.

Category Number:
Item Number:



Wednesday, August 28, 2024

Item Title:

Accounts Payable Bill Lists for 8/19/2024 & 8/26/2024

Item Summary:

APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 8/19/2024 AND 8/26/2024.

ATTACHMENTS:

Description

Upload Date

Type

Accounts Payable Bill Lists for 8/19/2024
& 8/26/2024

8/20/2024

Executive Summary



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
ACCOUNTS PAYABLE BILL LISTS FOR 8/19/2024 & 8/26/2024

PROJECT SUMMARY (200 WORDS OR LESS)
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

PROJECT PURPOSE & BENEFITS(150 WORDS OR LESS)
OPERATION OF GOVERNMENT

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

s/Kandace M. Mauldin, CFO
 Signature

August 20, 2024
 Date

Category Number:
Item Number:



Wednesday, August 28, 2024

Item Title:

Manual Check Listing-July 2024

Item Summary:

APPROVE MANUAL CHECK LISTING-JULY 2024.

ATTACHMENTS:

Description

Manual Check Listing-July 2023

Upload Date

8/20/2024

Type

Executive Summary



I

EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

MANUAL CHECK LISTING-JULY 2024

PROJECT SUMMARY (200 WORDS OR LESS)

TO PROVIDE THE COUNCIL A LIST OF THE MANUAL CHECK PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

OPERATION OF GOVERNMENT

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

s/Kandace Mauldin, CFO

August 20, 2024

Signature

Date



Wednesday, August 28, 2024

Item Title:

Millage Rollforwards

Item Summary:

Adopt an ordinance to adopt the millage rates for tax year 2024 for the Parish Property Taxes subject to roll forward provisions.

1. City Ad Valorm Adjusted Millage
2. City of Houma Fire Adjusted Millage
3. City of Houma Police Adjusted Millage
4. City Ad Valorem Adjusted and Roll Forward
5. City of Houma Fire Adjusted and Roll Forward
6. City of Houma Police Adjusted and Roll Forward
7. Parish Tax Alimony (Outside) Adjusted Millage
8. Parish Tax Alimony (Inside) Adjusted Millage
9. Parish Tax Alimony (Outside) Adjusted and Roll Forward
10. Parish Tax Alimony (Inside) Adjusted and Roll Forward
11. Drainage Adjusted Millage
12. Drainage Adjusted and Roll Forward
13. Waste Collection and Disposal Adjusted Millage
14. Waste Collection and Disposal Adjusted and Roll Forward
15. Recreation Adjusted Millage
16. Recreation Adjusted and Roll Forward
17. Juvenile Detention Adjusted Millage
18. Juvenile Detention Adjusted and Roll Forward
19. Terrebonne ARC Adjusted
20. Terrebonne ARC Adjusted and Roll Forward
21. Health Unit and School Safety Adjusted Millage
22. Health Unit and School Safety Adjusted and Roll Forward
23. Council on Aging Adjusted Millage
24. Council on Aging Adjusted and Roll Forward
25. Mental Health Center Adjusted Millage
26. Mental Health Center Adjusted and Roll Forward
27. Road District No. 6 Adjusted Millage
28. Road District No. 6 Adjusted and Roll Forward

1. Adopt the ordinance.



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Introducing the 2024 Ordinances to adopt the adjusted millage rates for the parish property taxes subject to roll forward provisions and call for a public hearing on August 28, 2024 at 6:00 P.M.

PROJECT SUMMARY (200 WORDS OR LESS)

Introducing the 2024 ordinances to adopt the adjusted millages and roll forward to prior year's maximum; parish wide and special district millages for year 2024, used in the 2025 budget year

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

OPERATION OF GOVERNMENT

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

s/Kandace M. Mauldin, CFO

August 6, 2024

Signature

Date

ORDINANCE _____

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on August 28, 2024, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rate(s) be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year **2024**, for the purpose of raising revenue:

MILLAGE

City Ad Valorem Tax	5.97 Mills
City of Houma Fire	4.90 Mills
City of Houma Police	4.90 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on August 28, 2024 at which meeting a quorum was present and voting.

Houma, Louisiana, this _____ day of August, 2024.

Tammy Triggs,
Council Clerk

ORDINANCE _____

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on **August 28, 2024**, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s) but not in excess of the prior year's maximum rate(s) on all taxable property shown on the official assessment roll for the year **2024**, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	Adjusted Rate	2024 Levy
City Ad Valorem Tax	5.97 Mills	6.20 Mills
City of Houma Fire	4.90 Mills	5.08 Mills
City of Houma Police	4.90 Mills	5.08 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

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Houma, Louisiana, this _____ day of August, 2024.

Tammy Triggs
Council Clerk

ORDINANCE _____

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MILLAGE

Parish Tax – Alimony (Outside)	2.93 Mills
Parish Tax – Alimony (Inside)	1.46 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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	Adjusted Rate	2024 Levy
Parish Tax – Alimony (Outside)	2.93 Mills	3.03 Mills
Parish Tax – Alimony (Inside)	1.46 Mills	1.51 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

YEAS:

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Tammy Triggs
Council Clerk

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MILLAGE

Drainage Tax

6.92 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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	Adjusted Rate	2024 Levy
Drainage Tax	6.92 Mills	7.15 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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ABSENT:

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MILLAGE

Waste Collection and Disposal

10.61 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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	Adjusted Rate	2024 Levy
Waste Collection and Disposal	10.61 Mills	10.97 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

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MILLAGE

Recreation Tax

2.14 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on August 28, 2024 at which meeting a quorum was present and voting.

Houma, Louisiana, this _____ day of August, 2024.

Tammy Triggs,
Council Clerk

ORDINANCE _____

BE IT ORDAINED by the Terrebonne Parish Council of the Parish of Terrebonne, Louisiana, in a public meeting held on **August 28, 2024**, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s) but not in excess of the prior year's maximum rate(s) on all taxable property shown on the official assessment roll for the year **2024**, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	Adjusted Rate	2024 Levy
Recreation Tax	2.14 Mills	2.21 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

YEAS:
NAYS:
ABSTAINED:
ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on August 28, 2024, at which meeting a quorum was present and voting.

Houma, Louisiana, this _____ day of August, 2024.

Tammy Triggs
Council Clerk

ORDINANCE _____

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MILLAGE

Juvenile Detention (Houma) Maintenance	0.93 Mills
Juvenile Detention (Houma) Maintenance	0.91 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on August 28, 2024 at which meeting a quorum was present and voting.

Houma, Louisiana, this _____ day of August, 2024.

Tammy Triggs,
Council Clerk

ORDINANCE _____

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	Adjusted Rate	2024 Levy
Juvenile Detention (Houma) – Maintenance	0.93 Mills	0.96 Mills
Juvenile Detention (Houma) – Maintenance	0.91 Mills	0.94 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S.47:1705 (B). The votes were:

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NAYS:

ABSTAINED:

ABSENT:

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Tammy Triggs
Council Clerk

ORDINANCE _____

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MILLAGE

Terrebonne ARC Tax

5.04 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Tammy Triggs,
Council Clerk

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	Adjusted Rate	<u>2024</u> Levy
Terrebonne ARC Tax	5.04 Mills	5.21 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2024 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Tammy Triggs
Council Clerk

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MILLAGE

Health Unit and School Safety

1.61 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Tammy Triggs,
Council Clerk

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	Adjusted Rate	<u>2024</u> Levy
Health Unit and School Safety	1.61 Mills	1.66 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2024 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Tammy Triggs
Council Clerk

ORDINANCE _____

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MILLAGE

Council on Aging

7.25 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Council Clerk

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	Adjusted Rate	<u>2024</u> Levy
Council on Aging	7.25 Mills	7.50 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2024 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Council Clerk

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MILLAGE

Mental Health Center

0.41 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Tammy Triggs,
Council Clerk

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	Adjusted Rate	<u>2024</u> Levy
Mental Health Center	0.41 Mills	0.42 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2024 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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Council Clerk

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MILLAGE

Road District No. 6

0.81 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year **2024** the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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ABSENT:

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Tammy Triggs,
Council Clerk

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	Adjusted Rate	<u>2024</u> Levy
Road District No. 6	0.81 Mills	0.82 Mills

BE IT FURTHER ORDAINED that the Assessor of the Parish of Terrebonne, shall extend upon the assessment roll for the year 2024 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

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NAYS:
ABSTAINED:
ABSENT:

CERTIFICATE

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Houma, Louisiana, this _____ day of August, 2024.

Tammy Triggs
Council Clerk



Wednesday, August 28, 2024

Item Title:

Millage Non Rollforwards

Item Summary:

Adopt an ordinance to adopt the millage rates for tax year 2024 (with no roll-forward):

- Drainage Bonds 0.75 Mills
- Road & Bridge Bonds 0.75 Mills
- Sewerage Tax Bonds 0.75 Mills
- Road Lighting District No. 1 5.50 Mills
- Road Lighting District No. 2 0.50 Mills
- Road Lighting District No. 3 2.25 Mills
- Road Lighting District No. 4 2.25 Mills
- Road Lighting District No. 5 2.00 Mills
- Road Lighting District No. 6 4.25 Mills
- Road Lighting District No. 7 6.00 Mills
- Road Lighting District No. 8 2.50 Mills
- Road Lighting District No. 9 4.25 Mills
- Road Lighting District No. 10 4.50 Mills

1. Adopt the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/6/2024	Executive Summary
Ordinance	8/6/2024	Ordinance



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Introduction of an ordinance to adopt millage rates for tax year 2024 (with no rollforward) and calling for a public hearing on August 28, 2024

PROJECT SUMMARY (200 WORDS OR LESS)

Introducing the 2024 ordinances to adopt the millage rates for parishwide and special district millages for year 2024, used in the 2025 budget year.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

OPERATION OF GOVERNMENT

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

s/Kandace M. Mauldin, CFO

August 6, 2024

Signature

Date

ORDINANCE _____

BE IT ORDAINED, that the following millages are hereby levied on the 2024 tax roll on all property subject to taxation by the Terrebonne Parish Consolidated Government:

MILLAGES

Bonds	1.00 Mills
Road Lighting District No. 1	5.50 Mills
Road Lighting District No. 2	0.50 Mills
Road Lighting District No. 3	2.25 Mills
Road Lighting District No. 4	2.25 Mills
Road Lighting District No. 5	2.00 Mills
Road Lighting District No. 6	4.25 Mills
Road Lighting District No. 7	6.00 Mills
Road Lighting District No. 8	2.50 Mills
Road Lighting District No. 9	4.25 Mills
Road Lighting District No. 10	4.50 Mills

BE IT FURTHER ORDAINED that the proper administrative officials of the Parish of Terrebonne, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing ordinance was read in full, the roll was called on the adoption thereof, and the ordinance was adopted by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the ordinance adopted at the council meeting held on August 28, 2024, at which meeting a quorum was present and voting.

Houma, Louisiana, this _____ day of August, 2024.

Tammy Triggs, Council Clerk

Attachment A - Breakdown of Bond Millage

Drainage Tax Bonds	0.75	Mills
Road and Bridge Bonds	0.75	Mills
Sewerage Tax Bonds	0.75	Mills



Wednesday, August 28, 2024

Item Title:

"M" Rate from RV Parks in Terrebonne Parish

Item Summary:

RESOLUTION: Urging and requesting the Terrebonne Water District to place a moratorium on collecting the "M" rate from RV Parks in Terrebonne Parish.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/22/2024	Cover Memo
Resolution	8/22/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Moratorium on Collecting the "M" Rate from RV Parks

PROJECT SUMMARY (200 WORDS OR LESS)
RESOLUTION: Urging and requesting the Terrebonne Water District to place a moratorium on collecting the "M" rate from RV Parks in Terrebonne Parish.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
<u>ACTUAL</u>	ESTIMATED		
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)			
<u>N/A</u>	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

Steve Trosclair

08/22/2024

Signature

Date

RESOLUTION NO. [Insert Number]

A RESOLUTION URGING AND REQUESTING THE TERREBONNE WATER DISTRICT TO PLACE A MORATORIUM ON COLLECTING THE "M" RATE FROM RV PARKS IN TERREBONNE PARISH

WHEREAS, the Terrebonne Water District (hereinafter referred to as "Water District") is responsible for providing water services to residents and businesses within Terrebonne Parish; and

WHEREAS, RV parks within Terrebonne Parish are currently subject to an "M" Rate for water services, which has led to concerns and difficulties among RV park owners regarding the financial impact and operational sustainability of their businesses; and

WHEREAS, RV parks play a significant role in the local economy by attracting visitors and providing accommodation options for travelers, which in turn supports local businesses and generates tax revenue for the Parish; and

WHEREAS, there is an ongoing discussion about the fairness and appropriateness of the "M" Rate applied to RV parks, and it is in the best interest of the Parish to address these concerns and seek a temporary resolution; and

WHEREAS, a moratorium on the collection of the "M" Rate would provide the opportunity for a comprehensive review of the rate structure and its impact on RV parks, ensuring that any adjustments or changes are made in a fair and equitable manner; and

WHEREAS, the Terrebonne Parish Council acknowledges the importance of maintaining a collaborative approach with the Water District to address these issues and work towards solutions that support both the community and local businesses.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, in regular session assembled, that:

1. The Terrebonne Parish Council hereby urges and requests the Terrebonne Water District to place a moratorium on the collection of the "M" Rate from RV parks in Terrebonne Parish, effective immediately upon adoption of this resolution.
2. The Council further requests that the Water District engage in a thorough review and evaluation of the "M" Rate as it pertains to RV parks, including the impact on local businesses and the fairness of the rate structure.
3. The Council encourages the Water District to collaborate with RV park owners and other stakeholders to gather input and ensure that any modifications to the rate structure are made transparently and consider the needs of all affected parties.
4. A copy of this resolution shall be forwarded to the Terrebonne Water District and to all relevant stakeholders to inform them of the Council's request and the importance of addressing the concerns raised by the RV park owners.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

ADOPTED this [Day] day of [Month], 2024.

[Council President's Name]

President, Terrebonne Parish Council

[Council Secretary's Name]

Secretary, Terrebonne Parish Council



Wednesday, August 28, 2024

Item Title:

Amend Condemnation Order - 246 Dana Lynn Street

Item Summary:

A motion to amend the condemnation order adopted on April 23, 2024, on the residential structure located at 246 Dana Lynn Street, owned by Pro Comm Construction Group, LLC and Quinton Joseph Westbrook by extending the deadline to repair, demolish and/or remove July 31, 2024, to October 30, 2024.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/23/2024	Cover Memo
Backup	8/23/2024	Cover Memo
Backup	8/23/2024	Cover Memo
Backup	8/23/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Amend Condemnation Order – 246 Dana Lynn Street

PROJECT SUMMARY (200 WORDS OR LESS)
A motion to amend the condemnation order adopted on April 23, 2024, on the residential structure located at 246 Dana Lynn Street, owned by Pro Comm Construction Group, LLC and Quinton Joseph Westbrook by extending the deadline to repair, demolish and/or remove July 31, 2024, to October 30, 2024.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	<u>4</u>	5	6	7	8	9

<i>John Amedée</i>	08/23/24
Signature	Date

OFFERED BY: MR. B. PLEDGER
SECONDED BY: MR. C. HAMNER

RESOLUTION NO. 24-178

A RESOLUTION CALLING A CONDEMNATION HEARING ON THE RESIDENTIAL STRUCTURE SITUATED AT 246 DANA LYNN ST, LOT 15 BLOCK 2 FERRANTELO ESTATES, FOR TUESDAY, APRIL 23, 2024, AT 5:30 P.M. AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

WHEREAS, on April 25, 2023, the Department of Planning and Zoning was notified of extensive violations to the Terrebonne Parish Nuisance Abatement Ordinance occurring at 246 DANA LYNN ST; and

WHEREAS, from an inspection of the property conducted by the Department of Planning and Zoning on April 26, 2023, it was found that the structure located at 246 DANA LYNN ST was, in fact, in such condition that it has been formally declared a dilapidated and dangerous structure, as defined under Section 14-26 of the Terrebonne Parish Code of Ordinances and, therefore, constitutes a nuisance; and

WHEREAS, the owner of record has been issued the required warning via certified mail by the Department of Planning and Zoning, of the violations occurring on the property; and

WHEREAS, subsequent to the required notifications and numerous inspections of the property, the last of which occurring on February 15, 2024, no work to remedy the violations has occurred.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that a condemnation hearing on the Residential Structure located at 246 DANA LYNN ST be called for Tuesday, April 23, 2024, at 5:30 p. m.; and

BE IT FURTHER RESOLVED that the appropriate notice be sent to the property owner(s) requiring him/her to show just cause at the hearing as to why the structure should not be condemned; and

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to appoint an attorney ad hoc to ensure that the property owner(s) are given proper notice and representation, if needed.

THERE WAS RECORDED:

YEAS: D. Babin, K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée C. K. Champagne, and C. Hamner.

NAYS: None.

NOT VOTING: None.

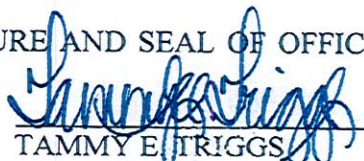
ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 8th day of April 2024.

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Council Session on April 10, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 11th DAY OF APRIL 2024.



TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

The Chairman recognized Mr. Steven Keyes, property owner, who shared his intent to repair and sell the structures then asked the Council for additional time to complete repairs.

Upon the request of the Chairman, Planning and Zoning Director Christopher Pulaski shared that he will contact the permit department to extend the permit deadline.

→ Mr. C. Harding moved, seconded by Mr. B. Pledger, “THAT, the Council find the residential structure located at 246 Dana Lynn Street, Houma, LA, owned by Pro Comm Construction Group, LLC. & Quinton Joseph Westbrook, per legal description,

{INSERT LEGAL DESCRIPTION}

is in a dilapidated and dangerous condition that endangers the health, safety and welfare of the public; accordingly, the structure is hereby condemned, and the owner is hereby ordered to repair, demolish and/or remove the structure by July 31, 2024; in default of which, the Terrebonne Parish Consolidated Government may proceed to do so, and, in accordance therewith, the Parish Administration be authorized to proceed with the bidding process for the demolition and/or removal.”

The Chairman called for the vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: K. Chauvin, S. Trosclair, B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, and D. Babin.

NAYS: None.

ABSENT: C. Hamner.

The Chairman declared the motion adopted.

Nuisance Abatement Code Enforcement Officer II Camilla Brown presented the historical background on the residential & accessory structure located at 531 Roanoke Street, Houma, LA, owned by William Martin Jeff, Charlene Jeff Washington, Gwen Jeff Banks, Janet Jeff Johnson, Michael G. Jeff, & Malika Jeff, noting the following:

- The initial complaint was received on September 20, 2023, and the initial inspection was completed on September 21, 2023.
- The initial inspection indicated this structure was, in fact, in such condition to be formally declared as dilapidated and dangerous, rendering it hazardous to the overall health, safety, and welfare to the general public and causing a blight problem, with the following conditions present:
 - The structure appeared to be abandoned.
 - It has not been maintained in a clean, safe, secure, and sanitary condition.
 - It has not been maintained free from weeds in excess of 12 inches.
 - It may be a place of rodent harborage.
 - The exterior has not been maintained in good repair, sanitary condition.
 - The roof and flashing have not been maintained in a sound, tight condition that would prevent the admittance of rain and/or dampness.
 - Windows and/or doors have not been maintained in sound condition, good repair, and weather tight.
 - The interior has not been maintained in a good, clean, and sanitary condition.
- The Notice of Violation was issued on October 9, 2023 and received on October 18, 2023.

Mrs. Brown stated that, as of an inspection completed on April 19, 2024, this structure remains in violation and that Administration recommends this structure be condemned.

The Chairman recognized Mrs. Janet Johnson, representing the property owner, who shared their intentions to demolish the property.

Mr. C. Harding moved, seconded by Ms. K. Chauvin, “THAT, the Council find the residential and accessory structure located at 531 Roanoke Street, Houma, LA, owned by









Wednesday, August 28, 2024

Item Title:

Speaker Cards

Item Summary:

(In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)



Wednesday, August 28, 2024

Item Title:

Resolution to Introduce an Ordinance to Rescind Ordinance Number 9015

Item Summary:

An ordinance to rescind Ordinance No. 9015 to amend Appendix A, Chapter 6, Part II of the Terrebonne Parish Code of Ordinances in order to reinstate certain residential building permits fees outlined in Exhibit A, attached hereto.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	7/17/2024	Executive Summary
Cover Memo	7/17/2024	Cover Memo
Resolution	7/17/2024	Resolution
Proposed Ordinance	7/17/2024	Ordinance
Exhibit A	7/17/2024	Exhibit



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

A Resolution to introduce proposed revisions to Chapter 6, Appendix A, Part II of the Parish Code of Ordinances to rescind Parish Ordinance No. 9015 relative to waiving certain types of residential building permit fees and call for a public hearing on said matter on Wednesday, August 28, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

In Nov 2018, Council passed Ordinance No. 9015 which waived permit fees for certain residential permits such as: roofs, renovations, detached accessory structures, fences, swimming pools except in the event of work being performed without a permit where the fees would be applied and doubled as per the penalty. This proposed ordinance would reinstate the fees as they were prior to Nov 2018. This is not an increase in the fee amounts. This does not change permit requirements – permits are still required as they have always been. Since this ordinance is related to fees, it requires a 30 day holdover for the public hearing.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Hurricane Ida struck Terrebonne Parish on August 29, 2021 and will go down as one of the worst hurricanes in our area’s history. Since that time, the Permit Office has issued over 20,700 permits at a rate of more than double the annual pre-storm average. This increase in construction and repair activity (both by locals and State’s Restore LA Program) coupled with the increase in volume of phone calls and related hurricane recovery activity have overburdened the Permit Office staff and resulted in longer permit issuance times. These fees which go into the Parish General Fund will allow for the hiring of additional staff to help with the increased volume and ultimately serve to expedite permit issuance in the years beyond Ida recovery.

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL – N/A

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Chris Pulaski

07/17/24

Signature

Date



DEPARTMENT OF PLANNING & ZONING
Terrebonne Parish Consolidated Government

P.O. Box **2768**
Houma, Louisiana **70361-2768**

tpcg.org
PHONE **985-868-5050**

July 17, 2024

**MEMO TO: Hon. Jason W. Bergeron,
Parish President**

**FROM: Christopher Pulaski, Director
Planning & Zoning Department**

SUBJECT: Rescinding Ord. No. 9015 - Waiving of Certain Residential Building Permit Fees

The Parish Permit Office has issued over 20,700 permits since Hurricane Ida at a rate that is more than double the pre-storm annual average without an increase in staff. We are three years out and the pace continues. To look at alternative ways to fund positions, we discussed the reinstatement of certain residential permit fees which would then be redirected to help fund additional staff in the form of a third Permit Clerk. This pertains to certain types of **residential** projects such as:

- fences
- roofs
- swimming pools
- siding
- driveways (addition, replacement, or repair)
- shutters/awnings
- kitchen remodels
- bath upgrades or remodels
- window and/or door replacements
- insulation
- flooring
- patio cover (not patio enclosure)
- soffits
- veneer/façade
- shoring/leveling (not elevation)
- renovations or repairs
- placement or construction of sheds, storage buildings, and detached garages
- other residential renovation projects

This is a reinstatement of fees – not a fee increase. The fees have remained in place since 2018 and were applied when/if a penalty for work without a permit was incurred. Permits are still required as always.

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO RESCIND ORDINANCE NUMBER 9015 TO AMEND APPENDIX A, CHAPTER 6, PART II OF THE TERREBONNE PARISH CODE OF ORDINANCES IN ORDER TO REINSTATE CERTAIN RESIDENTIAL BUILDING PERMITS FEES OUTLINED IN EXHIBIT A ATTACHED HERETO AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY AUGUST 28, 2024, AT 6:30P.M.

