

**PARISH COUNCIL**  
**PARISH OF TERREBONNE**



Robert J. Bergeron Gov't Tower Bldg.  
8026 Main St., 2nd Floor Council Meeting Room  
Houma, LA 70360

**AGENDA**

Wednesday, September 25, 2024  
6:00 PM

In accordance with the Americans with Disabilities Act, if you need special assistance,  
please contact Tammy E. Triggs, Council Clerk, at (985) 873-6519 describing the  
assistance that is necessary.

**John Amedee**  
**CHAIRMAN**  
**Carl Harding**  
**VICE-CHAIRMAN**  
**DISTRICT 1**  
    **Brien Pledger**  
**DISTRICT 2**  
    **Carl Harding**  
**DISTRICT 3**  
    **Clayton Voisin, Jr.**  
**DISTRICT 4**  
    **John Amedee**

**Tammy E. Triggs,**  
**COUNCIL CLERK**  
**DISTRICT 5**  
    **Kevin Champagne**  
**DISTRICT 6**  
    **Clyde Hammer**  
**DISTRICT 7**  
    **Daniel Babin**  
**DISTRICT 8**  
    **Kim Chauvin**  
**DISTRICT 9**  
    **Steve Trosclair**

**NOTICE TO THE PUBLIC:** If you wish to address the Council, please complete the "Public Wishing to Address the Council" form located on either end of the counter and give it to either the Chairman or the Council Clerk prior to the beginning of the meeting. All comments must be addressed to the Council as a whole. Addressing individual Council Members or Staff is not allowed. Speakers should be courteous in their choice of words and actions and comments shall be limited to the issue and cannot involve individuals or staff related matters. Thank you.

**ALL CELL PHONES AND ELECTRONIC DEVICES USED FOR COMMUNICATION SHOULD BE SILENCED FOR THE DURATION OF THE MEETING.**

**CALL MEETING TO ORDER**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**6:00 p.m. - COUNCIL CONVENES AS A BOARD OF REVIEW TO CONSIDER WRITTEN APPEALS TO THE TAX ASSESSMENTS AS PRESENTED BY THE**

**TERREBONNE PARISH ASSESSOR:**

**1) Consider action on the assessments rolls as presented by the Parish Assessor.**

**APPROVE THE MINUTES OF THE SPECIAL COUNCIL SESSION (PUBLIC HEARINGS FOR 2024 MILLAGE RATES) HELD ON AUGUST 28, 2024.**

**APPROVE THE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON AUGUST 28, 2024.**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 9/16/2024 AND 9/23/2024.**

**APPROVE MANUAL CHECK LISTING FOR AUGUST 2024.**

**1. GENERAL BUSINESS:**

- A. COMMENDATION:** Commending Captain Lonnie Lusco for his 33 Years of Service to the Houma Police Department.
- B. PROCLAMATION:** Proclaiming the month of October 2024 as "Domestic Violence Awareness Month" and the day of Thursday, October 3, 2024, as "Paint the Parish Purple Day" in Terrebonne Parish.
- C.** Ms. Cherie Roger, 4-H Extension Agent and Terrebonne Parish 4-H Chair, wishes to give the Council a 4-H update and recognize the State Level Contest Winners.
- D. PROCLAMATION:** Recognizing Terrebonne Parish Employees for their dedication and service during Hurricane Francine.

**2. PUBLIC WISHING TO ADDRESS THE COUNCIL:**

- A.** (In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)

**6:30 O'CLOCK P.M. - PUBLIC HEARINGS RELATIVE TO:**

- A.** An ordinance to authorize the Parish President to revise and execute on behalf of Terrebonne Parish Consolidated Government (TPCG) a Lease of Commercial Space between TPCG and HUB International Midwest LTD to lease space in the TPCG-owned building at 7910 Main Street, Houma, LA 70360.  
**1. Consider the adoption of the ordinance.**
- B.** An ordinance to amend the 2024 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
  - I. Houma Police Department, \$5,093
  - II. Government Tower Repairs, \$95,000
  - III. Municipal Auditorium, \$185,100
  - IV. Non-District Recreation Fund, \$100,000
  - V. Houma Downtown Development, \$3,000**1. Consider the adoption of the ordinance.**
- C.** An ordinance to Restructure Chapter 12, of the Terrebonne Parish Code and to Enact Regulations for the Construction of Borrow Pits, Ponds, and Dirt Mounds and to Provide for Related Matters.  
**1. Consider the adoption of the ordinance.**
- D.** An ordinance to Amend Sections 8-2 and 8-3 in Article I of Chapter 8 of the Terrebonne Parish Code of Ordinances, Fire Protection and Prevention, to Adopt the State's Definition of Public Display; to Remedy the Ambiguous Language Regarding the Public Display of Fireworks Within the City Limits of Houma; to Allow for Such an Exception in Conjunction with Holidays, Festivals, and Fundraisers, to Add a Requirement that All Tents, Stands, Fixtures, Goods, and Equipment be Removed Within 10 Days of the End of the fireworks Sale Period; and to Adopt Section 8-4 in Article I of Chapter 8 of the Terrebonne Parish Code of Ordinances, Creation of Fireworks Ban Area by Petition, and to Provide for Matters Relative Thereto.  
**1. Consider the adoption of the ordinance.**
- E.** An ordinance to amend Chapter 18 of the Terrebonne Parish Code of Ordinances to establish a "3-Way Stop" at the intersection of Houston Avenue and Texas Avenue, to authorize the installation of the

appropriate signs.

**1. Consider the adoption of the ordinance.**

- F.** An ordinance to Amend Sec. 13-63 “Qualifications for Drivers,” Sec. 13-65 “Standards for Ambulance Equipment,” Sec. 13-70 “Transportation of Emergency Patients”, and Sec. 13-90 “Ambulance Inspections” in Article IV of Chapter 13 of the Terrebonne Parish Code of Ordinances; and to Provide for Other Matters Relative Thereto.

**1. Consider the adoption of the ordinance.**

- G.** An ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, 2606 & 2608 Larry Street, Houma, Terrebonne Parish, Louisiana; Kirby Bonvillain, applicant.

**1. Consider the adoption of the ordinance.**

- H.** An ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma, Terrebonne Parish, Louisiana; Gem Builders, LLC, applicant.

**1. Consider the adoption of the ordinance.**

- I.** An ordinance to Amend Sections 22-226, 22-228, 22-229, and 22-230 and Enact 22-225 of Chapter 22, Article IX of the Terrebonne Parish Code of Ordinances to Remedy Awkward Phrasing in Section 22-226; to Move Penalties from Section 22-228(b) to Section 22-225 and Apply Them to the Entire Article IX; and to Add Certain Parish-Owned Launches and Docks to the List of “No Launching” and “No Mooring” Sites.

**1. Consider the adoption of the ordinance.**

**3. COMMITTEE REPORTS:**

- A.** Community Development and Planning Committee, 09/23/24  
**B.** Budget and Finance Committee, 09/23/24\*  
**C.** Policy, Procedure and Legal Committee, 09/23/24\* \*\*  
(\*Ratification of minutes calls public hearing on Wednesday, October 16, 2024, at 6:30 p.m.)

**4. STREET LIGHTS:**

- A.** Lights installations, removals and/or activations.

**5. APPOINTMENTS TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. VETERANS MEMORIAL DISTRICT BOARD:** Two (2) expiring terms on 09-17-24. (One representing the Military Museum and one (1) representing the Legislative Delegation South and one (1) vacancy due to a resignation representing the Parish President South of Intracoastal. Mr. George S. Bourg, representing the Regional Military Museum Foundation, expresses his interest in being reappointed. Mr. Will Theriot, representing the Legislative Delegation South, expresses his interest in being reappointed.

**6. VACANCIES TO VARIOUS BOARDS, COMMITTEES AND COMMISSIONS:**

- A. RECREATION DISTRICT NO. 2,3 BOARD:** One (1) expired term.  
**COTEAU FIRE PROTECTION DISTRICT BOARD:** One (1) expired term.  
**CHILDREN AND YOUTH SERVICES BOARD:** Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).  
**DOWNTOWN DEVELOPMENT CORPORATION:** Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.  
**MUNICIPAL CIVIL SERVICE BOARD:** One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)  
**SOUTH CENTRAL HUMAN SERVICES AUTHORITY:** Two (2) expired terms.

**TERREBONNE PARISH TREE BOARD:** One (1) expired term and one (1) vacancy due to a resignation.

**VETERANS MEMORIAL DISTRICT BOARD:** One (1) vacancy due to resignation representing the Parish President South of the Intracoastal.

**T.E.D.A.:** Three (3) expiring terms on 09-09-24. (Each representing one of the following: Chamber of Commerce, Terrebonne Parish Council and the Parish President).

**BOARD OF ADJUSTMENTS:** One expired term.

**AIRPORT COMMISSION:** One (1) expiring term on 10-10-24.

**COASTAL ZONE MANAGEMENT AND RESTORATION:** Three (3) expiring terms on 10-31-24. (One (1) representing Marine Navigation, one (1) representing Oil Industry and one (1) representing Flood Concerns appointed by the Parish President).

**HOUMA AREA CONVENTION AND VISITORS' BUREAU:** Two (2) expiring terms on 12-31-24 (One (1) representing the Regional Military Museum and one (1) representing a Civic-Non Profit) and one (1) vacancy due to a resignation. (Representing a Civic Non-Profit Organization)

**Library Board of Control:** Three (3) expiring terms on 11-14- 2024.

**7. ANNOUNCEMENTS:**

- A.** Parish President.
- B.** Council Members.

**8. ADJOURN**



Category Number:  
Item Number:



Wednesday, September 25, 2024

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**Item Title:**

INVOCATION

**Item Summary:**

INVOCATION

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Category Number:  
Item Number:



Wednesday, September 25, 2024

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**Item Title:**

PLEDGE OF ALLEGIANCE

**Item Summary:**

PLEDGE OF ALLEGIANCE

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Category Number:  
Item Number:



Wednesday, September 25, 2024

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**Item Title:**

2024 Board of Review

**Item Summary:**

**6:00 p.m. - COUNCIL CONVENES AS A BOARD OF REVIEW TO CONSIDER WRITTEN APPEALS TO THE TAX ASSESSMENTS AS PRESENTED BY THE TERREBONNE PARISH ASSESSOR:**

- 1) Consider action on the assessments rolls as presented by the Parish Assessor.**
-

Category Number:  
Item Number:



Wednesday, September 25, 2024

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**Item Title:**

APPROVE MINUTES OF THE SPECIAL COUNCIL SESSION (2024 MILLAGE RATE PUBLIC HEARINGS)

**Item Summary:**

**APPROVE THE MINUTES OF THE SPECIAL COUNCIL SESSION (PUBLIC HEARINGS FOR 2024 MILLAGE RATES) HELD ON AUGUST 28, 2024.**

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Category Number:  
Item Number:



Wednesday, September 25, 2024

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**Item Title:**

APPROVE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON HELD ON AUGUST 28, 2024

**Item Summary:**

**APPROVE THE MINUTES OF THE REGULAR COUNCIL SESSION HELD ON AUGUST 28, 2024.**

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Category Number:  
Item Number:



Wednesday, September 25, 2024

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**Item Title:**

Accounts Payable Bill Lists for 9/16/2024 & 9/23/2024

**Item Summary:**

**APPROVE ACCOUNTS PAYABLE BILL LISTS FOR 9/16/2024 AND 9/23/2024.**

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**ATTACHMENTS:**

**Description**

**Upload Date**

**Type**

Accounts Payable Bill Lists for 9/16/2024  
& 9/23/2024

9/17/2024

Executive Summary



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
<b>ACCOUNTS PAYABLE BILL LISTS FOR 9/16/2024 &amp; 9/23/2024</b>

<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
TO PROVIDE THE COUNCIL A LIST OF PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES - BILL LIST ON FILE WITH THE FINANCE AND COUNCIL CLERK DEPARTMENTS.

<b>PROJECT PURPOSE &amp; BENEFITS(150 WORDS OR LESS)</b>
OPERATION OF GOVERNMENT

<b>TOTAL EXPENDITURE</b>	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
ACTUAL	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	NO
YES	IF YES AMOUNT BUDGETED:

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>										
<b>PARISHWIDE</b>	1	2	3	4	5	6	7	8	9	

s/Kandace M. Mauldin, CFO  
 Signature

September 17, 2024  
 Date

Category Number:  
Item Number:



Wednesday, September 25, 2024

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**Item Title:**

Manual Check Listing-August 2024

**Item Summary:**

**APPROVE MANUAL CHECK LISTING FOR AUGUST 2024.**

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**ATTACHMENTS:**

**Description**

Manual Check Listing-August 2024

**Upload Date**

9/17/2024

**Type**

Executive Summary





I

## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

MANUAL CHECK LISTING-AUGUST 2024

### PROJECT SUMMARY (200 WORDS OR LESS)

TO PROVIDE THE COUNCIL A LIST OF THE MANUAL CHECK PAYMENTS MADE TO VENDORS FOR GOODS AND SERVICES.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

OPERATION OF GOVERNMENT

### TOTAL EXPENDITURE

N/A

### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

s/Kandace Mauldin, CFO

August 17, 2024

Signature

Date

Category Number: 1.  
Item Number: A.



Wednesday, September 25, 2024

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**Item Title:**

Commendation: Captain Lonnie Lusco

**Item Summary:**

**COMMENDATION:** Commending Captain Lonnie Lusco for his 33 Years of Service to the Houma Police Department.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Commendation	9/17/2024	Backup Material



# CITY OF HOUMA, LOUISIANA



## PARISH OF TERREBONNE

### COMMENDATION

*WHEREAS, Lonnie Lusco, is retiring after 33 years of dedicated service as Captain of the Houma Police Department for Terrebonne Parish Consolidated Government; and*

*WHEREAS, Captain Lusco began his employment with the Terrebonne Parish Consolidated Government on September 15, 1991; and*

*WHEREAS, Capt. Lusco's service to the parish was marked by his selflessness and dedication to his duties that included being a dedicated Police Officer, Supervisor of Car Patrol, Detective, Narcotics Officer, Sergeant in charge of Crime Scene, Evidence Custodian, Chief of Detectives, and Administrative Captain; and*

*WHEREAS, Capt. Lusco will be fondly remembered for his excellence in leadership, his personable demeanor, and for the enthusiastic pride he took in all of his endeavors at the parish.*

*NOW THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government, that the extraordinary service of*

## CAPT. LONNIE LUSCO

*is hereby publicly acknowledged to the people of the Houma-Terrebonne community, and that he is extended the sincerest best wishes for his future.*

*Presented this 25<sup>th</sup> day of September, 2024.*

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**JASON BERGERON**  
PARISH PRESIDENT

---

**JOHN AMEDÉE**  
COUNCIL CHAIRMAN

#### TERREBONNE PARISH COUNCIL

**BRIEN PLEDGER**  
DISTRICT 1

**CARL HARDING**  
DISTRICT 2

**CLAYTON VOISIN, JR.**  
DISTRICT 3

**JOHN AMEDEE**  
DISTRICT 4

**KEVIN CHAMPAGNE**  
DISTRICT 5

**CLYDE HAMNER**  
DISTRICT 6

**DANIEL BABIN**  
DISTRICT 7

**KIM CHAUVIN**  
DISTRICT 8

**STEVE TROCLAIR**  
DISTRICT 9

Category Number: 1.  
Item Number: B.



Wednesday, September 25, 2024

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**Item Title:**

Proclamation - Domestic Violence Awareness Month October 2024

**Item Summary:**

**PROCLAMATION:** Proclaiming the month of October 2024 as "Domestic Violence Awareness Month" and the day of Thursday, October 3, 2024, as "Paint the Parish Purple Day" in Terrebonne Parish.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Proclamation	9/20/2024	Presentation



# CITY OF HOUMA, LOUISIANA



## PARISH OF TERREBONNE

### A Proclamation

*WHEREAS, Louisiana has ranked at least 5th in the nation in the homicide rate among female victims killed by male offenders in single victim/single offender incidents over the past 10 years; and*

*WHEREAS, in a study of domestic violence homicides, it was found that 20% of victims were not the intimate partner themselves, but family members, friends, neighbors, persons who intervened, law enforcement, or bystanders; and*

*WHEREAS, domestic violence is a profound and pervasive issue affecting hundreds of individuals and families across Terrebonne Parish, with far-reaching consequences for health, safety, and well-being; and*

*WHEREAS, domestic violence transcends all boundaries of age, race, gender, socioeconomic status, and geographical location, impacting people from all walks of life; and*

*WHEREAS, the effects of domestic violence extend beyond the immediate victims, inflicting harm on children, families, and entire communities, and placing a significant burden on societal resources; and*

*WHEREAS, raising awareness about domestic violence is crucial to preventing and addressing this issue, providing support to survivors, and holding perpetrators accountable; and*

*WHEREAS, The Haven and other dedicated organizations, advocates, and individuals work tirelessly to provide support services, raise awareness, and promote education on domestic violence, striving to create a safer, more peaceful society; and*

*WHEREAS, we recognize the importance of promoting prevention strategies, improving access to resources for victims, and fostering a culture of respect, empathy, and accountability.*

*NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government, hereby proclaims the month of October 2024 as:*

### **“DOMESTIC VIOLENCE AWARENESS MONTH”**

*AND BE IT FURTHER RESOLVED that Thursday, October 3, 2024, be proclaimed as:*

### **“PAINT THE PARISH PURPLE DAY”**

*and that all citizens be urged to wear purple to show their support in the work to end domestic violence, to speak out against domestic violence, and to support these local efforts to assist victims of these crimes in finding the help and healing they need.*

*Presented this the 25<sup>th</sup> day of September, 2024.*

\_\_\_\_\_  
**JASON W. BERGERON**  
PARISH PRESIDENT

\_\_\_\_\_  
**JOHN AMEDÉE**  
COUNCIL CHAIRMAN

#### **TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**     **CARL “CARLEE” HARDING**     **CLAYTON VOISIN, JR.**     **JOHN AMEDÉE**     **CHARLES “KEVIN” CHAMPAGNE**  
*DISTRICT 1*                     *DISTRICT 2*                     *DISTRICT 3*                     *DISTRICT 4*                     *DISTRICT 5*

**CLYDE HAMNER**     **DANIEL “DANNY” BABIN**     **KIMBERLY “KIM” CHAUVIN**     **STEVE TROSCLAIR**  
*DISTRICT 6*                     *DISTRICT 7*                     *DISTRICT 8*                     *DISTRICT 9*

Category Number: 1.  
Item Number: C.



Wednesday, September 25, 2024

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**Item Title:**

4-H Update and Recognition Contest Winners

**Item Summary:**

Ms. Cherie Roger, 4-H Extension Agent and Terrebonne Parish 4-H Chair, wishes to give the Council a 4-H update and recognize the State Level Contest Winners.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	9/18/2024	Cover Memo
Backup Material	9/23/2024	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

PROJECT TITLE
4-H Update

PROJECT SUMMARY (200 WORDS OR LESS)
Ms. Cherie Roger, 4-H Extension Agent and Terrebonne Parish 4-H Chair, wishes to give the Council a 4-H update and recognize the State Level Contest Winners.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
N/A

TOTAL EXPENDITURE	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)	
<u>N/A</u>	NO
YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

<i>John Amedée</i>	09/18/24
Signature	Date

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
David Solis*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

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**JASON BERGERON  
PARISH PRESIDENT**

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**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
*DISTRICT 1*

**CARL HARDING**  
*DISTRICT 2*

**CLAYTON VOISIN, JR.**  
*DISTRICT 3*

**JOHN AMEDÉE**  
*DISTRICT 4*

**CHARLES "KEVIN" CHAMPAGNE**  
*DISTRICT 5*

**CLYDE HAMNER**  
*DISTRICT 6*

**DANIEL BABIN**  
*DISTRICT 7*

**KIMBERLY "KIM" CHAUVIN**  
*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*



*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Benton Walker*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

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**JASON BERGERON  
PARISH PRESIDENT**

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**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
*DISTRICT 1*

**CARL HARDING**  
*DISTRICT 2*

**CLAYTON VOISIN, JR.**  
*DISTRICT 3*

**JOHN AMEDÉE**  
*DISTRICT 4*

**CHARLES "KEVIN" CHAMPAGNE**  
*DISTRICT 5*

**CLYDE HAMNER**  
*DISTRICT 6*

**DANIEL BABIN**  
*DISTRICT 7*

**KIMBERLY "KIM" CHAUVIN**  
*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Izzabella Allen*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
*DISTRICT 1*

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**JOHN AMEDÉE**  
*DISTRICT 4*

**CHARLES "KEVIN" CHAMPAGNE**  
*DISTRICT 5*

**CLYDE HAMNER**  
*DISTRICT 6*

**DANIEL BABIN**  
*DISTRICT 7*

**KIMBERLY "KIM" CHAUVIN**  
*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Mallory Hawthorne*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

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**JASON BERGERON  
PARISH PRESIDENT**

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**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
*DISTRICT 1*

**CARL HARDING**  
*DISTRICT 2*

**CLAYTON VOISIN, JR.**  
*DISTRICT 3*

**JOHN AMEDÉE**  
*DISTRICT 4*

**CHARLES "KEVIN" CHAMPAGNE**  
*DISTRICT 5*

**CLYDE HAMNER**  
*DISTRICT 6*

**DANIEL BABIN**  
*DISTRICT 7*

**KIMBERLY "KIM" CHAUVIN**  
*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Julia Toups*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

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**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
*DISTRICT 1*

**CARL HARDING**  
*DISTRICT 2*

**CLAYTON VOISIN, JR.**  
*DISTRICT 3*

**JOHN AMEDÉE**  
*DISTRICT 4*

**CHARLES "KEVIN" CHAMPAGNE**  
*DISTRICT 5*

**CLYDE HAMNER**  
*DISTRICT 6*

**DANIEL BABIN**  
*DISTRICT 7*

**KIMBERLY "KIM" CHAUVIN**  
*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Carmen Robichaux*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

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**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**

*DISTRICT 1*

**CARL HARDING**

*DISTRICT 2*

**CLAYTON VOISIN, JR.**

*DISTRICT 3*

**JOHN AMEDÉE**

*DISTRICT 4*

**CHARLES "KEVIN" CHAMPAGNE**

*DISTRICT 5*

**CLYDE HAMNER**

*DISTRICT 6*

**DANIEL BABIN**

*DISTRICT 7*

**KIMBERLY "KIM" CHAUVIN**

*DISTRICT 8*

**STEVE TROSCLAIR**

*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Caleb Lirette*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**

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*DISTRICT 8*

**STEVE TROSCLAIR**

*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Chloe Dighton*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

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*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Grant Roger*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

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*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*



*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Preston Leblanc*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**

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**STEVE TROSCLAIR**

*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Carter Neil*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
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**DANIEL BABIN**  
*DISTRICT 7*

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*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Kevin Kraemer*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
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*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Luke Landry*

*For their hard work and dedication towards competing and winning at the 2024 4-H University  
Competitions held in Baton Rouge, Louisiana.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
*DISTRICT 1*

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*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Ava Parra*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**

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*DISTRICT 3*

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*DISTRICT 5*

**CLYDE HAMNER**

*DISTRICT 6*

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*DISTRICT 7*

**KIMBERLY "KIM" CHAUVIN**

*DISTRICT 8*

**STEVE TROSCLAIR**

*DISTRICT 9*

# *Terrebonne Parish Consolidated Government*

## CERTIFICATE OF RECOGNITION



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Sophie Fernandez*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON**  
**PARISH PRESIDENT**

---

**JOHN AMEDÉE**  
**COUNCIL CHAIRMAN**

### TERREBONNE PARISH COUNCIL

**BRIEN PLEDGER**

*DISTRICT 1*

**CARL HARDING**

*DISTRICT 2*

**CLAYTON VOISIN, JR.**

*DISTRICT 3*

**JOHN AMEDÉE**

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**CHARLES "KEVIN" CHAMPAGNE**

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*DISTRICT 6*

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**KIMBERLY "KIM" CHAUVIN**

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**STEVE TROSCLAIR**

*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Taner Rae Domangue*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**  
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*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Kinsley St. Pierre*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**

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*DISTRICT 8*

**STEVE TROSCLAIR**

*DISTRICT 9*



*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Emeline LeCompte*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

**BRIEN PLEDGER**

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*DISTRICT 8*

**STEVE TROSCLAIR**

*DISTRICT 9*

*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Laney Price*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

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*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Carson Price*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

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*Terrebonne Parish Consolidated Government*

**CERTIFICATE OF RECOGNITION**



*THE TERREBONNE PARISH PRESIDENT AND PARISH COUNCIL do hereby recognize and commend*

*Terrebonne Parish 4-H's  
Ava Watson*

*For their hard work, dedication, and success as a Horse Exhibitor for Terrebonne Parish  
during the 2023-2024 season.*

---

**JASON BERGERON  
PARISH PRESIDENT**

---

**JOHN AMEDÉE  
COUNCIL CHAIRMAN**

**TERREBONNE PARISH COUNCIL**

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**KIMBERLY "KIM" CHAUVIN**  
*DISTRICT 8*

**STEVE TROSCLAIR**  
*DISTRICT 9*

Category Number: 1.  
Item Number: D.