WHEREAS, Hurricane Ida struck Terrebonne Parish on August 29, 2021, and will go down as one of the worst hurricanes in our area’s history; and

WHEREAS, since that time, the Permit Office has issued over 20,700 permits at a rate of more than double the annual pre-storm average without an increase in staff; and

WHEREAS, this increase in construction and repair activity (both by locals and State’s Restore LA Program) coupled with the increase in volume of phone calls and related hurricane recovery activity have overburdened the Permit Office staff and resulted in longer permit issuance times; and

WHEREAS, the reinstatement of these fees, which go into the Parish General Fund, will allow for the hiring of additional staff to help with the increased volume and ultimately serve to expedite permit issuance in the years beyond Ida recovery;

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), that notice be hereby given to adopt an ordinance to rescind Ordinance Number 9015 in order to amend Appendix A of Chapter 6 of the Terrebonne Parish Code of Ordinances so as to reinstate certain residential permit fees as per Exhibit A attached hereto, and that a public hearing be called on said matter for Wednesday, August 28, 2024 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: _____

NAYS: _____

ABSTAINING: _____

ABSENT: _____

The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the _____ day of _____, 2024.

JOHN AMEDÉE, CHAIRMAN
TERREBONNE PARISH COUNCIL

* * * * *

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the _____ Committee on _____, 2024 and subsequently ratified by the Assembled Council in Regular Session on _____, 2024, at which meeting a quorum was present.

TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT COUNCIL AMENDING THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT CODE OF ORDINANCES BY RESCINDING ORDINANCE NUMBER 9015 FOR THE PURPOSES OF REINSTATING CERTAIN RESIDENTIAL PERMIT FEES, AND TO PROVIDE FOR RELATED MATTERS.

Whereas, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

Whereas, Hurricane Ida struck Terrebonne Parish on August 29, 2021, and will go down as one of the worst hurricanes in our area’s history; and

Whereas, since that time, the Permit Office has issued over 20,700 permits at a rate of more than double the annual pre-storm average without an increase in staff; and

Whereas, this increase in construction and repair activity (both by locals and State’s Restore LA Program) coupled with the increase in volume of phone calls and related hurricane recovery activity have overburdened the Permit Office staff and resulted in longer permit issuance times; and

Whereas, the reinstatement of these fees, which go into the Parish General Fund, will allow for the hiring of additional staff to help with the increased volume and ultimately serve to expedite permit issuance in the years beyond Ida recovery;

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

Section I

The following sections of the Code of Ordinances of Terrebonne Parish at Chapter 6, Appendix A, Part II are hereby amended, using ~~strikethrough~~ to indicate deletions, and same are hereby adopted to read as follows in the revised Exhibit A attached hereto.

Section II

Any and all other provisions of the Code not amended herein, shall remain in full force and effect. If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

Section III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-12 or 2-13(b) of the Home Rule Charter or as otherwise required by the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least thirty (30) days, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING.

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the ____ day of _____ 2024.

JOHN AMEDÉE
CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

Approved _____ Vetoed _____
Jason W. Bergeron, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF _____, 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

SECTION 109 FEES

109.1 Payment of Fees. Notwithstanding any provision of this code to the contrary, the jurisdiction shall maintain authority to determine the amount of any permit fee(s) charged to applicants in accordance with this Section. A permit shall not be valid until the fees prescribed by law have been paid, nor shall an amendment to a permit be released until the additional fee, if any, has been paid. Fees shall not be discounted for any cause except as specifically provided for in this code.

109.2 Schedule of Permit Fees. On buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the tables in this Chapter.

109.2.1 Payment required. A building permit shall not be issued, nor shall the application for a building permit be accepted, until the fees prescribed in this section shall have been paid. Nor shall an amendment to a permit application be approved until the additional fee, if any, due to an increase in the estimated cost of the building or structure shall have been paid. A certificate of occupancy shall not be issued, nor shall the certificate of occupancy, compliance or completion application be accepted, until the fees prescribed in this section shall have been paid.

109.2.2 Level of fees. The required fees shall be determined by reference to Tables 109.2.2(1) through 109.2.2(4) below, ~~except for certain residential permit fee types as noted in Section 109.2.2.1 below.~~ Acceptance of the permit application by the jurisdiction shall not constitute consent to the commencement of work; and commencement of work prior to the issuance and display of a permit shall result in additional fees being due in accordance with Section 109.4 (below).

~~Section 109.2.2.1 Waiver of certain residential building permit fees. Beginning January 1, 2019, permit application fees for the following residential permit types will be waived. This waiver of fees does not preclude the requirement for obtaining a permit as described in Section 109.4 above.~~

~~Detached accessory structure — with 1 or more walls.~~

~~Detached accessory structure not exceeding 500 square feet and without walls.~~

~~Detached accessory structure greater than 500 square feet and without walls.~~

~~Attached patio cover (aluminum).~~

~~Renovation or repair (cost up to \$5,000).~~

~~Renovation or repair (cost \$5,001 to \$10,000).~~

~~Renovation or repair (cost over \$10,000).~~

~~Private swimming pool.~~

~~Structure shoring or leveling.~~

~~Extension of permit (only before expiry date).~~

~~However, if any work is started before the necessary permits have been issued and displayed, all permit fees shall not be waived and penalties shall be assessed as per Section 109.4.~~

109.2.3 Third party service providers. Parish may grant a permit fee discount to applicants who have contracted with a qualified third party provider for plan reviews and inspections as required by the Louisiana Uniform Construction Code and other state or local laws which have been or may be adopted, said discount to be no greater than 40% of the standard permit fee that would otherwise be charged the applicant. In the instance that a third party provider is used for plan review only, there shall be no discount. In the instance

that the third party provider is used for inspections only, the discount shall be no greater than 30% of the standard permit fee.

109.2.4 Amendment of fees. The nature and level of fees specified in ~~Section 109.2.2.1 and~~ Tables 109.2.2(1), (2), (3) and (4) may be amended by ordinance of the Council of the jurisdiction.

109.2.5 Accessory Structure Defined. A detached structure, without finished interior, plumbing, mechanical, or gas installation, and restricted to use for storage or parking incidental to a primary building located on the same lot. An Accessory Structure shall not constitute or be converted to living, working, or recreational space except under the authority of a new construction permit. Any accessory structure not meeting this definition shall be charged as new construction.

109.3 Discounted Fees. For a period not exceeding ninety (90) days from the date of any federal, state, or local disaster declaration, the jurisdiction may waive or discount permit fees for the immediate repair, renovation, reconstruction, elevation, or demolition of any residential structure affected by such disaster, in which case any reduction in normal fees for enforcement agency services shall be made good from the jurisdiction's general fund.

109.4 Work Commencing Before Permit Issuance. Where any work is started in relation to a building, structure, electrical, gas, mechanical or plumbing system before the necessary permits have been issued and displayed, all permit fees in respect of work to be undertaken on that building, structure, electrical, gas, mechanical or plumbing system shall be doubled, and assessed in addition to any other violation penalties.

109.5 Related Fees. Payment of the fee for the construction, alteration, removal or demolition for work done in connection to or concurrently with the work authorized by a building permit shall not relieve the applicant or holder of the permit from the payment of other lawfully prescribed fees.

Table 109.2.2(1) Commercial/Institutional Permit Fees

Purpose of Commercial/Institutional Permit	Basis of Calculation	Minimum
New construction, addition or renovation (project cost evidenced by valid contract)	\$3 per \$1,000 of contractual project value (Trade Permits Included)	\$200
New construction, addition or renovation (project cost not evidenced by valid contract)	60 cents per square foot of total floor area (Trade Permits Included)	\$200
Structure elevation, shoring or leveling*	Flat Fee (Trade permits Included for subcontractors declared on permit)	\$750
Detached accessory structure	46 cents per square foot of total floor area (Trade Permits Included)	\$150
Off-street Parking Lot	\$1 per 500 square feet (Trade Permits Included)	\$75
Mobile building placement or replacement	Flat Fee (Trade Permits Included)	\$250
Discharge of industrial waste water	Flat Fee	\$50
Additional Inspection or Re-inspection	Flat Fee (for each additional inspection visit)	\$75
Extension of permit (only before expiry date)	\$1 per \$1,000 of remaining assessed cost	\$40
Certificate of: Compliance/Completion/Occupancy	Flat Fee	\$100

Demolition of the structure, not related to renovation, addition, or new construction	No Charge is made for this permit	\$0
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Table 109.2.2(2) Trade Permit Fees

Purpose of Trade Permit	Basis of Calculation	Minimum
Plumbing System Permit	\$50 Base Fee plus one inspection (\$75)	\$125
Gas System Permit	\$50 Base Fee plus one inspection (\$75)	\$125
Electrical System Permit	\$50 Base Fee plus one inspection (\$75)	\$125
Mechanical System Permit	\$50 Base Fee plus one inspection (\$75)	\$125
Commercial/Institutional Maintenance Unit	Flat Fee (plus additional inspection fees)	\$200
Additional Inspection or Re-Inspection	Flat Fee (for each additional inspection visit)	\$75
Extension of permit (only before expiry date)	\$1 per \$1,000 of remaining assessed cost	\$40

Table 109.2.2(3) Residential Construction Permit Fees

(*see Section 109.2.2.1 for certain residential permit fee types waived effective January 1, 2019 and Section 109.4 for work commencing before permit issuance.)

Purpose of Residential Permit	Basis of Calculation	Minimum
New Residential Construction or Addition	45 cents per square foot. (Trade Permits Included)	\$200
Structure elevation, shoring or leveling*	Flat Fee—Trade Permits included for all sub-contractors declared on permit.	\$500
Residential Structure Relocation	Flat Fee— (Trade Permits Required)	\$250
Detached Accessory structure— with 1 or more walls*	23 cents per square foot. (Maximum of \$500) (Trade Permits Required)	\$75
Detached Accessory structure not exceeding 500 square feet and without walls*	Flat Fee (Trade Permits Required)	\$75
Detached Accessory structure greater than 500 square feet and without walls*	Flat Fee (Trade Permits Required)	\$200
Attached patio cover (aluminum)*	Flat Fee	\$75
Renovation or Repair (cost up to \$5,000)*	Flat Fee (Trade Permits Required)	\$25
Renovation or Repair (cost \$5,001 to \$10,000)*	Flat Fee (Trade Permits Required)	\$100
Renovation or Repair (cost over \$10,000)*	Flat Fee (Trade Permits Required)	\$200
Private Swimming Pool*	Flat Fee (Trade Permits Required)	\$200

Whole House Generator	Flat Fee (Trade Permits Included)	\$200
Mobile Home placement or replacement	Flat Fee (Trade Permits Included)	\$150
Recreational vehicle (180 day placement)	Flat Fee (180 day maximum permit period)	\$100
Additional Inspection or Re-inspection	Flat Fee (for each additional inspection visit)	\$75
Extension of permit (only before expiry date)*	\$1 per \$1,000 of remaining assessed cost	\$40
Certificate of: Compliance/Completion/Occupancy	Flat Fee	\$100
Demolition of the structure	No Charge is made for this permit	\$0

Table 109.2.2(4) Miscellaneous Permit Fees

Purpose of Permit	Basis of Calculation	Minimum
Mardi Gras reviewing stand	Flat Fee (Trade Permits Required as Appropriate)	\$50
On-premises business signage	Flat Fee (Trade Permits Required as Appropriate)	\$125
Off-premises business signs and advertising	Flat Fee (Trade Permits Required as Appropriate)	\$100
Mobile Seafood Vending	Flat Fee (Trade Permits Required as Appropriate)	\$20
Small Wireless Facility Permit for installation or modification	Flat Fee for a single application for up to five (5) Small Wireless Facilities on new poles	\$1,000
	Flat fee for a single application for up to five (5) Small Wireless Facilities on existing poles Subject to Additional Costs described in Ch.6, Art. VI, Sec. 6-178(l)	\$500
	Flat Fee for each additional Small Wireless Facility beyond the first five (5) (Trade Permits Required as Appropriate) Subject to Additional Costs described in Ch.6, Art. VI, Sec. 6-178(l)	\$100
Miscellaneous other permits	Flat Fee (Trade Permits Required as Appropriate)	\$100

109.6 Refunds. The jurisdiction is authorized to establish a refund policy.

109.7 Multiple Contractors. Where, for whatever reason, contractors are responsible for specific segments of a contract, the permit(s) issued shall clearly identify the limits of that contractor's task. Where there is a change of contractor partway through any construction project, new permit fees shall be based on the value of the balance of work to be completed and no refund shall be made for prior permits.

109.8 Building Permit Valuations. Job cost valuations shall include the total value of all services, materials and labor costs, for the full project scope covered by the permit. Any change or increase in project scope or value shall require additional permitting.

(Ord. No. 8023, § I(Att. A), 8-10-11; Ord. No. 8434, § Ig), 6-11-14; Ord. No. 8841, § I, 4-26-17; Ord. No. 8947, § I, 4-11-18; Ord. No. 9015, § I, 11-28-18; Ord. No. 9037, § V, 3-27-19; Ord. No. 9203, § I(Exh. A), 11-4-20)



Wednesday, August 28, 2024

Item Title:

Memorandum of Understanding between TPCG and PHI

Item Summary:

An ordinance to Authorize the Parish President to Execute a Memorandum of Understanding between Terrebonne Parish Consolidated Government and Petroleum Helicopters International Incorporated and to provide for related matters.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/8/2024	Executive Summary
Ordinance	8/8/2024	Ordinance
MOU	8/8/2024	Backup Material



EXECUTIVE SUMMARY

PROJECT TITLE

Consider the introduction of an ordinance to Authorize the Parish President to Execute a Memorandum of Understanding between Terrebonne Parish Consolidated Government and Petroleum Helicopters International Incorporated and to provide for related matters; and call a Public Hearing on Wednesday, August 28, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

PHI and TPCG strive to coordinate their disaster response efforts in preparing for, responding to, and recovering from major incidents including natural and manmade disasters of significant proportion. TPCG wishes to provide PHI use of the parking garage owned by TPCG during events declared as an emergency by TPCG's Parish President, specifically for PHI pilots to park their personal vehicles when the parish is under evacuation orders.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

PHI will provide Terrebonne Parish with support for its emergency operations, including energy providers and hospitals

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL		ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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Noah J. Lirette

Noah J. Lirette, Chief Administrative Officer

08/08/2024

Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND PETROLEUM HELICOPTERS INTERNATIONAL INCORPORATED AND TO PROVIDE FOR RELATED MATTERS.

SECTION I

WHEREAS, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect, and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

WHEREAS, Petroleum Helicopters International, Inc. (“PHI”) and Terrebonne Parish Consolidated Government (“TPCG”) strive to coordinate their disaster response efforts in preparing for, responding to, and recovering from major incidents including natural and manmade disasters of significant proportion; and

WHEREAS, TPCG wishes to provide PHI use of the parking garage owned by TPCG during events declared as an emergency by TPCG’s Parish President, specifically for PHI pilots to park their personal vehicles when the parish is under evacuation orders; and

WHEREAS, PHI will provide Terrebonne Parish with support for its emergency operations, including energy providers and hospitals; and

SECTION II

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the Terrebonne Parish Consolidated Government be and is hereby authorized to execute a Memorandum of Understanding, substantially the same as the one attached hereto. for the purposes herein, and that the Parish President be and is hereby authorized to execute the acts or other documents necessary to effectuate the Memorandum of Understanding.

SECTION III

NOW, LET IT FURTHER BE ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that, in due, regular and legal sessions convened, this ordinance is enacted.

SECTION IV

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION V

NOW, LET IT FURTHER BE ORDAINED this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the ____ day of 2024.

* * * * *

JOHN AMADEE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President

Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF, 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

**MEMORANDUM OF UNDERSTANDING
BETWEEN
TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND
PETROLEUM HELICOPTERS INTERNATIONAL, INC.**

I. PARTIES

- 1.1 **Terrebonne Parish Consolidated Government (“TPCG”)**, a political subdivision of the State of Louisiana, acting by and through its President, Jason W. Bergeron, by authority of Ordinance Number _____; and
- 1.2 **Petroleum Helicopters International, Inc. (“PHI”)**, (EIN _____), a business registered to do business in Louisiana, who delivers high quality support for energy providers, hospitals, air medical organizations, and government entities by use of its air transport.

II. TERM

- 2.1 This **Memorandum of Understanding (“MOU”)** shall be effective upon the date of final signature and shall remain in effect for ten years.

III. PURPOSE

- 3.1 PHI and TPCG strive to coordinate their disaster response efforts in preparing for, responding to, and recovering from major incidents including natural and manmade disasters of significant proportion.
- 3.2 The primary goals of this MOU include:
- a. To provide PHI use of the parking garage owned by TPCG during events declared as an emergency by TPCG’s Parish President, specifically for PHI pilots to park their personal vehicles when the parish is under evacuation orders.
 - b. To provide Terrebonne Parish with support for its emergency operations, including energy providers and hospitals with the assistance of PHI.
- 3.3 TPCG agrees to allow PHI pilots to use its designated parking garage located at 8026 Main Street, Houma, LA, 70360, during officially declared emergencies.
- 3.3.1 PHI may use the parking garage solely for the purpose of providing secure parking for its pilots' personal vehicles during such emergencies.
 - 3.3.2 PHI will provide TPCG with a list of authorized personnel who may access the parking garage during emergencies
 - 3.3.3 PHI will ensure that its personnel follow all posted rules and regulations within the parking garage.
- 3.4 This agreement does not guarantee availability of parking spaces and is subject to space limitations and other emergency uses of the facility as determined by TPCG.

IV. CONFIDENTIALITY

- 4.1 Both during and after the term of this MOU, the parties will keep, and will ensure that their respective employees, volunteers, contractors, and agents keep, confidential all materials and information provided by the other party in relation to this MOU that are not available to the general public.

V. NONBINDING NATURE OF MOU; NONPARTNERSHIP

- 5.1 This MOU is not binding or legally enforceable and does not impose any enforceable obligations upon the parties.

5.2 This MOU does not constitute and shall not be construed as constituting any of the relationships of agency, partnership, or joint venture between the parties. Neither party shall have the right to bind the other party in any manner whatsoever. The parties are separate and independent organizations. Each is responsible for establishing its own policies and financing its own activities.

VI. OTHER NECESSARY CLAUSES

- 6.1 Each party shall designate a point of contact for communication regarding this MOU.
- 6.2 Either party may terminate this MOU for any reason upon thirty (30) day written notice to the point of contact designated by the other party.
- 6.3 Both parties will use their best efforts to meet their roles and responsibilities as outlined in this MOU, which are aspirational goals and are not binding contractual promises. In all circumstances, each party is responsible for the safety and well-being of its employees, representatives, responders, contractors, volunteers, and agents.
- 6.4 Each party acknowledges that there are risks associated with participating in disaster response activities and assumes those risks knowingly on behalf of its employees, representatives, responders, contractors, volunteers, and agents.
- 6.5 This MOU may be modified or amended by mutual agreement of both parties in writing
- 6.6 PHI shall be responsible for its actions or omissions and those of its employees.
- 6.7 PHI shall show proof of insurance for all vehicles being stored in the TPCG parking garage.
- 6.8 PHI agrees to hold harmless, indemnify, and defend TPCG and its officers, employees, and agents from and against any claims, damages, losses, and expenses arising out of or resulting from PHI's use of the parking garage under this MOU, except to the extent caused by the willful misconduct of TPCG.

VII. SIGNATURES

7.1 Petroleum Helicopters International, Inc.

THUS, done and signed on this ____ day of _____ 2024, before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana after a thorough reading of the whole.

WITNESSES:

Petroleum Helicopters International, Inc.

X: _____
BY:
ITS:

NOTARY PUBLIC

7.2 Terrebonne Parish Consolidated Government

THUS done and signed on this ____ day of _____ 2024, before me, Notary Public, and in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana, after a thorough reading of the whole.

WITNESSES:

TERREBONNE PARISH CONSOLIDATED
GOVERNMENT:

X: _____
BY: JASON W. BERGERON
ITS: PARISH PRESIDENT

NOTARY PUBLIC



Wednesday, August 28, 2024

Item Title:

Introducing an Ordinance declaring the following property adjudicated to Terrebonne Parish Consolidated Government as surplus and not needed for a public purpose at 1601 Bayou Dularge Road, Parcel 41383 (4.1667%)

Item Summary:

An ordinance declaring the following adjudicated property as surplus located at 1601 Bayou Dularge Road in which the parish has 4.1667% and authorizing said item to be disposed of by any legally approved methods.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Exec Summary	7/19/2024	Executive Summary
Ordinance	7/19/2024	Ordinance
2024 Assessment Listing	7/19/2024	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Introduction of an Ordinance to Declare as Surplus Adjudicated Property located at 1601 Bayou Dularge Road in which the parish has 4.1667%.

PROJECT SUMMARY (200 WORDS OR LESS)

Declaring as surplus adjudicated property and to acquire authorization to dispose of said property in accordance with LA R.S. 47:2196

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The selling of adjudicated property by the Parish will eliminate maintenance cost and add the property back on the tax roll. Neighborhoods may benefit from the possible addition of new dwellings and increased positive activity around said property.

TOTAL EXPENDITURE

Anticipated Revenue: Total amount of statutory impositions and costs of sale.

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

N/A

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Sharon Ellis

Sharon Ellis, Purchasing-Warehouse Manager

July 19, 2024

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO: _____

AN ORDINANCE DECLARING THE FOLLOWING PROPERTY ADJUDICATED TO TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS SURPLUS AND NOT NEEDED FOR A PUBLIC PURPOSE; **1601 BAYOU DULARGE ROAD, PARCEL NO 41383 (4.1667%);** AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, a percentage of immovable property was adjudicated to the Terrebonne Parish Consolidated Government for nonpayment of taxes; and

WHEREAS, LA R.S. 47:2196, *et seq.* authorizes the parish to sell adjudicated property in accordance with law; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed without redemption; and

WHEREAS, the Terrebonne Parish Consolidated Government now wishes to declare the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2196, *et seq.*; and

NOW BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the following described properties adjudicated to the Terrebonne Parish Consolidated Government and depicted on the attached plats, if any, are hereby declared surplus:

1. **ON THE LEFT DESCENDING BANK OF BAYOU DULARGE, BOUNDED ABOVE BY SECTION 46 T19S R17E. BOUNDED BELOW BY ULYSEE THERIOT, ETALS. HAVING A WIDTH OF 2.693 CHAINS ALONG THE EASTERN BOUNDARY LINE OF SECTION 47, T19S – R17E. CB 2272/657.**

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Administration be hereby authorized to dispose of the property in accordance with LA R.S. 47:2196, *et seq.* and inclusive of the following terms

SECTION I

Each bid shall be accompanied by a deposit in the form of a Certified Check, Cashier's Check, Money Order or Bid Bond with Power of Attorney (Letters of Credit WILL NOT be accepted) in the amount of twenty percent (20%) of the proposed price made payable to the Terrebonne Parish Consolidated Government. Bid deposits made for non-winning bids shall be returned. The bid deposit made with the winning bid shall be non-refundable, unless redemption occurs, and paid towards the purchase price. The balance of the purchase price is due at the time of closing and payable in the form of a Certified Check, Cashier's Check, or Money Order.

SECTION II

Additionally, the winning bidder shall bear the cost of recording the sale document into the conveyance records of the Parish of Terrebonne pursuant to La. R.S. 47:2207.

SECTION III

The winning bidder, otherwise known as the Purchaser or Acquirer, of this adjudicated property is solely responsible for compliance with La. R.S. 47:2206 regarding notification of parties who may have had an interest in the property regarding their rights of redemption and La. R.S. 47:2208 regarding recordation of those notices. Copies of the applicable law will be distributed along with bid packets for this adjudicated property. Terrebonne Parish Consolidated

Government has not and will not perform these requirements; thus, it is the purchaser's or acquiring person's responsibility to do so. Terrebonne Parish Consolidated Government encourages the Purchaser or Acquiring Person to consult legal counsel regarding Louisiana law on adjudicated property.

SECTION IV

The winning bidder, otherwise known as the Purchaser, of this adjudicated property acknowledges that the property must be maintained and kept up in a clean and sanitary condition, free of blight, and in full compliance with all applicable laws and ordinances, both state and local, including, but not limited to, all provisions in Terrebonne Parish Code of Ordinances Chapter 14, which governs nuisances in Terrebonne Parish. In the event that the winning bidder, otherwise known as the Purchaser or Acquirer, does not comply with these requirements, TPCG may, at its sole discretion, and without notice to Purchaser or Acquirer, file a cause of action to recapture and obtain ownership of the property or file an executory cause of action to cause the seizure and sale of the property. Further, in the event TPCG brings such cause of action, all sums paid by Purchaser and any and all improvements made by Purchaser to the property shall be forfeited as stipulated damages. To the fullest extent allowed by law, TPCG shall have the right to reasonable attorneys fees and costs associated with such action. The Terrebonne Parish legal department shall include terms and conditions in the document which transfers this property to Purchaser or Acquirer to facilitate the enforcement of such remedies. In addition to this and the other terms and conditions listed herein, TPCG may impose on the winning bidder, otherwise known as the Purchaser, such further requirements as it may deem appropriate in accordance with La. R.S. 47:2204. Such further requirements shall comply with the federal and state constitutions, federal and state law, and the Terrebonne Parish Consolidated Government Code of Ordinances.

SECTION V

Individuals who have previously been non-compliant in nuisance violations against their property, as identified by the Terrebonne Parish Nuisance Abatement Director, are barred from bidding on and purchasing this adjudicated property. Individuals who have failed to complete and comply with a prior adjudicated property purchase after being awarded the bid to purchase are barred from bidding on and purchasing this adjudicated property.

SECTION VI

By acquiring a bid packet for the bid/purchase of this adjudicated property, each bidder acknowledges that he/she/it has received all information discussed in this ordinance as well as the statutes (laws) discussed in Section II above, and that he/she/it understands these procedures must be followed in order to fully protect he/she/its rights in the adjudicated property purchased from the parish.

SECTION VII

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VIII

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IX

This ordinance shall become effective upon approval by the Parish President, or Administration, or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSENT:

The Chairman declared the resolution adopted this ____day of _____, 2024.

Terrebonne Parish Assessor

2024 Assessment Listing

Parcel#

41383

View on Map (<http://terrebonnemaps.azurewebsites.net/?parcelid=41383>)

Primary Owner

THERIOT, TONY F. 1/48

Mailing Address

113 MAXINE BLVD
GRAY LA 70359

Ward

10

Type

REAL

Legal

ON THE LEFT DESCENDING BANK OF BAYOU DULARGE. BOUNDED ABOVE BY SECTION 46 T19S R17E. BOUNDED BELOW BY ULYSEE THERIOT, ETALS. HAVING A WIDTH OF 2.693 CHAINS ALONG THE EASTERN BOUNDARY LINE OF SECTION 47 TO BAYOU DULARGE IN SECTION 47, T19S - R17E. CB 2272/657.

Physical Address

1601 BAYOU DULARGE RD

Parcel Items

Property Class	Assessed Value	Market Value	Units	Homestead
MISC. LAND	2,100	21,000	3.00	0
MARSHLAND	240	2,400	24.00	0
TOTAL	2,340	23,400	27.00	0

Deeds

Name(s)	Date	Amount	Book	Page
18) DONATION - MELISSA MAHLER LEMOING 1/12	2/2/2024	0	2729	771
17) SUC. MARGARET LAROSE MAHLER 1/12	1/18/2024	0	2729	74
16)SUC. ANITA THERESA THERIOT CUNEO 1/24	1/31/2012	0	2272	657
15)SUC. FRANCIS J. THERIOT, SR.	11/23/2004	0	1893	226
14)DONATION-RONALD K.THERIOT ETAL 1/8	3/21/2001	0	1732	681
PARTITION WHITNEY J. THERIOT ETALS (HEIRS OF PIERRE ULYSSE THERIOT) 1A	1/1/2000	0		
13)T/S-DANIEL A. THERIOT 1/24	6/21/1999	0	1651	731
12)T/S-RUSSELL J. THERIOT, ETAL 1/6	6/30/1998	0	1609	683
11)SUC. BUTLEY J. MAHLER, JR. 1/6	1/2/1997	0	15	
10)SUC. OVIDE J. THERIOT, SR. 1/6	1/23/1996	0	14	
9)SUC. GRAETSCHEN KRAMER THERIOT 1/6	11/15/1995	0	14	
8)SUC. WHITNEY J. THERIOT, SR. 1/6	1/25/1994	0	1402	213

Name(s)	Date	Amount	Book	Page
7)SUC. OVIDE J. THERIOT, JR./SR. 1/6	3/9/1993	0	1357	674
6)ELWARD THERIOT 1/6	10/18/1974	1,000	600	349
5)ALIDROE MAHLER 1/6	5/4/1970	0	493	769
4)CYRUS J. THERIOT 1/6	1/1/1967	0	437	657
ALVIN THERIOT 1/6	1/1/1967	0	434	269
RATIFICATION	1/1/1966	0	417	485

Additional Owners

Homestead?	Name	% Ownership	% Tax	From	
NO	THERIOT, FRANCIS J., JR. 1/48	0.0000	0.0000	1/1/1900	
NO	THERIOT, CYRUS J., JR. 1/24	4.1667	4.1667	1/1/1900	5150 PINEHURST PL HOUMA LA 70360
NO	CUNEO, BRET STEPHEN 1/48	4.1667	4.1667	1/1/1900	209 OAK ALLEY DR HOUMA LA 70360
NO	CUNEO, DARREN PAUL 1/48	0.0000	0.0000	1/1/1900	
NO	THERIOT, THOMAS E. 1/2	50.0000	50.0000	1/1/1900	% RONALD THERIOT 4545 ANSLEY LN CUMMING GA 30040
NO	MAHLER, MATTHEW L. 1/6	16.6665	16.6665	1/1/1900	1529 NEALSTONE WAY RALEIGH NC 27614
NO	AD VAL, INC. 1/6	16.6667	16.6667	1/1/1900	409 CANAL BLVD THIBODAUX LA 70301
NO	TERREBONNE PARISH CONSOLIDATED	4.1667	4.1667	1/1/1900	PO BOX 2768 HOUMA LA 70361

Locations

Subdivision	Block	Lot	Section	Township	Range	Tract
REAPPRAISAL DIST. 4 IN WARD 10			47	19	17	

Misc. Information

Description	Value
Bayou-Bk	A
Bayou-No	05
Geo Page	20
Geo Parcel	344
Prev Acct#	2127830000
SMap	F-84

PARISH

Millage	Mills	Taxpayer Tax	Homestead Tax
PARISH TAX OUTSIDE	3.0300	7.10	0.00
CONSOLIDATED	64.0200	149.80	0.00
LIGHTING DISTRICT NO. 10	4.7500	11.14	0.00
FIRE DISTRICT NO. 10	23.0000	53.81	0.00

Millage
RECREATION DIST. NO. 10
TOTALS

Mills
11.4500
106.2500

Taxpayer Tax
26.77
248.62

Homestead Tax
0.00
0.00

lat=29.431729199493684&longit=-90.74782636



(/GoogleMaps?

y=29.431729199493684&x=-90.747826368135

Close

Parcel# 41383

Primary Owner THERIOT, TONY F. 1/48

Physical Addr 1601 BAYOU DULARGE RD

Mailing Addr 113 MAXINE BLVD
GRAY LA 70359

Block

Lot

Subdivision REAPPRAISAL DIST. 4 IN WARD
10

Assessed Value 2,340

Homestead Value 0

Est. Parish Tax 248.62

Est. City Tax 0.00

Sale Date 10/18/1974

Sales Price 1,000

Book 600

Page 349

Legal ON THE LEFT DESCENDING
BANK OF BAYOU DULARGE.
BOUNDED ABOVE BY SECTION
46 T19S R17E. BOUNDED
BELOW...





Wednesday, August 28, 2024

Item Title:

First Responders Homestead Exemption

Item Summary:

An ordinance to approve an additional Ad Valorem Tax Exemption of up to \$2,500 of the assessed valuation of property receiving Homestead Exemption that is owned and occupied by a qualified first responder pursuant to Article VII, Section 21(O) of the Louisiana Constitution.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/1/2024	Cover Memo
Proposed Ordinance	8/1/2024	Cover Memo
Backup - Senate Bill No. 127	8/2/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
First Responders Homestead Exemption

PROJECT SUMMARY (200 WORDS OR LESS)
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
<p>Consider the introduction of an ordinance to approve an additional Ad Valorem Tax Exemption of up to \$2,500 of the assessed valuation of property receiving Homestead Exemption that is owned and occupied by a qualified first responder pursuant to Article VII, Section 21(O) of the Louisiana Constitution and call a public hearing on said matter on Wednesday, August 28, 2024, at 6:30 p.m.</p>

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
<u>ACTUAL</u>	ESTIMATED			
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)				
<u>N/A</u>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 2px;">NO</td> <td style="text-align: center; padding: 2px;">YES</td> <td style="text-align: center; padding: 2px;">IF YES AMOUNT BUDGETED:</td> </tr> </table>	NO	YES	IF YES AMOUNT BUDGETED:
NO	YES	IF YES AMOUNT BUDGETED:		

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	<u>7</u>	8	9

<i>John Amedée</i>	<i>08/01/24</i>
Signature	Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO APPROVE AN ADDITIONAL AD VALOREM TAX EXEMPTION OF UP TO \$2,500 OF THE ASSESSED VALUATION OF PROPERTY RECEIVING HOMESTEAD EXEMPTION THAT IS OWNED AND OCCUPIED BY A QUALIFIED FIRST RESPONDER PURSUANT TO ARTICLE VII, SECTION 21(O) OF THE LOUISIANA CONSTITUTION.

WHEREAS, in its 2023 Regular Session, the Louisiana Legislature passed Act No. 179 which proposed an amendment to the Louisiana Constitution to authorize the local governing authority of a parish to provide an ad valorem tax exemption for qualified first responders (as defined therein); and

WHEREAS, the electors of the State of Louisiana at the statewide election held on November 18, 2023, approved the proposed constitutional amendment which added Article VII, Section 21(O); and

WHEREAS, Article VII, Section 21(O) (3) provides that the ad valorem tax exemption for qualified first responders “shall only apply in a parish if it is approved by the parish governing authority.”

SECTION I

NOW THEREFORE BE IT ORDAINED THAT the Terrebonne Parish Council, as the governing body for the Parish of Terrebonne, does hereby approve and make applicable in the Parish of Terrebonne an additional ad valorem tax exemption of up to \$2,500 (two thousand five hundred dollars) of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder pursuant to Article VII, Section 21(O) of the Louisiana Constitution.

SECTION II

Any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the ____ day of 2024.

* * * * *

JOHN AMEDÉE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed
Jason W. Bergeron, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF, 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

2023 Regular Session

SENATE BILL NO. 127

BY SENATOR DUPLESSIS

TAX/AD VALOREM. Constitutional amendment to authorize the local governing authority of each parish to provide a limited ad valorem tax exemption for qualified first responders. (2/3 - CA13s1(A))

1 A JOINT RESOLUTION

2 Proposing to amend Article VII, Section 21(O) of the Constitution of Louisiana, relative to
3 ad valorem tax exemptions; to provide for an ad valorem tax exemption for certain
4 first responders; to require the parish governing authority to approve the ad valorem
5 tax exemption; to provide for exemption amounts; to require the tax assessor to
6 establish a procedure to apply for the exemption; to provide for eligibility; to require
7 taxing authorities to absorb the loss of revenue as a result of the exemptions; to
8 provide relative to reappraisals; and to specify an election for submission of the
9 proposition to electors and provide a ballot proposition.

10 Section 1. Be it resolved by the Legislature of Louisiana, two-thirds of the members
11 elected to each house concurring, that there shall be submitted to the electors of the state, for
12 their approval or rejection in the manner provided by law, a proposal to amend Article VII,
13 Section 21(O) of the Constitution of Louisiana, to read as follows:

14 §21. Other Property Exemptions

15 Section 21. In addition to the homestead exemption provided for in Section
16 20 of this Article, the following property and no other shall be exempt from ad
17 valorem taxation:

* * *

1
2 (O)(1) In addition to the homestead exemption authorized pursuant to
3 the provisions of Article VII, Section 20 of this constitution, which applies to the
4 first seven thousand five hundred dollars of the assessed valuation of property,
5 a parish governing authority may approve an ad valorem tax exemption of up
6 to two thousand five hundred dollars of the assessed valuation of property
7 receiving the homestead exemption that is owned and occupied by a qualified
8 first responder.

9 (2) For the purposes of this Paragraph, "first responder" shall mean a
10 full-time public employee whose duties include responding rapidly to an
11 emergency and who resides in the same parish in which their employer is
12 located. The term includes the following:

13 (a) Peace officer, which means any sheriff, police officer, or other person
14 deputized by proper authority to serve as a peace officer.

15 (b) Fire protection personnel.

16 (c) An individual certified as emergency medical services personnel.

17 (d) An emergency response operator or emergency services dispatcher
18 who provides communication support services for an agency by responding to
19 requests for assistance in emergencies.

20 (3) The exemption provided for in this Paragraph shall only apply in a
21 parish if it is approved by the parish governing authority.

22 (4) Each tax assessor shall establish a procedure whereby a person may
23 annually apply for the exemption which shall include the production of
24 documents by the first responder. In the application for the exemption, the first
25 responder shall produce documentation issued by his employer evidencing
26 employment for the taxable period for which the exemption is being requested.

27 (5) Notwithstanding any provision of this Constitution to the contrary,
28 any decrease in the total amount of ad valorem tax collected by the taxing
29 authority as a result of an ad valorem tax exemption granted pursuant to this

1 **Paragraph shall be absorbed by the taxing authority and shall not create any**
2 **additional tax liability for other taxpayers in the taxing district as a result of**
3 **any subsequent reappraisal and valuation or millage adjustment.**
4 **Implementation of the exemption authorized in this Paragraph shall neither**
5 **trigger nor be cause for a reappraisal of property or an adjustment of millages.**

6 **(6) Property receiving an exemption pursuant to Section 21(K) of this**
7 **Article is ineligible for the exemption in this Paragraph.**

8 Section 2. Be it further resolved that this proposed amendment shall be submitted
9 to the electors of the state of Louisiana at the statewide election to be held on October 14,
10 2023.

11 Section 3. Be it further resolved that on the official ballot to be used at said election,
12 there shall be printed a proposition, upon which the electors of the state shall be permitted
13 to vote YES or NO, to amend the Constitution of Louisiana, which proposition shall read as
14 follows:

15 Do you support an amendment to authorize the local governing authority of
16 a parish to provide an ad valorem tax exemption for qualified first
17 responders?

18 (Amends Article VII, Section 21(O))

The original instrument and the following digest, which constitutes no part
of the legislative instrument, were prepared by Tracy Sabina Sudduth.

DIGEST

SB 127 Original 2023 Regular Session Duplessis

Present constitution authorizes the imposition of ad valorem property taxes by local governing authorities.

Present constitution provides that certain property is exempt from ad valorem taxation, including the homestead exemption, which applies to the first \$7,500 of the assessed valuation of property.

Proposed constitutional amendment authorizes a parish governing authority to approve an ad valorem tax exemption of up to \$2,500 of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder.

Proposed constitutional amendment defines "first responder" as a full-time public employee whose duties include responding rapidly to an emergency and who resides in the same parish in which their employer is located. The term includes the following:

- (1) Peace officer, which means any sheriff, police officer, or other person deputized by proper authority to serve as a peace officer.
- (2) Fire protection personnel.
- (3) An individual certified as emergency medical services personnel.
- (4) An emergency response operator or emergency services dispatcher who provides communication support services for an agency by responding to requests for assistance in emergencies.

Proposed constitution amendment shall only apply in a parish if it is approved by the parish governing authority.

Proposed constitution amendment requires that each tax assessor establish a procedure whereby a person may annually apply for exemption.

Proposed constitutional amendment requires any decrease in the total amount of ad valorem tax collected by the taxing authority to be absorbed by the taxing authority. Provides that implementation of the exemption shall neither trigger nor be cause for a reappraisal of property or an adjustment of millages.

Present constitution exempts certain veterans from ad valorem taxation.

Proposed constitutional amendment provides that certain veterans already receiving an exemption under the present constitution are ineligible for the proposed constitutional amendment exemption.

Specifies submission of the amendment to the voters at the statewide election to be held on October 14, 2023.

(Amends Const. Art. VII, Sec. 21(O))



Wednesday, August 28, 2024

Item Title:

Agreement between TPCG and Terrebonne Parish Assessor to Purchase a Vehicle

Item Summary:

An ordinance to Authorize the Parish President to Execute an Agreement between Terrebonne Parish Consolidated Government and the Terrebonne Parish Assessor to Purchase a Vehicle and to Provide for Related Matters.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/6/2024	Executive Summary
Ordinance	8/6/2024	Ordinance
IGA	8/6/2024	Backup Material



EXECUTIVE SUMMARY

PROJECT TITLE

Consider the introduction of an ordinance to Authorize the Parish President to Execute an Agreement between Terrebonne Parish Consolidated Government and the Terrebonne Parish Assessor to Purchase a Vehicle and to Provide for Related Matters; and call a Public Hearing on Wednesday, August 28, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

TPCG wishes to purchase a 2015 Ford Explorer Utility from the Terrebonne Parish Assessor through the attached Intergovernmental Agreement.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

The Terrebonne Parish Assessor has declared its motor vehicle surplus and no longer needed by the Assessor's Office for public use.

TOTAL EXPENDITURE

\$13,613.00

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT BUDGETED:

\$13,613.00

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4


5

6

7

8

9


Noah J. Lirette, Chief Administrative Officer

8/6/24
Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO EXECUTE AN AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE TERREBONNE PARISH ASSESSOR TO PURCHASE A VEHICLE AND TO PROVIDE FOR RELATED MATTERS.

SECTION I

WHEREAS, Section 1 – 06 of the Home Rule Charter for the Parish of Terrebonne provides that the parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including, but not by way of limitation, the right, power and authority to pass ordinances on all subject matter necessary, requisite or proper for the management of the parish affairs, and all other subject matter without exception, subject only to the limitations that the same shall not be inconsistent with the Constitution or expressly denied by the general law applicable to the parish; and

WHEREAS, the “Local Services Law,” LA. R.S. 33:1321, et seq authorize political subdivisions like Seller and Purchaser to make agreements between or among themselves and allow the purchase of surplus materials and supplies by one public entity from another public entity without going through the public auction or public bid process;

WHEREAS, Terrebonne Parish Assessor has declared its motor vehicle, a 2015 Ford Explorer Utility 4D 3.5L V6, VIN 1FM5K7B81FGB64753, surplus and no longer needed by the Assessor’s Office for public use;

WHEREAS, TPCG wishes to purchase the vehicle from the Terrebonne Parish Assessor, through the attached Intergovernmental Agreement, as authorized by law;

WHEREAS, the parties researched and set the fair market value of the vehicle at \$13,613; and

SECTION II

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the Terrebonne Parish Consolidated Government be and is hereby authorized to execute an Intergovernmental Agreement, substantially the same as the one attached hereto, for the afore said vehicle from the Terrebonne Parish Assessor. for the purposes herein, and that the Parish President be and is hereby authorized to execute the acts or other documents necessary to effectuate the donation.

SECTION III

NOW, LET IT FURTHER BE ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that, in due, regular and legal sessions convened, this ordinance is enacted.

SECTION IV

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION V

NOW, LET IT FURTHER BE ORDAINED this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the ____ day of 2024.

* * * * *

JOHN AMADEE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President

Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF, 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

STATE OF LOUISIANA

PARISH OF TERREBONNE

**INTERGOVERNMENTAL AGREEMENT AND BILL OF SALE OF
MOVABLE PROPERTY**

This agreement is made and entered into on the date and place indicated below between:

I. PARTIES

1.1 **TERREBONNE PARISH ASSESSOR’S OFFICE (“Seller”)**, a political subdivision and agency of the state of Louisiana, appearing herein through the duly elected Assessor of Terrebonne Parish, Loney Grabert, with a mailing address of 8026 Main Street, Suite 501, Houma LA 70360;

1.2 **TERREBONNE PARISH CONSOLIDATED GOVERNMENT (“Purchaser”)**, a political subdivision of the State of Louisiana, with a mailing address of P.O. Box 2768, Houma LA 70361, by authority in Ordinance Number _____, herein presented by its duly authorized Parish President, Jason W. Bergeron, or his duly authorized designee, Noah J. Lirette, Chief Administrative Officer, by virtue of that certain Act of Designation filed for record in Terrebonne Parish Conveyance Entry No. 1684823;

who appeared before the undersigned notaries public and declared as follows:

II. PREAMBLES

2.1. WHEREAS, the “Local Services Law,” LA. R.S. 33:1321, et seq authorize political subdivisions like Seller and Purchaser to make agreements between or among themselves and allow the purchase of surplus materials and supplies by one public entity from another public entity without going through the public auction or public bid process” (LA. Att’y Gen. Op. 05-0143 (Aug 8, 2005));

2.2. WHEREAS, the Seller declared its motor vehicle, a 2015 Ford Explorer Utility 4D 3.5L V6, VIN 1FM5K7B81FGB64753, surplus and no longer needed by the Assessor’s Office for public use;

2.3. WHEREAS, the Purchaser wishes to purchase the vehicle from Seller, as authorized by law;

2.4. WHEREAS, the parties researched and set the fair market value of the vehicle at \$13,613; and

2.5. NOW THEREFORE, in consideration of the mutual covenants herein contained, and the mutual benefits to be derived by both parties hereto agree as follows:

III. TERMS AND CONDITIONS

3.1 Seller, in consideration of the total amount of Thirteen Thousand, Six Hundred Thirteen Dollars and Zero Cents (\$13,613.00) the receipt of which is hereby duly acknowledged by Seller, and being the fair market value of the vehicle as determined by the parties, does, by these presence, grant, sell, transfer, and deliver unto the Purchaser, its successors and assigns, with full warranty of title the following vehicle: 2015 Ford Explorer bearing VIN 1FM5K7B81FGB64753, to have and to hold forever.

3.2 This agreement shall be governed by Louisiana law, and its provisions shall be enforced and brought in the Thirty-Second Judicial District Court, Terrebonne Parish, Louisiana.

3.3 In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this

agreement shall be considered as if such invalid, illegal, or enforceable provisions had never been contained in this agreement.

3.4 The four corners of this Agreement, including the preambles and any attachments and documents expressly referred to in this Agreement, contain the entire agreement between the parties and supersedes any agreements or contracts previously entered into between the parties. No representations were made or relied upon by either party other than those expressly set forth herein. Neither Party shall be considered the drafter of this Agreement.

3.5 The parties hereto take cognizance of the fact that the undersigned Notaries Public have not been requested to, nor have they made, a title examination of the vehicle(s); the parties agree to release and relieve the Notaries from any responsibility and liability in connection therewith.

IV. SIGNATURES

4.1 **THUS DONE AND SIGNED** at Houma, Terrebonne Parish, Louisiana, on the day, of 2024, in the presence of the undersigned competent witnesses, and me, Notary Public, duly authorized and acting for and in this said parish and state.

WITNESSES:

SELLER:
TERREBONNE PARISH
ASSESSOR'S OFFICE

BY: _____
LONEY GRABERT, ASSESSOR

NOTARY PUBLIC

4.2 **THUS DONE AND SIGNED** at Houma, Terrebonne Parish, Louisiana, on the day, of 2024, in the presence of the undersigned competent witnesses, and me, Notary Public, duly authorized and acting for and in this said parish and state.

WITNESSES:

PURCHASER:
TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

BY: _____
JASON W. BERGERON, PARISH
PRESIDENT
or
NOAH J. LIRETTE, CHIEF
ADMINISTRATIVE OFFICER

NOTARY PUBLIC



Wednesday, August 28, 2024

Item Title:

2024 Various Items for Budget Amendment

Item Summary:

An ordinance to amend the 2024 Adopted Operating Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters.