Wednesday, September 25, 2024

---

**Item Title:**

Hurricane Francine Employee Appreciation Proclamation

**Item Summary:**

**PROCLAMATION:** Recognizing Terrebonne Parish Employees for their dedication and service during Hurricane Francine.

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Proclamation	9/20/2024	Backup Material

# Terrebonne Parish Consolidated Government

## Employee Appreciation Proclamation

**WHEREAS**, on Monday, September 9th, 2024, the Terrebonne Parish Office of Emergency Preparedness formally announced that a storm was brewing in the Gulf with the anticipation of hurricane force winds and flash flooding as it quickly approached landfall with Terrebonne Parish in the direct path; and

**WHEREAS**, employees within all departments of Terrebonne Parish Consolidated Government immediately activated their emergency preparedness plans and got to work to ensure that residents and businesses would be prepared, informed, have access to resources, and ultimately would remain safe through the duration of the weather event; and

**WHEREAS**, Tropical Storm Francine became Hurricane Francine by Wednesday, September 11th, 2024, and TPCG personnel, first responders, and contracting partners were ready to act in order to keep residents out of harms way with evacuations, shelters, and curfews put into place; and

**WHEREAS**, employees activated their own personal emergency plans by securing family and friends while remaining on call and on site at the emergency operations center to be available to the general public, the media, and any special needs groups that would need information and assistance before, during, and after the storm; and

**WHEREAS**, employees should be commended for their team efforts, not only for doing an outstanding job in the key roles that they played during the State of Emergency, but also for the compassion and commitment that was displayed with every new communication, supply distribution, and time they dedicated to making sure every resident and business need was accounted for; and

**WHEREAS**, Terrebonne Parish Consolidated Government is only as effective as the employees that choose a career in public service day in and day out, no matter the situation or circumstance, to be there for the general public; and

**NOW, THEREFORE** BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Parish President, Jason W. Bergeron, and the entire Terrebonne Parish Consolidated Government, that ***ALL Terrebonne Parish Consolidated Government Employees be Commended and Appreciated*** for their acts of service.

---

Jason W. Bergeron  
Terrebonne Parish President

---

John Amadee  
Council Chairman





Wednesday, September 25, 2024

---

**Item Title:**

Speaker Cards

**Item Summary:**

(In accordance with *Sec. 2-07 (e)* of the Terrebonne Parish Home Rule Charter, the public will be heard and can speak for three (3) minutes on any matter related to parish government without discussion or questions and answers on non-agenda items)

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Wednesday, September 25, 2024

---

**Item Title:**

Revise and Execute a Lease of Commercial Space between TPCG and HUB International Midwest LTD

**Item Summary:**

An ordinance to authorize the Parish President to revise and execute on behalf of Terrebonne Parish Consolidated Government (TPCG) a Lease of Commercial Space between TPCG and HUB International Midwest LTD to lease space in the TPCG-owned building at 7910 Main Street, Houma, LA 70360.

**1. Consider the adoption of the ordinance.**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	9/4/2024	Executive Summary
Ordinance	9/4/2024	Ordinance
HUB International Revised Lease	9/4/2024	Backup Material
Ordinance No. 9576	9/4/2024	Backup Material





## EXECUTIVE SUMMARY

**PROJECT TITLE**

Consider the introduction of an ordinance to Authorize the Parish President to Revise and Execute on Behalf of Terrebonne Parish Consolidated Government (TPCG) a Lease of Commercial Space Between TPCG and HUB International Midwest LTD to Lease Space in the TPCG-Owned Building at 7910 Main Street, Houma, LA 70360; and call a Public Hearing on Wednesday, September 25, 2024 at 6:30 p.m.

**PROJECT SUMMARY (200 WORDS OR LESS)**

The Council adopted Ordinance No. 9576 to authorize the Parish President to execute a new lease with HUB International for the same commercial lease space it has been occupying. Following the adoption of Ordinance No. 9576, HUB International requested additional revisions to the lease agreement to provide for limited early termination rights; reservation of parking spaces; and reimbursement of relocation costs in the event TPCG relocates the Tenant from its current leased premises to a new location.

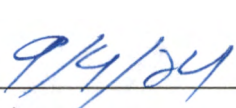
**PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)**

The revised lease proposal takes into account the tenant's long-term rental history and the advantages of retaining the tenant in the building. This will help avoid the costs associated with filling the commercial space if the tenant chooses not to renew the lease due to the rent increase.

TOTAL EXPENDITURE			
N/A			
<b>AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)</b>			
ACTUAL		ESTIMATED	
<b>IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)</b>			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

  
 \_\_\_\_\_  
 Noah J. Lirette, Chief Administrative Officer

  
 \_\_\_\_\_  
 Date

OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO REVISE AND EXECUTE ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT (TPCG) A LEASE OF COMMERCIAL SPACE BETWEEN TPCG AND HUB INTERNATIONAL MIDWEST LTD TO LEASE SPACE IN THE TPCG-OWNED BUILDING AT 7910 MAIN STREET, HOUMA LA 70360

**WHEREAS**, Subsection (c) of Section 2-453 of the Terrebonne Parish Code of Ordinances authorizes the Terrebonne Parish President to execute lease agreements for space declared surplus and available for commercial occupancy in the Hancock Whitney Bank Building; and

**WHEREAS**, Subsection (d) of Section 2-453 of the Terrebonne Parish Code of Ordinances requires any lease agreements containing obligations beyond the scope of the standard agreement to be presented to the full council, by the administration, and approved by the council prior to execution by the Parish President; and

**WHEREAS**, HUB International Midwest Limited (hereinafter, "HUB") is a current Tenant of the TPCG-owned Hancock Whitney Bank Building, and has been so for 14 years; and

**WHEREAS**, HUB's lease expired in August 2024, and the Council adopted Ordinance No. 9576 to authorize the Parish President to execute a new lease with HUB International for the same commercial lease space it has been occupying; and

**WHEREAS**, following the adoption of Ordinance No. 9576, HUB International requested additional revisions to the lease agreement to provide for limited early termination rights; reservation of parking spaces; and reimbursement of relocation costs in the event TPCG relocates the Tenant from its current leased premises to a new location;

**WHEREAS**, a copy of the proposed revised lease is attached and made a part of this Ordinance, which revisions can be found highlighted at Article III, Paragraph 3 and Article IV, Paragraphs 2 and 3; all with a new effective date of October 1, 2024, as highlighted under Article III, Paragraph 1; and

**WHEREAS**, given this tenant's long history of renting in this building, TPCG Administration has no objection to HUB's proposal and wishes to present the matter to Council for review, discussion, and approval; and

**WHEREAS**, Terrebonne Parish Council finds HUB's revised proposal for the lease of space, considering the long-term rental history by this tenant, and considering the benefit of keeping the tenant in the building and avoiding the cost of filling the commercial space should this tenant decide not to enter into a new lease because of the increase in rent, is an acceptable proposal; and

**NOW THEREFORE BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

#### Section I

The Parish President is authorized to execute, on behalf of the TPCG, a lease with HUB International Midwest Limited for lease of commercial space in the Hancock Whitney Bank Building which is not materially different from the agreement attached to this Ordinance, subject to approval by the TPCG legal department.

#### Section II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be separable.

Section III

This ordinance shall become effective upon approval by the parish president or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**THERE WAS RECORDED:**

YEAS:

NAYS:

ABSTAINING:

ABSENT:

The chairman declared the ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Chairman  
Terrebonne Parish Council

\_\_\_\_\_  
Council Clerk  
Terrebonne Parish Council

Date and time delivered to Parish President:

approved \_\_\_\_\_ vetoed \_\_\_\_\_  
Parish President  
Terrebonne Parish Consolidated Government

Date and time return to Council Clerk:

\_\_\_\_\_

I, Council Clerk for that Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the assembled council in regular session on \_\_\_\_\_ 20\_\_\_\_, at which meeting a quorum was present.

Given under my official signature and seal of this office on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Council Clerk  
Terrebonne Parish Council

PARISH OF TERREBONNE

STATE OF LOUISIANA

LEASE OF COMMERCIAL SPACE  
IN ACCORDANCE WITH TERREBONNE PARISH CODE SECTION 2-453

This agreement is entered into on the dates set forth herein by and between:

**I. THE PARTIES**

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT ("TPCG")**, a political subdivision of the state of Louisiana, PO Box 2768 Houma LA 70361 herein represented by its Parish President, Jason W. Bergeron, by virtue of Terrebonne Parish Ordinance No. \_\_\_\_\_, or his Designee, Noah J. Lirette, Chief Administrative Officer, by virtue of that certain Act of Designation filed for record with the Terrebonne Parish Recorder of Conveyances at Entry No. 1684823;

and

**TENANT**, identified as follows:

Name: **HUB International Midwest Limited**

EIN: 35-0672425

Check One:  Louisiana Corporation  
 Louisiana Non-Profit Corporation  
 Louisiana limited liability company  
 Non-Louisiana Corporation (state: Indiana)  
 Non-Louisiana limited liability company (state: \_\_\_\_\_)  
 other: \_\_\_\_\_

Notice Address: 150 N. Riverside Plaza, 17<sup>th</sup> Floor, Chicago, IL 60606, Attention: Legal Department

Authorized Representative: Jay Sklar

**\*attach proof of authority to this contract**

Title of Authorized Representative: Chief Procurement and Real Estate Officer

Email Address for Notice Purposes: cre.notices@hubinternational.com

who is hereinafter designated as "Tenant";

**NOW, THEREFORE, BE IT AGREED** by and between the parties herein that:

**II. TPCG AUTHORITY**

TPCG is authorized to enter into this agreement under Terrebonne Parish Code Section 2-453, as may be amended, and Ordinance No. \_\_\_\_\_.

**III. EFFECTIVE DATE and TERM**

1. The **effective date** of this agreement shall be **October 1, 2024**.

2. **Lease Term.** The Lease Term shall include the Initial Term and any Renewal Terms. The **Initial Term** of this agreement shall be three (3) years, commencing on the effective date (“Initial Term”). This agreement may be renewed in writing by mutual written consent for two subsequent three-year **Renewal Terms**.

3. **Early Termination.** Upon learning that the Landlord intends to temporarily house several Terrebonne Parish District Attorney programs within the Building in which the Leased Premises are located (while the District Attorney rebuilds its own facilities), Tenant requested the right of early termination under this Agreement for safety concerns. For the limited purposes of addressing the concerns by Tenant stated in this paragraph, Landlord and Tenant agreed to an early termination provision in accordance with this paragraph. Early termination of this Lease is available to Tenant at any time subsequent to the first twelve (12) months of the Initial Term, if Tenant determines in good faith that the safety measures implemented by Landlord with regard to the patrons, parolees, parties, and participants of the District Attorney programs located within the Building are inadequate to ensure the safety and security of the officers, directors, employees, patrons, or invitees of Tenant (“Tenant Parties” for the purposes of this paragraph) within the Building and parking lot in which the Leased Premises are located. Tenant must provide Landlord with written notice specifying the safety concerns and Landlord shall have thirty (30) days from receipt of such notice to implement reasonable safety measures in response to Tenant’s concerns. If, after the thirty (30) day period, Tenant reasonably determines that the safety measures remain inadequate to ensure the safety and security of the Tenant Parties, Tenant may elect to terminate this Lease upon delivery of written notice to Landlord ninety (90) days prior to the date Tenant intends to terminate this Lease.

4. **Holding Over.** If Tenant retains possession of the Leased Premises after the expiration of this Lease, Tenant shall have sixty (60) days in which the rent will remain the same as the rent due during the last year of the Lease Term. Thereafter, Tenant shall be a month-to-month Tenant at one hundred ten percent (110%) of the Rent for the Leased Premises in effect upon the date of such expiration or earlier termination, and otherwise upon the terms, covenants and conditions herein specified, so far as applicable. In the event Tenant retains possession of the Leased Premises after the expiration of this Lease, Tenant shall not be liable for any consequential damages. Acceptance by TPCG of Rent after such expiration shall not result in a renewal of this Lease. In the event a month-to-month tenancy is created by operation of law, either party shall have the right to terminate such month-to-month tenancy upon thirty (30) days’ prior written notice to the other, whether said notice is given on the rent paying date. This Section shall in no way constitute consent by TPCG to any holding over by Tenant upon the expiration or earlier termination of this Lease, nor limit TPCG’s remedies in such event.

#### IV. LEASED PREMISES

1. **Description of Leased Premises.** TPCG leases to Tenant, and Tenant leases from TPCG a portion of that certain property located at **7910 Main St., Houma, Louisiana 70360**, (“Property”), which portion is more particularly described as follows:

- a. Office Suite Number(s): **307**;
- b. Consisting of a total of **2,813 rentable square feet**;
- c. together with a non-exclusive right, in common with others, to use (including for access, ingress, egress, utilities and parking, as applicable) the “Common Areas” of the Property and the underlying land and improvements thereto that are designed for use in common by all occupants of the Property and their respective employees, agents, customers, invitees and others.

hereinafter referred to as the “Leased Premises.”

2. **Amendment to Leased Premises.** The Leased Premises are subject to reallocation or amendment by TPCG. In that event, TPCG shall provide written notice to Tenant that TPCG intends to move Tenant to a new location on the Property of approximately equal or greater size as the Leased Premises, improved to a standard of the same quality as the Leased Premises (amended Leased Premises). Within 30 days of the date of notice Tenant shall respond in writing to either accept the amended Leased Premises or to provide Tenant’s intent to terminate this lease agreement. Failure by Tenant to timely respond shall be deemed an acceptance by Tenant of the amended Leased Premises. Tenant shall move, whether to the amended Leased Premises or to vacate the Property, within 90 days from the original date of notice by TPCG that it intended to move Tenant’s Leased Premises. **TPCG**

shall reimburse Tenant for Tenant's reasonable out of pocket expenses of moving its property and equipment to the amended Leased Premises.

3. **Parking.** Subject to the parking requirement of TPCG, TPCG will allocate parking spots to Tenant based on needs of one (1) parking spot in the contiguous parking lot for every 750 rentable square feet of the Leased Premises. Any parking spots on the Property allocated to the Tenant shall be subject to reallocation by TPCG.

## V. RENT and OTHER CONSIDERATION

Commencing upon the execution date of this lease ("Rent Commencement Date"), Tenant agrees to pay to TPCG **via ACH, or via mail at P.O. Box 6097, Houma, LA 70361** or at such other place as TPCG may from time to time designate, the following rent:

1. **Rent.** Tenant shall pay Rent in an amount of \$19.00 per square foot per year (or \$4,453.92 per month) during the Initial Term of this Lease, with all such payments due, in advance, on the first day of each calendar month included within the applicable Lease Year. Parties agree that the Rent includes fees and compensation at no less than fair market value for the Leased Premises.
2. **Adjustments to Rent during Renewal Terms.** The monthly Rent payable under Article V, paragraph 1, above, shall be adjusted by an increase of 3% commencing with the first month of the first Renewal Term, and another increase of 3% commencing with the first month of the second Renewal Term.
3. **Security Deposit.** N/A.

## VI. USES, ALTERATIONS, SECURITY, WAIVERS

1. **Permitted Use.** TENANT shall have the right to occupy and use the Leased Premises for any lawful commercial purpose, except for retail banking, non-governmental financial services, ATM, Vaults, and Safe Deposit Boxes.

Tenant shall obey and comply with all laws, ordinances, rules, and regulations of any duly constituted authority applicable to Tenant's use or occupancy of the Leased Premises and shall not use or allow the Leased Premises to be used for any immoral, unlawful, or objectionable purposes. Tenant shall not commit, or allow to be committed, any nuisance, public or private, or other act or thing of any kind whatsoever that may disturb the quiet enjoyment or cause unreasonable annoyance of, or otherwise injure any other Tenants or occupants of the Property. Tenant shall not permit any discharge of firearms in or about the Leased Premises or maintain animals of any kind whatsoever upon the Leased Premises. Tenant shall not use the Leased Premises, nor allow the Leased Premises to be used, for any purpose or in any manner that would (a) invalidate any policy of insurance now or hereafter carried by TPCG on the Property, or (b) increase the rate of premiums payable on any such insurance policy unless Tenant reimburses TPCG for any increase in premium charged.

2. **Alterations.** TENANT shall not make any permanent alterations or additions to the Leased Premises, without TPCG's prior written consent, which consent shall not be unreasonably withheld, delayed or conditioned.

3. **Signs and lettering.** TPCG shall provide and install all letters and numerals on or about the entrance to the Property and Leased Premises. All such letters and numerals shall be in the building's standard graphics. No signs, numerals, letters, or other graphics shall be used or permitted on the exterior of the Leased Premises, or which otherwise may be visible from outside the Leased Premises, unless approved in writing by TPCG. TPCG shall maintain in one or more segments of the Common Areas such building directories, at TPCG's cost and discretion, containing Tenant's name and location within the building.

4. **Property Rules.** Tenant acknowledges receipt of, and it shall comply with, all written rules of the Property promulgated by TPCG, which may be amended from time to time, for the safety, care, and cleanliness of the Property and for preservation of good order. It shall train its employees and inform its agents, assigns, and invitees of those rules.



5. **Disclaimer.** TENANT STIPULATES AND AGREE THAT TENANT HAS INSPECTED AND EXAMINED THE PREMISES AND HEREBY ACCEPTS THE PREMISES IN ITS CURRENT "AS IS", "WHERE IS" CONDITION AND WITH ALL FAULTS AND WITHOUT ANY WARRANTY OR REPRESENTATION, EXPRESS OR IMPLIED, CONCERNING THE CONDITION OR CHARACTERISTICS OF THE PREMISES. WITHOUT LIMITING THE FOREGOING, TPCG MAKES NO REPRESENTATION OR WARRANTY CONCERNING THE CONDITION OF THE PREMISES, THE FITNESS OF THE PREMISES FOR THE OPERATION OF TENANT'S BUSINESS, THE FITNESS OF THE PREMISES FOR A PARTICULAR PURPOSE, OR THE FITNESS OF THE PREMISES FOR ANY PURPOSE. IT IS THE INTENT OF THE PARTIES TO THIS LEASE THAT THE TENANT SPECIFICALLY ASSUME RESPONSIBILITY FOR THE CONDITION OF THE PREMISES AND THAT TPCG SHALL NOT BE LIABLE FOR INJURY CAUSED BY ANY DEFECT IN THE PREMISES TO TENANT OR ANYONE ON THE PREMISES WHO DERIVED HIS RIGHT TO BE THEREON FROM THE TENANT, UNLESS THE OWNER KNEW OR SHOULD HAVE KNOWN OF THE DEFECT OR HAD RECEIVED NOTICE THEREOF AND FAILED TO REMEDY IT WITHIN A REASONABLE TIME, ALL TO THE FULLEST EXTENT ALLOWABLE UNDER LA. R.S. 9:3221.

## VII. INSURANCE

At all times during the effective dates of this Agreement (and any period of early entry or occupancy or holding over by Tenant, if applicable), TPCG shall at all times during the Term of this Agreement, carry a policy of insurance which insures the Property, including the Leased Premises, against loss or damage by fire or other casualty (namely, the perils against which insurance is afforded by a standard fire insurance policy and extended coverage endorsement); provided, however, that TPCG shall not be responsible for, and shall not be obligated to insure against, any loss of or damage to any personal property of Tenant or which Tenant may have in on the Property or any trade fixtures installed by or paid for by Tenant on the Leased Premises or any additional improvements which Tenant may construct on the Leased Premises; and, notwithstanding anything contained herein to the contrary, TPCG may self-insure for the same risks described in this section.

TENANT shall maintain at its cost the following insurance coverage for injury to persons or property during its occupancy and use of the Leased Premises:

1. commercial general insurance liability coverage for injury to persons or property occurring covering Tenant's use of the Leased Premises, which insurance shall be primary and non-contributory and shall provide coverage on an occurrence basis with a per occurrence limit of not less than FIVE HUNDRED THOUSAND AND NO/00 (\$500,000.00) DOLLARS to apply in the case of one person injured, FIVE HUNDRED THOUSAND AND NO/00 (\$500,000.00) to apply in the case of any one occurrence, and FIVE HUNDRED THOUSAND AND NO/00 (\$500,000.00) for property damage.
2. all statutorily required insurance or coverage required by virtue of the nature of the enterprise or business conducted on the Leased Premises, including but not limited to necessary workers' compensation coverage for employees and automobile liability coverage for any business vehicle utilizing the parking areas.
3. Special Cause of Loss Form Insurance (in a form reasonably satisfactory to TPCG), in the amount of the full replacement cost of Tenant's Property (including, without limitation, alterations or additions performed by Tenant pursuant hereto), which insurance shall waive coinsurance limitations.
4. All insurance required to be carried by Tenant hereunder shall (i) be issued by one or more insurance companies reasonably acceptable to TPCG, licensed to do business in the State in which the Leased Premises is located, and (ii) provide that said insurance shall not be materially changed, canceled or permitted to lapse on less than thirty (30) days' prior written notice to TPCG. In addition, Tenant shall name TPCG, and any mortgagee requested by TPCG, as additional insureds under its commercial general liability policy (but only to the extent of the limits required hereunder). Upon Tenant's receipt of a request from TPCG, Tenant shall provide TPCG with copies of certificates of insurance, evidencing the coverages required hereunder. If Tenant fails to carry such insurance and furnish TPCG with such certificates of insurance, TPCG may obtain such insurance on Tenant's behalf and Tenant shall reimburse TPCG upon demand for the cost thereof as additional Rent. TPCG reserves the right from time to time to require Tenant to obtain higher minimum amounts or different types of insurance if it becomes customary for other TPCGs of similar buildings in the area to require similar

sized Tenants in similar industries to carry insurance of such higher minimum amounts or of such different types.

5. Waiver of Subrogation. Tenant does hereby release and discharge TPCG and any officer, agent, employee or representative of TPCG, of and from any liability whatsoever, except for liability arising out of TPCG's, or any officer, agent, employee or representative of TPCG's, negligence or willful misconduct, hereafter arising from loss, damage or injury caused by fire or other casualty for which insurance is carried or required to be carried by Tenant at the time of such loss, damage or injury to the extent of any recovery by Tenant under such insurance.

## **VIII. INDEMNIFICATION**

TENANT agrees to protect, defend, release, indemnify, save and hold harmless the Terrebonne Parish Consolidated Government, all parish departments, agencies, boards and commissions, its officers, agents, servants, employees, and agents, including volunteers and invitees (hereinafter referred to as "TPCG Group"), from and against all claims, demands, complaints, losses, fines, penalties, citations, damages, suits, judgments, orders, costs, and expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, including, but not limited to court costs, reasonable attorneys' fees and expert witness fees, which may occur or in any way grow, directly or indirectly out of (a) any act or omission of TENANT, its agents, servants, employees, assigns, or invitees, and (b) arising from or in any way related to any occurrence, in, upon, or at the Leased Premises or the occupancy or use by TENANT, its agents, servants, employees, assigns, or invitees, or any part thereof.

TPCG agrees to defend, indemnify, save and hold harmless TENANT, its officers, agents, servants, employees, and agents, including volunteers, from and against any and all claims, demands, expenses for personal injury (including death), property damage or other harm for which recovery of damages is sought, suffered by any person or persons, which may occur or in any way grow out of any act or omission of TPCG, its agents, servants, employees, or assigns, and any and all costs, expenses and/or attorneys' fees incurred by TENANT as a result of any such claim, demands, and/or causes of action including all costs associated with the enforcement of this indemnification provision; except that the indemnity provided in this agreement shall not apply to any liability resulting from the negligence of TENANT.

In the event of joint and concurrent negligence of the parties, responsibility and indemnity, if any, shall be apportioned comparatively in accordance with the laws of the State of Louisiana. Neither party waives any governmental immunity or defenses available to it under Louisiana law.

## **IX. MAINTENANCE**

1. Tenant leases and accepts the Leased Premises in their condition on the commencement date of this lease, and acknowledges that the Leased Premises are in good and satisfactory condition, and assumes responsibility throughout the term of this lease for maintaining the Leased Premises in good, orderly, and safe condition and state of repair including, without limitation, replacement of any glass broken on the inside of the Leased Premises and replacement of any glass broken on the outside of the Leased Premises if damaged by Tenant (otherwise TPCG is responsible for any glass broken on the outside of the Leased Premises), and maintenance of lighting fixtures and replacement of lamps, bulbs, and ballasts. Tenant shall furthermore promptly repair all damage or injury to other parts of the Property, if such damage or injury is caused by or attributable to activities or omissions of Tenant, its servants, agents, employees, invitees, or licensees.

2. Tenant, at its sole expense, shall properly maintain and keep the Leased Premises in good working order and repair (ordinary wear and tear, and casualty and condemnation excepted), including without limitation, plate glass, windows, lobby entry and interior doors, locks and knobs, safety equipment (including fire suppressions systems/extinguishers and comply with annual inspections as required), store fronts, interior walls, light bulbs and light fixtures, plumbing fixtures, electrical circuits and devices (including breakers, panels and sub-panels, transformers and any and all electrical equipment) and supplemental HVAC equipment (inclusive of refrigerant and filters). Tenant shall at Tenant's expense maintain and keep in good repair the heating and cooling equipment in said Leased Premises. Tenant shall keep those areas adjacent to the Leased Premises clean and free of all trash and debris. Any and all maintenance and repairs shall be completed and performed by properly state



licensed and insured vendors, acceptable to TPCG in its reasonable discretion, in a good and workmanlike manner, and in compliance with all applicable laws, regulations and ordinances. Tenant shall cause all of Tenant's contractors to name TPCG as an additional insured on all policies of insurance covering work performed as contemplated under this Section.