- I. Houma Police Department, \$11,979
 - II. Housing & Human Services-Head Start HVAC Systems, \$60,000
 - III. Housing and Urban Development, \$800,000
 - IV. Louisiana Highway Safety Commission Grant Award, \$101,250
 - V. Housing & Human Services, \$500,000
 - VI. Houma Fire Department, \$25,996
 - a. Add one full time Hazmat Responder, Grade F-3
- 1. Consider the adoption of the ordinance.**

ATTACHMENTS:

Description	Upload Date	Type
2024 Various Items for Budget Amendment	8/8/2024	Executive Summary
2024 Various Items for Budget Amendment	8/8/2024	Budget Amendment
2024 Various Items for Budget Amendment	8/8/2024	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Ordinance for a Budget Amendment

PROJECT SUMMARY (200 WORDS OR LESS)
<p>AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.</p> <ul style="list-style-type: none"> I. Houma Police Department, \$11,979 II. Housing & Human Services-Head Start HVAC Systems, \$60,000 III. Housing and Urban Development, \$800,000 IV. Louisiana Highway Safety Commission Grant Award, \$101,250 V. Housing & Human Services, \$500,000 VI. Houma Fire Department, \$25,996 <ul style="list-style-type: none"> a. Add one full time Hazmat Responder, Grade F-3

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
See above

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<u>NO</u> YES IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

_____/s/ Kayla Dupre_____
Signature

_____August 8, 2024_____
Date

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Police Department, \$11,979
- II. Housing & Human Services-Head Start HVAC Systems, \$60,000
- III. Housing and Urban Development, \$800,000
- IV. Louisiana Highway Safety Commission Grant Award, \$101,250
- V. Housing & Human Services, \$500,000
- VI. Houma Fire Department, \$25,996
 - a. Add one full time Hazmat Responder, Grade F-3

SECTION I

WHEREAS, the Houma Police Department received \$11,979 reimbursement for damages that occurred to Unit #328, and

WHEREAS, this reimbursement needs to be reflected in the Auto and Truck Repairs account.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Houma Police Department. (Attachment A)

SECTION II

WHEREAS, the Terrebonne Parish Consolidated Government has received additional funding of \$60,000 allocated by the state for improvements to the HVAC systems for low to moderate income publicly owned community facilities from the Office of Community Development (OCD), and

WHEREAS, it has been reported that the Schriever, Gibson, and Church Street Head Start facilities are in dire need of new/upgraded HVAC systems, and

WHEREAS, each of these items can be obtained through the Parish on behalf of these facilities utilizing CARES act funding from OCD.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Head Start HVAC Program. (Attachment B)

SECTION III

WHEREAS the U.S. Department of Housing and Urban Development has awarded Housing Initiative funds to Terrebonne Parish Consolidated Government in the amount of \$800,000, and

WHEREAS, the funding will be used to provide affordable housing in Parkwood Place.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Housing and Urban Development Department. (Attachment C)

SECTION IV

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved a grant from the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2024 LHSC Grant in the amount of One Hundred One Thousand Two Hundred fifty dollars (101,250) for the Terrebonne Parish Consolidated Government, and

WHEREAS, the Federal Fiscal Year 2024 LHSC will provide grant funding to improve the effectiveness and safety of our Police Officers by providing them with overtime to address highway safety issues.

NOW, THEREFORE BE IT FURTHER ORDAINED, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Houma Police Department. (Attachment D)

SECTION V

WHEREAS the HRI Communities and American Rescue Plan has awarded Housing and Human Services funds to Terrebonne Parish Consolidated Government in the amount of \$500,000, and

WHEREAS, the funding will be used to develop new housing projects.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Housing and Human Services Department. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting to amend the Budgeted Positions, adding one full time Hazmat Responder, Grade F-3 position for the Houma Fire Department, and

WHEREAS, the budgeted dollars for the change is \$25,996.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Budgeted Positions be amended to recognize the necessary change for the Houma Fire Department. (Attachment F)

SECTION VII

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VIII

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

ATTACHMENT A - Houma Police Department

	2024		
	Adopted	Change	Amended
Compensation Property Damange		(11,979)	(11,979)
Auto & Truck Repairs	100,000	11,979	111,979

ATTACHMENT B - Housing & Human Services

	2024		
	Adopted	Change	Amended
HVAC Renovations	(558,187)	(60,000)	(618,187)
HVAC Renovations	625,187	60,000	685,187

ATTACHMENT C - Housing & Urban Development

	2024		
	Adopted	Change	Amended
HOME Program	(488,194)	(800,000)	(1,288,194)
Housing Initiative		800,000	800,000

ATTACHMENT D - Houma Police Department

	2024		
	Adopted	Change	Amended
LHSC Year Long Program		(101,250)	(101,250)
LHSC-Overtime		101,250	101,250
LHSC year Long		(101,250)	(101,250)
Fund Balance (Increase)	n/a	101,250	n/a

ATTACHMENT E - Housing & Human Services

	2024		
	Adopted	Change	Amended
H & HS Development		500,000	500,000
H & HS Development		(381,422)	(381,422)
Miscellaneous-Other	(30,000)	(19,166)	(49,166)
transfer to General Fund		(99,412)	(99,412)
transfer from American Rescue Plan		99,412	99,412
In-Fill Housing Parkwood	80,578	(80,578)	-
Fund Balance (Decrease)	n/a	(18,834)	n/a

ATTACHMENT F - Houma Fire Department

	2024		
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
Salaries & Wages	2,815,744	14,324	2,830,068
FICA	205,725	888	206,613
Medicare	48,113	208	48,321
Pension	929,679	4,763	934,442
Unemployment Compensation	49,772	215	49,987
Workmen's Comp	292,877	1,264	294,141
Group Insurance	808,300	4,333	812,633
Fund Balance (Decrease)	n/a	(25,995)	n/a

ATTACHMENT F - Houma Fire Department

	2024						
	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>	<u>Level</u>	<u>MIN</u>	<u>MID</u>	<u>MAX</u>
Hazmat Responder	0	1	1	F-3	42,973	57,518	72,036

Section I



DEPARTMENT OF HUMAN RESOURCES & RISK MANAGEMENT

Terrebonne Parish Consolidated Government

P.O. Box 2768
Houma, Louisiana 70361-2768

tpcg.org
PHONE 985-868-5050

TO: Customer Service
FROM: LouEllen Pellegrin
Insurance Technician /Risk Management
DATE: July 31, 2024
SUBJECT: Recovery for property damage to HPD unit #328

Attached, please find **check #5370560106**, in the amount of **\$11,978.59** for partial payment made payable to Terrebonne Parish Consolidated Government for damages to HPD unit #328. (vin#1FM5KAR5EGC25973)

Please deposit this check into the proper account for Houma Police Dept.

(Account #204-000-6912-00).

If you have any questions regarding the above, please call (985) 873-6470.

Thanks for your time and help. Have a wonderful day.

Attachment(s)

CC (Hard Copy): Claim File
Subrogation Recovery File

CC (Electronically): Kayla Dupre, Accounting
Kandace Mauldin, Finance
Donna Wedgeworth, HPD
Bobby O'Bryan, HPD

/ltp

204-211-8421-01



**MOTOR VEHICLE BILL OF SALE
POWER OF ATTORNEY
PROOF OF LOSS**

YEAR	MAKE	MODEL	COLOR	VIN #
2014	FORD	EXPLORER AWD	BLACK	1FMSK8AR55GC25973

I/We am/are the registered owner(s) of the above described motor vehicle and I/We hereby appoint LA FARM BUREAU to act as my title and lawful attorney-in-fact to act in my/our place and stand to apply for duplicate of title and/or to transfer title to the above described motor vehicle. I/We hereby authorize LA FARM BUREAU or their representatives to have the above described vehicle moved to the site of a salvage buyer, where the vehicle will be stored until settlement payments is made to me. Be it known that the undersigned for valuable consideration paid or to be paid does hereby grant, sell, transfer and deliver unto LA FARM BUREAU the motor vehicle described above. A photostatic copy of this authorization shall be considered as effective and valid as the original.



TERMINATED
CONSOLIDATED
GOVERNMENT BY JACON W BERGERON
Business Printed Name

[Signature]
Owner Signature

Owner Signature

TOTAL LOSS VEHICLE EVALUATION	
CLAIM NO. 17A0213016	STOCK NO. Elizabeth F Mailcard
INSURED Elizabeth F Mailcard	OWNER'S ADDRESS PO Box 2768 Houma, LA 70351-2768
CAUSE OF LOSS: <input type="checkbox"/> Collision <input type="checkbox"/> Collision & Water Damage <input type="checkbox"/> Flood <input type="checkbox"/> Fire <input type="checkbox"/> Vandalism <input type="checkbox"/> Hail Damage	
<input type="checkbox"/> Theft <input type="checkbox"/> Unrecovered Theft (Theft Report Must Be Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Other - Explain: _____
Was prior damage evident? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, describe the type of damage: _____
Salvage Pool Contacted: <input type="checkbox"/> IAA-LIV <input type="checkbox"/> IAA-LAF <input type="checkbox"/> IAA-NO <input type="checkbox"/> IAA-OUT OF STATE	
<input type="checkbox"/> IAA-SPT <input type="checkbox"/> USMO <input type="checkbox"/> MAJOR <input type="checkbox"/> COPART	
Other-List Address: _____	
Repair Cost = \$1702.27	Retail \$11025
Adjusted Retail \$10825	
Does the cost of repairs exceed 75% of retail? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Did the owner retain the salvager title attached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Title attached draft <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Guarantee Letter <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
AMT TYPE COST TITLE	AMT TYPE COST AMT
Added TAX 1077.09	TITLE 76.50
Comments:	
Empty Salvage Pool Tow: <input type="checkbox"/> Yes <input type="checkbox"/> No	
ACTUAL CASH VALUE = 10825.00	
ADDITIONAL COST = 1153.59	
LESS SALVAGE VALUE = -0-	
LESS DEDUCTIBLE = -0-	
TOTAL = 11978.59	

I certify that I know or have satisfactory evidence that the person(s) mentioned above is the person(s) who appeared before me, and said person acknowledged it to be his/his free and voluntary act for the uses and purposes mentioned in the instrument.

Signature of Adjuster/Witness

ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.



Adjuster: Cory Daigle

Date: 05/20/2024

Once the title is obtained, forward to one of the following

- Louisiana Salvage Pool
136 Gregory Lane
Monroe, LA 71202
- Insurance Auto Auctions, Inc.
301 Malapart Road
Lafayette, LA 70507
- Insurance Auto Auctions, Inc.
4836 McGee Road
Greenwood, LA 71033
- Copart
P.O. Box 500
Greenwell Springs, LA 70739

- Insurance Auto Auctions, Inc.
P.O. Box 70
Livingston, LA 70754
- Insurance Auto Auctions, Inc.
6600 Almonaster Ave
New Orleans, LA 70126
- LA Farm Bureau
P.O. Box 95005
Baton Rouge, LA 70895
- Major Auto
15050 Highway 16
French Settlement, LA 70733

SCANNED

Special instructions and/or Comments:

Monday, July 15, 2024 at 11:39:53 Central Daylight Time

Subject: FW: Claim 17A02113016, Insured Elizabeth F Mallard
Date: Tuesday, July 2, 2024 at 1:52:54 PM Central Daylight Time
From: Jovanna Pillot
To: Leilani Adams
CC: Ryan Page, J. Dana Ortego, Travis Theriot, Sharon Ellis
Attachments: 3P - Unexecuted POA.pdf, image001.png, image002.png, image003.png, image004.png

Leilani,

Can you have the Parish President Sign the attached.

In summary, HPD was involved in a non at fault accident. Other party's insurance carrier accepted liability. The HPD vehicle is a total loss and Travis requested to give up the salvage of the vehicle. Therefore the attached, gives the insurance carrier the title of the vehicle and payout to TPCG in the amount of \$11,978.59 .

Thanks and have a great day!



Jovanna Pillot
Claims Adjuster
Risk Management
📞 985 873 6470 ● jpillot@tpcg.org

From: Cory Daigle <cdaigle@sfbcc.com>
Sent: Wednesday, May 29, 2024 2:29 PM
To: Jovanna Pillot <jpillot@tpcg.org>
Subject: Claim 17A02113016, Insured Elizabeth F Mallard

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

JUNE 30, 2024 - MONTH LAST CLOSED

ACCT: 204-211-8421-01

PUBLIC SAFETY FUND
POLICE
AUTO & TRUCK REPAIRS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	100,000	108,201.61	8,074	16,276-
CLOSED:				
2018	73,000	68,812.21	N/A	4,188
2019	99,571	92,737.55	N/A	6,833
2020	151,715	144,722.81	N/A	6,992
2021	92,716	74,482.79	N/A	18,233
2022	160,633	153,762.63	N/A	6,870
2023	105,952	107,220.10	N/A	1,268-

ENTER = CONTINUE ACCOUNT EXCEEDS BUDGET AMOUNT
 CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE
 CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Solution II

Leslie Jones

From: Denease McGee (DOA) <Denease.McGee2@la.gov>
Sent: Wednesday, July 31, 2024 9:17 AM
To: Leslie Jones
Subject: RE: Program Amendment

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Leslie,
The Parish has the authority to request a program amendment for the removal of the Administration activity. Please follow all citizen participation requirements.

Denease McGee
\$60,000.00
151-653-8915-05,
151-000-6348-10

Denease McGee
LCDBG Program Manager
Office of Community Development- Local Government Assistance
PH: 225-342-7530
Fax: 225-342-1947
Email: Denease.McGee2@la.gov
Office Hrs: M-Th 7:00 a.m.- 4:30 p.m./ F 7:00 a.m.- 11:00 a.m.



From: Leslie Jones <ljones@tpcg.org>
Sent: Wednesday, July 31, 2024 9:09 AM
To: Denease McGee (DOA) <Denease.McGee2@la.gov>
Subject: payment
Importance: High

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Good morning,
We didn't receive our reimbursement/payment. Can you please verify the date it was approved and sent?

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

July 19, 2023

URGENT

Honorable Gordon Dove
President, Terrebonne Parish Consolidated Government
Post Office Box 2768
Houma, Louisiana 70361

JUL 24 2023

ADMINISTRATION
Terrebonne Parish
Consolidated Government

Re: FY 2021 LCDBG-CV HVAC Program
Contract Number 2000687571
Contract Amendment

Dear Mr. Dove:

Enclosed is the amendment to contract number 2000687571. The amendment is necessary to add \$27,687.00 to the project to cover the amount needed for construction, due to the effects of the COVID-19 pandemic on construction bids. The total amount of the contract is being increased to \$618,187.00.

Please review and sign, but do not date, the enclosed amended LCDBG-CV contract and return it to the Office of Community Development-Local Government Assistance (OCD-LGA). Upon receipt, the OCD-LGA will enter a final signature and send the Parish a fully executed copy.

Should you need further assistance, please contact Janelle Dickey at (225) 342-7412.

Sincerely,

Traci M. Watts
Director, Local Government Assistance
Office of Community Development

Enclosure

c: Leslie Jones, Administrative Consultant
Janelle Dickey, Office of Community Development
Denease McGee, Local Government Representative
File: FY 2021, HVAC, Financial Management

GRANT AGREEMENT BY AND
BETWEEN

UNITED STATES OF AMERICA

THE DIVISION OF
ADMINISTRATION

STATE OF LOUISIANA

AND

SOURCE OF FUNDING - FY 2020
(CFDA#14.228, HUD/State ID# B-20-DW-22-0001)

THE TERREBONNE PARISH
CONSOLIDATED GOVERNMENT

TYPE OF CONTRACT - FY 2021

FEDERAL EMPLOYER I.D. # 72-6001390

AMOUNT OF AGREEMENT - \$618,187.00

DOA PO NUMBER 2000687571

BY MUTUAL CONSENT of both parties, grant agreement number 2000687571 is hereby amended to read as follows:

The AMOUNT OF GRANT AGREEMENT as shown above and in the original contract is changed from:

\$590,500.00

to:

\$618,187.00

The amount shown in Paragraph 14 is changed from:

\$590,500.00

to

\$618,187.00


EXHIBITS "A" AND "B" are changed to read as per the attached pages.

IN WITNESS THEREOF, the parties hereto have executed this agreement this 3rd day

of August, 2023

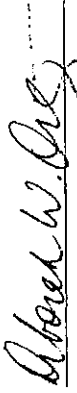
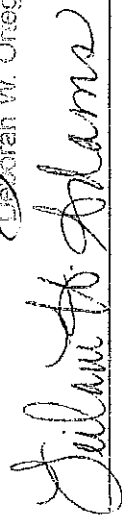
WITNESSES:

DIVISION OF ADMINISTRATION
OFFICE OF COMMUNITY DEVELOPMENT

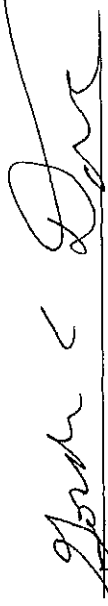


TRACI M. WATTS
DIRECTOR, LOCAL GOVERNMENT
ASSISTANCE, OFFICE OF COMMUNITY
DEVELOPMENT

WITNESS:

Deborah W. Ortega
Letiani H. Adams



GORDON DOVE, PRESIDENT
CHIEF ELECTED OFFICIAL

A P P R O V E D
Division of Administration
Office of Community Development
Louisiana Community Development
Block Grant Program

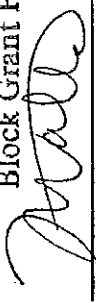
 8/3/23
Traci M. Watts, Director

Exhibit B

LCDBG Line Item Budget

A.	Acquisition of Real Property (surveying costs included) 24 CFR 570.201(a)	\$
B.	Public Works, Facilities, Site Improvements (24 CFR 570.201(c))	
	1. Sewer	\$
	2. Streets	\$
	3. Water (Potable Water)	\$
	4. Other	\$ 558,187.00
	5. Other	\$
C.	Rehabilitation Loans and Grants (household connections) 24 CFR 570.202(b)(6)	\$
D.	Provision of Public Services (24 CFR 570.201(e))	\$
E.	Relocation Payments and Assistance 24 CFR 570.201(i)	\$
F.	Economic Development	\$
	1. Acquisition: Land Building 24 CFR 570.203(a)	\$
	2. Infrastructure Improvements 24 CFR 570.203(a)	\$
	3. Building Construction/Improvements 24 CFR 570.203(a)	\$
	4. Industrial and Commercial Facilities 24 CFR 570.203(a)	\$
	5. Inventory 24 CFR 570.203(b)	\$
	6 24 CFR 570.203(b)	\$
	7. Capital Equipment 24 CFR 570.203(b)	\$
	8. Other Fixed Assets 24 CFR 570.203(b)	\$
	9. Other	\$
G.	Administration 24 CFR 570.206	\$
	1. Pre-Agreement Costs 24 CFR 570.489(b)	\$
	2. Public Facilities and Economic Development	\$ 60,000.00
	3. Other	\$
H.	Other	\$
I.	Other	\$
J.	TOTAL	\$ 618,187.00

JUNE 30, 2024 - MONTH LAST CLOSED

ACCT: 151-653-8915-05

GENERAL FUND

HOUSING & HUMAN SERVICE

HVAC RENOVATIONS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	625,187	219,866.99	0	405,320
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	530,500	.00	N/A	530,500
2023	558,187	.00	N/A	558,187

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 151-000-6348-10

GENERAL FUND
 NO DEPARTMENT NAME
 HVAC RENOVATIONS

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	558,187	208,873.60-	0	349,313--
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	530,500	.00	N/A	530,500-
2023	558,187	.00	N/A	558,187-

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section III

Terrebonne Parish Consolidated Government
2024 Budget Amendment
235-607 HOME Invest Partnership
HOME/Projects

This amendment is to incorporate \$800,00 funds available from the U.S. Department of Housing and Urban Development for the Housing Initiative, to provide affordable housing in Parkwood Place.

	Current	Change	Revised
235-607-8353-27	0	800,000	800,000
235-000-6319-01	0	(800,000)	(800,000)
	<i>(488,194)</i>		<i>1,288,194</i>

Heather Odom

From: Antoinette Foret
Sent: Thursday, August 1, 2024 5:03 PM
To: Heather Odom
Subject: HOME Grant Agreements
Attachments: HOME Grant Agreements.pdf

Good evening,

Attached are the grant agreements to support the available funds in IDIS to fund the \$800,000.00 for the Elderly Housing Initiative...235-607-8353-27.

This year looks like we will finally sign agreements for Parkwood with SBP.