3. All such maintenance and repair shall be of a class or quality which is at least equal to the original work or construction in the Property and shall otherwise be completed to the reasonable satisfaction of TPCG and shall be done only by engineers, contractors, carpenters, electricians, painters, mechanics, or others approved by TPCG in writing, but at the expense of Tenant.

4. Tenant shall deliver to TPCG prompt written notice of any needed repairs to plumbing, heating or air conditioning, or electrical lines located in, servicing, or passing through the Leased Premises, and such repairs as are necessitated by damage or injury attributable to Tenant, Tenant's servants, agents, employees, invitees, or licensees, in which event Tenant shall bear the expense of any such repairs.

5. If Tenant fails on 15-days written notice to proceed with due diligence to make repairs required to the Leased Premises that are necessary in the reasonable judgment of TPCG, then TPCG may (but shall not be obligated to) make such repairs at the expense of the Tenant, and the expense thereof incurred by TPCG shall be collected as additional rent in the next installment of rent falling due or, at TPCG's option, at any time thereafter.

6. TPCG's entry for inspection and maintenance. TPCG reserves the right to enter the Leased Premises at reasonable times upon reasonable prior written notice to Tenant, to inspect the Leased Premises, to perform required maintenance and repair, or to make additions or alterations to any part of the building in which the Leased Premises are located, exercising commercially reasonable diligence, and Tenant agrees to permit TPCG to do so.

## **X. DEFAULT**

The occurrence of any of the following shall be a "Default":

1. Tenant fails to pay any Rent within five (5) days after written notice the same is due.
2. Tenant fails to perform or observe any other term, condition, covenant, or obligation required under this Lease for a period of thirty (30) days after written notice thereof from TPCG.
3. Tenant shall vacate or abandon the Leased Premises or fail to occupy the Leased Premises or any substantial portion thereof for a period of thirty (30) days without paying Rent as required under this Lease.

In addition to the defaults described above, the parties agree that if Tenant receives written notice of non-payment of Rent three (3) or more times during any twelve (12) month period, regardless of whether such violations are ultimately cured, then such conduct shall, at TPCG's option, represent a separate Default.

## **XI. REMEDIES**

Upon the occurrence of any Default, TPCG shall have the following, non-exclusive rights and remedies, in addition to those stated elsewhere in this Lease and those allowed by law or in equity, any one or more of which may be exercised without further notice to Tenant:

1. TPCG may re-enter the Leased Premises and cure any Default of Tenant, and Tenant shall reimburse TPCG as additional Rent for any costs and expenses that TPCG thereby incurs; and TPCG shall not be liable to Tenant for any loss or damage that Tenant may sustain by reason of TPCG's action.

2. Without terminating this Lease, TPCG may terminate Tenant's right to possession of the Leased Premises, and thereafter, neither Tenant nor any person claiming under or through Tenant shall be entitled to possession of the Leased Premises. In such event, Tenant shall immediately surrender the Leased Premises to TPCG, and TPCG may re-enter the Leased Premises and dispossess Tenant

and any other occupants of the Leased Premises by any lawful means and may remove their effects, without prejudice to any other remedy that TPCG may have. Upon termination of possession, TPCG may re-let all or any part thereof as the agent of Tenant for a term different from that which would otherwise have constituted the balance of the Lease Term and for rent and on terms and conditions different from those contained herein, whereupon Tenant shall be immediately obligated to pay to TPCG an amount equal to (i) the difference between the Rent provided for herein and that provided for in any lease covering a subsequent re-letting of the Leased Premises, for the period which would otherwise have constituted the balance of the Lease Term had this Lease not been terminated (said period being referred to herein as the "Remaining Term"), (ii) the costs of recovering possession of the Leased Premises and all other expenses, loss or damage incurred by TPCG by reason of Tenant's Default ("Default Damages"), which shall include, without limitation, expenses of preparing the Leased Premises for re-letting, demolition, repairs, Tenant finish improvements, brokers' commissions, and attorneys' fees, and (iii) all unpaid Rent that accrued prior to the date of termination of possession, plus any interest and late fees due hereunder (the "Prior Obligations"). Neither the filing of any dispossessory proceeding nor an eviction of personalty in the Leased Premises shall be deemed to terminate the Lease.

## **XII. TERMINATION**

In addition to any other provision herein, this Agreement may be terminated under any or all of the following conditions:

1. By written mutual agreement and consent of TPCG and TENANT.
2. By written notice by TPCG as a consequence of the failure of Tenant to comply with any term and condition of this Agreement, other than payment of rent, in a satisfactory manner, after providing written notice of default and a thirty (30) day opportunity to cure any breach, proper allowance being made for circumstances beyond the control of either party, but not to exceed ninety (90) days.
3. By 90 days' written notice by TPCG to Tenant that the Leased Premises has become necessary for use by the public after a declaration of necessity by the governing authority for the TPCG.
4. Indemnification and insurance requirements necessary to cover indemnification obligations shall survive the termination or expiration of this agreement.

## **XIII. SURRENDER OF PREMISES**

Upon the expiration or earlier termination of this Lease, Tenant shall, at its sole cost and expense, immediately (a) surrender the Leased Premises to TPCG in broom-clean condition and in good order, condition and repair, ordinary wear and tear, casualty, and condemnation excepted; (b) remove from the Leased Premises all of Tenant's Property, and (c) repair any damage caused by any such removal and restore the Leased Premises to the condition existing upon the Commencement Date, reasonable wear and tear, casualty, and condemnation excepted. All of Tenant's Property that is not removed within thirty (30) days following expiration or earlier termination of this Lease shall be conclusively deemed to have been abandoned and TPCG shall be entitled to dispose of such property at Tenant's cost without incurring any liability to Tenant. This Section shall survive the expiration or any earlier termination of this Lease.

## **XIV. DESTRUCTION OF LEASED PREMISES**

If the Leased Premises are damaged by any casualty and, in TPCG's reasonable opinion, the Leased Premises (exclusive of any alterations made to the Leased Premises by Tenant) can be restored to their preexisting condition within one hundred eighty (180) days after the date of the casualty, TPCG shall, upon written notice from Tenant to TPCG of such damage, promptly and with due diligence repair the damage to the Premises. If, in TPCG's reasonable opinion, the Leased Premises can be restored within one hundred eighty (180) days after the casualty, but the restoration is not substantially completed within two hundred ten (210) days after the date of the casualty (plus reasonable extensions attributable to Tenant delays or force majeure delays), Tenant may terminate this Lease by giving written notice to TPCG no later than the date that is two hundred forty (240) days after said casualty, but prior to the substantial completion of the repairs. If such repairs cannot, in TPCG's reasonable

opinion, be made within said one hundred eight (180) day period, then either party may, at its option, exercisable by written notice given to the other party within sixty (60) days after the date of the casualty, elect to terminate the Lease as of the date of said casualty event. In the event neither party elects to terminate the Lease as provided herein, TPCG shall, at TPCG's expense, repair and restore the Leased Premises as provided and, in such event the Lease shall remain in full force and effect, but Rent shall be abated during the time that the Leased Premises is unusable because of any such damage.

## **XV. NOTICES**

Any notice required or permitted to be given under this Lease or by law shall be deemed to have been given if it is written and delivered in person or by overnight courier or mailed by certified mail, postage prepaid, to the party who is to receive such notice at the address first set forth above in this Agreement. If sent by overnight courier, the notice shall be deemed to have been given one (1) business day after sending. If mailed, the notice shall be deemed to have been given on the date that is three (3) business days following mailing. Either party may change its address by giving written notice thereof to the other party.

## **XVI. ADDITIONAL TERMS AND CONDITIONS**

Provided an acceptable non-disturbance agreement is provided to Tenant, this Lease is and shall be expressly subject and subordinate at all times to the lien of any present or future mortgage or deed of trust, ground or underlying lease, or any other method of financing or refinancing now or hereafter encumbering the Leased Premises ("Mortgage Lien"), and to all advances made, or hereafter to be made upon the security thereof, and to all increases, renewals, amendments, modifications, consolidations, spreaders, replacements, substitutions, and/or extensions of any such Mortgage Lien and to all easements, restrictions, liens, encumbrances, rights-of-way, or other matters affecting the Leased Premises of record. If any such Mortgage Lien be foreclosed, upon request of the mortgagee, lessor, or beneficiary ("TPCG's Mortgagee"), as the case may be, Tenant will attorn to the purchaser at the foreclosure sale. Within ten (10) days following receipt of a written request from TPCG and an acceptable non-disturbance agreement, Tenant shall execute and deliver to TPCG, without cost, any instrument that TPCG deems reasonably necessary or desirable to confirm the subordination of this Lease.

Other than specifically authorized herein, TENANT shall not assign, subcontract or otherwise transfer any rights or privileges under this Agreement without the written consent of TPCG.

The failure of TPCG or TENANT to enforce any of the terms of this Agreement or to provide any of the supporting documentation in any particular instance shall not constitute a waiver of, or preclude the subsequent enforcement of, any or all of the terms or conditions of this Agreement.

Notwithstanding any provision herein, in the event sufficient funds for the performance of this contract are not appropriated by the governing authority of the TPCG in any fiscal year covered by this contract, this Agreement may be terminated by TPCG giving notice to TENANT of such facts and the Parish's intention to terminate its financial obligation.

The parties hereto and their employees, contractors and agents shall comply with all applicable federal, state and local laws and ordinances in carrying out the provisions of this Agreement.

In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this Agreement shall be considered as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

This contract embodies the complete agreement of the parties, superseding all oral or written previous or contemporary agreements between the parties relating to matters in this Agreement.

No amendment to this Agreement shall be effective unless it is in writing, signed by the duly authorized representatives of both parties.

This Lease Agreement may be executed in one or more counterparts, or duplicate originals, all of which when taken together will constitute one and the same agreement. Electronic and facsimile copies of an original executed signature page (including copies electronically transmitted in portable document format or “.pdf”) will be deemed the same as the original executed signature page. Electronically executed versions of a signature page through an electronic signing system implemented by either Party will also be deemed the same as an original executed signature page. Tenant shall, in addition to any electronic copy delivered, deliver one “ink-signed” original of this Agreement to TPCG. TPCG shall combine Tenant’s original signature page with TPCG’s original signature page for this Agreement for purposes of filing it for record with the Recorder of Mortgages and/or Conveyances of Terrebonne Parish, Louisiana. TPCG shall provide Tenant with a file-stamped copy of the Lease Agreement.

THUS done and signed on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in the presence of the undersigned competent witnesses in the city of Houma, parish of Terrebonne, State of Louisiana after a thorough reading of the whole.

WITNESSES:

TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT:

\_\_\_\_\_  
  
\_\_\_\_\_

X: \_\_\_\_\_  
JASON W. BERGERON, PARISH PRESIDENT  
OR NOAH J. LIRETTE, CHIEF  
ADMINISTRATIVE OFFICER

THUS done and signed on this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ in the presence of the undersigned competent witnesses in the city of Chicago, county/parish of Cook, State of Illinois after a thorough reading of the whole.

WITNESSES:

TENANT:

\_\_\_\_\_  
  
\_\_\_\_\_

X: \_\_\_\_\_  
BY: Jay Sklar  
ITS: Chief Procurement and Real Estate  
Officer

JOHN AMEDÉE, CHAIRMAN

CARL HARDING, VICE-CHAIRMAN

DISTRICT 1  
BRIEN PLEDGER  
DISTRICT 3  
CLAYTON VOISIN, JR.  
DISTRICT 5  
C. KEVIN CHAMPAGNE  
DISTRICT 7  
DANIEL BABIN  
DISTRICT 9  
STEVE TROSCLAIR



DISTRICT 2  
CARL A. HARDING  
DISTRICT 4  
JOHN P. AMEDÉE  
DISTRICT 6  
CLYDE HAMNER  
DISTRICT 8  
KIMBERLY CHAUVIN  
COUNCIL CLERK  
TAMMY E. TRIGGS

Post Office Box 2768 • Houma, LA 70361  
Government Tower Building • 8026 Main Street, Suite 600 • Houma, LA 70360  
Telephone: (985) 873-6519 • FAX: (985) 873-6521  
ttriggs@tpcg.org      www.tpcg.org

May 31, 2024

MEMO TO:      Kandace Mauldin  
                    Chief Financial Officer

FROM:          Keith Hampton      *KH*  
                    Assistant Council Clerk

**RE:              HUB International Midwest Commercial Lease Agreement**

Attached is a copy of Ordinance No. 9576 which authorizes the Parish President to execute on behalf of Terrebonne Parish Consolidated Government (TPCG) a lease of commercial space between Terrebonne Parish Consolidated Government (TPCG) and HUB International Midwest limited to lease space in the TPCG-owned building located at 7910 Main Street, Houma, LA, 70360.

Should you have any questions regarding this matter, feel free to contact the office.

/kh

Attachment

cc: Mr. Noah Lirette, Chief Administrative Officer  
    Ms. Kayla Dupre, Comptroller  
    Ms. Michelle Neil, Parish Attorney  
    Mrs. Leilani Adams, Administration Office Manager  
    Council Reading File



OFFERED BY: MR. C. HARDING  
SECONDED BY: MR. S. TROSCLAIR

**ORDINANCE NO. 9576**

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT (TPCG) A LEASE OF COMMERCIAL SPACE BETWEEN TPCG AND HUB INTERNATIONAL MIDWEST LIMITED TO LEASE SPACE IN THE TPCG-OWNED BUILDING AT 7910 MAIN STREET, HOUMA LA 70360

**WHEREAS**, Subsection (c) of Section 2-453 of the Terrebonne Parish Code of Ordinances authorizes the Terrebonne Parish President to execute lease agreements for space declared surplus and available for commercial occupancy in the Hancock Whitney Bank Building; and

**WHEREAS**, Subsection (d) of Section 2-453 of the Terrebonne Parish Code of Ordinances requires any lease agreements containing obligations beyond the scope of the standard agreement to be presented to the full council, by the administration, and approved by the council prior to execution by the Parish President; and

**WHEREAS**, HUB International Midwest Limited (hereinafter, "HUB") is a current Tenant of the TPCG-owned Hancock Whitney Bank Building, and has been so for 14 years; and

**WHEREAS**, HUB's lease expires in August 2024 and requested a new lease agreement for Suite 307, its current commercial lease space; and

**WHEREAS**, TPCG's standard rental agreement for commercial space in the Hancock Whitney Bank Building is currently set at \$1.7 per sq.ft./month or \$20.40 per sq.ft./year; and

**WHEREAS**, HUB's current rent is \$1.42 per sq.ft./month or \$17.00 per sq.ft./year; and

**WHEREAS**, HUB has advised TPCG administration that an increase in rent from its current rate to TPCG's standard rate will increase its annual obligation by almost \$10,000.00; and

**WHEREAS**, HUB has proposed that TPCG authorize a gradual increase from HUB's current rate to TPCG's standard rate and has proposed rent in the amount of \$1.58 per sq.ft./month or \$19.00 per sq.ft./year with a three percent annual increase; and

**WHEREAS**, a copy of the proposed lease is attached and made a part of this Ordinance; and

**WHEREAS**, given this tenant's long history of renting in this building, TPCG Administration has no objection to HUB's proposal and wishes to present the matter to Council for review, discussion, and approval; and

**WHEREAS**, Terrebonne Parish Council finds HUB's proposal for the lease of space, considering the long-term rental history by this tenant, and considering the benefit of keeping the tenant in the building and avoiding the cost of filling the commercial space should this tenant decide not to enter into a new lease because of the increase in rent, is an acceptable proposal; and

**NOW THEREFORE BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:



**SECTION I**

The Parish President is authorized to execute, on behalf of the TPCG, a lease with HUB International Midwest Limited for lease of commercial space in the Hancock Whitney Bank Building which is not materially different from the agreement attached to this Ordinance, subject to approval by the TPCG legal department.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be separable.

**SECTION III**

This ordinance shall become effective upon approval by the parish president or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**THERE WAS RECORDED:**

YEAS: B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée. K. Champagne, C. Hamner, D. Babin, K. Chauvin and S. Trosclair.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 29<sup>th</sup> day of May 2024.

\*\*\*\*\*



JOHN AMEDÉE, CHAIRMAN  
TERREBONNE PARISH COUNCIL



KEITH HAMPTON  
ASSISTANT COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President:

06/03/24 @ 9:40 a.m.

Approved

  
Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Vetoed

Date and Time Returned to Council Clerk:

06/03/24 @ 9:45 a.m.

\*\*\*\*\*

I, KEITH HAMPTON, Assistant Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on May 29, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 30<sup>TH</sup> DAY OF MAY 2024.



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KEITH HAMPTON  
ASSISTANT COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





Wednesday, September 25, 2024

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**Item Title:**

2024 Various Items for Budget Amendment

**Item Summary:**

An ordinance to amend the 2024 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Houma Police Department, \$5,093
- II. Government Tower Repairs, \$95,000
- III. Municipal Auditorium, \$185,100
- IV. Non-District Recreation Fund, \$100,000
- V. Houma Downtown Development, \$3,000

**1. Consider the adoption of the ordinance.**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
2024 Various Items for Budget Amendment	9/5/2024	Executive Summary
2024 Various Items for Budget Amendment	9/5/2024	Budget Amendment
2024 Various Items for Budget Amendment	9/5/2024	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

<b>PROJECT TITLE</b>
Ordinance for a Budget Amendment

<b>PROJECT SUMMARY (200 WORDS OR LESS)</b>
<p>AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.</p> <ul style="list-style-type: none"> <li>I. Houma Police Department, \$5,093</li> <li>II. Government Tower Repairs, \$95,000</li> <li>III. Municipal Auditorium, \$185,100</li> <li>IV. Non-District Recreation Fund, \$100,000</li> <li>V. Houma Downtown Development, \$3,000</li> </ul>

<b>PROJECT PURPOSE &amp; BENEFITS (150 WORDS OR LESS)</b>
See above

<b>TOTAL EXPENDITURE</b>	
N/A	
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)	
<u>ACTUAL</u>	ESTIMATED
IS PROJECTALREADY BUDGETED: (CIRCLE ONE)	
N/A	<input checked="" type="checkbox"/> <u>NO</u> <input type="checkbox"/> YES
	IF YES AMOUNT BUDGETED:

<b>COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)</b>									
<u>PARISHWIDE</u>	1	2	3	4	5	6	7	8	9

\_\_\_\_\_/s/ Kayla Dupre\_\_\_\_\_  
Signature

\_\_\_\_\_  
September 5, 2024  
Date

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE 2024 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. Houma Police Department, \$5,093
- II. Government Tower Repairs, \$95,000
- III. Municipal Auditorium, \$185,100
- IV. Non-District Recreation Fund, \$100,000
- V. Houma Downtown Development, \$3,000

#### SECTION I

WHEREAS, the Houma Police Department received \$5,093 reimbursement from South Central Planning, and

WHEREAS, this reimbursement needs to be reflected in the Office Supplies account.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Houma Police Department. (Attachment A)

#### SECTION II

WHEREAS, Administration is requesting funding of \$95,000 for the removal of the escalator in the Government Towers, and

WHEREAS, the funding is from the General Fund for \$25,339 and Civic Center/Admin. Building Fund for \$69,661.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for removal of the escalator in the Government Towers. (Attachment B)

#### SECTION III

WHEREAS, Administration is requesting funding of \$185,100 for the rental cost of the Municipal Auditorium chiller, and

WHEREAS, the funding is from the Sales Tax Revenue Fund.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Municipal Auditorium chiller rental cost. (Attachment C)

#### SECTION IV

WHEREAS, Administration is requesting transferring funds of \$100,000 to the Non-Recreation Fund, and

WHEREAS, the funding is from the Parishwide Recreation fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Non-Recreation Fund. (Attachment D)

## SECTION V

WHEREAS, the Houma Downtown Development Corporation receives auto rental tax revenues, and

WHEREAS, the revenues of \$3,000 will be used to assist Lee Whitney refurbish his front store facade.

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2024 Adopted Operating Budget be amended for the Houma Downtown Development Corporation. (Attachment E)

## SECTION VI

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

## SECTION VII

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

Prepared By: Finance Department  
PC File: 2024-Various Items – P  
Date Prepared: 9/4/24 BA #17

**ATTACHMENT A - Houma Police Department**

	<b>2024</b>		
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>
Miscellaneous-Other	(3,841)	(5,093)	(8,934)
Office Supplies	13,100	3,841	16,941

**ATTACHMENT B - Government Tower Repairs**

	<b>2024</b>		
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>
Govt Tower Adjacent Park Lot	65,000	(25,339)	39,661
Transfer to Capital Projects Fund	1,000	25,339	26,339
Transfer from General Fund	(1,000)	(25,339)	(26,339)
Government Tower Repairs		95,000	95,000
Administrative Building	69,661	(69,661)	-
Transfer to Capital Projects Fund		69,661	69,661
Transfer from Civic Ctr/Adm Bldg		(69,661)	(69,661)

**ATTACHMENT C - Municipal Auditorium**

	<b>2024</b>		
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>
Municipal Aud HVAC System	300,000	185,100	485,100
Transfer from Sales Tax Revenue Fund	(470,000)	(185,100)	(655,100)
Transfer to Capital Projects Fund	470,000	185,100	655,100
Fund Balance (Decrease)	n/a	(185,100)	n/a

**ATTACHMENT D - Non-District Recreation**

	<b>2024</b>		
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>
Fund Balance (Increase)	n/a	100,000	n/a
Transfer from Parishwide Recreation	(275,000)	(100,000)	(375,000)
Transfer to Non-District Recreation	275,000	100,000	375,000
Fund Balance (Decrease)	n/a	(100,000)	n/a

**ATTACHMENT E - Houma Downtown Development**

	<b>2024</b>		
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>
Downtown Development	-	3,000	3,000
Fund Balance (Decrease)	n/a	(3,000)	n/a

SPOTEX I

101-95-6995



MISSION COMMUNICATIONS LLC  
61574 Hillside Road  
St. Ignatius, MT. 59865  
406-544-3433  
kenscott@missioncommunicationsmt.com

Houma Police Dept.  
TFO Sgt. Neil Abbott  
1116 Bayou Lacarpe Rd  
Houma, La 70360  
Ph# 985-860-5935. nabbott@tpcg.org

# INVOICE

Invoice # 5001148  
Invoice Date 01/16/2024  
Due Date 01/16/2024

Item	Description	Unit Price	Quantity	Amount
	MOTOROLA APX6000 DEMO UNITS 2.5 700-800MHZ COMPLETE WITH IMPRES BATTERY, IMPRES CHARGER, DEMO SPEAKER MIC/ MAN DOWN BUTTON, ANTENNA, FLASHED FOR LA FORMAT, 5 ALGOS ENCRYPTION. CARRY HOLDER	2200.00	20.00	44,000.00
	MOTOROLA APX6000 DEMO UNITS 2.5 700-800MHZ COMPLETE WITH IMPRES BATTERY, IMPRES CHARGER, DEMO SPEAKER MIC/ MAN DOWN BUTTON, ANTENNA, FLASHED FOR LA FORMAT, 5 ALGOS ENCRYPTION. CARRY HOLDER PROMOTION RADIOS	0.00	2.00	0.00
	SHIP VIA FED EX. HIGH VALUE	200.00	1.00	200.00

PAID  
CK# \_\_\_\_\_  
DATE \_\_\_\_\_

Reimbursing \$5,092.99  
D.M. 7.31.2024

NOTES: WARRANTY, FLASH FOR LA.

VENDOR # 760  
PRICE \$ 5092.99  
PO # \_\_\_\_\_  
ACCT # 101-95-2001

Subtotal 44,200.00  
Total 44,200.00  
Amount Paid 0.00  
Balance Due 44,200.00

PAID  
CK# 47273  
DATE 8/23/24

ACCT: 204-211-8211-01

PUBLIC SAFETY FUND  
 POLICE  
 OFFICE SUPPLIES

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	13,100	8,114.58	0	4,985
CLOSED:				
2018	16,200	9,307.21	N/A	6,893
2019	31,734	32,206.22	N/A	472-
2020	18,200	12,617.17	N/A	5,583
2021	20,200	9,515.22	N/A	10,685
2022	14,253	13,875.98	N/A	377
2023	14,802	14,118.56	N/A	683

ENTER = CONTINUE      CF04 = DSP DETAIL      CF05 = DSP INV JE  
 CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 204-000-6499-00

PUBLIC SAFETY FUND

NO DEPARTMENT NAME

MISCELLANEOUS - OTHER

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	0	10,454.85-	0	10,455
CLOSED:				
2018	1,037	4,195.99-	N/A	3,159
2019	3,804	51,060.76-	N/A	47,257
2020	1,500	36,786.26-	N/A	35,286
2021	72,357	85,238.69-	N/A	12,882
2022	0	7,512.57-	N/A	7,513
2023	500	24,842.04-	N/A	24,342

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



Section II

**Felicia Aubert**

---

**From:** Kandace Mauldin  
**Sent:** Tuesday, September 3, 2024 5:00 PM  
**To:** Kayla Dupre; Felicia Aubert  
**Subject:** RE: Budget Amendment

Change in accounts.

The funding should come from:

- ~~662-194-8912-36~~ - \$69,661 – Sales Tax (Fd 255) **662-194-8912-25 UMMU**
- 151-194-8912-07 - ~~\$29,339~~ **\$25,339**

**From:** Kandace Mauldin  
**Sent:** Tuesday, September 3, 2024 4:56 PM  
**To:** Kayla Dupre <kdupre@tpcg.org>; Felicia Aubert <faubert@tpcg.org>  
**Subject:** Budget Amendment **OK**

We need to do a budget amendment for ~~\$95,000~~ in a new account in 659-194 for Government Tower Repairs. This will be to fund the removal of the escalator in Government Towers.

The funding is from: **25**

- 662-194-8912-36 - \$69,661 – Sales Tax (Fd 255)
- Fund 255 Fund Balance - \$29,339

Please give me the new account number in Fund 659 when you have it.

Thanks



**659-194-8912-76**

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2025 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

659-194-8912-26  
GOVERNMENT TOWER REPAIRS

TOTAL FUNDING	\$	95,000
EXPENDITURES THRU 12/31/24		-
PROJECT BALANCE	\$	95,000

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2024	2025	2026	2027	2028	2029
Sep-24	PENDING BA	FROM 662-194-8912-25 FD 255		69,661					
Sep-24	PENDING BA	FROM 151-194-8912-07		25,339					

LESS PRIOR YEARS EXPENDITURES

FUNDS AVAILABLE	\$	-	\$	95,000	\$	-	\$	-	\$	-	\$	-	\$	-
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ENGINEER/ARCHITECT:

DESCRIPTION: For the removal of the Escalator in Government Towers.

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2025- FIVE YEAR CAPITAL OUTLAY  
FUND 662 - ADMINISTRATIVE BUILDING**

662-194-8912-25

ADMINISTRATIVE BUILDING-GOVT TOWERS RENOVATIONS

PROJECT # 01-GT-02

PROJECT #19-GT-03

TOTAL FUNDING	\$	12,416,924
EXPENDITURES THRU 12/31/24		(12,416,924)
PROJECT BALANCE	\$	-

ANNUAL COST OF OPERATING AND MAINTAINING

\$ 910,000 (ESTIMATED)

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2024	2025	2026	2027	2028	2029
Jan-94	ORD 5176	FD 255 1/4% CAPITAL SALES TAX	500,000						
Jan-94	ORD 5176	PUBLIC TRUST AUTHORITY	1,800,000						
Jan-94	ORD 5176	FD 255 1/4% CAPITAL SALES TAX	500,000						
Apr-94	ORD 5221	GENERAL FUND (TEXACO)	1,000,000						
Jul-95	LIA 095	FD 662 INTEREST EARNINGS	52,270						
Jan-97	ORD 5705	GENERAL FUND (PILOT)	251,100						
Jan-97	ORD 5705	GENERAL FUND	592,650						
Jan-97	ORD 5705	FD 255 1/4% CAPITAL SALES TAX	236,250						
Jan-97	ORD 5705	FD 662 INTEREST EARNINGS	81,993						
Dec-97	ORD 5854	GENERAL FUND (VIDEO POKER)	565,251						
Dec-97	ORD 5854	TERR PAR COMMUNICATIONS DIST	302,274						
Dec-98	LIA 078	TERR PAR COMMUNICATIONS DIST	(302,274)						
Sep-00	ORD 6306	GENERAL FUND (PILOT)	1,756,529						
Sep-00	ORD 6306	FD 662 UNALLOCATED INTEREST	483,552						
Sep-00	ORD 6306	FD 662 INTEREST EARNINGS	350,000						
Sep-00	ORD 6306	CIVIC CENTER PROJ BALANCES	14,212						

CONTINUED ON NEXT PAGE

TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2025- FIVE YEAR CAPITAL OUTLAY  
FUND 662 - ADMINISTRATIVE BUILDING

662-194-8912-25  
ADMINISTRATIVE BUILDING-GOVT TOWERS RENOVATIONS (CONTINUED)  
PROJECT # 01-GT-02  
PROJECT #19-GT-03

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2024	2025	2026	2027	2028	2029
Jan-01	ORD 6352	GENERAL FUND (PILOT)	1,000,000						
Jan-01	ORD 6352	FD 699 2000 PUBLIC IMPRV. BONDS	2,000,000						
Jan-01	ORD 6352	FD 662 INTEREST EARNINGS	100,000						
Apr-02	LIA 009	ADJUST INTEREST EARNINGS	(75,754)						
Apr-03	C/O ADJ	CARRY OVER ADJUSTMENT	(66,768)						
Dec-09	LIA 104	TO 662-194-8912-02 FD 662 INT	(75,000)						
Jan-10	LIA 006	TO 662-194-8912-02	(6,500)						
Jul-10	LIA 032	TO 662-194-8912-02	(5,500)						
Jun-10	ORD 7840	DNR - FEDERAL ENERGY GRANT	736,000						
Sep-10	LIA 038	TO 662-194-8912-02	(4,884)						
Sep-12	ORD 8161	DNR - FEDERAL ENERGY GRANT	149,000						
Nov-13	LIA 084	TO 662-194-8912-29 FD 151	(125,175)						
Oct-16	ORD 8778	TO 659-201-8912-02 GEN FUND	(131,804)						
Jan-17	ORD 8796	TO 655-351-8929-95 FD 151	(16,422)						
Dec-18	ORD 9020	TO 659-194-8915-10 FD 151	(300,199)						
Jan-19	ORD 9022	FROM GENERAL FUND	450,000						
Mar-19	ORD 9040	FROM 659-194-8915-10 FD 151	300,199						
Sep-19	ORD 9091	FROM 662-194-8912-01 FD 662 INT	22,772						
Sep-19	ORD 9091	FROM 659-194-8912-05 FD 151	7,813						
Sep-19	ORD 9095	FROM 655-351-8939-04 FD 255	125,000						
		EXCHANGING FUNDING SOURCES							
Jan-20	ORD 9117	FROM 662-194-8912-25 FD 255	477,707						
Jan-20	ORD 9117	TO GENERAL FUND FD 151	(477,707)						

CONTINUED ON NEXT PAGE

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2025- FIVE YEAR CAPITAL OUTLAY  
FUND 662 - ADMINISTRATIVE BUILDING**

**662-194-8912-25  
ADMINISTRATIVE BUILDING-GOVT TOWERS RENOVATIONS (CONTINUED)  
PROJECT # 01-GT-02  
PROJECT # 19-GT-03**

<u>DATE</u>	<u>REFERENCE</u>	<u>FUNDING SOURCE</u>	<u>PRIOR YEARS</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Jan-20	ORD 9124	FROM 655-351-8939-07 FD 255	47,734						
Jan-20	ORD 9124	FROM 655-351-8939-04 FD 255	145,000						
Jan-20	ORD 9124	FROM 655-351-8939-04 FD 151	27,266						
Sep-24	PENDING BA	TO 659-194-8912-26 FD 25		(69,661)					
LESS PRIOR YEARS EXPENDITURES			(12,416,924)						
FUNDS AVAILABLE			\$ 69,661	\$ (69,661)	\$ -	\$ -	\$ -	\$ -	\$ -

**ENGINEER/ARCHITECT:** HOUSTON J. LIRETTE, JR.  
GSE ASSOCIATES, LLC.  
**CONTRACTOR:** THOMPSON CONSTRUCTION  
M & H BUILDERS, INC.  
BLANCHARD MECHANICAL CONTRACTORS  
EMR SERVICES, LLC

**DESCRIPTION:** RENOVATIONS TO THE EXISTING HEATING,  
VENTILATION AND A/C, ELECTRICAL, PLUMBING,  
SPRINKLER, AND FIRE AND SMOKE ALARM  
SYSTEMS IN THE GOVERNMENT TOWER.

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 151-194-8912-07

GENERAL FUND

GOVERNMENT BUILDINGS

GOV'T TOWER ADJACENT PARK LOT

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	65,000	.00	0	65,000
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	430,000	.00	N/A	430,000
2021	495,000	430,000.00	N/A	65,000
2022	65,000	.00	N/A	65,000
2023	65,000	.00	N/A	65,000

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT

SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 151-999-9106-59

GENERAL FUND

OPERATING TRANSFERS

CAPITAL PROJECT CONTROL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	1,000	1,000.00	0	0
CLOSED:				
2018	165,389	165,389.00	N/A	0
2019	80,000	80,000.00	N/A	0
2020	0	.00	N/A	0
2021	250,000	250,000.00	N/A	0
2022	84,000	84,000.00	N/A	0
2023	96,776	96,776.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL

ACCT: 659-000-7101-51

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

GENERAL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	1,000	1,000.00-	0	0
CLOSED:				
2018	165,389	165,389.00-	N/A	0
2019	80,000	80,000.00-	N/A	0
2020	0	.00	N/A	0
2021	250,000	250,000.00-	N/A	0
2022	84,000	84,000.00-	N/A	0
2023	96,776	96,776.00-	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 662-194-8912-25

CIVIC CTR./ADMIN. BLDG.  
GOVERNMENT BUILDINGS  
ADMINISTRATIVE BUILDING

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	69,661	.00	0	69,661
CLOSED:				
2018	0	.00	N/A	0
2019	905,784	88,796.73	N/A	816,987
2020	1,036,987	953,724.50	N/A	83,263
2021	83,263	13,601.56	N/A	69,661
2022	69,661	.00	N/A	69,661
2023	69,661	.00	N/A	69,661

ENTER = CONTINUE      CF04 = DSP DETAIL      CF05 = DSP INV JE  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

*Section III & IV*

**Felicia Aubert**

---

**From:** Kandace Mauldin  
**Sent:** Wednesday, September 4, 2024 8:00 AM  
**To:** Kayla Dupre; Felicia Aubert  
**Subject:** Budget Amendment

We need to do two budget amendments:

One is for the Municipal Auditorium chiller rental cost:

- From fund 255 Fund Balance - \$185,100
- To 659-194-8912-18
- Need to do a journal entry to move current charges from 205-194-8325-01 when budget amendment is approved

One is for Non-District Recreation:

- Transfer from Fund 280 Fund Balance - \$100,000
- Transfer to Fund 205



**KANDACE MAULDIN, CPA**  
Chief Financial Officer  
Department of Finance  
985.873.6459 • [tpcg.org](http://tpcg.org)

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
2025 - FIVE YEAR CAPITAL OUTLAY  
FUND 659 - CAPITAL PROJECTS CONTROL**

659-194-8912-18  
MUNICIPAL AUDITORIUM HVAC SYSTEM  
PARISH PROJECT #24-HVAC-17

TOTAL FUNDING	\$	485,100
EXPENDITURES THRU 12/31/24		-
PROJECT BALANCE	<u>\$</u>	<u>485,100</u>

DATE	REFERENCE	FUNDING SOURCE	PRIOR YEARS	2024	2025	2026	2027	2028	2029
Jan-22	ORD 9336	FUND 201 ARP	300,000						
Sep-24	PENDING BA	1/4% Capital Sales Tax Fund		185,100					

FUNDS AVAILABLE	<u>\$</u>	<u>300,000</u>	<u>\$</u>	<u>185,100</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>	<u>\$</u>	<u>-</u>
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ENGINEER/ARCHITECT: YKH CONSULTING, LLC

DESCRIPTION: UPGRADE HVAC SYSTEM IN MUNICIPAL AUDITORIUM.

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 659-194-8912-18

CAPITAL PROJECTS CONTRL

GOVERNMENT BUILDINGS

MUNICIPAL AUD HVAC SYSTEM

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	300,000	305.00	0	299,695
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	0	.00	N/A	0
2021	0	.00	N/A	0
2022	300,000	.00	N/A	300,000
2023	300,000	.00	N/A	300,000

ENTER = CONTINUE

CF01 = EXIT

CF02 = INPUT SCR

CF04 = DSP DETAIL

CF06 = DSP ENCUMBRANCE

CF05 = DSP INV JE

CF08 = PRT DETAIL

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 659-000-7102-55

CAPITAL PROJECTS CONTRL

NO DEPARTMENT NAME

SALES TAX REVENUE FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	470,000	470,000.00-	0	0
CLOSED:				
2018	862,158	862,158.00-	N/A	0
2019	42,878	42,878.00-	N/A	0
2020	50,000	50,000.00-	N/A	0
2021	596,299	596,299.00-	N/A	0
2022	3,211,400	3,211,400.00-	N/A	0
2023	118,591	118,591.00-	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF05 = DSP INV JE  
CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 255-999-9106-59

SALES TAX REVENUE FUND

OPERATING TRANSFERS

CAPITAL PROJECTS CONTROL FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	470,000	470,000.00	0	0
CLOSED:				
2018	862,158	862,158.00	N/A	0
2019	42,878	42,878.00	N/A	0
2020	50,000	50,000.00	N/A	0
2021	596,299	596,299.00	N/A	0
2022	3,211,400	3,211,400.00	N/A	0
2023	118,591	118,591.00	N/A	0

ENTER = CONTINUE

CF01 = EXIT

CF02 =

INPUT SCR

CF04 =

DSP DETAIL

CF05 =

DSP INV JE

CF06 =

DSP ENCUMBRANCE

CF08 =

PRT DETAIL

ACCT: 205-000-7102-80

NON-DISTRICT RECREATION  
 NO DEPARTMENT NAME  
 PARISHWIDE RECR. FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	275,000	275,000.00-	0	0
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	27,000	27,000.00-	N/A	0
2021	263,247	263,247.00-	N/A	0
2022	154,138	154,138.00-	N/A	0
2023	290,898	290,898.00-	N/A	0

ENTER = CONTINUE      CF04 = DSP DETAIL      CF05 = DSP INV JE  
 CF01 = EXIT      CF02 = INPUT SCR      CF06 = DSP ENCUMBRANCE      CF08 = PRT DETAIL

JULY 31, 2024 - MONTH LAST CLOSED

ACCT: 280-999-9102-05

PARISHWIDE RECR. FUND

OPERATING TRANSFERS

NON-DISTRICT RECREATION FUND

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ENCUMBERED</u>	<u>VARIANCE</u>
OPEN:				
2024	275,000	275,000.00	0	0
CLOSED:				
2018	0	.00	N/A	0
2019	0	.00	N/A	0
2020	27,000	27,000.00	N/A	0
2021	263,247	263,247.00	N/A	0
2022	154,138	154,138.00	N/A	0
2023	290,898	290,898.00	N/A	0

ENTER = CONTINUE

CF04 = DSP DETAIL

CF05 = DSP INV JE

CF01 = EXIT

CF02 = INPUT SCR

CF06 = DSP ENCUMBRANCE

CF08 = PRT DETAIL



*Section II*

Budget Amendment Request

Account Number	Description	Amount
<b>ATTACHMENT A - DOWNTOWN DEVELOPMENT CORPORATION</b>		
<i>511-50</i> 151-000-6499-04	HDDC - ST LA AUTO RENTAL INCOME	( <del>3,000</del> )
151-652-8354-08	DOWNTOWN DEVELOPMENT	3,000

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Account Number To Used For Facade Grant

Christiana udom <cudom@tpcg.org>

Wed 04-Sep-24 11:02 AM

To:Skyla Galjour <sgaljour@tpcg.org>

 1 attachments (4 MB)

20240904104653931.pdf,

Good morning Skyla,

Please see attached. The HDDC would like to use \$3,000.00 from car rental tax to assist Lee Whitney to refurbish his front store facade. Can you please let me know which account number to used for this requestion.

Thank you,  
Christiana



**CHRISTIANA UDOM**  
Administrative Tech 1

---

Department of Quality of Life

 985.873.6408 |  [cudom@tpcg.org](mailto:cudom@tpcg.org)



HDDC

**Houma Downtown Development Corporation**

317 Goode Street, Houma, LA 70360  
phone 985-873-6408 apicou@tpcg.org

Re: CAR RENTAL TAX

of  
EMP  
8/30/24

VEN# 18199  
ACCT# \_\_\_\_\_  
REQ# \_\_\_\_\_

Date: September 2, 2024

To: Jim Wendel, Quality of Life Director

From: Anne Picou, Cultural Enrichment Admin *AP*

Re: Facade grant to Lee Whitney Signs.

During the August HDDC meeting, the board reviewed the facade grant application from Lee Whitney, with Lee Whitney Signs. The HDDC receives one-third of the car rental tax collected in Terrebonne Parish. The board has accumulated this year \$7,000.00. The board voted to award Lee Whitney \$3,000 to go towards the refurbishing of the front facade totaling \$7,539.00.

Please find attached the supporting invoice for proposed enhancement to a historical structure within the historic district. Note the attached paperwork exceeds the amount requested for granting purposes. The board wanted to demonstrate how the property owner is committed to downtown Houma and restoring a building over one hundred years old.

The HDDC will pay Lee Whitney \$3,000 for facade improvements to 510 Lafayette Street, Houma, La. 70360.

If further information is required please don't hesitate to contact Anne Picou at 985-873-6408.





**Houma Downtown Development Corporation**

317 Goode Street, Houma, LA 70360  
phone 985-873-6408 apicou@tpcg.org

HDDC

**Houma Downtown Development Corporation  
Façade & Quality of Life Application**

**Property Information**

Date of the original construction: EARLY 1900's Business: LEE WHITNEY SIGNS

Street Address: SIOLAFAYETTE ST City: HOUMA

Applicant: LEE WHITNEY Telephone: 851-1400

Owner: LEE WHITNEY Email: LEE@LEEWHITNEYSIGNS.COM

*Handwritten:* 8/30/24

**Scope of Work  
(Attach paperwork)**

- I. Clean &/or repair bricks.
- II. Sand & paint weatherboards.
- III. Repair storefront, windows & doors.
- IV. Signage new or repair existing.
- V. New Awning.
- VI. Paint, repair wood or paint masonry front.
- VII. Repair roof, parapet &/or flashing.
- VIII. Underground infrastructure.
- IX. Other.

The grant helps to provide financial assistance for projects within the designated Houma Historic District downtown.

*Always Happy in Downtown Houma!*

Find us on Social Media:







HDDC

**Houma Downtown Development Corporation**

317 Goode Street, Houma, LA 70360  
phone 985-873-6408 apicou@tpcg.org

**Building Certification**

This certifies that the building is located within the boundaries of either the National or Local District and is a contributing element.

Signature James LeCompte  
Houma Downtown Development Board Member

Date Aug 30, 24

Signature Amme Rain

Date 8/27/24

OK  
PMP  
8/30/24

**Owner Approval for Tenant Applicant**

I, LEE WHITNEY, owner of the building at LEE WHITNEY SIGNS  
Give my consent to the applicant to go forward with the grant work on the building as outlined in the Scope of Work section of this application.

Signature Lee Whitney Date 8-25-24





**Houma Downtown Development Corporation**

317 Goode Street, Houma, LA 70360  
phone 985-873-6408 apicou@tpcg.org

ok  
APP  
8/30/24

**FAÇADE GRANT APPLICATION LETTER**

TO: Houma Downtown Development Corporation Program  
317 Goode Street  
Houma, Louisiana, 70360

I, LEE WHITNEY, am applying for the Façade and Quality of Life Grant Application. I understand that my application for the grant does not guarantee funding. With this letter, I am certifying that I understand the terms and conditions of the local Main Street grant program.

My application, scope of work, and other specifications must be approved in writing by the Houma Downtown Development Corporation Board or at least three (3) board members if a quorum cannot promptly approve the scope of work.

I fully understand that if I begin to work without a signed agreement and if, as a result, work is performed and the board does not approve the application, the grant will be terminated.

Lee Whitney \_\_\_\_\_  
Signature of Applicant  
8-25-24 \_\_\_\_\_  
Date



This invoice  
Supports the  
Grant Application.



Lee Whitney Signs  
510 Lafayette St.  
Houma, La 70360

AW

8/30/24

## REFURBISH BUILDING FACADE'

Remove and Replace rotten wood on bldg. front,  
Remove and Replace the existing house wrap with  
an Ice and Water, weather proof membrane.  
Bldg. Surface replaced with 6" beveled siding, lap siding  
(hardie board siding) each board to be primed all four sides,  
before installation, using stainless steel nails and aluminum  
butt joint flashing.

All planks installed using blind fastener method.  
hand scribed base board at transition from windows  
to gable wall section.

Solid planks at the end caps of the parapet wall.

Refurbish Window and Door trim using reclaimed  
cypress wood (original look).

Plaster on side of bldg to be Repaired and Painted

Repair void window covers (on side of bldg) replaced  
with Hardie cement board, prime painted to match.

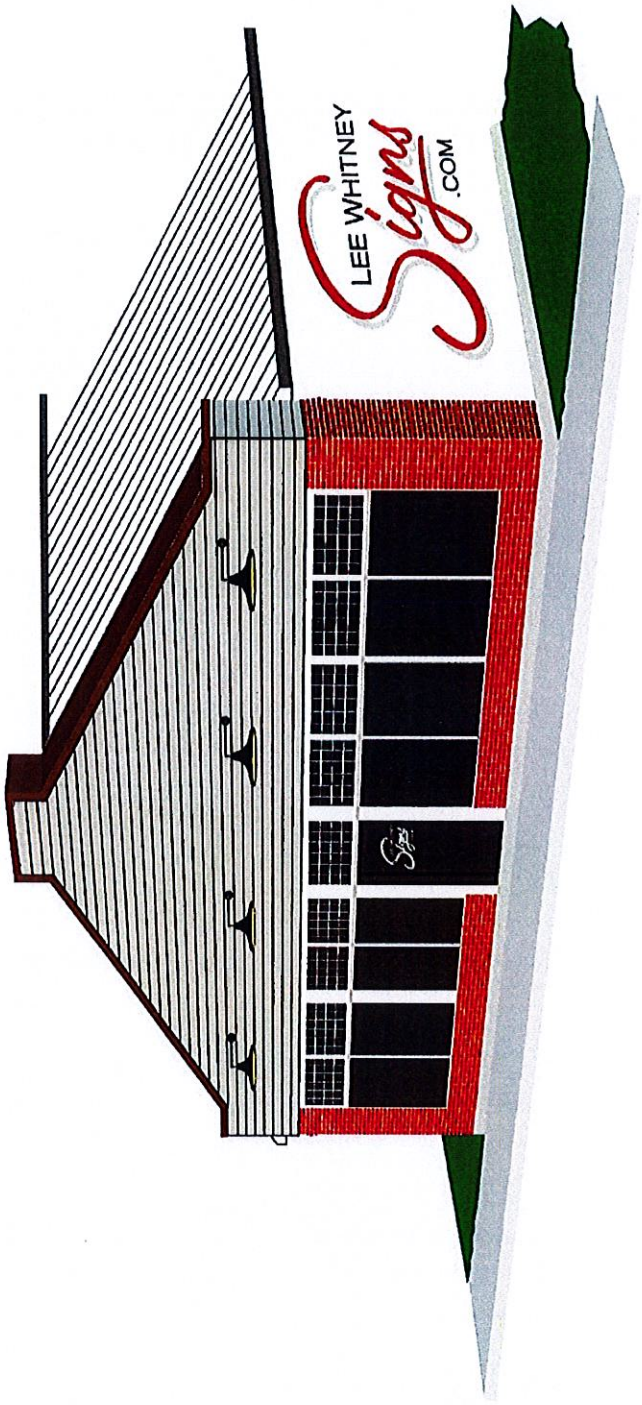
All Materials, Equipment, Hardware and Labor.