Antoinette Foret
CDBG Administrator/Assistant Director
Department of Housing & Human Services
985.219.2905 |  tpcg.org

Funding Approval and HOME Investment Partnerships Agreement
Title II of the National Affordable Housing Act

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

1. Participant Name and Address Terrebonne Parish Consolidated Govt 809 Barrow St Houma, LA 70360-4722		2. Grant Number M19-MC220209	
		3a. Tax Identification Number 726001390	3b. Unique Entity Identifier (formerly DUNS) 045774333
		5. FY (yyyy) 2019	
		4. Appropriation Number 869/20205	

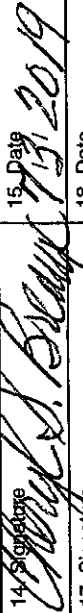

6. Previous Obligation (Enter "0" for initial FY allocation)		\$0
a. Formula Funds	\$279,367.00	
b. Community Housing Development Org. (CHDO) Competitive	\$	
7. Current Transaction (+ or -)		
a. Formula Funds	\$279,367.00	\$279,367.00
1. CHDO (For deobligations only)		
2. Non- CHDO (For deobligations only)	\$	
b. CHDO Competitive Reallocation or Deobligation	\$	
8. Revised Obligation		
a. Formula Funds	\$	\$
b. CHDO Competitive Reallocation	\$	
9. Special Conditions (check applicable box)		
<input type="checkbox"/> Not applicable <input type="checkbox"/> Attached		
10. Date of Obligation (Congressional Release Date)		
(mm/dd/yyyy) JUL 3 2019		

11. Indirect Cost Rate*		12. Period of Performance
Administering Agency/Dept.	Indirect Cost Rate	Date in Box #10 - 09/01/2027
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* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's/Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58. Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170. The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official) Cheryl S. Breaux, Director, Office of Community Planning and Development	14. Signature 	15. Date 7/3/2019
16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official) Gordon E. Dove, Parish President	17. Signature 	18. Date 8/22/19

19. Check one: Initial Agreement Amendment #

Source of Funds	Appropriation Code	PAS Code	Amount
2019	86 9/2 0205	HMF (G)	\$279,295.00
2018	86 8/1 0205	HMF (F)	\$ 660.00
2017	86 7/0 0205	HMF (C)	\$ 412.00

Funding Approval and HOME Investment Partnerships Agreement
 Title II of the National Affordable Housing Act

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development

1. Participant Name and Address Terrebonne Parish Consolidated Government 809 Barrow St Houma, LA 70360-4722		2. Grant Number M-20-MC-22-0209	3b. Unique Entity Identifier (formerly DUNS) 045774333
		3a. Tax Identification Number 728001390	5. FY 2020
		4. Appropriation Number 860/30205	

6. Previous Obligation (Enter "0" for initial FY allocation)			\$0.00
a. Formula Funds		\$318,328	
b. Community Housing Development Org. (CHDO) Competitive			
7. Current Transaction (+ or -)			\$318,328
a. Formula Funds		\$318,328	
1. CHDO (For deobligations only)		\$	
2. Non- CHDO (For deobligations only)		\$	
b. CHDO Competitive Reallocation or Deobligation		\$	
8. Revised Obligation			\$
a. Formula Funds		\$	
b. CHDO Competitive Reallocation		\$	
9. Special Conditions (check applicable box)			
<input type="checkbox"/> Not applicable <input type="checkbox"/> Attached			
10. Date of Obligation (HUD Official's Date of Signature)		August 10, 2020	

11. Indirect Cost Rate*

Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base
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* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's/Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170. The period of performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the period of performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official)

Ceryl S. Breaux, Director, Office of Community Planning & Development

14. Signature: *Ceryl S. Breaux* 15. Date: August 10, 2020

16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official)

Gordon E. Dove, Parish President

17. Signature: *Gordon E. Dove* 18. Date: 9/10/2020

19. Check one: Initial Agreement Amendment #

Funding Approval and HOME Investment Partnerships Agreement

Title II of the National Affordable Housing Act
Assistance Listings #14,239 - HOME Investment Partnerships Program

1. Grantee Name (must match name associated with 3b.) and Address
Terrebonne Parish Consolidated Govt

809 Barrow St

Houma, LA 70360-4722

2. Grant Number (Federal Award Identification Number (FAIN))
M21-MC220209

3a. Tax Identification Number 726001390	3b. Unique Entity Identifier (formerly DUNS) 045774333
4. Appropriation Number 861/40205	5. Budget Period Start and End Date FY 2021 through FY 2029

6. Previous Obligation (Enter "0" for Initial FY allocation) \$0.00

a. Formula Funds	\$
b. Community Housing Development Org. (CHDO) Competitive	\$
7. Current Transaction (+ or -)	\$341,313

a. Formula Funds \$341,313

1. CHDO (For deobligations only) \$

2. Non-CHDO (For deobligations only) \$

b. CHDO Competitive Reallocation or Deobligation \$

8. Revised Obligation \$

a. Formula Funds \$

b. CHDO Competitive Reallocation \$

9. Special Conditions (check applicable box)
 Not applicable Attached

10. Federal Award Date (HUD Official's Signature Date)
8 /18 /2021

11. Indirect Cost Rate* Date in Box #10 - 09/01/2029

Administering Agency/Dept.	Indirect Cost Rate	Direct Cost Base
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---	---	---
---	---	---
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* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in Item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The Grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

13. For the U.S. Department of HUD (Name and Title of Authorized Official)
Cheryl S. Breaux, CPD Director 14. Signature *Cheryl S. Breaux* 15. Date 8/18/2021

16. For the Grantee (Name and Title of Authorized Official)
Gordon E. Dove, Parish President 17. Signature *Gordon E. Dove* 18. Date 11/21/21

18. Check one: Initial Agreement Amendment # Parish Manager
Authorized Designee
Record #1627089

20. Funding Information: HOME

Source of Funds	Appropriation Code	PAS Code	Amount
2021	861/40205	HMF (J)	\$339,032
2020	860/30205	HMF (H)	\$2,086
2019	869/20205	HMF (G)	\$ 215

Funding Approval and HOME Investment Partnerships Agreement
Title II of the National Affordable Housing Act

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development

Assistance Listings# 14,239 - HOME Investment Partnerships Program

1. Grantee Name (must match the name associated with 3b.) and Address
 Houma-Terrebonne
 809 Barrow St
 Houma, LA 70360-4722

2. Grant Number (Federal Award Identification Number (FAIN))
 M22-MC2020209

3a. Tax Identification Number
 726001390

3b. Unique Entity Identifier (formerly DUNS)
 X6CFK7JKINT3

4. Appropriation Number
 862/0205

5. Budget Period Start and End Date
 FY 2022 through FY 2030

6. Previous Obligation (Enter "0" for initial FY allocation)
 a. Formula Funds \$ \$0.00
 b. Community Housing Development Org. (CHDO) Competitive \$ \$421,933.00

7. Current Transaction (t or -)
 a. Formula Funds \$ \$421,933.00
 1. CHDO (For deobligations only) \$ \$
 2. Non-CHDO (For deobligations only) \$ \$
 b. CHDO Competitive Reallocation or Deobligation \$ \$
 8. Revised Obligation \$ \$

9. Special Conditions (check applicable box)
 Not applicable Attached

10. Federal Award Date (HUD Official's Signature Date)
 (mm/dd/yyyy) 11/9/15/2022

11. Indirect Cost Rate*
 Administering Agency/Dept. Indirect Cost Rate Direct Cost Base Date in Box #10 - 09/01/2030

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the Department/Agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments. The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix 1 to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in Item 12 and shall end on September 30 of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

14. Signature of Authorized Official

15. Date

16. Signature

17. Date

For the U.S. Department of HUD (Name and Title of Authorized Official)
 Cheryl S. Breaux, CPD Director 9/15/2022

For the Grantee (Name and Title of Authorized Official)
 Gordon E. Dow, Parish Resident 12/10/2022

18. Check one:

Initial Agreement

Amendment #

20. Funding Information: HOME

Source of Funds	Appropriation Code	PAS Code	Amount
2022	86 2/5 0205	HMF (L)	\$420,252.00
2021	861/40205	HMF (J)	\$ 927.00
2020	860/0205	HMF (H)	\$ 385.00
2013	86 X 0205-13	HMF (O)	\$ 369.00

Funding Approval and HOME Investment Partnerships Agreement

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

Title II of the National Affordable Housing Act
Assistance Listings #14,239 - HOME Investment Partnerships Program

1. Grantee Name (must match the name associated with 3b.)
and Address
Terrebonne Parish Consolidated Govt
809 Barrow Street
Houma, LA 70360-4722

2. Grant Number (Federal Award Identification Number (FAIN))
M23MC220209

3a. Tax Identification Number
726004390

3b. Unique Entity Identifier (formerly DUNS):
X6CFK7JK1NT3

4. Appropriation Number
86 3/6 0205

5. Budget Period Start and End Date
FY 2023 through FY 2031

6. Previous Obligation (Enter "0" for initial FY allocation)
\$0

a. Formula Funds \$

b. Community Housing Development Org. (CHDO) Competitive \$

7. Budget Approved by the Federal Awarding Agency/Current Transaction (+ or -)
\$420,186.00

a. Formula Funds \$

1. CHDO (For deobligations only) \$

2. Non- CHDO (For deobligations only) \$

b. CHDO Competitive Reallocation or Deobligation \$

8. Revised Obligation \$

a. Formula Funds \$

b. CHDO Competitive Reallocation \$

9. Special Conditions (check applicable box)
 Not applicable Attached

10. Federal Award Date (HUD Official's Signature Date)
(mm/dd/yyyy) / / AUG 07 2023

11. Indirect Cost Rate*
Administering Agency/Dept. Indirect Cost Rate Direct Cost Base

* If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.

This Agreement between the Department of Housing and Urban Development (HUD) and the Grantee is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Grantee's approved Consolidated Plan submission/Application, the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Grantee upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Grantee's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Grantee without the Grantee's execution of the amendment or other consent. The Grantee agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Grantee agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee must comply with the applicable requirements at 2 CFR part 200 that are incorporated by the program regulations, as may be amended from time to time. Where any previous or future amendments to 2 CFR part 200 replace or renumber sections of part 200 that are cited specifically in the program regulations, activities carried out under the grant after the effective date of the part 200 amendments will be governed by the 2 CFR part 200 requirements as replaced or renumbered by the part 200 amendments.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix I to 2 CFR part 200, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1st of the 5th fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The Grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 U.S.C. 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

13. For the U.S. Department of HUD (Name and Title of Authorized Official)
Cheryl S. Breaux, CPD Director

14. Signature *Cheryl S. Breaux* Date **AUG 07 2023**

16. For the Grantee (Name and Title of Authorized Official)
GORDON E. DOVE, PARISH PRESIDENT

17. Signature *Mike Touss* Date **8 28 23**

19. Check one: Initial Agreement Amendment #

20. Funding Information:
Record # **N527089**

Source Year of Funds	Appropriation Code	PAS Code	Amount
2023	86 3/6 0205	HMF (M)	\$420,185.00
2016	86X0205-16	HMF	\$ 1.00
Total		(D)	\$420,186.00

Search Grants
 Program: HOME
 State/Territory: LA
 Grant #: (tip)

Results Page 1 of 4

Grant Year	Grant #	Current Authorized Amount	Grant Status	Net Drawn Amount	IDIS Grant Balance	Action
2023	M-23-MC-22-0209	\$420,186.00	Active	\$33,707.53	\$386,478.47	View
2022	M-22-MC-22-0209	\$421,933.00	Active	\$42,598.30	\$379,334.70	View
2021	M-21-MC-22-0209	\$341,313.00	Active	\$113,185.34	\$228,127.66	View
2021	M-21-MP-22-0209	\$1,235,848.00	Active	\$25,787.01	\$1,210,060.99	View
2020	M-20-MC-22-0209	\$318,252.00	Active	\$130,563.00	\$187,689.00	View
2019	M-19-MC-22-0209	\$279,367.00	Active	\$169,219.79	\$110,147.21	View
2018	M-18-MC-22-0209	\$326,671.00	Active	\$326,671.00	\$0.00	View
2017	M-17-MC-22-0209	\$226,102.00	Active	\$226,102.00	\$0.00	View
2016	M-16-MC-22-0209	\$216,641.00	Active	\$216,641.00	\$0.00	View
2015	M-15-MC-22-0209	\$222,531.00	Active	\$222,531.00	\$0.00	View

ACCT: 235-000-6319-01

HOME INVEST PARTNERSHIP
NO DEPARTMENT NAME
HOME PROGRAM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	488,194	85,311.05-	0	402,883-
CLOSED:				
2018	254,278	100,224.77-	N/A	154,053-
2019	154,053	234,091.30-	N/A	80,038
2020	425,431	227,587.73-	N/A	197,843-
2021	197,843	68,246.99-	N/A	129,596-
2022	470,909	292,023.55-	N/A	178,885-
2023	470,909	70,442.46-	N/A	400,467-

ENTER = CONTINUE

CF01 = EXIT CF02 = INPUT SCR CF04 = DSP DETAIL CF05 = DSP INV JE

CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Terrebonne Parish Consolidated Government
Public Safety Fund
Budget Amendment
7/23/2024

		Current	Adjustment	Final
204-000-6342-04	LHSC Year Long Program	-	(101,250)	(101,250)
204-000-5111-00	Fund Balance	n/a	101,250	n/a
204-214-8112-01	Overtime Pay	-	101,250	101,250
204-211-8172-14	LHSC Year Long Program	-	(101,250)	(101,250)

Section IV

To add \$101,250 of awarded funds for the Houma Police Department Overtime Traffic Safety Enforcement Program.

JOHN BEL EDWARDS
GOVERNOR

LISA FREEMAN
EXECUTIVE DIRECTOR



State of Louisiana
Department of Public Safety and Corrections
Louisiana Highway Safety Commission

August 2, 2023

Capt Bobbie O'Bryan
Houma Police Dept
500 Honduras St
Houma, La. 70360

Project Number and Title: 2024-30-26 Houma Police Dept Traffic Safety Program
Proposed Award Amount: \$101,250.00

Dear Project Director: Capt Bobbie O'Bryan

Congratulations. The Louisiana Highway Safety Commission (LHSC) has tentatively approved the above referenced project for funding up to the amount noted above in Federal Fiscal Year 2024. Federal regulations require the LHSC to conduct a risk assessment before awarding funds to any subgrantee. The next step in the award process for your agency is to complete our online [Pre-Award Risk Assessment Form](https://LHSC.TILL.formstack.com/forms/ra_form_2024) at the following link: https://LHSC.TILL.formstack.com/forms/ra_form_2024.

This risk assessment form must be received in order for the LHSC to complete your award offer. We are asking that you submit the completed form as soon as possible but no later than 7 days after receipt of this letter. Failure to complete this risk assessment could impact the LHSC's ability to finalize your subgrant agreement.

Your Program Coordinator will prepare a draft subgrant agreement which will be emailed through DocuSign for your initial review. All reviews and revisions to the draft subgrant agreement will be made in DocuSign. Once all revisions are completed, all required signatures are secured, and all required documentation is provided to our office, then our office will obtain the appropriate state approval(s) as required by the Office of State Procurement. At that point, your agency will receive a signed agreement and authorization to begin work.

We want your agreement to be processed within a reasonable time frame. In order to accomplish this, please let us know of any problems or questions you may have as soon as you are aware.

Thank you for partnering with us to reduce the number of fatal and injury crashes in Louisiana. We look forward to working with you.

Please feel free to contact me if you need further assistance. Thank you.

Sincerely,

Tina Benton
LHSC Program Coordinator

"BUCKLE UP LOUISIANA. EVERY TRIP. EVERY TIME."
LOUISIANA HIGHWAY SAFETY COMMISSION
P.O. BOX 66336, BATON ROUGE, LA 70896 (225) 925-6991
www.lahighwaysafety.org

SUB-GRANT BETWEEN STATE OF LOUISIANA (Revised 3-23-23)

Department of Public Safety Services
LOUISIANA HIGHWAY SAFETY COMMISSION

Terrebonne Parish Consolidated Government DBA Hc

AND

Terrebonne Parish Consolidated Government DBA Houma PD

IMPLEMENTING AGENCY (if different from Sub-grantee): Houma Police Department

SUB-GRANT NUMBER (ISIS/LAGOV): 2000784827

LHSC PROJECT NUMBER: 2024-30-26

TYPE OF SERVICES TO BE PROVIDED

PROFESSIONAL SERVICES CONSULTING SERVICES SOCIAL SERVICES PERSONAL SERVICES
AGENCY GOVERNMENTAL COOPERATIVE ENDEAVOR

SUB-GRANTEE (Legal Name if Corporation)

Terrebonne Parish Consolidated Government DBA Houma PD

FEDERAL EMPLOYER TAX ID NUMBER
726001390

STATE LDR ACCOUNT # 5840335001300

SUB-GRANTEE UNIQUE IDENTIFIER NUMBER: WTBJJFPVF5K8

STATE VENDOR NUMBER: 310088007

STREET ADDRESS

8026 W Main Street #101

TELEPHONE NUMBER: (985) 873-6383

CITY Houma

STATE LA

ZIP CODE 70360

SUB-GRANTEE EMAIL ADDRESS: gdove@tpcg.org

PROJECT TITLE: LHSC FFY 2024 Traffic Safety Enforcement

BRIEF DESCRIPTION OF SERVICES TO BE PROVIDED (Scope):

Conduct overtime traffic safety enforcement as part of the LHSC FFY 2024 Traffic Safety effort

BEGIN DATE October 1, 2023

END DATE September 30, 2024

MAXIMUM SUB-GRANT AMOUNT N/A

MULTI-YEAR SUB-GRANT BREAKDOWN N/A

FEDERAL AWARDING AGENCY: U. S. DEPARTMENT OF TRANSPORTATION/NATIONAL HIGHWAY TRAFFIC SAFETY ADMINISTRATION (NHTSA)

2024-30-26

FUNDING:

Award Description	Assistance Listing Number	FAIN NUMBER	Awarded Amount
BIL NHTSA 402	20.600	69A37524300004020LA0	\$31,500.00
164 Transfer Funds-AL	20.608	69A375233000001640LAA	\$56,250.00
BIL NHTSA 405E Distracted Driving	20.616	To be provided	\$13,500.00
			\$0.00
			\$0.00
		Total Federal Award:	\$101,250.00
Sub-grantee Matching Funds			\$0.00
Sub-grantee Program Income			
		Total Project Costs:	\$101,250.00

*per NHTSA guidance State sub-grants are discretionary

ATTACH BUDGET HERE:



Funding for this sub-grant begins on October 1, 2023 and ends September 30, 2024. This funding is not transferable to the following fiscal year and should be used in the fiscal year as planned. All reporting and close out requirements contained in the LHSC Manual for Sub-grants apply to this sub-grant.

The LHSC funds are to be used to promote traffic safety and to save lives and are not intended to be used for monetary gain of any kind.

TERMS OF PAYMENT – If progress and/or completion of services are provided to the satisfaction of the initiating Office/Facility, payments are to be made as follows:

Upon approval of a completed claim packet as described in Section E below.

PAYMENT WILL BE MADE ONLY UPON APPROVAL OF: LHSC Program Coordinator

A. Sub-grantee Performance Measures:

- Number of impaired driving checkpoints conducted/participated in
- Number of impaired Driving enforcement hours conducted.
- Number of impaired driving saturation patrols conducted
- Number of occupant protection checkpoints conducted/participated in
- Number of occupant protection enforcement hours conducted in rural parishes
- Number of occupant protection saturation patrols conducted
- Occupant protection use rate in target area.
- Number of speed enforcement hours conducted

- Number of (or percent) of unrestrained passenger vehicle occupant fatalities.
- Number (or percent) of nighttime occupant protection enforcement hours conducted

- Number of (or percent) of distracted driving fatalities.
- Number of (or percent) of fatal crashes involving drivers age 20 or younger.
- Number of (or percent) of fatal crashes involving impaired drivers age 20 or younger.

2024-30-26

B. Sub-grantee Performance Targets

- a. This sub-grant is a part of the Louisiana Highway Safety Commission (LHSC) statewide FFY 2024 Fatal and Injury Crash Reduction Effort. The primary objective of this effort is to reduce fatal and injury crashes on Louisiana roadways.
- b. The sub-grantee agrees to support the LHSC statewide performance targets as listed on the LHSC website at: Louisiana Highway Safety Commission Website
- c. Sub-grantee Specific Performance Target(s):
 - i. Complete at least 90% of the contracted overtime enforcement hours by the end of the contract period.
 - ii. Conduct/participate in at least four (4) day or night Occupant Protection (OP) Checkpoints, one per quarter, throughout the contract year.
 - iii. Conduct/participate in at least two (2) Occupant Protection (OP) Checkpoints and/or Saturation Patrol efforts during the May Click It or Ticket campaign
 - iv. Conduct/participate in the April Buckle Up In Your Truck Occupant Protection (OP) Enforcement campaign.
 - v. Conduct/participate in at least four (4) DWI Checkpoints and or Saturation Patrol efforts, one per quarter, throughout the contract year.
 - vi. Work each of the twelve months of the performance period with special emphasis on the five waves listed under **D. Sub-grant Requirements**

Reduce impaired driving related fatal crash rate 1 percent in target area.

Reduce unrestrained fatalities 1 percent in target area.

Increase occupant protection use rate by 1 percent in target area.

Reduce fatal crashes involving drivers age 20 or younger by 1 percent in target area.

Reduce fatal crashes involving impaired drivers age 20 or younger by 1 percent in target area.

Reduce distracted driving fatalities by 1 percent in target area.

C. Sub-grantee Deliverables:

a. Evidence-Based Enforcement Plan

All agencies must use an evidence-based enforcement approach for this sub grant. Evidence-based enforcement requires your agency to:

- i. Deploy enforcement resources based on the analysis of crashes, crash fatalities, and injuries. Crash analysis, and other traffic safety reports, may be located on-line at the LSU Center for Analytics and Research in Transportation Safety (CARTS) at: and the National Highway Traffic Safety Administration (NHTSA) at: Your agency is responsible for analysis of agency specific information to determine where to best deploy enforcement resources.
- ii. Continually follow-up and adjust your enforcement plan based on crash data analysis and changes in traffic safety problem identification.
- iii. Document (i) and (ii) above.

2024-30-26

b. Other Special Conditions for Enforcement

- i. The acceptance of this LHSC contract and its reimbursement monies in no way requires or encourages the law enforcement agency to offer any reward or other benefit to any law enforcement officer based on the number of citations issued. Law prohibits tying rewards or benefits to a specific number of citations.
- ii. Your agency will be considered to comply with LHSC performance expectations as long as they can demonstrate completion of enforcement activity efforts with some measure of success. Failure to achieve any performance expectation will not exclude your agency from consideration for future funding.

c. Occupant Protection Enforcement

- i. Nighttime Drivers
All agencies are **required** to conduct at least 15% of their occupant protection activities (both saturation patrols and checkpoints) during nighttime hours between 1800 hours and 0600 hours.
- ii. Pickup Truck Drivers
All agencies are **required** to participate in the Buckle Up In Your Truck campaign. Enforcement activities include occupant protection checkpoints and/or saturation patrols focusing on pickup trucks.

NHTSA does not require or encourage states to use arrest, citation, contact quotas, or ratios. As mandated by Congress, states use a performance measure framework agreed to by NHTSA and the Governors Highway Safety Association. All agencies should schedule enforcement officers to work High Visibility Traffic Enforcement focused on Occupant Protection, during the hours of the day and days of the week that have the greatest deterrent effect based on crash data. The production of officers should be commensurate with the occupant protection use rate in your jurisdiction, which is 90.90% for Terrebonne Parish. Agencies will be considered to comply with LHSC performance expectations as long as they demonstrate completion of enforcement activity efforts with some measure of success.

Your agency is encouraged to participate in the half-day occupant protection/child passenger safety training for all officers working OP overtime enforcement. Additional information on the course may be obtained by calling Bridget Gardner at (504) 702-2296.

d. Impaired Driving Enforcement

When conducting sobriety checkpoints, your agency will adhere to Supreme Court guidance as set forth in State of LA v. Leon Jackson located at the listed link below.

Additional guidance on procedural orders may be obtained via Louisiana State Police, Operational Development, (225) 925-6202

Conduct Impaired Driving checkpoints and/or saturation patrols on at least four (4) nights during each of the four (4) NHTSA/LHSC Impaired Driving waves listed in this contract under E. Sub grant Requirements #f.

Conduct Impaired Driving checkpoints and/or saturation patrols at high-risk locations within your jurisdictions.

Conduct Impaired Driving checkpoints and/or saturation patrols in a highly visible manner, supported by public information and education (PI&E) activities.

NHTSA does not require or encourage states to use arrest, citation, contact quotas, or ratios. As mandated by Congress, states use a performance measure framework agreed to by NHTSA and the Governors Highway Safety Association. All agencies should schedule enforcement officers to work High Visibility Traffic Enforcement focused on Impaired Driving, during the hours of the day and days of the week that have the greatest deterrent effect based on crash data. The production of officers should be commensurate with the impaired driving related fatal crash rate in your jurisdiction which is 54% for Terrebonne Parish in 2022. Agencies will be considered to comply with LHSC performance expectations as long as they demonstrate completion of enforcement activity efforts with some measure of success.

Encourage SFST Certifications for all officers working DWI overtime enforcement.

Your agency is encouraged to conduct joint DWI checkpoints with other agencies, including the Louisiana State Police.

Provide press release notice of your agencies scheduled DWI checkpoints on grant overtime to: terry.chustz@la.gov

2024-30-26

Clearly document Impaired Driving checkpoints and/or saturation patrols, and your agencies supporting PI&E activities, on the monthly LHSC reimbursement forms Annexes B and the online Annex C.

Ensure that no more than 40% of Impaired Driving funds are used to conduct Impaired Driving checkpoints.