\$6885.00

\$654.00 .....taxable

**\$7539.00**





LEE WHITNEY  
*Signs*  
.COM

*Signs*

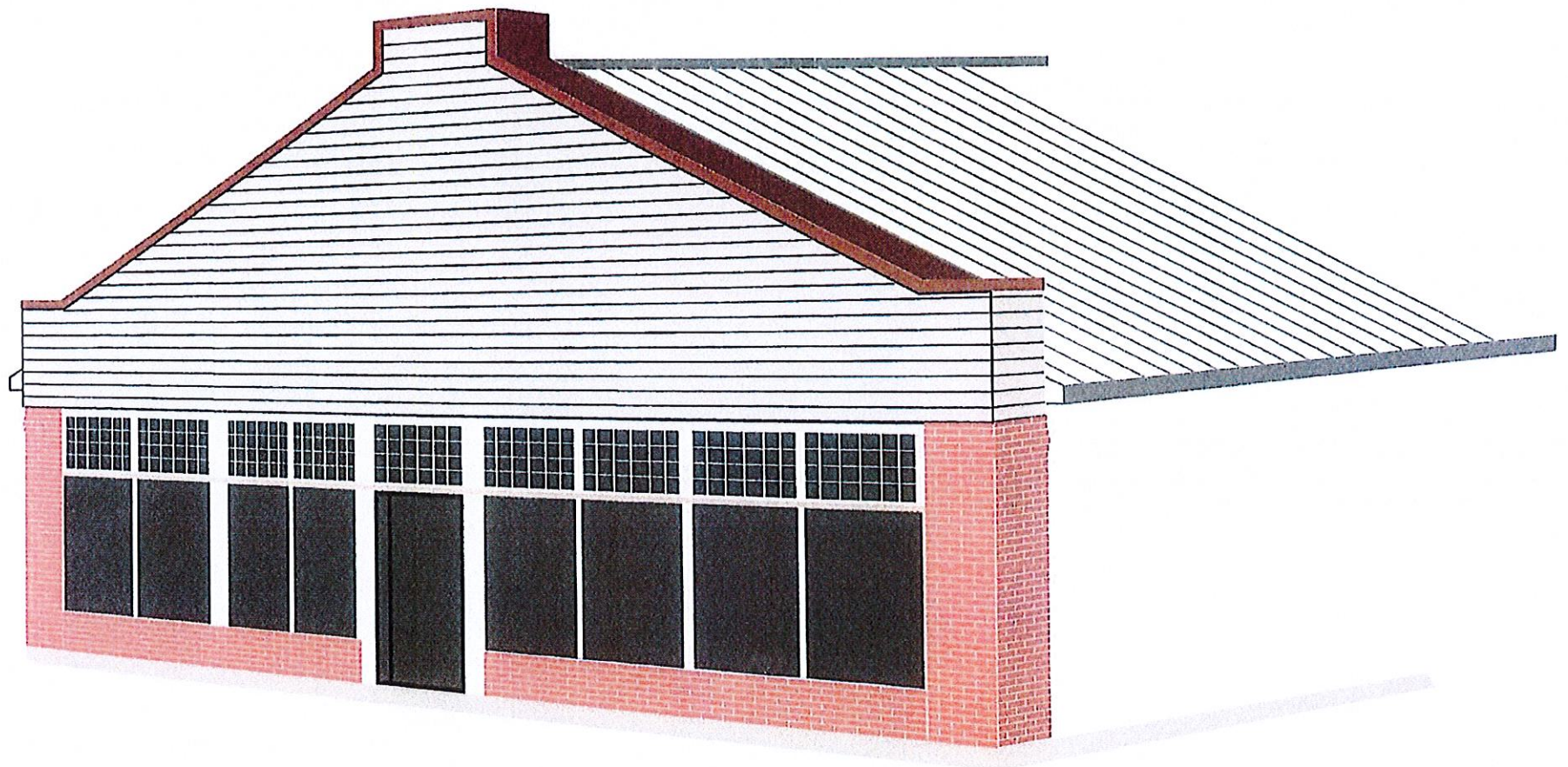














# SALVADOR VALENCIA, LLC

901 HOUMA BLVD. METARIE, LA 70001 (504) 915-4358

LEE WHITNEY  
510 LAFAYETTE ST.  
HOUMA, LA 70360  
(985) 804-8000

## PRIME & PAINTING

PRE-PRIME ALL HARDIE BOARDS  
APPROX. 640 SQ. FT. OF WALL AREA

After Installation, Wash, Re-prime entire bldg.  
and Caulk all Joints and Cracks.  
Hand Paint two coats using Sherwin Williams  
(Duration) premium Latex paint finish.

Scrape Prime and Paint all Sofit and Facia.

Scrape, Prime and Paint all Sheet Metal  
bldg. surfaces on side and rear walls.

**\$3,500.00**

SALES TAX..... **\$332.50**

---

**\$38,32.50**









Pelican Electrical Services, LLC  
1461 Bayou Dularge Rd.  
Theriot, LA 70397

ESTIMATE

Sales Rep. Malcolm Dugas

Bill to:

pelicanelectricalsvcs@gmail.com  
+1 (985) 804-0503

Lee Whitney Signs  
510 Lafayette Street  
houma, LA 70360  
985.804.8000

Wire the Front wall light fixtures as well as the Security Camera System  
coaxial cable and cat 6 cable to be traced to each camera, from the  
monitor and recording station in front office area.

12-2 sheilded romex wire run from breaker box to each outdoor light  
located on the front facade' of building

\$2675.00  
9.5% tax..... \$254.13  
\$2929.13



Wednesday, September 25, 2024

---

**Item Title:**

Restructure Chapter 12, of the Terrebonne Parish Code and to Enact Regulations for the Construction of Borrow Pits, Ponds, and Dirt Mounds

**Item Summary:**

An ordinance to Restructure Chapter 12, of the Terrebonne Parish Code and to Enact Regulations for the Construction of Borrow Pits, Ponds, and Dirt Mounds and to Provide for Related Matters.

**1. Consider the adoption of the ordinance.**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	9/4/2024	Executive Summary
Ordinance	9/6/2024	Ordinance





## EXECUTIVE SUMMARY

PROJECT TITLE
Introduce an Ordinance to Restructure Chapter 12, of the Terrebonne Parish Code and to Enact Regulations for the Construction of Borrow Pits, Ponds, and Dirt Mounds and to Provide for Related Matters; and call a Public Hearing on Wednesday, September 25, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)
TPCG wishes to restructure Chapter 12 and to regulate Borrow Pits in the parish in the restructured Chapter.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The parish government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary requisite or proper for the management of parish affairs, and all other subject matters without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish.

TOTAL EXPENDITURE				
N/A				
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)				
ACTUAL			ESTIMATED	
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)				
N/A	NO	YES	IF YES AMOUNT BUDGETED:	

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

\_\_\_\_\_  
 Noah J. Lirette, Chief Administrative Officer

\_\_\_\_\_  
 09/04/2024  
 Date

OFFERED BY:

SECONDED BY:

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE TO RESTRUCTURE CHAPTER 12, OF THE TERREBONNE PARISH CODE AND TO ENACT REGULATIONS FOR THE CONSTRUCTION OF BORROW PITS, PONDS, AND DIRT MOUNDS AND TO PROVIDE FOR RELATED MATTERS

**WHEREAS**, Section 1-06 of the Home Rule Charter for Terrebonne Parish Consolidated Government (TPCG) provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary requisite or proper for the management of parish affairs, and all other subject matters without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

**WHEREAS**, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to adopt or amend an administrative code: and

**WHEREAS**, TPCG wishes to restructure Chapter 12 and to regulate Borrow Pits in the parish in the restructured Chapter.

**NOW, THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

**SECTION I**

The title of Chapter 12, Gas and Petroleum Pipelines, Seismographs, etc. shall be and is hereby renamed Coastal Impact Certificates.

**SECTION II**

Sections 12-66 through 12-69 shall be and are hereby moved from Chapter 12, Article III, to Chapter 12, Article I, and they shall be and are hereby renumbered and amended as follows:

**Sec. ~~12-66~~ 12-1. Statement of purpose.**

- (a) Terrebonne Parish is committed to providing aggressive leadership, direction and consonance in the development and implementation of policies, plans, and programs which encourage multiple use of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and nourishment of coastal resources in Terrebonne Parish.
- (b) It is the purpose of the coastal impact certificate to enhance and to protect the ecological systems of the parish, whose renewable resources include numerous species of wildlife and support fisheries, and whose nonrenewable resources, such as crude oil and natural gas, serve as the economic base of the parish. The coastal impact certificate process reviews activities, outlined in this Chapter section 12-71 of this article, to:
  - (1) Assure that the proposed activity is consistent with local coastal restoration efforts and coastal zone plans;
  - (2) Assure that the proposed activity does not unnecessarily or excessively impact wetlands and/or water bottoms;
  - (3) Assure that the proposed activity does not negatively impact parish infrastructure facilities such as Morganza/Gulf Levee alignment, force drainage levee alignment or future roadways as depicted on the parish GIS map;
  - (4) Determine the extent that the proposed activity will impact coastal areas and the viability of proposed mitigation plans; and
  - (5) Minimize expenditures of public money for costly erosion control and environmental restoration projects.

**Sec. ~~12-67~~ 12-2. Land to which this article applies.**

This ~~article~~ Chapter shall apply to all areas within the jurisdiction of the Terrebonne Parish Consolidated Government.

**Sec. ~~12-68~~ 12-3. Abrogation and greater restrictions.**

This ~~article~~ Chapter is not intended to impair any existing federal or state regulations or statutes.

**Sec. ~~12-69~~ 12-4. Interpretation.**

In the interpretation and application of this ~~article~~ Chapter, all provisions shall be:

- (1) Liberally construed in favor of the Terrebonne Parish Consolidated Government; and
- (2) Deemed neither to limit nor repeal any other powers granted under state statutes.

**SECTION III**

Section 12-5 of the Terrebonne Parish Code of Ordinances is hereby enacted to read, in its entirety, as follows:

**Sec. 12-5. – Information on Archaeological, historical, and cultural resources; same, environmental compliance**

- (a) This Section 12-5 is provided for informational purposes, only. The information in this Section is not intended to limit or expand any existing local, state, or federal laws. Section 12-66 regarding violations does not apply to this Section.
- (b) If archaeological, historical, paleontological, or other cultural resources are encountered or suspected as such *during excavation* activities authorized by this Chapter, work shall cease and the permittee/operator shall immediately notify the Division of Archaeology, Department of Culture, Recreation, and Tourism [CRT, P.O. Box 44247, Baton Rouge, LA 70804; (225) 342-8200] and the Office of Coastal Management in the Department of Natural Resources [(P.O. Box 44487, Baton Rouge, LA 70804-4487; (225) 342-7591)] as well as the Local Coastal Zone Management Program (985-873-6889). Work may not resume until written approval is obtained from CRT.
- (c) The applicant is responsible for compliance with all environmental regulations and permitting requirements under the jurisdiction of the U.S. Army Corps of Engineers, the Louisiana Department of Natural Resources, the Louisiana Department of Environmental Quality, and the Environmental Protection Agency, and obtaining all required permits from these agencies, as well as paying any compensatory mitigation imposed for permanent adverse impacts to wetlands or jurisdictional waters (Waters of the United States) and the payment of any fees and/or fines associated with the issuance of After-the-Fact permits.
- (d) The applicant shall comply with a Storm Water Pollution Prevention Plan (SWPPP) approved by the parish Engineering Division when conducting clearing or earthwork operations. The SWPPP shall include erosion control feature in addition to other components which may be required by the US Environmental Protection Agency (EPA), the Louisiana Department of Environmental Quality (LDEQ) and/or the Louisiana Department of Natural Resources (LDNR).

**SECTION IV**

Sections 12-71 through 12-74 shall be and are hereby moved from Chapter 12, Article III, to Chapter 12, Article I, and they shall be and are hereby renumbered and amended as follows:

**Sec. ~~12-71~~ 12-6. Coastal impact certificate required.**

- (a) A coastal impact certificate from the Terrebonne Parish Consolidated Government shall be required prior to the performing of any of the following: soil regrading as defined in Article II of this Chapter; seismographic survey; or the construction of any well, well site, well platform, other mining operation, pipeline, canal; or for the dredging of canals, bayous, borrow pits, wetlands, ponds, lakes, bays, slips, shells or other excavation; or the construction of bulkheads, drainage control structures, flood control structures, landfills, spoil areas, platforms, board roads, levees, battures; or the construction of non-residential facilities requiring a coastal zone permit from the Louisiana Department of Natural Resources or a Section 10/404 permit from the United States Army Corps of Engineers; or the construction of single-family residential structures requiring a coastal zone permit from the Louisiana Department of Natural Resources or a Section 10/404 permit from the United States Army Corps of Engineers; or any other type of structure or facility within the boundaries of the parish requiring a coastal zone permit from the Louisiana Department of Natural Resources or a Section 10/404 permit from the United States Army Corps of Engineers.

- (b) No excavation site or borrow pit will be constructed within the right-of-way alignment of any proposed hurricane protection levee, forced drainage levee, future roadway as depicted on the parish GIS map, or environmentally sensitive areas of Terrebonne Parish outside of the hurricane levee protection.
- (c) All borrow pits or excavation sites will be required to maintain a minimum side slope of one (1) foot vertical drop for two (2) feet horizontal run to a depth of ten (10) feet. Below the depth of ten (10) feet side slopes are not subject to this requirement.
- (d) No borrow pit shall be constructed within the Urban Planning District of this parish.

**Sec. ~~12-72~~ 12-7. Application for coastal impact certificate.**

- (a) An application for a coastal impact certificate, as required by ~~section 12-71~~ of this article Chapter, shall be made on forms furnished by the Terrebonne Parish Consolidated Government and shall be signed and certified as to authenticity by an authorized agent, representative or owner.
- (b) Accompanying the application must be a clear description of the facility and its proposed purpose, plans, specifications, locations, vicinity maps, construction costs, proposed maintenance plan, possible environmental impacts and plans for minimizing impacts, acres of wetlands and/or water bottoms affected, proposed mitigation plans, and the names and addresses of its owner, contractor, and the authorized agent or representative.
- (c) All mitigation plans shall be in accordance with local, state and federal guidelines. There is an ongoing duty to amend a permit application should the mitigation plan be altered.
- (d) All emergency operations shall be carried out in accordance with state and federal laws.

**Sec. ~~12-73~~ 12-8. Coastal impact fees.**

- (a) For construction related to any single-family dwelling units requiring a coastal zone permit from the Louisiana Department of Natural Resources or a Section 10/404 permit from the United States Army Corps of Engineers, the following fees will apply:

Value	Wetland and/or Water Bottom Acreage Impacted	Fee
Less than \$200,000.00	Less than 1	\$100.00
Less than 200,000.00	1 to less than 3	500.00
200,000.00 or greater	Less than 3	1,000.00
Any value	3 to less than 10	2,000.00
Any value	10 to less than 15	3,500.00
Any value	15 or greater	5,000.00

- (b) For construction related to any commercial/industrial, nonresidential facility requiring a coastal zone permit from the Louisiana Department of Natural Resources or a Section 10/404 permit from the United States Army Corps of Engineers, the following fees will apply:

Value	Wetland and/or Water Bottom Acreage Impacted	Fee
Less than \$200,000.00	Less than 1	\$500.00
Less than 200,000.00	1 to less than 3	1,000.00
Less than 200,000.00	3 to less than 10	2,000.00
200,000.00 or greater	Less than 10	2,000.00
Any value	10 to less than 15	3,500.00
Any value	15 or greater	5,000.00

- (c) For activity not subject to regulations by the tables in subsections (a) and (b) above that relates to any of the following: seismographic survey; or the construction of any well, well site, well platform, other mining operation, pipeline, canal; or for the dredging of canals, bayous, borrow pits, wetlands, lakes, bays, slips, shells or other excavation; or the construction of bulkheads, drainage control structures, flood control structures, landfills, spoil areas, platforms, board roads, levees, and battures, the certificate fee shall be five hundred dollars (\$500.00).
- (d) As it relates to the construction or maintenance of public works projects, a coastal impact certificate shall only be required where the activity is regulated by state and federal agencies. No processing fee will be charged for any required application for coastal impact certificate for the construction or maintenance of public works projects financed by local, state or federal government funds.

**Sec. ~~12-74~~ 12-9. Decisions on applications.**

- (a) Within ~~twenty (20)~~ forty-five (45) working days after receipt of a completed application package which meets the requirements of this article Chapter, the applicant shall either receive a coastal impact certificate from

the Director of Coastal Restoration and Preservation of the Terrebonne Parish Consolidated Government or shall be advised in writing by the director as to specific reasons for the denial of same.

- (b) The applicant shall have twenty (20) days to file a written notice of appeal with the clerk of the council and in the event of appeal, the council shall schedule a public hearing at its next regularly scheduled meeting wherein the applicant will have the opportunity to appeal the decision of the director.
- (c) The Terrebonne Parish Consolidated Government may place on a Coastal Impact Certificate any reasonable conditions deemed necessary so as to minimize or compensate for environmental impact.

## **SECTION V**

Article II of Chapter 12 of the Terrebonne Parish Code of Ordinance shall be and is hereby renamed to Excavations, Grading, and Fill.

Article III of Chapter 12 of the Terrebonne Parish Code of Ordinance shall be and is hereby renamed to Enforcement.

## **SECTION VI**

Sections 12-26 through 12-30 of the Code of Ordinances of Terrebonne Parish at Chapter 12, Article II, shall be and are hereby enacted, as follows:

### **Sec. 12-26 – Definitions**

- (a) Borrow Pit is defined as an area created or dug for the extraction of earthen material which will be used for fill at another location. A coastal use permit and coastal impact certificate are always required for Borrow Pits.
- (b) Borrow Canal is defined as an area dug for the extraction of earthen material which is adjoining, and will be used in connection with, a flood protection project, and is generally located within the right of way of the flood protection project. The provisions of this Article shall not be applicable to borrow canals.
- (c) Pond, for the purposes of this Chapter, is defined as a man-made body of water with a ground-level surface area of 1,000 square feet or more which is not already included in the plan or design of a subdivision approved by the Regional Planning Commission.
- (d) Soil Regrading, for the purposes of this Chapter, is defined as the disturbance, whether by excavation or fill, of (i) 2,500 Cubic Yards or more of soil in a residential subdivision, or (ii) 5,000 Cubic Yards or more of soil in all other locations, (iii) the change in elevation of the grade of any portion of property measuring 1,000 square foot or more at ground-level by more than 24 inches.

### **Sec. 12.-27– Safety**

- (a) The operator of the borrow pit site shall *post “No Trespassing – Borrow Pit”* signage at the entrance to the site from a public roadway and at the borrow pit site.
- (b) It is the responsibility of the borrow pit operator to ensure public safety during excavation of the borrow pit.

### **Sec. 12-28. – Borrow Pits.**

- (a) Borrow Pits may be placed no closer than 75 feet from the site’s property lines, or any parish road right-of-way (ROW), any local road/street ROW, or any ROW or servitude for a critical redundant parish levee (named below) except that Borrow Pits may be placed no closer than 150 feet from the following:
  - 1. State highway ROWs;
  - 2. Platted residential subdivisions or existing residential structures;
  - 3. Rights-of-way for the Morganza Hurricane Levee Protection System or borrow canal servitudes.
- (b) Critical redundant parish levees include the following:
  - 1. Ward 7 5-1 Levee;
  - 2. Montegut 4-8 Levee;
  - 3. Pointe aux Chenes 4-1 Levee;
  - 4. Thompson Road Extension (East Houma Surge Levee);
  - 5. Ashland North Levee;
  - 6. Levees on the western side of Lake Boudreaux (Cane Break, Suzie Canal, NFL South);
  - 7. Lower Lacache Levee;

8. Industrial Road/Chabert Hospital Levee;
  9. Shrimpers Row Levee;
  10. Mayfield Levee;
  11. Lower Dularge Levees (East and West);
  12. Concord Levee; and
  13. Bush Canal Levee.
- (c) A Borrow Pit operator or agent may apply in writing to the Terrebonne Parish President for a variance from these distance restrictions based on the size and shape of the proposed Borrow Pit site and supported by engineering analysis including soil stability analysis prepared by a Louisiana licensed engineer. The variance may not be based on financial hardship. Upon favorable recommendation by the Parish President, and favorable approval by the Parish Council by an affirmative vote, the Parish Council at its discretion may grant the variance by ordinance.
- (d) The Borrow Pit operator shall take reasonable protective measures to provide dust and mud control on the site. The operator shall keep public roadways free of excessive dirt and mud for 500 feet in either direction and follow all state and local signage and permitting requirements.
- (e) Upon completion of the Borrow Pit, if there is a possibility to encompass the Borrow Pit into a forced drainage system for drainage retention purposes as well as other purposes designed to accrue to the benefit of the public, such as recreation, the parish may initiate negotiations with the property owner for maintenance, ingress and egress, and any other feature or component deemed necessary for drainage and /or recreational purposes, including the rights to be retained by the property owner.
- (f) Where access to a proposed Borrow Pit cannot be provided except by residential local or residential collector streets, the issuance of the Coastal Impact Certificate will be predicated upon receipt of engineering documentation of pre-construction (borrow pit) roadway conditions (including roadway surface and roadside drainage ditches), the provision of a plan in the application to return these streets and drainage ditched to pre-construction conditions when the pit is closed or abandoned, and receipt of a surety bond which will guarantee completion of any needed repairs if the applicant defaults or otherwise fails to perform the needed roadway/drainage repairs. The amount of the surety bond shall be based on an estimate of the potential cost for roadway/drainage repairs and shall be determined by the Parish President, or by his designee, and any other needed legal documents as determined by the parish legal department.
- (g) The applicant for the Borrow Pit Coastal Impact Certificate will also provide a traffic plan map showing primary access (truck haul routes) to and from the site within two (2) miles of the Borrow Pit. This truck haul route map shall be supplied to the Terrebonne Parish School Board Administration, the Terrebonne Parish Sheriff's Office, and the Parish Public Works Department for their review and comment.
- (h) The Borrow Pit operator will provide adequate truck/equipment parking to ensure no truck queuing on public ROWs or roads.
- (i) No materials shall be stored on any public access roads or within any of the distance buffers provided in Sec. 12-2879 (a) and (b) above.

#### **Sec. 12-29. – Ponds.**

- (a) No person shall construct a pond exceeding (1) 2,500 square feet in surface area measured at ground level or (2) by removing 1,000 cubic yards or more of material, without first obtaining a Coastal Impact Certificate.
- (b) Ponds shall not be constructed closer than 75 feet from the site's property lines, any parish road right-of-way (ROW), any local road/street ROW, or any ROW or servitude for a critical redundant parish levee (named in Section 12-28 (b) above).
- (c) Ponds shall not be placed closer than 150 feet from the following:
1. State highway ROWs;
  2. Platted residential subdivisions or existing residential structures;
  3. Rights-of-way for the Morganza Hurricane Levee Protection System or borrow canal servitudes.
- (d) A landowner or developer may apply in writing to the Terrebonne Parish President for a variance from the distance restrictions based on the size and shape of the proposed Pond site and supported by engineering analysis including soil stability analysis prepared by a Louisiana licensed engineer. The variance may not be based on financial hardship. Upon favorable recommendation by the Parish President, and favorable approval by the Parish Council by an affirmative vote, the Parish Council at its discretion may grant the variance by ordinance.

#### **Sec. 12-30. – Soil Regrading.**

- (a) No person shall perform Soil Regrading which results in the increase to the reservoir stage of the district or in any way adversely impacts the drainage of other property without first obtaining a letter of no adverse effect from the department of public works engineering division.

- (b) Soil regrading shall be performed in accordance with an engineer-stamped grading plan approved by the department of public works engineering division. Submitted plans shall include:
  1. existing elevations and direction and method of drainage;
  2. proposed elevations and direction and method of drainage
  3. proposed method of erosion control;
  4. address and legal property description.
- (c) Exceptions. A letter of no adverse effect shall not be required under this Chapter when:
  1. Soil Regrading is included in a plan for a new subdivision approved by the Terrebonne Parish Regional Planning Commission;
  2. A letter of no adverse effect is required under Chapter 28, Appendix A, Section 24.2 (in lieu of this section);
  3. Excavation, removal, or stockpiling of rock, sand, dirt, clay, or other like material as may be required in connection with the construction or maintenance of public roads, public highways, and public levees;
  4. When approved by the parish engineering division, grading in an isolated, self-contained area if there is no danger to public or private property;
  5. Cemetery graves;
  6. Refuse disposal sites controlled by other regulations; and
  7. Excavations for wells, tunnels, or utilities.
- (d) The purposes of this section are to bring awareness to the effects soil regrading may have on existing property drainage, runoff, and water disbursement, and to require landowners to obtain engineered plans to prevent adverse water and flooding impacts due to soil regrading. TPCG shall not, under any circumstances, be liable for any damages (property or injury, including death) resulting from soil regrading, regardless of whether a letter of no adverse impact is issued. Landowners shall rely solely on engineered plans and construction in accordance with engineered plans to prevent adverse impacts of water and flooding.

## SECTION VII

Sections 12-70 shall be and is hereby renumbered and amended as follows:

### **Sec. ~~12-70~~ 12.66. Violations.**

- (a) Any person violating any provisions of this ~~article~~ Chapter shall be so notified by personal service or by certified return receipt mail of the specific violation, and if the violation can be corrected, the violating party will be given no less than five (5) days and no more than thirty (30) days to correct the violation by securing a valid coastal impact certificate, by removal of the obstruction/activity if it is prohibited, or by causing the structure/activity to conform with the provisions of this ~~article~~ Chapter and coastal zone plans.
- (b) If the violating party has committed an offense which cannot be corrected by securing a valid coastal impact certificate, by conformance to this ~~article~~ Chapter, or if the violating party fails or refuses to comply with the provisions of this ~~article~~ Chapter relating to permitting or removal, each such offense shall constitute a misdemeanor subject to penalties up to, but not to exceed state law. Each day that a violation exists shall constitute a separate offense. Any offense arising due to the submission of falsified or fraudulent certificate information shall carry the maximum misdemeanor allowed by state law.
- (c) The imposition of any penalty hereunder shall not preclude the director of coastal restoration, the parish legal counsel, or other appropriate authority of the parish, or any adjacent or neighboring property owner who would be specifically damaged by such violation, from instituting injunction, mandamus, or other appropriate action or proceeding to prevent such unlawful erection, construction, reconstruction, alteration, conversion, maintenance, repair and/or improvement, or to correct or abate such violation, or to prevent the occupancy of such structure, building, or land.

## SECTION VIII

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that, in due, regular and legal sessions convened, this ordinance is adopted.

## SECTION IX

NOW, LET IT FURTHER BE ORDAINED any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

**SECTION X**

NOW, LET IT FURTHER BE ORDAINED this ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chair declared this ordinance adopted on this, the \_\_\_\_ day of \_\_\_\_\_, 2024.