Your agency is encouraged to participate in LADRIVING, the electronic DWI arrest report system. This program is web-based, secure, paperless, and is provided free of charge along with necessary training. For information and/or training contact the LHSC LADRIVING training coordinator, Cory Reech, at: Cory.Reech@la.gov or ladriving@la.gov

e. Other Traffic Safety Activities

- i. **Speed Enforcement:** if your contract includes Speed enforcement, your agency is expected to deploy enforcement resources during the hours of the day and days of the week that have the greatest deterrent effect based on an analysis of crash data. Your agency is responsible for analysis of agency specific information to determine where to best deploy enforcement resources. Agencies will be considered to comply with LHSC performance expectations as long as they demonstrate completion of enforcement activity efforts with some measure of success.
- ii. **Juvenile Underage Drinking Enforcement:** if your contract includes juvenile underage drinking enforcement (JUDE) your agency will work overtime enforcement hours geared toward the reduction of underage drinking. Enforcement operations will be conducted at retail alcohol beverage establishments, special events (such as sports events), and areas where underage procurement and consumption are identified.
- iii. **Distracted Driving Enforcement:** if your contract includes distracted driving enforcement, your agency to deploy enforcement resources during the hours of the day and days of the week that have the greatest deterrent effect based on an analysis of crash data. Your agency is responsible for analysis of agency specific information to determine where to best deploy enforcement resources. Agencies will be considered to comply with LHSC performance expectations as long as they demonstrate completion of enforcement activity efforts with some measure of success.

f. Motorcycle Enforcement

All agencies are encouraged to conduct motorcycle endorsement checks as part of normal traffic safety enforcement efforts.

g. Moving or Other Hazardous Violations Enforcement

Take appropriate enforcement action on other hazardous moving violations observed during grant-funded overtime and report those actions on monthly Annex C reports.

h. Pedestrian and Non-Motorized Enforcement

If your contract includes Non-Motorized enforcement, your agency will work overtime hours geared toward the enforcement of laws relating to the safety of pedestrian, bicycle, and non-motorized transportation safety. Your agency is expected to deploy enforcement resources during the hours of the day and days of the week that have the greatest deterrent effect based on an analysis of the crash data. Your agency is responsible for analysis of agency specific information to determine where to best deploy enforcement resources. Agencies will be considered to comply with LHSC performance expectations as long as they demonstrate completion of enforcement activity efforts with some measure of success.

i. Rail Grade Enforcement

If your contract includes Rail Grade enforcement, your agency will work overtime hours geared toward the enforcement of laws relating to rail grade crossing safety. Your agency is expected to deploy enforcement resources during the hours of the day and days of the week that have the greatest deterrent effect based on an analysis of the crash data. Your agency is responsible for analysis of agency specific information to determine where to best deploy enforcement resources. Agencies will be considered to comply with LHSC performance expectations as long as they demonstrate completion of enforcement activity efforts with some measure of success.

j. Earned Media

Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your agency receiving a grant from the LHSC to conduct additional traffic safety enforcement activities throughout the year by November 30, 2023

Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in sustained Nighttime Enforcement of the State's seat belt and child passenger safety

2024-30-26

Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the LHSC Buckle Up in Your Truck traffic safety campaign during the first week of the campaign that runs from APR 20-27, 2024.

Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the NHTSA/LHSC Click It or Ticket traffic safety campaign during the first week of the campaign that runs from November 18-25, 2023 and the Click it or Ticket National Mobilization that runs from May 20- June 2, 2024.

Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your receipt of the grant and participation in the NHTSA/LHSC Drive Sober or Get Pulled Over traffic safety campaign during the first week of the campaign that runs from December 15, 2022-January 1, 2024.

D. Sub-grant Requirements

- a. Your agency must provide the LHSC Coordinator with a copy of your internal control procedures for monitoring federal grants prior to submission of your first grant claim.
- b. The LHSC supports Louisiana's Strategic Highway Safety Plan (SHSP) Regional Traffic Safety Coalitions. All sub-grantees are strongly encouraged to participate in their regional Traffic Safety Coalition. **For coalition meeting information, please visit www.destinationzerodeaths.com.** Destination Zero Deaths
- c. All reimbursement requests must be submitted monthly and include all supporting documentation. All reimbursement requests must be verified for accuracy and sub-grant compliance prior to submission.
- d. Notify the LHSC Commission members and LHSC staff members prior to activities and events conducted in support of this sub-grant.
 - i. Earned media:
 - Public awareness and education is a critical component of traffic safety. The use of earned media through press releases and public press events is designed to increase public awareness about ongoing education and enforcement efforts and to gain voluntary compliance with traffic safety laws.
 - You are encouraged to engage your local media outlets through the grant year to increase public awareness of traffic safety issues and your agency's traffic safety efforts.
 - The LHSC understand that agencies do not have control over what your local media outlets actually publish. Submission of a press release to a media outlet demonstrates compliance with the earned media requirement listed below.
 - ii. Your agency is **required** to: Issue at least one press release, and/or participate in at least one public press event (examples: radio and television interviews, press conferences, etc.) related to your agency receiving a grant from the LHSC to conduct/promote traffic safety by November 30, 2023.
- e. Copies of required press releases and/or other media event documentation must be included with the monthly claim packet and indicated on the Annex C.
- f. Support the LHSC/National Highway Traffic Safety Administration campaigns for occupant protection and impaired driving.

Occupant Protection Campaigns

Click It or Ticket Thanksgiving
 Buckle Up in Your Truck
 Click It or Ticket National Mobilization

November 18-25, 2023
 April 20-27, 2024
 May 20-June 2, 2024

Impaired Driving (Drive Sober, Get Pulled Over (DSGPO) Campaigns

Drive Sober or Get Pulled Over Christmas/New Year
 Drive Sober or Get Pulled Over Mardi Gras
 Drive Sober or Get Pulled Over Independence Day
 Drive Sober or Get Pulled Over National Mobilization

December 15, 2023-January 1, 2024
 February 2-13, 2024
 July 3-7, 2024
 August 16-September 2, 2024

2024-30-26

Your agency is **required** to:

- i. Submit an approval request to the LHSC (15 days) in advance for any materials circulated publicly on behalf of the LHSC.
 - ii. Coordinate all press events, including but not limited to, press releases, media advisories, and press inquiries, with the LHSC Coordinator.
- g. If funded in this agreement, any travel and other allowable expenses shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees as defined in **Division of Administration Policy and Procedure Memorandum No. 49 (PPM 49)**. All out of state travel will be subject to prior approval by the LHSC.
- Routine in-state travel is mileage is reimbursed at the published GSA rate for mileage; out-of-state travel will include lodging, mileage, airfare, and conference registration fees, hotel and airport parking, and ground transportation. Out-of-state destinations shall include highway safety related conference only. Travel not specified on the sub-grant budget summary page must be submitted in writing and approved in advance by the LHSC Executive Director.
- Submit requests for out-of-state conference travel to LHSC within the first quarter of the sub-grant year or within 90 days of received an approved sub-grant. Extension of this period must be specifically approved by the LHSC. Requests for travel cost reimbursements must include a **Travel Expense Account Form (DPSMF1382)**. All travel, other than the routine in-state mileage, must be approved by the LHSC no later than 15 days prior to the date of travel.

h. If included as part of this sub-grant agreement, the agency will make any LHSC approved equipment or other purchases in the first quarter of the sub-grant or within 90 days of receiving an approved sub-grant. Prior to placing the order, the agency will submit specifications for the items to be ordered to the LHSC Program Coordinator for review and approval. Once approval is received, the agency may order approved items. All purchases must be in accordance with State of Louisiana purchasing guidelines. For additional information, please refer to and the Louisiana Office of State Procurement website – **Louisiana Office of State Procurement Website**

i. Your agency agrees to work with the LHSC Law Enforcement Liaison(s) (LEL) assigned to your area:

Tina Benton Email: Cedina.Benton2@la.gov Phone: (225) 806-4272

E. Project Reporting, Monitoring, and Evaluation

Complete reimbursement claims, including applicable Annexes must be submitted on a monthly basis. Your agency will receive claim packets or a link to claim packets prior to your first submission due date. Claims must be received by LHSC no later than the 20th of the month. Due to state and federal audit requirements, no corrections are allowed in the amounts on the Annex A. Please review claims carefully prior to submission. Claims needing corrections/revisions will be returned to the submitting agency for corrections, which will result in a delay of your agency's reimbursement. **Important Reminder: Final claims for reimbursement must be received by October 30, 2024.** Sub-grantee agrees that project activities, reporting, monitoring, and evaluation will be in accordance with the current LHSC Manual for Sub-grants which includes **Certifications and Assurances required** by all federal fund sub-grantees and is available for review at LHSC Subgrant Manual

Sub-grantee agrees that reimbursement claims, including all documentation and contractually agreed upon data will be submitted on a monthly basis. Incomplete or incorrect claim forms will not be processed by LHSC. They will be returned to the sub-grantee. All claims must be submitted as directed by LHSC Coordinator.

- a. All records and supporting documentation related to this sub-grant must be maintained by the agency for the current year plus five (5) years.

- b. The sub-grantee has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this agreement is terminated and/or a lawsuit is filed. Specifically, the sub-grantee shall not limit or impede the State's right to audit or shall not withhold State owned documents.
- c. The Legislative Auditor of the State of Louisiana and/or the Office of the Governor, Division of Administration auditors shall have the option of auditing all accounts of sub-grantee which relate to this agreement.

F. Taxes

Before the sub-grant may be approved, La. R.S. 39:1624(A)(10) requires the Office of State Procurement to determine that the Sub-grantee is current in the filing of all applicable tax returns and reports and in the payment of all taxes, interest, penalties, and fees owed to the state and collected by the Department of Revenue. The Sub-grantee shall provide its seven-digit LDR Account Number to the State for this determination. The State's obligations are conditioned on the Sub-grantee resolving any identified outstanding tax compliance discrepancies with the Louisiana Department of Revenue within seven (7) days of such notification. If the Sub-grantee fails to resolve the identified outstanding tax compliance discrepancies within seven days of notification, then the using agency may proceed with alternate arrangements without notice to the Sub-grantee and without penalty.

G. Termination for Cause

Should the State determine that the Sub-grantee has failed to comply with the Sub-grant's terms, the State may terminate the Sub-grant for cause by giving the Sub-grantee written notice specifying the Sub-grantee's failure. If the State determines that the failure is not correctable, then the Sub-grant shall terminate on the date specified in such notice. If the State determines that the failure may be corrected, the State shall give a deadline for the Sub-grantee to make the correction. If the State determines that the failure is not corrected by the deadline, then the State may give additional time for the Sub-grantee to make the corrections or the State may notify the Sub-grantee of the Sub-grant termination date.

If the Sub-grantee seeks to terminate the Sub-grant, the Sub-grantee shall file a complaint with the Chief Procurement Officer under La. R.S. 39:1672.2-1672.4.

H. Termination for Convenience

State may terminate the Sub-grant at any time without penalty by giving thirty (30) days written notice to the Sub-grantee of such termination or negotiating with the Sub-grantee a termination date. Sub-grantee shall be entitled to payment for deliverables in progress, to the extent the State determines that the work is acceptable.

I. Remedies for Default

Any claim or controversy arising out of this sub-grant shall be resolved by the provisions of LSA - R.S. 39:1672.2-1672.4.

J. Other Remedies

If the Sub-grantee fails to perform in accordance with the terms and conditions of this Sub-grant, or if any lien or claim for damages, penalties, costs and the like is asserted by or against the State, then, upon notice to the Sub-grantee, the State may pursue all remedies available to it at law or equity, including retaining monies from amounts due the Sub-grantee and proceeding against any surety of the Sub-grantee.

K. Governing Law

This Sub-grant shall be governed by and interpreted in accordance with the laws of the State of Louisiana, including but not limited to La. R.S. 39:1551-1736; rules and regulations; executive orders; standard terms and conditions, special terms and conditions, and specifications listed in the RFP (if applicable); and this Sub-grant. Venue of any action brought, after exhaustion of administrative remedies, with regard to this Sub-grant shall be in the Nineteenth Judicial District Court, Parish of East Baton Rouge, State of Louisiana.

L. E-Verify

Sub-grantee acknowledges and agrees to comply with the provisions of La. R.S. 39:995 and federal law pertaining to E-Verify in the performance of services under this Sub-grant.

M. Record Ownership

All records, reports, documents and other material delivered or transmitted to Sub-grantee by State shall remain the property of State, and shall be returned by Sub-grantee to State, at Sub-grantee's expense, at termination or

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expiration of the Sub-grant. All material related to the Sub-grant and/or obtained or prepared by Sub-grantee in connection with the performance of the services sub-granted for herein shall become the property of State, and shall be returned by Sub-grantee to State, at Sub-grantee's expense, at termination or expiration of the Sub-grant.

N. Sub-grantee's Cooperation

The Sub-grantee has the duty to fully cooperate with the State and provide any and all requested information, documentation, etc. to the state when requested. This applies even if this Sub-grant is terminated and/or a lawsuit is filed. Specifically, the Sub-grantee shall not limit or impede the State's right to audit or shall not withhold State owned documents.

O. Assignability

Sub-grantee may assign its interest in the proceeds of this Sub-grant to a bank, trust company, or other financial institution. Within ten calendar days of the assignment, the Sub-grantee shall provide notice of the assignment to the State and the Office of State Procurement. The State will continue to pay the Sub-grantee and will not be obligated to direct payments to the assignee until the State has processed the assignment.

Except as stated in the preceding paragraph, Sub-grantee shall only transfer an interest in the Sub-grant by assignment, novation, or otherwise, with prior written consent of the State. The State's written consent of the transfer shall not diminish the State's rights or the Sub-grantee's responsibilities and obligations.

P. Right to Audit and Record Retention

Any authorized agency of the State (e.g. Office of the Legislative Auditor, Inspector General's Office, etc.) and of the Federal Government has the right to inspect and review all books and records pertaining to services rendered under this sub-grant for a period of five years from the date of final payment under the prime sub-grant and any Sub-grant. The Sub-grantee and Sub-grantee shall maintain such books and records for this five-year period and cooperate fully with the authorized auditing agency. Sub-grantee and Sub-grantee shall comply with federal and state laws authorizing an audit of their operations as a whole, or of specific program activities.

Q. Fiscal Funding

The continuation of this sub-grant is contingent upon the appropriation of funds to fulfill the requirements of the sub-grant by the legislature. If the legislature fails to appropriate sufficient monies to provide for the continuation of the sub-grant, or if such appropriation is reduced by the veto of the Governor or by any means provided in the appropriations act to prevent the total appropriation for the year from exceeding revenues for that year, or for any other lawful purpose, and the effect of such reduction is to provide insufficient monies for the continuation of the sub-grant, the sub-grant shall terminate on the date of the beginning of the first fiscal year for which funds are not appropriated.

R. Non-Discrimination

Sub-grantee agrees to abide by the requirements of the following as applicable and amended: Title VI of the Civil Rights Act of 1964 and Title VII of the Civil Rights Act of 1964; Equal Employment Opportunity Act of 1972; Federal Executive Order 11246; the Rehabilitation Act of 1973; the Vietnam Era Veteran's Readjustment Assistance Act of 1974; Title IX of the Education Amendments of 1972; Age Discrimination Act of 1975; Fair Housing Act of 1968; and, Americans with Disabilities Act of 1990.

Sub-grantee agrees not to discriminate in its employment practices, and shall render services under this sub-grant without regard to race, color, religion, sex, sexual orientation, national origin, veteran status, political affiliation, disability, or age in any matter relating to employment. Any act of discrimination committed by Sub-grantee, or failure to comply with these statutory obligations when applicable shall be grounds for termination of this sub-grant.

S. Continuing Obligation

Sub-grantee has a continuing obligation to disclose any suspensions or debarment by any government entity, including but not limited to General Services Administration (GSA). Failure to disclose may constitute grounds for suspension and/or termination of the Sub-grant and debarment from future Sub-grants.

T. Eligibility Status

Sub-grantee, and each tier of Sub-grantees, shall certify that it is not on the List of Parties Excluded from Federal Procurement or Non-procurement Programs promulgated in accordance with E.O.s 12549 and 12689, "Debarment and Suspension," as set forth at 24 CFR part 24.

U. Confidentiality

Sub-grantee shall protect from unauthorized use and disclosure all information relating to the State's operations and data (e.g. financial, statistical, personal, technical, etc.) that becomes available to the Sub-grantee in carrying out this Sub-grant. Sub-grantee shall use protecting measures that are the same or more effective than those used by the State. Sub-grantee is not required to protect information or data that is publicly available outside the scope of this Sub-grant; already rightfully in the Sub-grantee's possession; independently developed by the Sub-grantee outside the scope of this Sub-grant; or rightfully obtained from third parties.

Under no circumstance shall the Sub-grantee discuss and/or release information to the media concerning this project without prior express written approval of the State.

V. Amendments

Any modification to the provisions of this Sub-grant shall be in writing, signed by all parties, and approved by the required authorities.

W. Prohibition of Discriminatory Boycotts of Israel

In accordance with R.S. 39:1602.1, for any sub-grant for \$100,000 or more and for any Sub-grantee with five or more employees, the Sub-grantee certifies that neither it nor its Sub-grantees are engaged in a boycott of Israel, and that the Sub-grantee and any Sub-grantees shall, for the duration of this sub-grant, refrain from a boycott of Israel. The State reserves the right to terminate this sub-grant if the Sub-grantee, or any Sub-grantee, engages in a boycott of Israel during the term of this sub-grant.

X. Cybersecurity Training

In accordance with La. R.S. 42:1267(B)(3) and the State of Louisiana's information Security Policy, if the Sub-grantee, any of its employees, agents, or Sub-grantees will have access to State government information technology assets, the Sub-grantee's employees, agents, or Sub-grantees with such access must complete cybersecurity training annually, and the Sub-grantee must present evidence of such compliance annually and upon request. The Sub-grantee may use the cybersecurity training course offered by the Louisiana Department of State Civil Service without additional cost or may use any alternate course approved in writing by the Office of Technology Services.

For purposes of this Section, "access to State government information technology assets" means the possession of credentials, equipment, or authorization to access the internal workings of State information technology systems or networks. Examples would include but not be limited to State-issued laptops, VPN credentials to access the State network, badging to access the State's telecommunications closets or systems, or permissions to maintain or modify IT systems used by the State. Final determination of scope inclusions or exclusions relative to access to State government information technology assets will be made by the Office of Technology Services.

Y. Code Of Ethics

The Sub-grantee acknowledges that Chapter 15 of Title 42 of the Louisiana Revised Statutes (R.S. 42:1101 et. seq., Code of Governmental Ethics) applies to the Sub-granting Party in the performance of services called for in this Sub-grant. The Sub-grantee agrees to immediately notify the state if potential violations of the Code of Governmental Ethics arise at any time during the term of this Sub-grant.

LHSC SUBGRANT MANUAL ACKNOWLEDGEMENT:

This signature acknowledges that I have READ/REVIEWED/RECEIVED, UNDERSTOOD, and AGREE to the Terms and Conditions set forth in the LHSC Sub-grant Manual. I will adhere to all provisions set forth in the sub-grant manual.

Link to Subgrant Manual: LHSC Subgrant Manual

Site address: <https://www.Lahighwaysafety.org/media/n2nog5ww/lhsc-subgrant-manual1-revised-august-2023.pdf>

BY: Bobbie O'Bryan September 14, 2023 | 12:18 PM CDT

Typed Name: Bobbie O'Bryan

Title: Captain

2024-30-26

SUB-GRANT APPROVAL

This sub-grant is not effective until executed by all parties and approved in writing by the Office of State Procurement, in accordance with LSA-R.S.39:1595.1.

THIS DONE AND SIGNED AT Baton Rouge, Louisiana on the day, month and year first written above. IN WITNESS WHEREOF, the parties have executed this Agreement as of this day

STATE AGENCY SIGNATURE:

BY:  September 21, 2023 | 4:51 PM CDT

Lisa Freeman, Executive Director and Governor's Highway Safety Representative
Phone: (225) 925-6991

SUB-GRANTEE SIGNATURE:

BY: Gordon E. Doo September 21, 2023 | 7:47 AM CDT

Typed Name:

Title:

Rev 3.2023

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2024 BUDGET

Contractor: Houma Police Department			2024-30-26			
1. PERSONAL SERVICES (Salaries and Benefits)						
Salaries/Wages: <u>Title or Activity</u>	<u>Fund</u> <small>Select Below ↓</small>	<u>Hourly Rate</u>	<u>Total Hours</u> <small>Select One ↓</small>	AMOUNTS		
				LHSC Federal Funds	Matching Funds/ Program Income	PROJECT COSTS
Occupant Protection Enforcement OT	402	45.00	700.00	\$0.00		\$0.00
Impaired Driving Enforcement OT	164AL	45.00	550.00	\$31,500.00		\$31,500.00
JUDE OT	164AL	45.00	700.00	\$31,500.00		\$31,500.00
Distracted Driving Enforcement OT	405E	45.00	300.00	\$13,500.00		\$13,500.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
				\$0.00		\$0.00
Related Benefits	<u>Fund (Select Below)</u>	Subtotal Salaries		\$101,250.00	\$0.00	\$101,250.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL SALARIES AND RELATED BENEFITS				\$101,250.00	\$0.00	\$101,250.00
2. TRAVEL (SELECT BELOW)						
	<u>Fund (Select Below)</u>	<u>Description</u>				
			Subtotal Related Benefits			
				\$0.00		\$0.00
				\$101,250.00		\$101,250.00
TOTAL PERSONAL SERVICES						
		Subtotal Travel				
				\$0.00		\$0.00
3. CONTRACTUAL SERVICES						
	<u>Provider Name</u>	<u>Fund (Select Below)</u>	<u>Description</u>			\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL CONTRACTUAL SERVICES				\$0.00		\$0.00
4. OPERATING SERVICES LIST						
	<u>Fund (Select Below)</u>					\$0.00
						\$0.00
TOTAL OPERATING SERVICES						
	<u>Fund (Select Below)</u>	<u># Items</u>	<u>Price Per</u>			\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL SUPPLIES				\$0.00		\$0.00
6. EQUIPMENT						
	<u>Fund (Select Below)</u>	<u>Number</u>	<u>Per Unit \$\$</u>			\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL EQUIPMENT				\$0.00		\$0.00
7. INDIRECT COSTS						
<u>Type Rate: (Select) -></u>	<u>Select Here</u>	<u>Rate: (Enter Here) -></u>	<u>Total Funds</u>			\$0.00
						\$0.00
						\$0.00
						\$0.00
TOTAL INDIRECT COSTS				\$0.00	\$0.00	\$0.00
GRAND TOTAL				\$101,250.00	\$0.00	\$101,250.00

END OF BUDGET

JESSICA DOMANGUE, CHAIRWOMAN

DISTRICT 1
BRIEN PLEDGER
DISTRICT 3
GERALD MICHEL
DISTRICT 5
JESSICA DOMANGUE
DISTRICT 7
DANIEL BABIN
DISTRICT 9
STEVE TROSCLAIR



JOHN AMEDÉE, VICE-CHAIRMAN

DISTRICT 2
CARLA A. HARDING
DISTRICT 4
JOHN P. AMEDÉE
DISTRICT 6
DARRIN W. GUIDRY, SR.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
ttriggs@tpcg.org www.tpcg.org

August 24, 2023

MEMO TO: Chief Travis Theriot
Houma Police Department

FROM: Tammy E. Triggs
Council Clerk

RE: Louisiana Highway Safety Commission (LHSC)
Federal Fiscal Year 2024 LHSC Grant (Houma Police Department)

Attached is a certified copy of Resolution No. 23-346 which authorizes Parish President Gordon E. Dove to execute and submit an application form to the Louisiana Highway Safety Commission for the aforementioned fiscal year.

By copy of this memo, the appropriate staff members are being advised of this action. Should you have any questions regarding this matter, feel free to contact me.

/tet

Attachment

cc: Mr. Steve Ponville, Public Safety Director
Ms. Kandace Mauldin, Chief Financial Officer
Mrs. Kayla Dupre, Comptroller
Capt. Bobbie O'Bryan, Administrative Services Captain
Mrs. Leilani Adams, Parish President's Secretary
Council Reading File

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. B. PLEDGER

RESOLUTION NO. 23-346

A resolution authorizing the Parish President to execute an application form to the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2024 LHSC Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to implement an application for a grant from the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2024 LHSC Grant in the amount of One Hundred and One Thousand Two Hundred and Fifty dollars \$101,250.00 for the Terrebonne Parish Consolidated Government. This subgrant is a part of the Louisiana Highway Safety Commission (LHSC) statewide FFY 2024 Fatal and Injury Crash Reduction Effort. The primary objective of this effort is to reduce fatal and injury crashes on Louisiana roadways and.

WHEREAS, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the Louisiana Highway Safety Commission (LHSC) and.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant from the Louisiana Highway Safety Commission (LHSC) and to address other matters relative thereto.

THERE WAS RECORDED:

YEAS: D. Babin, D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue and D. W. Guidry, Sr.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 21st day of August 2023.

I, TAMMY E. TRIGGS, Council Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Assembled Council in Regular Session on August 23rd, 2023, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 24TH
DAY OF AUGUST 2023.


TAMMY E. TRIGGS
COUNCIL CLERK



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

Louisiana Highway Safety Commission (LHSC) funding in Federal Fiscal Year 2024

PROJECT SUMMARY (250 WORDS OR LESS)

This subgrant is a part of the Louisiana Highway Safety Commission (LHSC) statewide FFY 2024 Fatal and Injury Crash Reduction Effort. The primary objective of this effort is to reduce fatal and injury crashes on Louisiana roadways.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Attached are the LHSC purpose areas from the Louisiana Highway Safety Commission (LHSC)

TOTAL EXPENDITURE

\$101,250.00

AMOUNTS SHOWN ABOVE: (CIRCLE ONE)

ACTUAL ESTIMATED

IS PROJECT BUDGETED? (CIRCLE ONE)

N/A NO YES IF YES AMOUNT BUDGETED:

(COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE))

PARISHWIDE 1 2 3 4 5 6 7 8 9

Chief Craig Shair 8/16/23

Signature

Date

JOHN BEL EDWARDS
GOVERNOR



LISA FREEMAN
EXECUTIVE DIRECTOR

State of Louisiana
Department of Public Safety and Corrections
Louisiana Highway Safety Commission

August 2, 2023

Capt Bobbie O' Bryan
Houma Police Dept
500 Honduras St
Houma, La 70360

Project Number and Title: 2024-30-26 Houma Police Dept Traffic Safety Program
Proposed Award Amount: \$101,250.00

Dear Project Director: Capt Bobbie O' Bryan

Congratulations. The Louisiana Highway Safety Commission (LHSC) has tentatively approved the above referenced project for funding up to the amount noted above in Federal Fiscal Year 2024. Federal regulations require the LHSC to conduct a risk assessment before awarding funds to any subgrantee. The next step in the award process for your agency is to complete our online [Pre-Award Risk Assessment Form](https://LHSCITILLformstack.com/forms/ra_form_2024) at the following link: https://LHSCITILLformstack.com/forms/ra_form_2024.

This risk assessment form must be received in order for the LHSC to complete your award offer. We are asking that you submit the completed form as soon as possible but no later than 7 days after receipt of this letter. Failure to complete this risk assessment could impact the LHSC's ability to finalize your subgrant agreement.

Your Program Coordinator will prepare a draft subgrant agreement which will be emailed through DocuSign for your initial review. All reviews and revisions to the draft subgrant agreement will be made in DocuSign. Once all revisions are completed, all required signatures are secured, and all required documentation is provided to our office, then our office will obtain the appropriate state approval(s) as required by the Office of State Procurement. At that point, your agency will receive a signed agreement and authorization to begin work.

We want your agreement to be processed within a reasonable time frame. In order to accomplish this, please let us know of any problems or questions you may have as soon as you are aware.

Thank you for partnering with us to reduce the number of fatal and injury crashes in Louisiana. We look forward to working with you.

Please feel free to contact me if you need further assistance. Thank you.

Sincerely,

Tina Benton
LHSC Program Coordinator

"BUCKLE UP LOUISIANA. EVERY TRIP. EVERY TIME."
LOUISIANA HIGHWAY SAFETY COMMISSION
P.O. BOX 66336, BATON ROUGE, LA 70896 (225) 925-6991
www.lahighwaysafety.org

LOUISIANA HIGHWAY SAFETY COMMISSION
FFY 2024 BUDGET

Contractor: Houma Police Department							2024-30-26
1. PERSONAL SERVICES (Salaries and Benefits)					AMOUNTS		TOTAL
Salaries/Wages: Title or Activity	Fund <i>Select Below</i>	Hourly Rate <i>Select One</i>	Total Hours <i>Select One</i>			PROJECT COSTS	
				LHSC Federal Funds	Matching Funds/ Program Income		
Occupant Protection Enforcement OT	402	45.00	700.00	\$0.00	\$0.00	\$0.00	
Impaired Driving Enforcement OT	164AL	45.00	550.00	\$31,500.00		\$31,500.00	
JUDE OT	164AL	45.00	700.00	\$24,750.00		\$24,750.00	
Distracted Driving Enforcement OT	405E	45.00	300.00	\$31,500.00		\$31,500.00	
				\$13,500.00		\$13,500.00	
				\$0.00		\$0.00	
				\$0.00		\$0.00	
				\$0.00		\$0.00	
				\$0.00		\$0.00	
Subtotal Salaries				\$101,250.00	\$0.00	\$101,250.00	
Subtotal Related Benefits				\$0.00	\$0.00	\$0.00	
TOTAL SALARIES AND RELATED BENEFITS				\$101,250.00	\$0.00	\$101,250.00	
2. TRAVEL (SELECT BELOW)							
Fund (Select Below)							
Description							
Subtotal Travel							
				\$0.00	\$0.00	\$0.00	
TOTAL PERSONAL SERVICES				\$101,250.00	\$0.00	\$101,250.00	
TOTAL PERSONAL SERVICES							
3. CONTRACTUAL SERVICES							
Provider Name							
Description							
Fund (Select Below)							
Subtotal Contractual Services							
				\$0.00	\$0.00	\$0.00	
TOTAL CONTRACTUAL SERVICES				\$0.00	\$0.00	\$0.00	
4. OPERATING SERVICES LIST							
Fund (Select Below)							
Subtotal Operating Services							
				\$0.00	\$0.00	\$0.00	
TOTAL OPERATING SERVICES				\$0.00	\$0.00	\$0.00	
5. SUPPLIES							
Fund (Select Below)	# Items	Price Per					
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
TOTAL SUPPLIES				\$0.00	\$0.00	\$0.00	
6. EQUIPMENT							
Fund (Select Below)	Number	Per Unit \$					
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
				\$0.00	\$0.00	\$0.00	
TOTAL EQUIPMENT				\$0.00	\$0.00	\$0.00	
7. INDIRECT COSTS							
Type Rate: (Select)-->	Select Here	Rate: (Enter Here)-->	10%				
Fund (Select Below)	Total Funds			\$0.00	\$0.00	\$0.00	
	-			\$0.00	\$0.00	\$0.00	
	-			\$0.00	\$0.00	\$0.00	
	-			\$0.00	\$0.00	\$0.00	
TOTAL INDIRECT COSTS				\$0.00	\$0.00	\$0.00	
GRAND TOTAL				\$101,250.00	\$0.00	\$101,250.00	

END OF BUDGET

OFFERED BY:
SECONDED BY:

RESOLUTION NO. _____

A resolution authorizing the Parish President to execute an application form to the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2024 LHSC Grant for the Houma Police Department of the Terrebonne Parish Consolidated Government; and to address other matters relative thereto.

WHEREAS, the Houma Police Department of the Terrebonne Parish Consolidated Government has been approved to implement an application for a grant from the Louisiana Highway Safety Commission (LHSC) for the Federal Fiscal Year 2024 LHSC Grant in the amount of One Hundred and One Thousand Two Hundred and Fifty dollars \$101,250.00 for the Terrebonne Parish Consolidated Government, This subgrant is a part of the Louisiana Highway Safety Commission (LHSC) statewide FFY 2024 Fatal and Injury Crash Reduction Effort. The primary objective of this effort is to reduce fatal and injury crashes on Louisiana roadways and,

WHEREAS, the Parish Administrative staff and the Parish Finance Department will oversee the application process in the implementation and meeting all the requirements set forth by the Louisiana Highway Safety Commission (LHSC) and,

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to execute any and all necessary documents to implement the grant from the Louisiana Highway Safety Commission (LHSC) and to address other matters relative thereto.

Section II

Terrebonne Parish Consolidated Government
2024 Budget Amendment
Housing & Human Services

This amendment is to incorporate \$500,000 funds received from HRI Communities and American Rescue Plan funding for Housing & Human Services to develop new housing project next to SLB on West Tunnel Blvd. in Houma, LA.

		Current	Change	Revised
151-653-8351-01	H&HS Development	0	500,000	500,000
151-000-6342-06	H&HS Development	0	(381,422)	381,422
151-000-6499-00	Miscellaneous	30,000	(19,166)	10,834
201-000-5111-00	Fund Balance	(6,759,823)	(18,834)	(6,778,657)
201-206-8355-01	ARP In-Fill Housing Parkwood	80,578	(80,578)	0
201-999-9101-51	ARP General Fund	0	99,412	99,412
151-000-7102-01	ARP	0	(99,412)	(99,412)

Heather Odom

From: Kayla Dupre
Sent: Wednesday, August 7, 2024 6:46 AM
To: Heather Odom
Subject: FW: Budget Amendment - West Tunnel Lofts
Attachments: Bonne Terre Village I - TPCG HOME loan pay down - Wire Confirmation 07.11.24.pdf; CrystalViewer.pdf

Please list the account numbers for the below listed accounts. Kelli only put the names and not the numbers.

Thanks,



KAYLA DUPRE
Comptroller

Department of Finance,
Accounting Division
985.873.6452 | tpcg.org

From: Kandace Mauldin <kmauldin@tpcg.org>
Sent: Monday, August 5, 2024 4:27 PM
To: Kayla Dupre <kdupre@tpcg.org>
Subject: FW: Budget Amendment - West Tunnel Lofts

From: Kelli Varnado <kvarnado@tpcg.org>
Sent: Monday, July 22, 2024 5:02 PM
To: Kandace Mauldin <kmauldin@tpcg.org>
Cc: Noah Lirette <noah@tpcg.org>; Antoine Foret <aforet@tpcg.org>
Subject: Budget Amendment - West Tunnel Lofts

Kandace,

As we discussed this morning, HRI would like to start moving forward with their West Tunnel Lofts (55-unit multi-family) project ASAP. We submitted a CDBG-DR project to LA OCD-DRU for funding in the amount of \$500,000.00 under round 2 for infrastructure improvements on Tunnel Blvd. Because the actual approval/award is not expected anytime soon and these funds would also require environmental clearance, which would take at least another 60 days, I would like to use alternate funding sources.

HRI recently wired two Bonne Terre 1 loan repayments that total \$395,222.54, which will cover most of the project costs. The original loan came from a 1992 HOME Disaster Grant. These funds have no HUD requirements, because this grant was closed out many years ago. If it were not for the loan restructure TPCG approved last year, we most likely would have never received any repayments.

I am requesting a budget amendment to move the following:

from these accounts

80,578.00	American Rescue Plan/In-Fill Housing Parkwood
38,000.00	American Rescue Plan/In-Fill Housing Parkwood Program Income
<u>381,422.00</u>	HRI/Bonne Terre 1 Program Income
500,000.00	

to these accounts

80,578.00	American Rescue Plan/West Tunnel Lofts
38,000.00	American Rescue Plan/West Tunnel Lofts
<u>381,422.00</u>	West Tunnel Lofts
500,000.00	

Confirmation of the two wire transfers from Bonne Terre I are attached. I asked Kayla to apply the funds to my budget. I don't know what account number she used.



Kelli Varnado

Director
Department of Housing & Human Services

📞 985.219.2900 | 🌐 tpcg.org

Transaction Details List View | Last 30 Days



Terrebonne Parish Consolidated Government - TERRCON

Account Number: 0062276496
 Account Name: General Fund
 Currency: USD
 Balances as of: 07/17/2024 10:35:45
 Transactions As Of: 07/17/2024 10:35:49

TODAY'S BALANCES

Opening Ledger: 1,238,754.75
 Opening Available: 1,238,129.75
 Current Available: 1,350,438.31

TRANSACTION DETAILS

Post Date	Transaction Description	Amount	Bank Reference	Customer Reference	Transaction Detail
07/11/2024	INCOMING WIRE	312,523.66	940426514	0	INCOMING WIRE

Heather Odom

From: Kelli Varnado
Sent: Friday, June 28, 2024 1:55 PM
To: Heather Odom
Cc: Kayla Dupre; Antoine Foret
Subject: RE: Bonne Terre Village I - Loan Pay Down

Good Afternoon,

No, these funds are payback for an old HOME grant (1999) associated with Hurricane Andrew that we recently restructured. The grant no-longer has any HOME requirements tied to them. The plan is to reallocate the funds back to HRI for new housing project that will be developed next to SLB on West Tunnel Blvd. Because the funds are no longer tied to a federal grant, I was thinking my GF account if we can set up a line item for housing development or housing and human service development.

We no longer have a literacy program. The last entry was from 2009. We can change the account description of 151-653-8351-01 if that works for accounting.



KELLI VARNADO
Housing & Human Services Director
Department of Housing and Human Services
📞 985.219.2900 | 🌐 tpcg.org

From: Heather Odom <hodom@tpcg.org>
Sent: Friday, June 28, 2024 1:41 PM
To: Kelli Varnado <kvarnado@tpcg.org>
Cc: Kayla Dupre <kdupre@tpcg.org>
Subject: FW: Bonne Terre Village I - Loan Pay Down
Importance: High

Good Afternoon,

Are these funds for Infill? We want to make sure the funds go into the correct cash account.

Please advise.

Thanks & have a wonderful day!

Sincerely,



Heather Odom
Grant Accountant

Department of Finance
📞 985.873.6456 | 🌐 tpcg.org

From: Kayla Dupre <kdupre@tpcg.org>
Sent: Friday, June 28, 2024 1:37 PM
To: Heather Odom <hodom@tpcg.org>
Subject: FW: Bonne Terre Village I - Loan Pay Down
Importance: High

From: Kelli Varnado <kvarnado@tpcg.org>
Sent: Friday, June 28, 2024 1:27 PM
To: Kayla Dupre <kdupre@tpcg.org>
Subject: FW: Bonne Terre Village I - Loan Pay Down
Importance: High

Kayla,

Do you have wiring instructions I can send to HIRI?



KELLI VARNADO
Housing & Human Services Director
Department of Housing and Human Services
📞 985.219.2900 | 🌐 tpcg.org

From: Josh Collen <josh.collen@hricommunities.com>
Sent: Friday, June 28, 2024 10:25 AM
To: Kelli Varnado <kvarnado@tpcg.org>
Cc: Nanette Alberado <nanette.alberado@hricommunities.com>; Chris Clement <chris.clement@hricommunities.com>;

Carey Slocum <carey.slocum@hricommunities.com>; Antoine Foret <aforet@tpcg.org>

Subject: Bonne Terre Village I - Loan Pay Down

Importance: High

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Kelli,

Good news on Friday!

We are preparing to close out the development process of Bonne Terre I next week and would like to wire a pay down of the TPCG loan in the amount of \$312,523.66.

Please send wiring instructions at your convenience.

Thank you,

Josh Collen
President



504-566-3058 *direct*
504-566-0204 *main*
504-525-3932 *fax*

Elevating the Urban Experience
hricommunities.com

ACCT: 151-000-6499-00

GENERAL FUND
 NO DEPARTMENT NAME
 MISCELLANEOUS - OTHER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	30,000	16,684.81-	0	13,315-
CLOSED:				
2018	0	42,753.21-	N/A	42,753
2019	25,000	35,545.25-	N/A	10,545
2020	27,000	66,471.31-	N/A	39,471
2021	52,595	46,966.68-	N/A	5,628-
2022	30,000	36,784.99-	N/A	6,785
2023	35,000	36,024.09-	N/A	1,024

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 201-206-8355-01

AMERICAN RESCUE PLAN
 AMERICAN RESCUE PLAN
 IN-FILL HOUSING PARKWOOD

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	80,578	.00	0	80,578
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	3,180,000	.00	N/A	3,180,000
2022	3,180,000	1,477,533.79	N/A	1,702,466
2023	1,702,466	1,621,888.08	N/A	80,578

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Section VI

Kayla Dupre

From: Kandace Mauldin
Sent: Wednesday, August 7, 2024 6:38 AM
To: Kayla Dupre
Subject: Budget Amendment
Attachments: HazMat Classification Plan.pdf

We need to do a budget amendment to add a Hazmat Responder position to the Fire Department's Budget, Grade F-3.

Thanks



KANDACE MAULDIN, CPA
Chief Financial Officer

Department of Finance
985.873.6459 • [tpcg.org](https://www.tpcg.org)

HAZARDOUS MATERIALS OFFICER

(Competitive Class)

DISTINGUISHING FEATURES OF THE CLASS

This class encompasses positions, the duties of which include response to any fire calls that may involve materials which pose a threat to life and property and which cannot be extinguished by conventional means. Employees of this class respond to fire calls to assist line fire companies by identifying hazardous materials, planning and directing emergency scene operations, and by locating any specialized technical assistance needed. Hazardous materials officers also provide training for line fire companies in the handling of hazardous materials, cooperate with and assist the fire prevention division in pre-fire planning for hazardous materials incidents, and keep all records and write all required reports for the division. Employees of this division work independently in many assigned areas with instruction and assistance in unusual or difficult assignments under the supervision of the Fire Chief.

EXAMPLES OF WORK

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Assists regular fire line companies at the scene of any fire or emergency involving hazardous materials. Identifies materials unfamiliar to regular companies. Makes decisions such as how to contain fire and prevent further emergencies. Directs firefighting companies by making decisions on the placement of equipment, deployment of firefighters, and related matters. Decides when to call out additional specialists to assist in fire fighting efforts. Orders evacuation of surrounding areas when required. Works with other agencies such as state police and civil defense, who may be called out to assist in hazardous materials incidents.

Maintains files on warehouses and other areas that may be storage places for hazardous materials. Keeps records of individuals to be called to identify materials that may burn or be life threatening. Keeps records of resource groups to be called for information and back-up in hazardous materials emergencies. Makes maps of storage areas for use in pre-fire fire planning of hazardous materials incidents. Coordinates pre-fire planning with the fire prevention division.

Informs agencies responsible of need for clean-up of hazardous materials spills and oversees clean-up operations until these are completed.

Teaches handling of hazardous materials both at the drill ground and at fire stations during company training. Assists in developing training material, and in writing and scoring tests. Keeps training records. Trains volunteer companies and companies from departments in surrounding areas in the handling of hazardous materials.

Works with the coast guard to plan for hazardous materials incidents water ways. Cooperates with industry in planning for the transportation of hazardous materials by water.

Operates mobile hazardous material unit. Performs chemical tests to identify hazardous materials at the scene of an incident.

Gives talks, lectures, and demonstrations to civic groups, schools, and similar organizations. Attends schools and training courses on new developments in any areas involving hazardous materials.

Keeps records and writes reports on all work of the division.

Performs any related duties assigned.

QUALIFICATION REQUIREMENTS

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States.

Before appointment, must pass a medical examination designed to show good health and physical abilities necessary to perform the duties of the position.

Must be at least eighteen (18) years of age.

Must possess a valid driver's license.

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, any one of which must indicate that graduation has occurred or a degree awarded. Any Louisiana applicant who presents a home study diploma shall submit necessary documentation indicating Louisiana Board of Elementary and Secondary Education (BESE) approval of the home study curriculum. Non-Louisiana applicants shall be required to present proof of completion of a high school curriculum which has been accredited by the applicant's state, or its state-approved agency. A certification of completion shall not be sufficient to substitute for a diploma or equivalency certificate.

Must have successfully completed training requirements to qualify for Firefighter I status.

Must have not less than three (3) years of full-time, paid experience in fire suppression or a combination of fire suppression and handling of hazardous materials.

Annual
Amount

4
months

A. Current Salaries		14,324
		0
FICA	6.20%	2,664
MEDICARE	1.45%	623
PENSION - Use Applicable % below	0.00%	-
Compute on Regular Salaries Only!!!	33.25%	14,289
TOTAL PENSION		-
		-
UNEMPLOYMENT COMPENSATION	1.50%	645
WORKER'S COMPENSATION	8.83%	3,793
GROUP INSURANCE:		
"F & G" CURRENT FAMILY	0 X	-
"S & T" CURRENT SINGLE	0 X	-
"N" CURRENT LIFE-ONLY	0 X	-
OPEN POSITIONS	1 X	13,000

77,987

~~25,996~~

45,995

ACCT: 204-222-8131-01

PUBLIC SAFETY FUND
 FIRE - URBAN
 GROUP INSURANCE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	808,300	356,383.56	0	451,916
CLOSED:				
2018	902,250	756,128.62	N/A	146,121
2019	809,529	718,327.28	N/A	91,202
2020	815,600	702,485.83	N/A	113,114
2021	807,150	675,211.87	N/A	131,938
2022	721,925	643,461.70	N/A	78,463
2023	605,559	615,978.76	N/A	10,420-

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF08 = PRT DETAIL

CF06 = DSP ENCUMBRANCE

ACCT: 204-222-8133-01

PUBLIC SAFETY FUND

FIRE - URBAN

WORKMEN'S COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	292,877	157,945.08	0	134,932
CLOSED:				
2018	208,467	222,122.16	N/A	13,655-
2019	270,821	272,591.69	N/A	1,771-
2020	256,285	308,870.26	N/A	52,585-
2021	273,496	342,441.19	N/A	68,945-
2022	284,873	292,292.20	N/A	7,419-
2023	290,610	318,137.95	N/A	27,528-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

CF02 = INPUT SCR

ACCT: 204-222-8132-01

PUBLIC SAFETY FUND

FIRE - URBAN

UNEMPLOYMENT COMPENSATION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	49,772	26,791.48	0	22,981
CLOSED:				
2018	44,229	47,046.72	N/A	2,818--
2019	45,902	46,340.85	N/A	439--
2020	43,490	52,524.88	N/A	9,035--
2021	46,440	57,745.25	N/A	11,305--
2022	48,153	49,507.84	N/A	1,355--
2023	49,251	53,931.67	N/A	4,681--

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

CF02 = INPUT SCR

ACCT: 204-222-8122-01

PUBLIC SAFETY FUND
FIRE - URBAN
PENSION

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	929,679	465,691.81	0	463,987
CLOSED:				
2018	657,012	695,768.90	N/A	38,757-
2019	680,799	689,994.67	N/A	9,196-
2020	808,968	808,639.77	N/A	328
2021	852,164	838,960.77	N/A	13,203
2022	897,239	860,567.84	N/A	36,671
2023	880,508	833,226.81	N/A	47,281

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

ACCT: 204-222-8121-02

PUBLIC SAFETY FUND

FIRE - URBAN

MEDICARE

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	48,113	30,076.10	0	18,037
CLOSED:				
2018	42,755	42,153.76	N/A	601
2019	44,372	41,675.14	N/A	2,697
2020	42,180	47,762.22	N/A	5,582-
2021	45,032	53,017.98	N/A	7,986-
2022	46,548	45,199.62	N/A	1,348
2023	47,609	49,550.01	N/A	1,941-

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

JUNE 30, 2024 - MONTH LAST CLOSED

ACCT: 204-222-8121-01

PUBLIC SAFETY FUND

FIRE - URBAN

FICA

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	205,725	128,602.01	0	77,123
CLOSED:				
2018	273,551	271,269.22	N/A	2,282
2019	189,728	178,203.98	N/A	11,524
2020	180,356	204,225.35	N/A	23,869-
2021	192,550	226,698.69	N/A	34,149-
2022	199,034	193,267.67	N/A	5,766
2023	203,572	211,870.45	N/A	8,298-

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

JUNE 30, 2024 - MONTH LAST CLOSED

ACCT: 204-222-8111-01

PUBLIC SAFETY FUND
 FIRE - URBAN
 SALARIES & WAGES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	2,815,744	1,596,599.48	0	1,219,145
CLOSED:				
2018	2,497,007	2,553,559.28	N/A	56,552-
2019	2,587,127	2,545,635.57	N/A	41,491
2020	2,700,000	2,678,797.44	N/A	21,203
2021	2,769,386	2,857,737.01	N/A	88,351-
2022	2,680,231	2,573,162.55	N/A	107,068
2023	2,629,172	2,652,253.97	N/A	23,082-

ENTER = CONTINUE CF04 = DSP DETAIL CF05 = DSP INV JE
 CF01 = EXIT CF02 = INPUT SCR CF06 = DSP ENCUMBRANCE CF08 = PRT DETAIL

Category Number:
Item Number: G.