-----  
JOHN AMEDEE, CHAIR  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

Date and Time Delivered to the Parish President

\_\_\_\_\_

Approve \_\_\_\_\_ Veto.  
Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to the Council Clerk

\_\_\_\_\_

\*\*\*\*\*

I, Tammy Triggs, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
TAMMY TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





Wednesday, September 25, 2024

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**Item Title:**

Ordinance for Public Display of Fireworks Within the City Limits

**Item Summary:**

An ordinance to Amend Sections 8-2 and 8-3 in Article I of Chapter 8 of the Terrebonne Parish Code of Ordinances, Fire Protection and Prevention, to Adopt the State's Definition of Public Display; to Remedy the Ambiguous Language Regarding the Public Display of Fireworks Within the City Limits of Houma; to Allow for Such an Exception in Conjunction with Holidays, Festivals, and Fundraisers, to Add a Requirement that All Tents, Stands, Fixtures, Goods, and Equipment be Removed Within 10 Days of the End of the fireworks Sale Period; and to Adopt Section 8-4 in Article I of Chapter 8 of the Terrebonne Parish Code of Ordinances, Creation of Fireworks Ban Area by Petition, and to Provide for Matters Relative Thereto.

**1. Consider the adoption of the ordinance.**

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	9/5/2024	Executive Summary
Ordinance	9/5/2024	Ordinance



## EXECUTIVE SUMMARY

### PROJECT TITLE

Consider the introduction of an ordinance to Amend Sections 8-2 and 8-3 in Article I of Chapter 8 of the Terrebonne Parish Code of Ordinances, Fire Protection and Prevention, to Adopt the State's Definition of Public Display; to Remedy the Ambiguous Language Regarding the Public Display of Fireworks Within the City Limits of Houma; to Allow for Such an Exception in Conjunction with Holidays, Festivals, and Fundraisers, to Add a Requirement that All Tents, Stands, Fixtures, Goods, and Equipment be Removed Within 10 Days of the End of the fireworks Sale Period; and to Adopt Section 8-4 in Article I of Chapter 8 of the Terrebonne Parish Code of Ordinances, Creation of Fireworks Ban Area by Petition, and to Provide for Matters Relative Thereto; and call a Public Hearing on Wednesday, September 25, 2024 at 6:30 p.m.

### PROJECT SUMMARY (200 WORDS OR LESS)

TPCG finds it is necessary to modify Section 8-2 and 8-3 to remedy ambiguous language regarding the public display of fireworks within the city limits of Houma, to create such an exception for public displays of fireworks in conjunction with a holiday, festival, or fundraiser, to adopt the state's definition of public display, and to require vendors to remove all tents and equipment within 10 days of the end of the period for fireworks. TPCG finds it necessary to adopt Section 8-4 to allow the designation of fireworks ban areas by ordinance after successful petition of residential subdivisions or streets

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

It is to clear up ambiguous language.

### TOTAL EXPENDITURE

N/A

**AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)**

ACTUAL	ESTIMATED
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**IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)**

N/A	NO	YES	IF YES AMOUNT BUDGETED:
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### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE	1	2	3	4	5	6	7	8	9
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\_\_\_\_\_  
 Noah J. Lirette, Chief Administrative Officer

\_\_\_\_\_  
 Date 09/05/2024

**OFFERED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**ORDINANCE NO.** \_\_\_\_\_

AN ORDINANCE TO AMEND SECTIONS 8-2 AND 8-3 IN ARTICLE I OF CHAPTER 8 OF THE TERREBONNE PARISH CODE OF ORDINANCES, FIRE PROTECTION AND PREVENTION, TO ADOPT THE STATE’S DEFINITION OF PUBLIC DISPLAY; TO REMEDY THE AMBIGUOUS LANGUAGE REGARDING THE PUBLIC DISPLAY OF FIREWORKS WITHIN THE CITY LIMITS OF HOUMA; TO ALLOW FOR SUCH AN EXCEPTION IN CONJUNCTION WITH HOLIDAYS, FESTIVALS, AND FUNDRAISERS, TO ADD A REQUIREMENT THAT ALL TENTS, STANDS, FIXTURES, GOODS, AND EQUIPMENT BE REMOVED WITHIN 10 DAYS OF THE END OF THE FIREWORKS SALE PERIOD; AND TO ADOPT SECTION 8-4 IN ARTICLE I OF CHAPTER 8 OF THE TERREBONNE PARISH CODE OF ORDINANCES, CREATION OF FIREWORKS BAN AREA BY PETITION, AND TO PROVIDE FOR MATTERS RELATIVE THERETO.

**SECTION I**

WHEREAS, LSA-Const. Art. 6, §4 states in its pertinent part that “Except as inconsistent with this constitution, each local governmental subdivision which has adopted such a home rule charter or plan of government shall retain the powers, functions, and duties in effect when this constitution is adopted. If its charter permits, each of them also shall have the right to powers and functions granted to other local governmental subdivisions.” and,

WHEREAS, Sec. 1-05 of The Home Rule Charter for a Consolidated Government for Terrebonne Parish states in its pertinent part that “The parish government shall have and exercise such other powers, rights, privileges, immunities, authority and functions not inconsistent with this charter as may be conferred on or granted to a local governmental subdivision by the constitution and general laws of the state, and more specifically, the parish government shall have and is hereby granted the right and authority to exercise any power and perform any function necessary, requisite or proper for the management of its affairs, not denied by this charter, or by general law, or inconsistent with the constitution.” and,

WHEREAS, the Terrebonne Parish Consolidated Government finds it is necessary to modify Section 8-2 and 8-3 to remedy ambiguous language regarding the public display of fireworks within the city limits of Houma, to create such an exception for public displays of fireworks in conjunction with a holiday, festival, or fundraiser, to adopt the state’s definition of public display, and to require vendors to remove all tents and equipment within 10 days of the end of the period for fireworks sales; and

WHEREAS, the Terrebonne Parish Consolidated Government finds it necessary to adopt Section 8-4 to allow the designation of fireworks ban areas by ordinance after successful petition of residential subdivision(s) or street(s); and

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, in due, regular, and legal sessions convened, that:

**SECTION I**

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Sections 8-2 and 8-3 of the Terrebonne Parish Code of Ordinances to read as follows (strikethrough formatting to indicate deletions and underline formatting to indicate additions):

**Sec. 8-2. Fireworks; use prohibited; exception; definitions; penalty.**

- (a) It shall be unlawful for any individual, firm, partnership, corporation, or other entity to use, fire, ignite, shoot, discharge or otherwise set off any item of fireworks within Terrebonne Parish, except as specifically provided in subsection (c) below, ~~except as specifically provided in this article, it being the intention of this section to prohibit the use of fireworks whatsoever within the City of Houma.~~

- (b) It shall be lawful to use, fire, ignite, shoot, discharge or otherwise set off fireworks for "consumer use" exclusively as follows:
- (1) A person may ignite, discharge, or use permissible fireworks on the following days during the following hours:
    - a. Between dusk and 10:00 p.m. on January 1.
    - b. Between dusk and 10:00 p.m. on July 4.
    - c. Between dusk on December 31 and 1:00 a.m. on January 1.
  - (2) It shall be unlawful for anyone under the age of eighteen (18) to purchase fireworks in Terrebonne Parish from a lawfully approved fireworks vendor. Vendors shall require proper photo identification at each sale for this purpose.
  - (3) Discharging of fireworks by persons under fifteen (15) years of age as described in this section is prohibited in the absence of direct supervision by a parent, guardian, or other responsible party who is eighteen (18) years of age or over.
- (c) It shall be lawful to use, fire, ignite, shoot, discharge or otherwise set off fireworks for "public display" exclusively as follows:
- (1) ~~The~~ For the purpose of this Article, the phrase "public display" shall have the same meaning as defined in La. R.S. 51:650, as may be amended. The public display of fireworks shall be handled by a competent and qualified operator, and otherwise in accordance with R.S. 51:650(24) and 51:655.
  - (2) The "public display" of fireworks shall only be between the hours of 9:00 a.m. to 9:00 p.m., except that the permissible hours for a New Year's Eve and a 4th of July "public display" shall be between the hours of 9:00 a.m. on December 31 and 2:00 a.m. on January 1 of the new year and on July 4, and 2:00 a.m. on July 5.
  - (3) The "public display" of fireworks shall be conducted:
    - a. in excess of one thousand (1,000) feet of any church, hospital, asylum, public school, or nursing home, unless prior written consent by the governing board or duly authorized representative of such consents to said display in writing two (2) weeks prior to the public display, and
    - b. in excess of seventy-five (75) feet of where the fireworks being used for the "public display" event are being stored prior to use.
  - (4) In addition to compliance with R.S. 51:655, any person who is issued a permit from the State Fire Marshal for a "public display" event shall obtain a "Letter Acknowledging Notification" from the chief of the Houma Fire Department acknowledging notification of the specific date, time, duration and location of such planned "public display" event within the city limits of Houma, or, for a planned "public display" event within the jurisdiction of a fire protection district, the applicant shall obtain a "Letter Acknowledging Notification" from the chairman of the governing board of the fire protection district having jurisdiction over the location of the planned "public display" event and such "Letter Acknowledging Notification" shall acknowledge notification of the specific date, time, duration and location of such "public display" event. The governing board of a fire protection district may, by motion, designate the chief of the Fire Department operating within the fire district to issue its Letters Acknowledging Notification.
  - (5) Any person or entity producing a "public display" of fireworks accompanying a political, educational, religious, sporting, charity or similar special event shall require a permit from the Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office. In order to receive a permit, the permit applicant shall submit an application, proof of statutory workers compensation insurance with one million dollars (\$1,000,000.00) in employers liability, along with Auto and General Liability insurance with a limit of five million dollars (\$5,000,000.00) each, naming Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office as additional insureds on the auto and general liability policies, and provide a waiver of subrogation in favor of Terrebonne Parish Consolidated Government and the Terrebonne Parish Sheriff's Office on the Workers Compensation policy and on the auto and general liability policies, and an agreement holding harmless and indemnifying Terrebonne Parish Consolidated Government, its departments, and offices from any legal liabilities not caused by Terrebonne Parish Consolidated Government or Terrebonne Parish Sheriff's Office. Applications shall be submitted two (2) weeks before the event. No permit granted hereunder shall be transferable. Fees for permitting shall be two hundred fifty dollars (\$250.00) for Terrebonne Parish Consolidated Government, and two hundred fifty dollars (\$250.00) for Terrebonne Parish Sheriff's Office.
- (d) For purposes of this article, "fireworks" shall mean any device or composition used to obtain visible or audible pyrotechnic display enumerated in La. R.S. 51:651 as a "permissible firework", also known as a "class C" firework. This definition includes, but is not limited to, flitter sparklers, sky rockets, bottle rockets, firecrackers, roman candles, and shell explosives.

The term "fireworks," as used herein, shall not include toy pistols, toy canes, toy guns, or other devices in which paper caps containing twenty-five hundredths ( 25/100) grains or less of explosive compounds are used, provided they are so constructed that the hand cannot come in contact with the cap when in place for exploding, and toy paper pistol caps which contain less than twenty-five hundredths (25/100) grains of explosive compounds. The term "fireworks" shall not include any article or device that constitutes ammunition for a firearm.

- (e) No person, individual, or entity shall discharge fireworks:

- (1) Within the corporate city limits of Houma, except for a public display of fireworks organized by a government body or non-profit corporation in conjunction with a festival, fundraiser, or holiday, as permitted under Section 8-2 (c) of this Article;
  - (2) Indoors;
  - (3) In a confined space;
  - (4) From a vehicle, moving or non-moving;
  - (5) Closer than one thousand (1,000) feet from any facility where flammable/combustible and/or hazardous materials are used, manufactured, or stored;
  - (6) Near products that will support combustibles such as paper, dry grass, wood or pulp;
  - (7) Intentionally targeting buildings, structures, or a motor vehicle.
- (f) All sales and use of fireworks permitted in this section shall be suspended in the event of a "burn ban" issued by the governor's office or the state fire marshal pursuant to R.S. 40:1602 or 40:1563.
- (g) Fireworks for consumer use or public display shall not be modified or altered from their intended design in any way and shall not be combined with any other device or devices to increase energy or loudness of its discharge.
- (h) Violation of this section is a misdemeanor punishable by a fine of not more than five hundred dollars (\$500.00) and/or not more than six (6) months in jail.

**Sec. 8-3. Fireworks; sale prohibited; exception; definitions; penalty.**

\* \* \*

- (g) Vendors shall adhere to signage regulations set forth as follows:
- (1) Upon issuance of a sign permit, parish vendor's permit holders shall be allowed one (1) seasonal on-premises sign, not to exceed four (4) feet by eight (8) feet, to be posted at the retail location. All signs shall require a sign permit from Terrebonne Parish and shall adhere to all applicable building codes and requirements associated with a sign permit.
  - (2) Sign permit holders may also post off-premises signage. Off-premises signs shall adhere to the signage requirements of the zoning district at the retail location, Terrebonne Parish, and the State of Louisiana Department of Transportation and Development, and other regulations.
  - ~~(3) All signage shall be promptly removed within ten (10) days of each sales period.~~
- (h) Vendors shall cause all signage, tents, stands, fixtures, goods, and equipment to be removed within ten (10) days of the end of each sales period.
- (i) Violation of this section is a misdemeanor punishable by a fine of not more than five hundred dollars (\$500.00) and/or six (6) months in jail. A vendor who violates any provision of this section shall be subject to revocation or suspension of his permit.
- ~~(j)~~ Subject to compliance with federal and/or state laws, nothing contained herein shall in any way restrict, prohibit, or discourage manufacturing, wholesale trade, and distribution to the fireworks industry within Terrebonne Parish.

**SECTION II**

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby enacts Section 8-4 of the Terrebonne Parish Code of Ordinances to read as follows:

**Sec. 8.4. Creation of Fireworks Ban Area by Ordinance.**

- (a) The residents of a residential subdivision(s) as defined by Chapter 30, Section 24.1 of this Code and/or any street(s) (if not in a residential subdivision) may petition the council to ban by ordinance fireworks in the residential subdivision(s) and/or street(s) named in the petition.
- (b) Whenever the creation of a fireworks ban area for residential neighborhood(s)/street(s) is proposed as provided for by this section, the board of directors of the homeowners' association or a representative of the residential subdivision(s) (for non-homeowners' association subdivisions) or street(s) shall propose and file notice of a petition to the council for an ordinance to ban the use of fireworks entirely in fireworks ban area established by the petition of the residential subdivision(s) or street(s). The petition shall state all of the following:
  - (1) The name of the residential subdivision(s) or street(s) for the proposed fireworks ban area and its proposed boundaries.
  - (2) The classification of the residential subdivision(s) or street(s), such as zoning classification, whether the residential subdivision or street(s) is subject to a homeowners' association, etc.
  - (3) The designation of a representative to act for the residential neighborhood(s) or street(s) on behalf of the signers of the petition in all matters, including the representative's full name and mailing address, who shall be

a registered voter, using an address on his/her voter registration which is in the residential subdivision(s) or street(s) for which the fireworks ban area is proposed to be created.

(4) A request that the council adopt an ordinance to create the fireworks ban area if the petition is verified to meet the requirements for such ordinance.

(c) All such petitions shall be in an approved form which contains the information required herein, and any petition not on such a form shall be invalid.

(1) All signatures on such petition shall be handwritten and dated by only residents in the proposed fireworks ban area as described in the petition. For the purposes of this section, "resident" is defined as a registered voter in the residential subdivision(s) or street(s), using an address in the subdivision(s) or street(s) as his/her residential address for voter registration purposes.

(2) Each resident, at the time of signing the petition, shall enter his/her address and the date on which he/she signed beside or underneath his/her signature; however, if a person is unable to write, such incapacitated person shall affix his mark to the petition, and the person circulating the petition shall affix the name and address of such incapacitated person, as well as the date on which such incapacitated person affixed his mark to the petition, in the presence of two witnesses who shall also sign their names as witnesses to the mark and date their signatures.

(g) Within ninety (90) days of the date of notice of petition is filed with the Council, the representative of the petitioners shall deliver to the Council a report from an independent consultant, contracted by petitioners, which shall certify:

(1) the date on which the representative delivered the original, signed petition to the consultant;

(2) that the petition complies with this section of the Code;

(3) that the consultant has counted and reviewed the signatures of the petition;

(4) that the consultant verifies that signatures from at least 51% of the residents of the proposed fireworks ban area described in the petition comply with the requirements of this Section;

(5) that the proposed fireworks ban area described in the petition is limited to one residential subdivision or a street(s) sufficient to represent a residential area reasonably defined for the purposes of this section;

(h) In determining the number of qualified residents who signed the petition in any residential subdivision(s) or street(s) comprising a proposed fireworks ban area, the consultant shall not count any signature which is undated.

(h) If the Council receives the consultants verified report and a copy of the petition, the council may adopt an ordinance creating the fireworks ban area as described in the petition.

### SECTION III

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

### SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

CHAIR

TERREBONNE PARISH COUNCIL

---

COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

Date and time delivered to Parish President:

approved \_\_\_\_\_ vetoed  
Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and time return to Council Clerk:

---

I, Tammy Triggs, Council Clerk for that Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted by the assembled council in regular session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

Given under my official signature and seal of this office on this \_\_\_\_ day of \_\_\_\_\_ 2024.

---

Tammy Triggs, Council Clerk  
Terrebonne Parish Council



Wednesday, September 25, 2024

---

**Item Title:**

Establishing a 3-Way Stop at Texas Avenue and Houston Avenue

**Item Summary:**

An ordinance to amend Chapter 18 of the Terrebonne Parish Code of Ordinances to establish a “3-Way Stop” at the intersection of Houston Avenue and Texas Avenue, to authorize the installation of the appropriate signs.

**1. Consider the adoption of the ordinance.**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	9/4/2024	Executive Summary
Ordinance	9/4/2024	Ordinance





## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

**ORDINANCE:** Amending Parish Code to Establish a 3-Way Stop at Intersection of Houston Avenue and Texas Avenue

### PROJECT SUMMARY (200 WORDS OR LESS)

Consider the introduction of an ordinance to amend Chapter 18 of the Terrebonne Parish Code of Ordinances to establish a “3-Way Stop” at the intersection of Houston Avenue and Texas Avenue, to authorize the installation of the appropriate signs, and to address other matters relative thereto and call a public hearing on Wednesday, September 25, 2024, at 6:30 p.m.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

Replacing the existing “1-Way Stop” with a “3-Way Stop” at the intersection of Houston Avenue and Texas Avenue will help mitigate speeding traffic concerns in the local area, encouraging greater safety and security.

### TOTAL EXPENDITURE

N/A

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE    1        2        3        4        5        6        7        8        9

*Daniel Babin*

*09/03/24*

Signature

Date

**OFFERED BY:**  
**SECONDED BY:**

**ORDINANCE NO. 96\_\_**

AN ORDINANCE AMENDING THE PARISH CODE OF TERREBONNE PARISH, CHAPTER 18, ARTICLE IV. OPERATION OF VEHICLES, DIVISION 2. PARISH, SECTION 18-88 TO ESTABLISH A “3-WAY STOP” AT THE INTERSECTION OF HOUSTON AVENUE AND TEXAS AVENUE IN HOUMA, LA AND TO AUTHORIZE THE INSTALLATION OF THE APPROPRIATE SIGNS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

**SECTION I**

BE IT ORDAINED by the Terrebonne Parish Council, in regular session convened, acting pursuant to the authority invested in it by the Constitution and laws of the State of Louisiana, the Home Rule Charter for a Consolidated Government for Terrebonne Parish, and including, but not limited to, LSA R.S. 33:1368 and other statutes of the State of Louisiana, to amend the Parish Code of Terrebonne Parish, Chapter 18, Article IV, Section 18-88 to create a “3 Way Stop” at the intersection of Houston Avenue and Texas Avenue in Houma, LA, as follows:

CHAPTER 18, Motor Vehicles and Traffic  
ARTICLE IV, Operation of Vehicles  
DIVISION 2. Parish  
SECTION 18-88. Three-way stop intersections.

(ADD TO LIST) Houston Avenue and Texas Avenue in Houma, LA

The intersection of Houston Avenue and Texas Avenue shall be declared as a “3-Way Stop” intersection, and appropriate “3-Way Stop” signs shall be erected and maintained along said roadways. Any vehicle traveling on Houston Avenue and Texas Avenue shall adhere to the provisions of this ordinance.

**SECTION II**

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections or other portions of this ordinance shall remain in full force and effect, the provisions of this section hereby being declared to be severable.

**SECTION III**

Any ordinance or part thereof in conflict herewith is hereby repealed.

**SECTION IV**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**THERE WAS RECORDED:**

**YEAS:** B. Pledger, C. Harding, C. Voisin, Jr., J. Amedée, C. K. Champagne, C. Hamner, D. Babin, K. Chauvin, and S. Trosclair.

**NAYS:** None.

**NOT VOTING:** None.

**ABSENT:** None.

The Chairman declared the ordinance adopted on this the 28<sup>th</sup> day of August 2024.

\* \* \* \* \*

\_\_\_\_\_  
JOHN AMEDÉE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY E. TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed  
Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on August 28, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 29TH DAY OF AUGUST 2024.

\_\_\_\_\_  
TAMMY E. TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



Wednesday, September 25, 2024

---

**Item Title:**

Amend Sec. 13-63 "Qualifications for Drivers," Sec. 13-65 "Standards for Ambulance Equipment," Sec. 13-70 "Transportation of Emergency Patients," and Sec. 13-90 "Ambulance Inspections" in Article IV of Chapter 13 of the Terrebonne Parish Code of Ordinances

**Item Summary:**

An ordinance to Amend Sec. 13-63 "Qualifications for Drivers," Sec. 13-65 "Standards for Ambulance Equipment," Sec. 13-70 "Transportation of Emergency Patients," and Sec. 13-90 "Ambulance Inspections" in Article IV of Chapter 13 of the Terrebonne Parish Code of Ordinances; and to Provide for Other Matters Relative Thereto.

**1. Consider the adoption of the ordinance.**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	8/21/2024	Executive Summary
Revised Ordinance	9/20/2024	Cover Memo
Backup	9/20/2024	Cover Memo
Ordinance	8/21/2024	Ordinance



## EXECUTIVE SUMMARY

### PROJECT TITLE

Consider the introduction of an ordinance to Amend Sec. 13-63 “Qualifications for Drivers,” Sec. 13-65 “Standards for Ambulance Equipment,” Sec. 13-70 “Transportation of Emergency Patients”, and Sec. 13-90 “Ambulance Inspections” in Article IV of Chapter 13 of the Terrebonne Parish Code of Ordinances; and to Provide for Other Matters Relative Thereto; and call a Public Hearing on Wednesday, September 11, 2024 at 6:30 p.m.

### PROJECT SUMMARY (200 WORDS OR LESS)

Significate advances in the medical field render the above named sections of the Terrebonne Parish Code of Ordinances regarding ambulances outdated and/or obsolete in their current form.

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

TPCG finds that updating and bringing the aforementioned sections of the Terrebonne Parish Code of Ordinances regarding ambulances in line with Louisiana state statutes and Louisiana Department of Health and Hospital standards will promote a higher standard of health and emergency care for, and benefit, the citizens of Terrebonne Parish.

### TOTAL EXPENDITURE

AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

IS PROJECTALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

\_\_\_\_\_  
Noah J. Lirette, Chief Administrative Officer

\_\_\_\_\_  
Date

8/21/24

OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMENDED SEC. 13-63 "QUALIFICATIONS FOR DRIVERS," SEC. 13-65 "STANDARDS FOR AMBULANCE EQUIPMENT," SEC. 13-70 "TRANSPORTATION OF EMERGENCY PATIENTS", AND SEC. 13-90 "AMBULANCE INSPECTIONS" IN ARTICLE IV OF CHAPTER 13 OF THE TERREBONNE PARISH CODE OF ORDINANCES; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

WHEREAS, LSA-Const. Art. 6, §4 states in its pertinent part that "Except as inconsistent with this constitution, each local governmental subdivision which has adopted such a home rule charter or plan of government shall retain the powers, functions, and duties in effect when this constitution is adopted. If its charter permits, each of them also shall have the right to powers and functions granted to other local governmental subdivisions." and,

WHEREAS, Sec. 1-05 of The Home Rule Charter for a Consolidated Government for Terrebonne Parish states in its pertinent part that "The parish government shall have and exercise such other powers, rights, privileges, immunities, authority and functions not inconsistent with this charter as may be conferred on or granted to a local governmental subdivision by the constitution and general laws of the state, and more specifically, the parish government shall have and is hereby granted the right and authority to exercise any power and perform any function necessary, requisite or proper for the management of its affairs, not denied by this charter, or by general law, or inconsistent with the constitution." and,

WHEREAS, significant advances in the medical field render the above named sections of the Terrebonne Parish Code of Ordinances regarding ambulances outdated and/or obsolete in their current form; and

WHEREAS, the Terrebonne Parish Consolidated Government finds that updating and bringing the aforementioned sections of the Terrebonne Parish Code of Ordinances regarding ambulances in line with Louisiana state statutes and Louisiana Department of Health and Hospital standards will promote a higher standard of health and emergency care for, and benefit, the citizens of Terrebonne Parish.

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, in due, regular, and legal sessions convened, that:

SECTION I

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-63 of the Terrebonne Parish Code of Ordinances to read as follows:

**Sec. 13-63. Qualifications for drivers.**

- (a) No person employed by a private ambulance service or private medical provider shall drive an ambulance upon the streets of the parish, and no private person who owns or controls an ambulance shall permit it to be so driven, unless the driver shall have then in force a class D chauffeur's driver's license duly issued by this state.

However, an ambulance driver employed by the Louisiana Department of Agriculture and Forestry, or a municipality, parish, fire protection district, or other political subdivision of the state may drive an ambulance upon the streets of the parish if the driver shall then have in force a class E driver's license.

Civilian employees of the United States military who are required to operate emergency vehicles, when operating such vehicle or equipment in the course and scope of their employment, may drive an ambulance upon the streets of the parish if the driver shall then have in force a class E driver's license.

- (b) Before driving any ambulance in the parish, each driver shall provide a copy of his current traffic and police record to the parish.
- (c) A driver shall be at least eighteen (18) years of age.

Revised

- (d) A driver shall be a licensed emergency medical responder, a licensed emergency medical technician, a licensed advance emergency medical technician, a licensed paramedic, a licensed respiratory therapist, a licensed nurse practitioner, a licensed physician assistant, a licensed occupational therapist, a licensed registered or practical nurse, or a physician.  
~~an emergency medical technician basic, an emergency medical technician intermediate or an emergency medical technician paramedic.~~
- (e) A person may be a driver only if:
- (1) He has never been convicted anywhere under the laws of this state or any other state, the United States or other applicable laws of the parishes and cities of the offense of murder, aggravated battery, aggravated rape, simple rape, aggravated burglary, simple burglary, aggravated kidnapping, simple kidnapping, armed robbery, simple robbery, possession, sale or use of narcotics, contributing to the delinquency of a juvenile, or indecent behavior with a juvenile and has not been convicted two (2) or more times of any traffic offense during the preceding year;
  - (2) He has not been convicted of any other felony or of any misdemeanor involving moral turpitude against the criminal laws of this state or any other state, or of the United States, within the past five (5) years, has not served any part of the sentence thereof within five (5) years and he is not presently charged therewith, or with any of the felonies or misdemeanors set forth in paragraph (e)(1) of this section, or with violating any of the provisions of this article; and
  - (3) He is not addicted to the use of intoxicating liquor, does not use any narcotic drugs and is not suffering from any disease or infirmity which might make him an unsafe or unsatisfactory driver.

## SECTION II

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-65 of the Terrebonne Parish Code of Ordinances to read as follows:

### Sec. 13-65. Standards for ambulance equipment.

(a) The equipment required in each ambulance is regulated by the Louisiana state department of health and hospitals. ~~shall include, at all times when the ambulance is in use as such, equipment adequate in the judgment of the parish coroner or his designee, for dressing wounds, splinting fractures, controlling hemorrhages, providing oxygen, and providing advanced life support care.~~ The department of health and hospitals has promulgated rules and regulations establishing a list of required medical and safety equipment which shall be carried as part of the regular equipment of every ambulance. No person shall conduct, maintain, or operate an ambulance which does not carry with it, in fully operational condition, all of the equipment included in the list, which shall be consistent with the scope of practice for emergency medical technicians established in R.S. 40:1135.2

(b) ~~No ambulance shall be operated unless it has the following required equipment on board:~~

- (1) ~~Oxygen inhalation equipment—Two (2) oxygen supplies, one (1) of which is portable and other installed in the ambulance;~~
- (2) ~~Suction equipment for the aspiration of secretions—One (1) suction unit which is portable and one (1) suction unit installed in the ambulance;~~
- (3) ~~Airway esophagus obturator airway, oral pharyngeal airways, endotracheal airways, laryngoscope and blades, and air adult bag-mask resuscitator;~~
- (4) ~~Wound dressings;~~
- (5) ~~Splints for upper and lower extremities, scoop stretcher, long spine board, short spine board (also known as a "Kansas"), Kendrick extrication device (KED) or medical extrication device (MED), head immobilizer and a traction splint;~~
- (6) ~~Emergency childbirth kit;~~
- (7) ~~Military anti-shock trousers (MAST), snake bite kits, disaster bags and intravenous fluids necessary to replace blood loss or as a lifeline for medications;~~
- (8) ~~Pillows, blankets, sheets, pillowcases, emesis basins, urinals, bedpans, aneroid blood pressure manometer and stethoscopes, cervical collars, sterile foil, and burn sheets;~~
- (9) ~~Two-way radios for direct voice dispatching, routing, notification of emergency departments and direction and assistance from and liaison with fire, police and civil defense authorities and other ambulance units. Regardless of the location of the basic radio equipment, it must be adaptable for use by both the driver and the medical technician in the patient area;~~

~~(10) — Telemetry capability which expands voice transmissions to allow an emergency room physician to monitor and diagnose electrical cardiac status of a patient in the field and to enable an emergency medical technician-paramedic to monitor vital signs of a patient during transport;~~

~~(11) — Cardiac monitor and defibrillator capable of producing hard copy EKG records, delivering three hundred (300) watt/second electrical defibrillation, and transmitting a patient's EKG electronically to a hospital; and~~

~~(12) — Advanced life support medications necessary to provide advanced life support care as outlined by current American Heart Association Advanced Cardiac Life Support Care Standards.~~

### SECTION III

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-70 of the Terrebonne Parish Code of Ordinances to read as follows:

#### **Sec. 13-70. Transportation of emergency patients.**

- (a) *Ambulance.* No ambulance shall transport an emergency patient in the parish unless it is an advanced life support ambulance capable of providing advanced life support services and whose crew shall consist of at least one nationally registered emergency medical technician-paramedic and one (1) driver be staffed in accordance with LSA – R.S. 40:1135.1(A)(8), as may be amended.
- (b) *Penalties.* Any person convicted for a violation of this section shall be punished as provided in section 13-62.

### SECTION IV

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-90 of the Terrebonne Parish Code of Ordinances to read as follows:

#### **Sec. 13-90. - Inspection of ambulances.**

Before any permit shall be issued under this article, all of the ambulances listed in the application shall be equipped in compliance with the standards for ambulance equipment as contained, inspected and approved yearly by the Louisiana Bureau of EMS which is part of the Louisiana Department of Health and Hospitals and as is set forth in LA R.S. 40:1135.1. Any ambulance owned or operated by provider, which has a mechanical defect or lacks ambulance equipment, as required by this standard, must be corrected to conform to the requirements of this section. be inspected by the sheriff or his designee and shall be certified to be in proper mechanical condition. Each ambulance shall also be inspected by the coroner or his designee and shall be certified to be equipped in compliance with standards for ambulance equipment as contained in this article.

(1) Such inspections shall be conducted annually.

(2) After each inspection, certificates of inspection shall be issued for those vehicles which are mechanically fit and meet all standards for ambulance equipment as set out in this article.

(3) Each owner of an ambulance lacking the mechanical inspection certificate or ambulance equipment required shall be guilty of a violation of this article and shall be punished as herein provided.

(4) The owner and/or operator of any ambulance whose ambulance has a mechanical defect or lacks ambulance equipment as required by this article shall be given seven (7) days in which to have it corrected. After the expiration of seven (7) days, the name, registration and license number of each ambulance remaining uncertified shall be given to the sheriff's department for enforcement.

### SECTION V

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

### SECTION VI



This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:  
YEAS:

NAYS:  
NOT VOTING:  
ABSTAINING:  
ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

CHAIRMAN  
TERREBONNE PARISH COUNCIL

---

COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed

Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\*\*\*\*\*

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

2022 La. Sess. Law Serv. Act 644 (H.B. 505) (WEST)

LOUISIANA 2022 SESSION LAW SERVICE

2022 Regular Session

Additions are indicated by **Text**; deletions by

~~Text~~.

Vetoed are indicated by ~~Text~~;

stricken material by ~~Text~~.

ACT NO. 644

H.B. No. 505

EMERGENCY MEDICAL SERVICES

BY REPRESENTATIVE JEFFERSON

AN ACT to amend and reenact R.S. 40:1131(introductory paragraph), 1133.2(A)(1) and (B)(introductory paragraph), 1133.4(A)(4), 1133.5(2), 1133.8(D) and (E), 1133.10(introductory paragraph), 1133.13(A)(1), and 1203.1(introductory paragraph) and (5) and to enact R.S. 40:1131(24) through (26), 1133.2(B)(5), 1133.5(11) and (12), 1133.10(9), 1133.17, 1133.18, and 1135.1(A)(2)(e) and (8), relative to emergency medical services; to define certain terms for purposes of laws pertaining to emergency medical personnel; to require that certified ambulance operators receive certification from the bureau of emergency medical services of the Louisiana Department of Health; to provide conditions, procedures, and standards relative to certification of ambulance operators; to provide for fees for such certification; to provide for duties of certified ambulance operators and to establish grounds for disciplinary action against such personnel; to include certified ambulance operators within laws requiring criminal history checks on certain nonlicensed persons who provide health-related services and prohibiting hiring of such persons who have been convicted of certain offenses; to provide for civil immunity with respect to certified ambulance operators; to provide for staffing requirements of advanced life support ambulances; and to provide for related matters.

Be it enacted by the Legislature of Louisiana:

Section 1. R.S. 40:1131(introductory paragraph), 1133.2(A)(1) and (B)(introductory paragraph), 1133.4(A)(4), 1133.5(2), 1133.8(D) and (E), 1133.10(introductory paragraph), 1133.13(A)(1), and 1203.1(introductory paragraph) and (5) are hereby amended and reenacted and R.S. 40:1131(24) through (26), 1133.2(B)(5), 1133.5(11) and (12), 1133.10(9), 1133.17, 1133.18, and 1135.1(A)(2)(e) and (8) are hereby enacted to read as follows:

<< LA R.S. 40:1131 >>

**§ 1131. Definitions**

For purposes of this Chapter, **the following terms have the meaning ascribed to them in this Section:**

\* \* \*

**(24) “Certified ambulance operator” means an individual who is certified by the bureau as a certified ambulance operator. The term shall not include any individual employed by a fire department of any municipality, parish, or fire protection district or any volunteer firefighter of the state of Louisiana.**

**(25) “Advanced life support” or “ALS” means the provision of medically necessary supplies and services by EMS practitioners who are licensed at least to the level of advanced emergency technician or equivalent.**

**(26) “Basic life support” or “BLS” means the provision of medically necessary supplies and services by EMS practitioners who are licensed at least to the level of emergency medical technician.**

\* \* \*

<< LA R.S. 40:1133.2 >>

§ 1133.2. Fee schedule; fees for license prohibited

A. (1) The bureau shall not require or collect any fee or charges for licensure, ~~or~~ license renewal, or certification of ~~emergency medical services practitioners~~ any of the following personnel who serve ~~as such~~ in their capacity on a voluntary basis and who receive no compensation of any kind for such services:

(a) Emergency medical services practitioners.

(b) Ambulance operators.

\* \* \*

B. Except as provided in Subsection A of this Section, the bureau shall assess fees for testing ~~and~~, licenses, and certifications based on the following schedule:

\* \* \*

(5) Ambulance operator certification \$10.00

\* \* \*

<< LA R.S. 40:1133.4 >>

§ 1133.4. Powers and duties of the commission; exceptions

A. The commission shall:

\* \* \*

(4) Conduct disciplinary hearings for emergency medical personnel and certified ambulance operators.

\* \* \*

<< LA R.S. 40:1133.5 >>

§ 1133.5. Powers and duties of the bureau

The bureau shall:

\* \* \*

(2) Prescribe application forms for emergency medical practitioner licensure and license renewal and ambulance operator certification.

\* \* \*

(11) Issue a certification to any duly qualified applicant for certification as an ambulance operator.

(12) Deny, withhold, revoke, restrict, probate, or suspend an ambulance operator certification as directed by the commission in accordance with the provisions of R.S. 40:1133.18.

\* \* \*

<< LA R.S. 40:1133.8 >>

§ 1133.8. Hearings of the commission; appeal of decision

\* \* \*

D. Notice of the commission's decision to revoke, restrict, suspend, or deny a license or certification shall be sent to the individual under investigation by registered mail, return receipt requested, at his last known address as it appears on the records of the bureau.

E. An individual whose license or certification has been revoked, restricted, suspended, placed in probation, or denied may have the proceedings of the commission reviewed by a court of competent jurisdiction, provided that an appeal is made no



later than thirty days after the date indicated on the registered mail receipt of the notice required by Subsection D of this Section. The decision of the commission shall remain in force until an appeal is granted unless the court orders a stay. If an appeal is granted, the decision of the commission shall be suspended until a final disposition of the matter is ultimately rendered by the court affirming the decision of the commission.

\* \* \*

<< LA R.S. 40:1133.10 >>

**§ 1133.10. Violations**

No person ~~or individual~~ shall engage in any of the following activities:

\* \* \*

**(9) Operate as an ambulance operator unless certified to do so in accordance with the applicable provisions of this Part.**

\* \* \*

<< LA R.S. 40:1133.13 >>

**§ 1133.13. Civil immunity**

A. (1) Any **certified ambulance operator, certified pursuant to the provisions of this Part, or any** emergency medical services practitioner, licensed pursuant to the provisions of this Part who renders emergency medical care to an individual while in the performance of his medical duties and following the instructions of a physician shall not be individually liable to ~~such an the~~ individual for civil damages as a result of acts or omissions in rendering the emergency medical care, except for acts or omissions intentionally designed to harm, or for grossly negligent acts or omissions which result in harm to ~~such an the~~ individual. Nothing ~~herein in this Subsection~~ shall relieve the driver of the emergency vehicle from liability arising from the operation or use of ~~such the~~ vehicle.

\* \* \*

<< LA R.S. 40:1133.17 >>

**§ 1133.17. Ambulance operators; requirements for certification; duties authorized**

**A. Each applicant for certification as an ambulance operator shall submit all of the following to the bureau:**

**(1) A copy of the applicant's valid, unrestricted driver's license at the appropriate level required by law.**

**(2) A copy of a current and valid defensive driving certificate issued by the National Safety Council or its equivalent as determined by the department.**

**(3) A copy of a current and valid American Heart Association Health Care Provider credential, American Red Cross Professional Rescuer credential, or an equivalent cardio-pulmonary resuscitation certification approved by the department.**

**(4) A copy of the applicant's current official driving record from the Department of Public Safety and Corrections.**

**B. Each applicant for certification in accordance with this Section shall be at least eighteen years of age.**

**C. An ambulance operator certification shall expire one year after it is issued and shall not be renewable.**

**D. A certified ambulance operator may perform any of the following functions:**

**(1) Operate an ambulance in compliance with federal, state, and local law.**

**(2) Assist with the handling and movement of a sick, injured, or disabled individual if a licensed emergency medical services practitioner, registered nurse, physician assistant, or physician directly supervises the operator. No ambulance operator may administer care procedures that a licensed emergency medical services practitioner is authorized to administer unless he is trained and certified or licensed to do so.**



E. No licensed emergency medical services practitioner shall be required to hold a certification as an ambulance operator in order to operate an ambulance.

<< LA R.S. 40:1133.18 >>

§ 1133.18. Certified ambulance operators; grounds for discipline

The commission may discipline any certified ambulance operator for any of the following causes by directing the bureau to deny, withhold, revoke, restrict, probate, or suspend a certification to operate as an ambulance operator; imposing fines and assessing costs; or otherwise sanctioning the ambulance operator:

- (1) Fraud or any misstatement of fact in the procurement of any certification or in any other statement or representation to the bureau or its representatives.
- (2) Conviction of a crime or offense which reflects the inability of the individual to carry out his duties with due regard for the health and safety of clients or patients.
- (3) Entering a plea of guilty or nolo contendere to a criminal charge regardless of final disposition of the criminal proceeding, including but not limited to expungement or nonadjudication.
- (4) Is unfit or incompetent by reason of negligence, habit, or other cause.
- (5) Is mentally incompetent.
- (6) Is habitually intemperate in the use of or abuses alcohol or habit-forming drugs.
- (7) Is guilty of aiding or abetting another person in violating any provision of this Part.
- (8) Continuing or recurring practices which fail to meet the standards of ambulance operators in this state.
- (9) Endeavors to deceive or defraud the public.
- (10) Is guilty of moral turpitude.
- (11) Has violated any rules and regulations of the commission or the bureau or any provision of this Part.
- (12) Intentional falsification of any document related to the procurement of any certification or license.
- (13) Operating any vehicle in violation of state or local traffic laws.
- (14) Revocation, suspension, or any restriction of the ambulance operator's driver's license.
- (15) Failure to maintain all current ambulance operator training standards as required by the bureau.
- (16) Has had a certification or license to practice as an ambulance operator denied, revoked, suspended, or otherwise restricted in Louisiana or any other state or territory of the United States.

<< LA R.S. 40:1135.1 >>

§ 1135.1. Qualifications to operate ambulances; equipment; penalty

A.

\* \* \*

(2)

\* \* \*

(e) Notwithstanding the provisions of Subparagraph (a) of this Paragraph, a certified ambulance operator who is not a licensed emergency medical services practitioner may operate an ambulance in compliance with federal, state, and

local law and assist with the handling and movement of a sick, injured, or disabled individual if a licensed emergency medical technician, a licensed advance emergency medical technician, a licensed paramedic, a registered nurse, or a physician directly supervises the certified ambulance operator. No ambulance operator may administer care procedures that a licensed emergency medical services practitioner is authorized to administer unless he is trained and certified or licensed to do so.

\* \* \*

(8) Advanced life support ambulances shall be staffed by not less than two people, at least one of which shall be licensed at a minimum to the level of advanced emergency medical technician.

\* \* \*

<< LA R.S. 40:1203.1 >>

#### § 1203.1. Definitions

For the purposes of this Part, the following terms have the meaning ascribed in this Section:

\* \* \*

(5) "Licensed ambulance personnel" means personnel who provide services, either for compensation or volunteer services, as an emergency medical service practitioner, including licensed emergency medical technicians, licensed advanced emergency medical technicians, licensed paramedics, and licensed first emergency medical responders. The term "licensed ambulance personnel" shall also include certified ambulance operators.

\* \* \*

Approved June 18, 2022.



West's Louisiana Statutes Annotated  
Louisiana Revised Statutes  
Title 40. Public Health and Safety (Refs & Annos)  
Chapter 5-C. Health Provisions: Emergency Medical Services (Refs & Annos)  
Part III. Emergency Medical Transportation

LSA-R.S. 40:1135.1  
Formerly cited as LA R.S. 40:1235

§ 1135.1. Qualifications to operate ambulances; equipment; penalty

Effective: August 1, 2022  
Currentness

A. (1) No person or individual shall conduct, maintain, or operate an ambulance on any street, alley, or public way or place in the state unless the ambulance is staffed with a minimum of two persons, one of whom shall be a licensed emergency medical technician.

(2)(a) No person or individual shall provide services in any capacity on any ambulance unless he is a licensed emergency medical responder, a licensed emergency medical technician, a licensed advance emergency medical technician, a licensed paramedic, a licensed respiratory therapist, a licensed nurse practitioner, a licensed physician assistant, a licensed occupational therapist, a licensed registered or practical nurse, or a physician.

(b) Except as provided in R.S. 40:1135.3(A) of this Part, no individual shall transport any ill or injured person on a stretcher in a vehicle that is not staffed, equipped, insured, and licensed as an ambulance under this Part.

(c) No individual shall provide services in any capacity on any ambulance without holding an American Heart Association Health Care Provider, or American Red Cross Professional Rescuer, or the equivalent cardio-pulmonary resuscitation certification that has been approved by the Louisiana Department of Health.

(d) No individual shall transport any ill or injured person by ambulance unless the sick or injured person is attended by a licensed emergency medical technician, a licensed advance emergency medical technician, a licensed paramedic, a registered nurse, or a physician in the patient compartment.

(e) Notwithstanding the provisions of Subparagraph (a) of this Paragraph, a certified ambulance operator who is not a licensed emergency medical services practitioner may operate an ambulance in compliance with federal, state, and local law and assist with the handling and movement of a sick, injured, or disabled individual if a licensed emergency medical technician, a licensed advance emergency medical technician, a licensed paramedic, a registered nurse, or a physician directly supervises the certified ambulance operator. No ambulance operator may administer care procedures that a licensed emergency medical services practitioner is authorized to administer unless he is trained and certified or licensed to do so.

(3) No person shall conduct, maintain, or operate an ambulance which does not carry with it, in fully operational condition, equipment consistent with the scope of practice for emergency medical technicians established in R.S. 40:1133.14. Each ambulance service provider shall develop and maintain a written policy identifying the equipment required to comply with the provisions of this Paragraph. At a minimum, the policy shall identify the basic trauma equipment, drugs, suction and oxygen equipment, cardiopulmonary resuscitation equipment, and any other equipment required by law that shall be maintained on the ambulance.

(4) Repealed by Acts 2013, No. 184, § 2(B).

(5) Nothing herein shall prohibit the transportation of an injured or ill person in an ambulance or industrial ambulance staffed by persons with less than the required qualifications in an emergency situation where there is no reasonable expectation of the prompt response by an ambulance staffed by persons with the required qualifications.



(6) Nothing herein shall prohibit a firefighter, law enforcement officer, or good Samaritan from assisting an ambulance at the scene of an emergency or while transporting a patient to a medical facility at the request of the emergency medical technician.

(7) Nothing herein shall prohibit an individual without the required qualifications from riding in an ambulance for the purpose of training, observation, or continuing education.

(8) Advanced life support ambulances shall be staffed by not less than two people, at least one of which shall be licensed at a minimum to the level of advanced emergency medical technician.

B. (1) Repealed by Acts 2001, No. 625, § 2.

(2) Nothing in this Part shall be construed to prohibit the transportation of an injured or ill individual in an invalid coach in an emergency situation where there is no reasonable expectation of the prompt response of an ambulance or industrial ambulance.

C. The department shall conduct or may authorize another public agency to conduct an inspection of any ambulance service provider or invalid coach provider and to report any violation to the appropriate district attorney's office.

D. (1) The provisions of this Section shall not apply:

(a) To ambulances operated by a federal agency of the United States government.

(b) Repealed by Acts 2001, No. 625, § 2.

(c) To ambulances which are rendering assistance to licensed ambulances in the case of a major disaster, be it natural or manmade, in which the licensed ambulances are insufficient or otherwise not capable of coping.

(d) Repealed by Acts 2001, No. 625, § 2.

(e) To ambulances which are operated from a location outside of the state to transport patients from a location outside of the state to a location inside the state or to transport patients from a medical facility inside to a point outside the state, but no such ambulance shall transport any patient point to point within the state except in the case of disaster as outlined in this Part.

(2) This provision shall not apply to individuals who are employed to function on licensed air ambulances solely to act as pilots.

(3) The provisions of this Section shall not apply to industrial ambulances providing transportation to employees who become sick or injured during the course of their employment from a job site to the nearest appropriate medical facility.

E. The provisions of this Section shall apply to all parishes or municipalities except those electing not to comply as expressed to the department in a written resolution by the governing body of such parish or municipality. If any parish or municipality elects to be excluded from this Section, it may later elect to be included by resolution. The election of any parish to be included or excluded from this Section shall in no way affect the election of any municipality to be included or excluded.

F. Whoever violates this Section shall be guilty of a misdemeanor and upon conviction shall be fined not more than five hundred dollars or imprisoned for not more than thirty days or both. The penalty prescribed by this Section shall be doubled for any subsequent offense.

**Credits**

Redesignated from R.S. 40:1235 by H.C.R. No. 84 of the 2015 Regular Session. Added by Acts 1977, No. 626, § 2. Amended by Acts 1978, No. 469, § 1; Acts 1986, No. 632, § 1; Acts 1987, No. 480, § 1, eff. July 9, 1987; Acts 1997, No. 913, § 2; Acts 1997, No. 982, § 1, eff. July 10, 1997; Acts 2001, No. 625, § 1; Acts 2003, No. 751, § 1, eff. June 27, 2003; Acts 2012, No. 789, § 2, eff. June 13, 2012; Acts 2013, No. 184, § 2(A); Acts 2018, No. 557, § 1; Acts 2022, No. 644, § 1.

LSA-R.S. 40:1135.1, LA R.S. 40:1135.1

The Constitution, Revised Statutes Titles 2 to 4, 6, 8, 9, 11 to 13, 15, 16, and 32, and the Codes are current through the 2024 First Extraordinary, Second Extraordinary and Regular Sessions. All other statutes and codes are current through the 2024 First Extraordinary and Second Extraordinary Sessions.

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End of Document

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OFFERED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMENDED SEC. 13-63 “QUALIFICATIONS FOR DRIVERS,” SEC. 13-65 “STANDARDS FOR AMBULANCE EQUIPMENT,” SEC. 13-70 “TRANSPORTATION OF EMERGENCY PATIENTS”, AND SEC. 13-90 “AMBULANCE INSPECTIONS” IN ARTICLE IV OF CHAPTER 13 OF THE TERREBONNE PARISH CODE OF ORDINANCES; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

WHEREAS, LSA-Const. Art. 6, §4 states in its pertinent part that “Except as inconsistent with this constitution, each local governmental subdivision which has adopted such a home rule charter or plan of government shall retain the powers, functions, and duties in effect when this constitution is adopted. If its charter permits, each of them also shall have the right to powers and functions granted to other local governmental subdivisions.” and,

WHEREAS, Sec. 1-05 of The Home Rule Charter for a Consolidated Government for Terrebonne Parish states in its pertinent part that “The parish government shall have and exercise such other powers, rights, privileges, immunities, authority and functions not inconsistent with this charter as may be conferred on or granted to a local governmental subdivision by the constitution and general laws of the state, and more specifically, the parish government shall have and is hereby granted the right and authority to exercise any power and perform any function necessary, requisite or proper for the management of its affairs, not denied by this charter, or by general law, or inconsistent with the constitution.” and,

WHEREAS, significant advances in the medical field render the above named sections of the Terrebonne Parish Code of Ordinances regarding ambulances outdated and/or obsolete in their current form; and

WHEREAS, the Terrebonne Parish Consolidated Government finds that updating and bringing the aforementioned sections of the Terrebonne Parish Code of Ordinances regarding ambulances in line with Louisiana state statutes and Louisiana Department of Health and Hospital standards will promote a higher standard of health and emergency care for, and benefit, the citizens of Terrebonne Parish.