Wednesday, August 28, 2024

Item Title:

Bayouside Drive Speed Limit Ordinance

Item Summary:

An ordinance to amend Article IV, Chapter 18, of the Terrebonne Parish Code, Section 18-91 to add Bayouside Drive to the twenty-five (25) miles per hour regulations.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/7/2024	Cover Memo
Proposed Ordinance	8/2/2024	Cover Memo



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
Bayouside Drive

PROJECT SUMMARY (200 WORDS OR LESS)
PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
<p>Consider the introduction of an ordinance to amend Article IV, Chapter 18, of the Terrebonne Parish Code, Section 18-91 to add Bayouside Drive to the twenty-five (25) miles per hour regulations and call a public hearing on said matter on Wednesday, August 28, 2024, at 6:30 p.m.</p>

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	<u>8</u>	9

Kimberly Chauvin

08/02/24

Signature

Date

OFFERED BY:

SECONDED BY:

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ARTICLE IV, CHAPTER 18, OF THE TERREBONNE
PARISH CODE, SECTION 18-91 TO ADD BAYOUSIDE DRIVE TO THE TWENTY-FIVE
(25) MILES PER HOUR REGULATIONS

SECTION I

WHEREAS, Section 1-06 of the Home Rule Charter for Terrebonne Parish Consolidated Government (TPCG) provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary requisite or proper for the management of parish affairs, and all other subject matters without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to adopt or amend an administrative code; and

WHEREAS, there have been safety issues on Bayouside Drive regarding construction vehicles traveling on the narrow roads at high speeds; and

WHEREAS, TPCG wishes to lower the speed limit on Bayouside Drive for large trucks, dump trucks, box trucks, and tractor trailers, only;

WHEREAS, TPCG is in need of adopting Article IV, Chapter 18, Section 18-91 to add locations to the twenty-five (25) miles per hour regulations on Bayouside Drive for vehicles listed above and having a total weight in excess of ten (10) tons.

SECTION II

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the following sections of the Code of Ordinances of Terrebonne Parish at Chapter 18, Section 18-91 shall be and are hereby adopted, with underline to show additions:

Sec. 18-91. – Speed limits.

(2) Twenty-five (25) miles per hour.

Bayouside Drive, only for vehicles having a total weight in excess of ten (10) tons.

SECTION III

NOW, LET IT FURTHER BE ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, erect, install, and maintain appropriate speed limit signs along the said roadways. Any vehicle traveling on Bayouside Drive shall adhere to the provisions of this ordinance.

SECTION IV

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION V

NOW, LET IT FURTHER BE ORDAINED this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the ____ day of 2024.

* * * * *

JOHN AMADEE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF, 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



Wednesday, August 28, 2024

Item Title:

ORDINANCE - Amending Ordinance No. 9030 and Parish Code to Extend No Parking Zone on Polk Street to 532 Polk Street.

Item Summary:

An ordinance amending Ordinance No. 9030 and the Terrebonne Parish Code of Ordinances which established a “No Parking Zone” on Polk Street to extend the existing zone northward to 532 Polk Street, authorizing the installation of said signs, and addressing other matters relative thereto.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/7/2024	Executive Summary
Ordinance	8/7/2024	Ordinance
Backup Material - Map	8/7/2024	Backup Material
Backup Material	8/7/2024	Backup Material



EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE

ORDINANCE - Amending Ordinance No. 9030 and Parish Code to Extend No Parking Zone on Polk Street to 532 Polk Street.

PROJECT SUMMARY (200 WORDS OR LESS)

Consider the introduction of an ordinance to amend Ordinance No. 9030 and the Terrebonne Parish Code of Ordinances which established a “No Parking Zone” on Polk Street to extend the existing zone northward to 532 Polk Street, authorizing the installation of said signs, and addressing other matters relative thereto, and call a public hearing on said matter on Wednesday, August 28, 2024, at 6:30 p.m.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

N/A

TOTAL EXPENDITURE

N/A

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT
BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE 1 2 3 4 5 6 7 8 9

Carl Harding

08/06/24

Signature

Date

OFFERED BY:
SECONDED BY:

ORDINANCE NO. 96__

AN ORDINANCE AMENDING ORDINANCE NO. 9030 AND THE TERREBONNE PARISH CODE OF ORDINANCES WHICH ESTABLISHED A “NO PARKING ZONE” ON POLK STREET TO EXTEND THE EXISTING ZONE NORTHWARD TO 532 POLK STREET, AUTHORIZING THE INSTALLATION OF SAID SIGNS, AND ADDRESSING OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in Regular Session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, that the Parish Code of Terrebonne Parish, Chapter 18, Article V, Section 18-223 be amended to establish a “No Parking Zone” along the west side of Polk Street beginning from the intersection of General Bragg Street and extending north to 532 Polk Street along the public right of way as depicted on the attached map and to provide for the installation of said signs.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:
YEAS: B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée. K. Champagne, C. Hamner, D. Babin, K. Chauvin and S. Trosclair.
NAYS: None.
NOT VOTING: None.
ABSTAINING: None.
ABSENT: None.
The Chairman declared the ordinance adopted on this the 28th day of August 2024.

* * * * *

JOHN AMEDÉE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on August 28, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 29TH DAY OF AUGUST 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL



ARLANDA J. WILLIAMS, MPA, CHAIRWOMAN

ALIDORE "AL" MARMANDE, VICE-CHAIRMAN

DISTRICT 1
JOHN NAVY
DISTRICT 3
GERALD MICHEL
DISTRICT 5
CHRISTA M. DUPLANTIS-PRATHER, BSN, RN
DISTRICT 7
ALIDORE "AL" MARMANDE
DISTRICT 9
STEVE TROSCLAIR



DISTRICT 2
ARLANDA J. WILLIAMS, MPA
DISTRICT 4
SCOTTY DRYDEN
DISTRICT 6
DARRIN W. GUIDRY, Sr.
DISTRICT 8
DIRK J. GUIDRY
COUNCIL CLERK
VENITA H. CHAUVIN

Post Office Box 2768 • Houma, LA 70361
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360
Telephone: (985) 873-6519 • FAX: (985) 873-6521
vchauvin@tpcg.org www.tpcg.org

February 11, 2019

MEMO TO: David Rome
Public Works Director

FROM: Venita H. Chauvin *vhc*
Council Clerk

RE: Polk Street
No Parking Zone

Please allow this memo to confirm that the Council ratified the attached ordinance that establishes a "No Parking Zone" on a portion of Polk Street.

By copy of this memo, the appropriate staff members and individuals are being advised of this action so that the proper signage can be installed.

Feel free to contact me if you have any questions on this matter.

Attachment:

cc: Parish President's Secretary Leilani Adams
R&B Superintendent David Luke
Planning & Zoning Director Chris Pulaski
Sign Operations Supervisor Alissia Smith
Municipal Code (via email)

/vhc

OFFERED BY: MR. J. NAVY
SECONDED BY: MR. G. MICHEL

ORDINANCE NO. 9030

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18. MOTOR VEHICLES AND TRAFFIC, ARTICLE V. STOPPING, STANDING AND PARKING, DIVISION 1. GENERALLY, SECTION 18-223. NO PARKING ZONES, TO ESTABLISH A "NO PARKING ZONE" ON POLK STREET BEGINNING from the INTERSECTION with GENERAL BRAGG STREET AND EXTENDING SIXTY FEET NORTH, ON THE WEST SIDE OF THE STREET ALONG THE PUBLIC RIGHT OF WAY; AND AUTHORIZE THE INSTALLATION OF SAID SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article V, Section 18-223 to establish a No Parking Zone along the west side of Polk Street beginning from the intersection of general Bragg street and extending north for a distance of approximately 60' along the public right of way as depicted on the attached map and to provide for the installation of said signs.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

SECTION III

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, S. Dryden, C. Duplantis-Prather, D. W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair, J. Navy, and A. Williams.

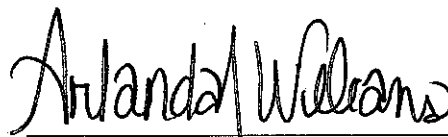
NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 6th day of February 2019.



ARLANDA J. WILLIAMS, CHAIRMAN
TERREBONNE PARISH COUNCIL

Venita H. Chauvin

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

2/7/19 8:35 a.m. vhe

Approved *Gordon E. Dove* Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

2/14/19 3:17 p.m. vhe

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on February 6, 2019, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 11th DAY OF FEBRUARY 2019.

Venita H. Chauvin

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL





Wednesday, August 28, 2024

Item Title:

Amend Terrebonne Parish Ordinance No. 8865 to Remedy the Title of that Certain De-Dedicated Portion of Katherine Street

Item Summary:

An ordinance to Amend Terrebonne Parish Ordinance No. 8865 to Remedy the Title of that Certain De-Dedicated Portion of Katherine Street in Houma, Louisiana, and to Address Other Matters Relative Thereto.

1. Consider the adoption of the ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Executive Summary	8/6/2024	Executive Summary
Ordinance	8/6/2024	Ordinance



EXECUTIVE SUMMARY

PROJECT TITLE

Consider the introduction of an ordinance to Amend Terrebonne Parish Ordinance No. 8865 to Remedy the Title of that Certain De-Dedicated Portion of Katherine Street in Houma, Louisiana, and to Address Other Matters Relative Thereto; and call a Public Hearing on Wednesday, August 28, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)

Ordinance No. 8865 was passed on July 27, 2017, de-dedicating the 40-foot wide unimproved portion of Katherine Street between the eastern right-of-way of Pecan Street, to its terminus at the Gulf Intracoastal Waterway, which was filed for record with the Terrebonne Parish Recorder of Conveyances on November 8, 2018. Ordinance No. 8865 was inadvertently vague and did not specify the party benefiting from the de-dedication of the land, which has created title issues for the de-dedicated land.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TPCG and the owner of the contiguous properties of the de-dedicated land would like to clarify Ordinance No. 8865 by designating the party that the title transferred to after the land was de-dedicated, resolving any title issues as to the owner of the de-dedicated land.

TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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 Noah J. Lirette, Chief Administrative Officer

Date 8/6/24

OFFERED BY:

SECONDED BY:

ORDINANCE NO._____

AN ORDINANCE TO AMEND TERREBONNE PARISH ORDINANCE NO. 8865 TO REMEDY THE TITLE OF THAT CERTAIN DE-DEDICATED PORTION OF KATHERINE STREET IN HOUMA, LOUISIANA, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO

SECTION I

WHEREAS, Section 1-06 of the Home Rule Charter for Terrebonne Parish Consolidated Government (TPCG) provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary requisite or proper for the management of parish affairs, and all other subject matters without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to adopt or amend an administrative code; and

WHEREAS, Ordinance No. 8865 was passed on July 27, 2017, de-dedicating the 40-foot wide unimproved portion of Katherine Street between the eastern right-of-way of Pecan Street, to its terminus at the Gulf Intracoastal Waterway, which was filed for record with the Terrebonne Parish Recorder of Conveyances on November 8, 2018, at COB 2555, page 51, Entry No. 1570154. (“de-dedicated land”); and

WHEREAS, Ordinance No. 8865 was inadvertently vague and did not specify the party benefiting from the de-dedication of the land, which has created title issues for the de-dedicated land; and

WHEREAS, jurisprudence tells us that when a parish de-dedicates land, the ownership of the property underlying the roads or streets that have been dedicated to public use and are no longer needed for such purposes, is transferred to the contiguous landowners (*U.S. Silica Co. v. Wooldridge*, 799 So.2d 693 (2001)). This transfer occurs up to the center line of the said roads, streets, or alleyways. *Id.*; and

WHEREAS, TPCG and the owner of the contiguous properties of the de-dedicated land would like to clarify Ordinance No. 8865 by designating the party that the title transferred to after the land was de-dedicated, resolving any title issues as to the owner of the de-dedicated land; and

SECTION II

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the following Ordinance No. 8865 shall be and is hereby amended, with underline to show additions:

SECTION I

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority vested in it by the Constitution and laws of the State of Louisiana, and pursuant to the Home Rule Charter for a Consolidated Government, does hereby revoke the dedication of the 40 foot wide unimproved portion of Katherine Street between the eastern right-of-way of Pecan Street to its terminus at the Gulf Intracoastal Waterway, more specifically located between 410 and 420 Pecan Street located within Connely Subdivision as depicted on Exhibit "A" attached hereto. The ownership of the property underlying the de-dedicated street is transferred to the contiguous landowner(s), each up to the center line of the said de-dedicated portion of Katherine Street, all in accordance with the relevant jurisprudence. *U.S. Silica Co. v. Wooldridge*, 799 So.2d 693 (2001).

SECTION III

The Terrebonne Parish Recorder of Mortgages and Conveyances is hereby requested and directed to make note of this Ordinance in the margin of the original (Entry No. 1570154), to serve as occasion may require.

SECTION IV

NOW, LET IT FURTHER BE ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that, in due, regular and legal sessions convened, this ordinance is enacted.

SECTION V

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

SECTION VI

NOW, LET IT FURTHER BE ORDAINED this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the ____ day of 2024.

* * * * *

JOHN AMADEE, CHAIRMAN
TERREBONNE PARISH COUNCIL

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

* * * * *

Date and Time Delivered to Parish President:

Approved _____ Vetoed

Jason W. Bergeron, Parish President

Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

* * * * *

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on _____, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS _____ DAY OF, 2024.

TAMMY E. TRIGGS
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Category Number: 3.
Item Number: A.



Wednesday, August 28, 2024

Item Title:

Community Development and Planning Committee

Item Summary:

Community, Development and Planning Committee, 08/26/24*

Category Number: 3.
Item Number: B.



Wednesday, August 28, 2024

Item Title:

Public Services Committee

Item Summary:

Public Services Committee, 08/26/24*

Category Number: 3.
Item Number: C.



Wednesday, August 28, 2024

Item Title:

Budget and Finance Committee

Item Summary:

Budget and Finance Committee, 08/26/24*



Wednesday, August 28, 2024

Item Title:

Policy, Procedure and Legal Committee

Item Summary:

Policy, Procedure and Legal Committee, 08/26/24

(*Ratification of minutes calls public hearing on Wednesday, September 11, 2024, at 6:30 p.m.)

Category Number: 4.
Item Number: A.



Wednesday, August 28, 2024

Item Title:

Street Lights

Item Summary:

Light installations, removals and/or activations.



Wednesday, August 28, 2024

Item Title:

Veterans Memorial District Board

Item Summary:

VETERANS MEMORIAL DISTRICT BOARD: Two (2) expiring terms on 09-17-24. (One representing the Military Museum and one (1) representing the Legislative Delegation South and two (2) vacancies due to resignations one (1) representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America). Mr. Michael W. Sears, representing the Vietnam Veterans, submits application and resume for consideration.

ATTACHMENTS:

Description	Upload Date	Type
Notice to the Public	8/23/2024	Cover Memo
Application - Michael Sears	8/23/2024	Cover Memo
Resume - Michael Sears	8/23/2024	Cover Memo
Nomination Letter	8/23/2024	Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **WEDNESDAY, AUGUST 28, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).

DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: Two (2) expired terms.

TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.

→ **VETERANS MEMORIAL DISTRICT BOARD:** Two (2) expiring terms on 09-17-24. (One representing the Military Museum and one (1) representing the Legislative Delegation South and two (2) vacancies due to resignations one (1) representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America).

TEDA: Four (4) expiring terms on 09-09-24. (Each representing one of the following: Chamber of Commerce, SCIA, Terrebonne Parish Council and the Parish President).

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on **MONDAY, AUGUST 26, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS
APPLICATION FORM

DATE: 4-30-2024

I, Michael W. Sears, of full majority age, whose primary
(Applicant's Name)

residence and permanent mailing address is 2603 Madge St
(Address)

Houma LA, 70363, Telephone number is (985) 360-2700
(City, State, and Zip Code)

and E-mail is wayne.sears.1957@gmail.com, wish to qualify for appointment
as a member of the Terrebonne Parish Veterans Memorial District in Terrebonne Parish,
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at
2603 Madge St Houma LA, 70363 for 30 consecutive years.
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council
District No. 1.

B. If applying for membership as a member of a Fire Protection District Board, applicant
affirms that he/she is a resident property owner/taxpayer of _____
(Fire District)
and Council District No. X.

C. If applying for membership as a member of a Recreation District Board, applicant affirms
that he/she is a resident of the _____ Yes _____ No X
(Recreation District)
and Council District No. _____.

D. Applicant affirms that he/she has not been convicted of a felony Yes _____ No X.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal
economic benefit¹ by serving as a member of Terrebonne Parish Veteran Memorial District
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate² family will
receive any personal economic benefit¹ from his/her service on

Terrebonne Parish Veteran Memorial District
(Board/Committee/Commission)

F. Applicant is aware of the Terrebonne Parish Veteran Memorial District board criteria and
attendance requirements. (Board/Committee/Commission)

Yes or No _____.

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AUG 16 2024

TERREBONNE PARISH
COUNCIL

G. Applicant affirms that his/her employment with Retired
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes ___ or No. X
State job duties and responsibilities:

I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?
Yes ___ or No. X.

If yes, explain:

J. Are you elected to any Federal, State, or Local Office? Yes ___ or No. X
If yes, explain:

K. Are you a Judge, employee, or agent of any Court System? Yes ___ or No. X
State job duties and responsibilities:

L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes ___ or No X
State job duties and responsibilities:

M. Are you currently under and have taken the Oath of Office and/or posted a bond?
Yes ___ or No X

If yes, explain:

N. Have you served as an Elected Official or Parish Agency Head within the last two years?
Yes ___ or No X

If yes, explain: _____

O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes _____ or No

If yes, explain: _____

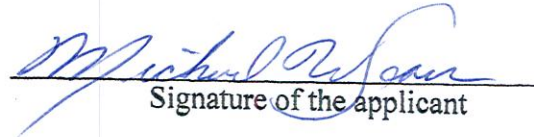
Applicant must complete and return this application along with a copy of their resume to:

**MRS. TAMMY E. TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL
POST OFFICE BOX 2768, HOUMA, LA 70361
E-MAIL: council@tpcg.org or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

***NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**


Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

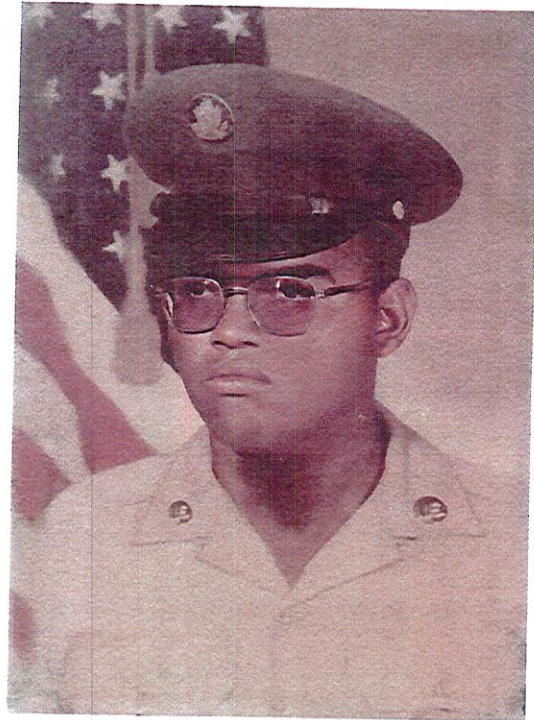
3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

Michael W. Sears

Retired

2603 Madge
Houma, LA 70360
(985) 360-2700
waynesears1957@gmail.com



SKILLS

- Electrician Skills
 - Including electronics
- Skills gained from service in the U.S Army
- Engineer Skills
 - Mechanical, and machine operating
- Managing & Leadership skills

EXPERIENCE

T.G&Y - Stock clerk

- After high school and before entering service. Worked at T.G&Y as a stocker, and making sure the store was top-order.
- While at the same time still for highschool Diploma, attending Ret's School of Electronics, and preparing for service in the U.S Army.

U.S Army- Service in the Army

1975-1982 "ETS"

- Served with honor in the armed forces.
- Achieved the rank of S.P. 4 in the U.S. Army
- Honorably Discharged.

B.J Hughes, Houma Airbase - Petroleum Engineer

1982-1987

- Job supervisor on site and did measurements to ensure operations went smoothly.

Sundown Oil & Gas, Lafayette - Troubleshooting Electrician

- If any problems encountered on-site were dealt with by the Troubleshooting Electrician.
- The job was centered around solving the problems that general operators encountered on sight.

TERREBONNE PARISH
COUNCIL

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Vet's United, National Organization - Board member

-

"VDC" Veterans Disaster Core - Member

- Ready to respond to notional emergencies such as hurricanes or tornadoes.

FAMILY

- Family Orinated Individual who values his wife and children
- Father of 2 girls and 3 boys
- Grandfather of 7 grandchildren

PERSONAL ATTRIBUTES

- Willingness to serve the community and further the quality of life for veterans organizations



Russell Redmond American Legion Post 272

104 Recreation Dr.

Montegut, Louisiana 70377

EIN 72-6035425

Charter# 02000140 N

8/5/24

To: Terrebonne Parish Council Members
Nomination for Terrebonne Parish
" Veterans Memorial District Board "

Gus Marie, Commander of Russell Redmond American Legion Post 272, also in good standing of the Veterans Memorable District Board, nominate, Michael Wayne Sears of Russell Redmond American Legion Post 272, Legionnaire, in good standing, to the "Veterans Memorial District Board" . I feel that the addition of the "Outstanding Legionnaire" to the board would be a great asset to the district , the Regional Military Museum Foundation, and Veterans Park of Houma, LA. Your consideration would be greatly appreciated .

Respectfully,

Gus Marie
Commander
American Legion
Russell Redmond Post 272

"For God And Country"

Gus Marie
Commander

American Legion Russell Redmond Post 272
985-790-0475

RECEIVED
AUG 16 2024

**TERREBONNE PARISH
COUNCIL**





Wednesday, August 28, 2024

Item Title:

Notice to the Public

Item Summary:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).

DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: Two (2) expired terms.

TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.

VETERANS MEMORIAL DISTRICT BOARD: Two (2) expiring terms on 09-17-24. (One (1) representing the Military Museum and one (1) representing the Legislative Delegation South and one (1) vacancy due to resignation representing the Parish President South of the Intracoastal.

T.E.D.A.: Four (4) expiring terms on 09-09-24. (Each representing one of the following: Chamber of Commerce, SCIA, Terrebonne Parish Council and the Parish President).

ATTACHMENTS:

Description

Backup

Upload Date

8/22/2024

Type

Cover Memo

“NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **WEDNESDAY, AUGUST 28, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

RECREATION DISTRICT NO. 2,3 BOARD: One (1) expired term.

COTEAU FIRE PROTECTION DISTRICT BOARD: One (1) expired term.

CHILDREN AND YOUTH SERVICES BOARD: Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).

DOWNTOWN DEVELOPMENT CORPORATION: Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

MUNICIPAL CIVIL SERVICE BOARD: One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

SOUTH CENTRAL HUMAN SERVICES AUTHORITY: Two (2) expired terms.

TERREBONNE PARISH TREE BOARD: One (1) expired term and one (1) vacancy due to a resignation.

VETERANS MEMORIAL DISTRICT BOARD: Two (2) expiring terms on 09-17-24. (One representing the Military Museum and one (1) representing the Legislative Delegation South and two (2) vacancies due to resignations one (1) representing the Parish President South of Intracoastal and one (1) representing the Vietnam Veterans of America).

TEDA: Four (4) expiring terms on 09-09-24. (Each representing one of the following: Chamber of Commerce, SCIA, Terrebonne Parish Council and the Parish President).

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk’s Office (985-873-6519) or council@tpcg.org. Applicants should download and complete the application on the Parish’s webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk’s Office no later than 4:00 p.m. on **MONDAY, AUGUST 26, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK
TERREBONNE PARISH COUNCIL**

Category Number: 7.
Item Number: A.



Wednesday, August 28, 2024

Item Title:

Parish President

Item Summary:

Parish President.

Category Number: 7.
Item Number: B.



Wednesday, August 28, 2024

Item Title:

Council Members

Item Summary:

Council Members.