NOW THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, in due, regular, and legal sessions convened, that:

**SECTION I**

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-63 of the Terrebonne Parish Code of Ordinances to read as follows:

**Sec. 13-63. Qualifications for drivers.**

- (a) No person employed by a private ambulance service or private medical provider shall drive an ambulance upon the streets of the parish, and no private person who owns or controls an ambulance shall permit it to be so driven, unless the driver shall have then in force a class D chauffeur's driver's license duly issued by this state.

However, an ambulance driver employed by the Louisiana Department of Agriculture and Forestry, or a municipality, parish, fire protection district, or other political subdivision of the state may drive an ambulance upon the streets of the parish if the driver shall then have in force a class E driver's license.

Civilian employees of the United States military who are required to operate emergency vehicles, when operating such vehicle or equipment in the course and scope of their employment, may drive an ambulance upon the streets of the parish if the driver shall then have in force a class E driver's license.

- (b) Before driving any ambulance in the parish, each driver shall provide a copy of his current traffic and police record to the parish.
- (c) A driver shall be at least eighteen (18) years of age.

- (d) A driver shall be a licensed emergency medical responder, a licensed emergency medical technician, a licensed advance emergency medical technician, a licensed paramedic, a licensed respiratory therapist, a licensed nurse practitioner, a licensed physician assistant, a licensed occupational therapist, a licensed registered or practical nurse, or a physician.  
~~an emergency medical technician basic, an emergency medical technician intermediate or an emergency medical technician paramedic.~~
- (e) A person may be a driver only if:
- (1) He has never been convicted anywhere under the laws of this state or any other state, the United States or other applicable laws of the parishes and cities of the offense of murder, aggravated battery, aggravated rape, simple rape, aggravated burglary, simple burglary, aggravated kidnapping, simple kidnapping, armed robbery, simple robbery, possession, sale or use of narcotics, contributing to the delinquency of a juvenile, or indecent behavior with a juvenile and has not been convicted two (2) or more times of any traffic offense during the preceding year;
  - (2) He has not been convicted of any other felony or of any misdemeanor involving moral turpitude against the criminal laws of this state or any other state, or of the United States, within the past five (5) years, has not served any part of the sentence thereof within five (5) years and he is not presently charged therewith, or with any of the felonies or misdemeanors set forth in paragraph (e)(1) of this section, or with violating any of the provisions of this article; and
  - (3) He is not addicted to the use of intoxicating liquor, does not use any narcotic drugs and is not suffering from any disease or infirmity which might make him an unsafe or unsatisfactory driver.

## SECTION II

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-65 of the Terrebonne Parish Code of Ordinances to read as follows:

### **Sec. 13-65. Standards for ambulance equipment.**

- (a) The equipment required in each ambulance is regulated by the Louisiana state department of health and hospitals. ~~shall include, at all times when the ambulance is in use as such, equipment adequate in the judgment of the parish coroner or his designee, for dressing wounds, splinting fractures, controlling hemorrhages, providing oxygen, and providing advanced life support care.~~ The department of health and hospitals has promulgated rules and regulations establishing a list of required medical and safety equipment which shall be carried as part of the regular equipment of every ambulance. No person shall conduct, maintain, or operate an ambulance which does not carry with it, in fully operational condition, all of the equipment included in the list, which shall be consistent with the scope of practice for emergency medical technicians established in R.S. 40:1135.2
- (b) ~~No ambulance shall be operated unless it has the following required equipment on board:~~
- (1) ~~Oxygen inhalation equipment—Two (2) oxygen supplies, one (1) of which is portable and other installed in the ambulance;~~
  - (2) ~~Suction equipment for the aspiration of secretions—One (1) suction unit which is portable and one (1) suction unit installed in the ambulance;~~
  - (3) ~~Airway esophagus obturator airway, oral pharyngeal airways, endotracheal airways, laryngoscope and blades, and air adult bag mask resuscitator;~~
  - (4) ~~Wound dressings;~~
  - (5) ~~Splints for upper and lower extremities, scoop stretcher, long spine board, short spine board (also known as a "Kansas"), Kendrick extrication device (KED) or medical extrication device (MED), head immobilizer and a traction splint;~~
  - (6) ~~Emergency childbirth kit;~~
  - (7) ~~Military anti shock trousers (MAST), snake bite kits, disaster bags and intravenous fluids necessary to replace blood loss or as a lifeline for medications;~~
  - (8) ~~Pillows, blankets, sheets, pillowcases, emesis basins, urinals, bedpans, aneroid blood pressure manometer and stethoscopes, cervical collars, sterile foil, and burn sheets;~~
  - (9) ~~Two way radios for direct voice dispatching, routing, notification of emergency departments and direction and assistance from and liaison with fire, police and civil defense authorities and other ambulance units. Regardless of the location of the basic radio equipment, it must be adaptable for use by both the driver and the medical technician in the patient area;~~

~~(10) — Telemetry capability which expands voice transmissions to allow an emergency room physician to monitor and diagnose electrical cardiac status of a patient in the field and to enable an emergency medical technician-paramedic to monitor vital signs of a patient during transport;~~

~~(11) — Cardiac monitor and defibrillator capable of producing hard copy EKG records, delivering three hundred (300) watt/second electrical defibrillation, and transmitting a patient's EKG electronically to a hospital; and~~

~~(12) — Advanced life support medications necessary to provide advanced life support care as outlined by current American Heart Association Advanced Cardiac Life Support Care Standards.~~

### SECTION III

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-70 of the Terrebonne Parish Code of Ordinances to read as follows:

#### Sec. 13-70. Transportation of emergency patients.

- (a) *Ambulance.* No ambulance shall transport an emergency patient in the parish unless it is an advanced life support ambulance capable of providing advanced life support services and whose crew shall consist of at least one (1) ~~nationally registered~~ **Louisiana licensed emergency medical technician** ~~and~~ **or** one (1) **Louisiana licensed advance emergency medical technician** **or** (1) **Louisiana licensed paramedic** and (1) **qualified** driver.
- (b) *Penalties.* Any person convicted for a violation of this section shall be punished as provided in section 13-62.

State Law reference— Qualifications to operate ambulances; equipment; penalty, LSA-R.S. 40:1135.1

### SECTION IV

The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby amends Section 13-90 of the Terrebonne Parish Code of Ordinances to read as follows:

#### Sec. 13-90. - Inspection of ambulances.

~~Before any permit shall be issued under this article, all of the ambulances listed in the application shall **be equipped in compliance with the standards for ambulance equipment as contained, inspected and approved yearly by the Louisiana Bureau of EMS which is part of the Louisiana Department of Health and Hospitals and as is set forth in LA R.S. 40:1135.1. Any ambulance owned or operated by provider, which has a mechanical defect or lacks ambulance equipment, as required by this standard, must be corrected to conform to the requirements of this section.** be inspected by the sheriff or his designee and shall be certified to be in proper mechanical condition. Each ambulance shall also be inspected by the coroner or his designee and shall be certified to be equipped in compliance with standards for ambulance equipment as contained in this article.~~

~~(1) Such inspections shall be conducted annually.~~

~~(2) After each inspection, certificates of inspection shall be issued for those vehicles which are mechanically fit and meet all standards for ambulance equipment as set out in this article.~~

~~(3) Each owner of an ambulance lacking the mechanical inspection certificate or ambulance equipment required shall be guilty of a violation of this article and shall be punished as herein provided.~~

~~(4) The owner and/or operator of any ambulance whose ambulance has a mechanical defect or lacks ambulance equipment as required by this article shall be given seven (7) days in which to have it corrected. After the expiration of seven (7) days, the name, registration and license number of each ambulance remaining uncertified shall be given to the sheriff's department for enforcement.~~

### SECTION V

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION VI**

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairman declared the ordinance adopted on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

CHAIRMAN  
TERREBONNE PARISH COUNCIL

---

COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\*\*\*\*\*

Date and Time Delivered to Parish President

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed

Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\*\*\*\*\*

I, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





Wednesday, September 25, 2024

---

**Item Title:**

Rezone from R-1 to R-3, 2606 & 2608 Larry Street

**Item Summary:**

An ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, 2606 & 2608 Larry Street, Houma, Terrebonne Parish, Louisiana; Kirby Bonvillain, applicant.

**1. Consider the adoption of the ordinance.**

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Rezone from R-1 to R-3, 2606 & 2608 Larry Street	8/1/2024	Executive Summary
Rezone from R-1 to R-3, 2606 & 2608 Larry Street	8/1/2024	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, 2606 & 2608 Larry Street

### PROJECT SUMMARY (200 WORDS OR LESS)

Rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, 2606 & 2608 Larry Street, Houma, Terrebonne Parish, Louisiana; Kirby Bonvillain, applicant; The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, has **recommended approval** of the rezone request

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, 2606 & 2608 Larry Street, Houma, Terrebonne Parish, Louisiana; Kirby Bonvillain, applicant; and calling a Public Hearing on said matter for Wednesday, September 25, 2024 at 6:30 p.m.

### TOTAL EXPENDITURE

n/a

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

[Handwritten Signature]

Signature

7/30/24

Date



**DEPARTMENT OF PLANNING & ZONING**  
Terrebonne Parish Consolidated Government

P.O. Box 2768  
Houma, Louisiana 70361-2768

tpcg.org  
PHONE 985-868-5050

**MEMORANDUM**

---

**TO:** Mr. Noah Lirette, Chief Administrative Officer  
Terrebonne Parish Consolidated Government

**FROM:** Becky M. Becnel, Minute Clerk, Zoning Administrator *bmb*  
Zoning and Land Use Commission

**THRU:** Christopher M. Pulaski, PLA, Director *[Signature]*  
Planning & Zoning Department

**DATE:** July 29, 2024

**SUBJECT:** Item for Parish Council Consideration  
*Application for Zoning Map Amendment*  
*Rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, 2606 & 2608 Larry Street, Houma, Terrebonne Parish, Louisiana; Kirby Bonvillain, applicant*

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It is respectfully requested that the following item be placed on the next Community Development and Planning Committee meeting agenda for consideration:

- A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, Houma, Terrebonne Parish, Louisiana; Kirby Bonvillain, applicant; and calling a Public Hearing on said matter for Wednesday, September 25, 2024 at 6:30 p.m.

The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, at its meeting of July 18, 2024, voted to recommend *approval* of this request to the Parish Council. Please find attached the following documents:

- Proposed Resolution;
- Proposed Ordinance;
- Vicinity map / Plat depicting property in question;
- Staff Recommendation

If you have any questions, or require additional information in this matter, please advise.

\*\*\*\*\*

Attachments

cc: Councilman John Amedée, *Chairman*  
Councilman Brien Pledger, *District 1*  
Tammy Triggs, *Council Clerk*  
Council Reading File  
Correspondence File

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-3 (MULTI-FAMILY RESIDENTIAL); LOTS 21 & 22, SQUARE 4, BARROWTOWN SUBDIVISION, 2606 & 2608 LARRY STREET, HOUMA, TERREBONNE PARISH, LOUISIANA; KIRBY BONVILLAIN, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, SEPTEMBER 25, 2024 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, Barrowtown Subdivision, 2606 & 2608 Larry Street, Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, September 25, 2024 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
JOHN AMEDÉE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ Committee on \_\_\_\_\_, 2024 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-3 (MULTI-FAMILY RESIDENTIAL); LOTS 21 & 22, SQUARE 4, BARROWTOWN SUBDIVISION, 2606 & 2608 LARRY STREET, HOUMA, TERREBONNE PARISH, LOUISIANA; KIRBY BONVILLAIN, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, September 25, 2024; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lots 21 & 22, Square 4, 2606 & 2608 Larry Street, Houma, Terrebonne Parish, Louisiana.

This ordinance, having been introduced and laid on the table for at least thirty days, was voted upon as follows:

THERE WAS RECORDED:

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The Chairman declared this ordinance ADOPTED/NOT ADOPTED on this, the \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
JOHN AMEDÉE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed

Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, TAMMY TRIGGS, Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL





**2606 & 2608 Larry Street**  
**Lots 21 & 22, Square 4, Barrowtown Subdivision**  
**Kirby Bonvillain, Applicant**



Zoning & Land Use Commission  
Staff Report

July 18, 2024  
Agenda Item F.1

---

<b>LOCATION:</b>	2606 & 2608 Larry Street; Lots 21 & 22, Square 4, Barrowtown Subdivision	<b>APPLICANT:</b>	Kirby Bonvillain
<b>APPROVAL REQUESTED:</b>	R-1 (Single-Family Residential) to R-3 (Multi-Family Residential)	<b>RECOMMENDATION:</b>	<b>APPROVAL</b>

---

**PROPOSAL:**

Rezone from R-1 (Single-Family Residential) to R-3 (Multi-Family Residential) for the purpose of placing a mobile home on the property.

**ANALYSIS:**

The Zoning Ordinance states that in order to rezone property, one of the following conditions must apply:

1. Error.
2. Change in conditions.
3. Increase in need for sites for business or industry.
4. Subdivision of land.

Applicant and Staff agree that the application fits under Item 2 – change in conditions due to the increasing need for affordable housing in the area. The subject property is abutting an existing R-3 zoning district, so the request is exempt from the minimum size requirement. The Applicant has been approved for a mobile home thru the State's Restore LA Program to replace his home that was destroyed by Ida. There is a mobile home permit application that is pending rezoning approval.

All public notice requirements have been met, and Staff received two calls regarding this request expressing no opposition.

**RECOMMENDATION:**

**APPROVAL**

---

Christopher M. Pulaski, PLA, Director  
Planning & Zoning Department  
Terrebonne Parish Consolidated Government



Wednesday, September 25, 2024

---

**Item Title:**

Rezone from R-1 to R-2, Various Lots, Parkwood Place Subdivision

**Item Summary:**

An ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma, Terrebonne Parish, Louisiana; Gem Builders, LLC, applicant.

**1. Consider the adoption of the ordinance.**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Rezone from R-1 to R-2, Various Lots, Parkwood Place Subdivision	8/1/2024	Executive Summary
Rezone from R-1 to R-2, Various Lots, Parkwood Place Subdivision	8/1/2024	Backup Material



## EXECUTIVE SUMMARY

(REQUIRED FOR ALL SUBMISSIONS)

### PROJECT TITLE

Rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision

### PROJECT SUMMARY (200 WORDS OR LESS)

Rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma, Terrebonne Parish, Louisiana; Gem Builders, LLC, applicant; The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, has **recommended approval** of the rezone request

### PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)

A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma, Terrebonne Parish, Louisiana; Gem Builders, LLC, applicant; and calling a Public Hearing on said matter for Wednesday, September 25, 2024 at 6:30 p.m.

### TOTAL EXPENDITURE

n/a

#### AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)

ACTUAL

ESTIMATED

#### IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)

N/A

NO

YES

IF YES AMOUNT  
BUDGETED:

### COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)

PARISHWIDE

1

2

3

4

5

6

7

8

9

Chris [Signature]

Signature

7/30/24

Date





**DEPARTMENT OF PLANNING & ZONING**  
Terrebonne Parish Consolidated Government

P.O. Box 2768  
Houma, Louisiana 70361-2768

tpcg.org  
PHONE 985-868-5050

**MEMORANDUM**

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**TO:** Mr. Noah Lirette, Chief Administrative Officer  
Terrebonne Parish Consolidated Government

**FROM:** Becky M. Becnel, Minute Clerk, Zoning Administrator *bmb*  
Zoning and Land Use Commission

**THRU:** Christopher M. Pulaski, PLA, Director *MP*  
Planning & Zoning Department

**DATE:** July 29, 2024

**SUBJECT:** Item for Parish Council Consideration  
*Application for Zoning Map Amendment*  
*Rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1;*  
*Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma,*  
*Terrebonne Parish, Louisiana; Gem Builders, LLC, applicant*

---

It is respectfully requested that the following item be placed on the next Community Development and Planning Committee meeting agenda for consideration:

- A Resolution giving notice of intent to adopt an ordinance to amend the zoning map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma, Terrebonne Parish, Louisiana; Gem Builders, LLC, applicant; and calling a Public Hearing on said matter for Wednesday, September 25, 2024 at 6:30 p.m.

The Houma-Terrebonne Regional Planning Commission, convening as the Zoning & Land Use Commission, at its meeting of July 18, 2024, voted to recommend **approval** of this request to the Parish Council. Please find attached the following documents:

- Proposed Resolution;
- Proposed Ordinance;
- Vicinity map / Plat depicting property in question;
- Staff Recommendation

If you have any questions, or require additional information in this matter, please advise.

\*\*\*\*\*

Attachments

- cc: Councilman John Amedée, *Chairman*  
Councilman Brien Pledger, *District 1*  
Tammy Triggs, *Council Clerk*  
Council Reading File  
Correspondence File

OFFERED BY:  
SECONDED BY:

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (TWO-FAMILY RESIDENTIAL); LOTS 1-27, BLOCK 1; LOTS 1-9, BLOCK 2; LOTS 1-39, BLOCK 3; LOTS 1-19, BLOCK 4, PARKWOOD PLACE SUBDIVISION, HOUMA, TERREBONNE PARISH, LOUISIANA; GEM BUILDERS, LLC, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, SEPTEMBER 25, 2024 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, September 25, 2024 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAINING: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The Chairman declared this resolution ADOPTED/NOT ADOPTED on this, the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
JOHN AMEDÉE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

I, TAMMY TRIGGS, Clerk of the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the \_\_\_\_\_ Committee on \_\_\_\_\_, 2024 and subsequently ratified by the Assembled Council in Regular Session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



OFFERED BY:  
SECONDED BY:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (TWO-FAMILY RESIDENTIAL); LOTS 1-27, BLOCK 1; LOTS 1-9, BLOCK 2; LOTS 1-39, BLOCK 3; LOTS 1-19, BLOCK 4, PARKWOOD PLACE SUBDIVISION, HOUMA, TERREBONNE PARISH, LOUISIANA; GEM BUILDERS, LLC, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, September 25, 2024; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential), Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4, Parkwood Place Subdivision, Houma, Terrebonne Parish, Louisiana.

This ordinance, having been introduced and laid on the table for at least thirty days, was voted upon as follows:

THERE WAS RECORDED:

YEAS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
\_\_\_\_\_

ABSTAINING: \_\_\_\_\_  
\_\_\_\_\_

ABSENT: \_\_\_\_\_  
\_\_\_\_\_

The Chairman declared this ordinance ADOPTED/NOT ADOPTED on this, the \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
JOHN AMEDÉE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed

Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

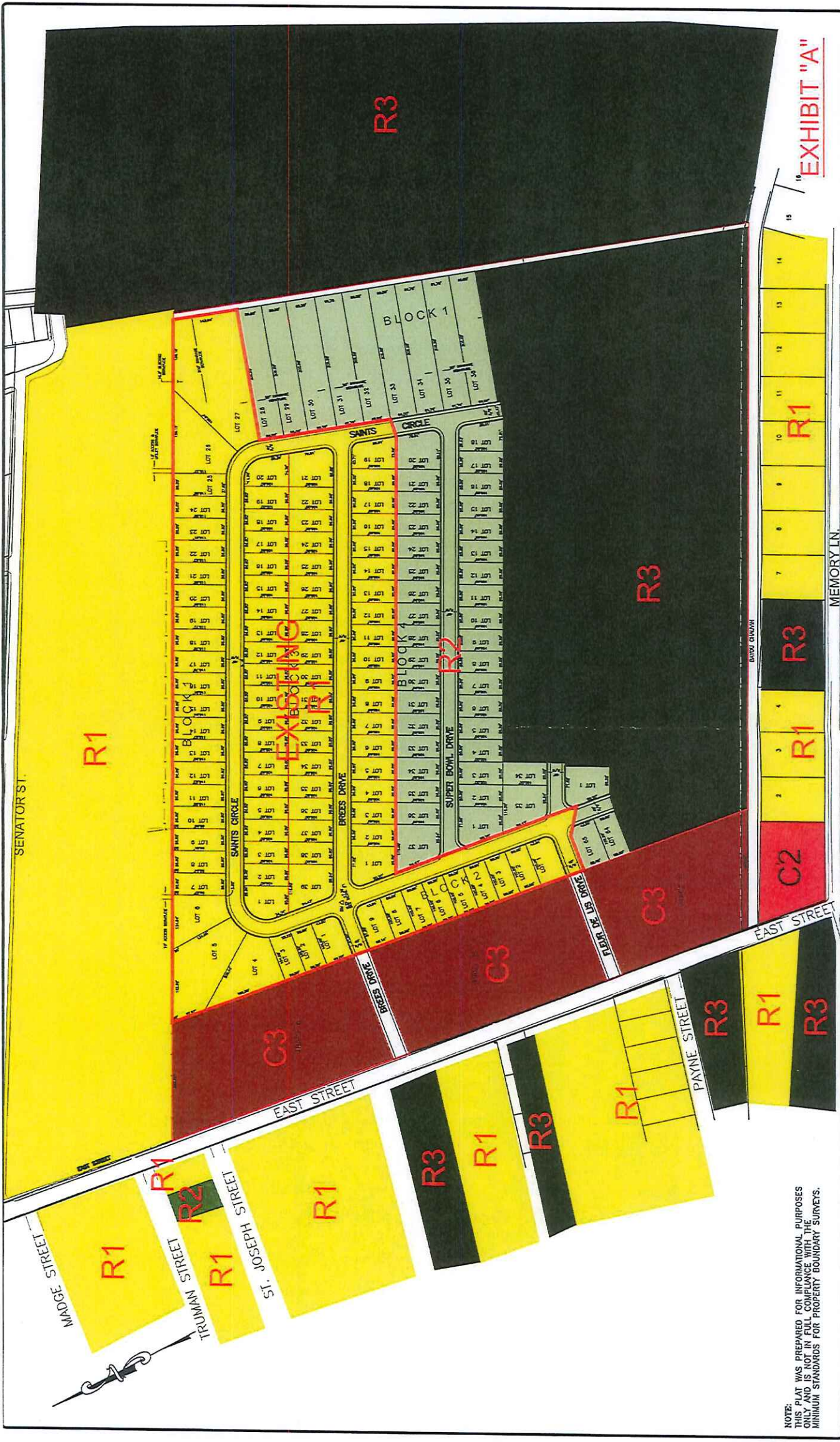
\_\_\_\_\_

\* \* \* \* \*

I, TAMMY TRIGGS, Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, 2024, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024.

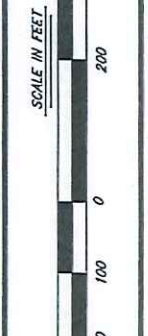
\_\_\_\_\_  
TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL



NOTE: THIS PLAT WAS PREPARED FOR INFORMATIONAL PURPOSES ONLY AND IS NOT IN FULL COMPLIANCE WITH THE MINIMUM STANDARDS FOR PROPERTY BOUNDARY SURVEYS.

PROJECT NO. 10-017	
DESCRIPTION/10-017	
FIELD BOOKS	7-5-22
DATE	
BY	
DESCRIPTION	
REVISION	
MAP NO.	

DATE		BY	
DESCRIPTION			
REVISION			



**DAVID A. WATZ**  
 ENGINEERING AND SURVEYING, INC.  
 Civil Engineers & Professional Land Surveyors  
 Thibodaux, Louisiana

DESIGNED	CHECKED	DRAWN	CHECKED
DATE: APR. 07, 2024			

PROJECT: 10-017

OWNER: GEM BUILDERS, L.L.C.  
 PROJECT: ZONING CHANGE REQUEST  
 LOCATED IN SECTION 9, T17S-R17E  
 TERREBONNE PARISH, LOUISIANA

DATE: APR. 07, 2024

PROJECT: 10-017

SHEET  
 1





Zoning & Land Use Commission  
Staff Report

July 18, 2024  
Agenda Item F.2

**LOCATION:** Lots 1-27, Block 1; Lots 1-9, Block 2; Lots 1-39, Block 3; Lots 1-19, Block 4; Parkwood Place Subdivision

**APPLICANT:** Gem Builders, LLC, c/o Chris Erny

**APPROVAL REQUESTED:** Rezone from R-1 (Single-Family Residential) to R-2 (Two-Family Residential)

**RECOMMENDATION:** APPROVAL

**PROPOSAL:**

Rezone Lots 1-27 of Block 1, Lots 1-9 of Block 2, Lots 1-39 of Block 3, and Lots 1-19 of Block 4 of Parkwood Place Subdivision from R-1 to R-2.

**ANALYSIS:**

The Zoning Ordinance states that in order to rezone property, one of the following conditions must apply:

1. Error.
2. Change in conditions.
3. Increase in need for sites for business or industry.
4. Subdivision of land.

Applicant and Staff agree that the application fits under Item 2 – change in conditions. Parkwood Subdivision received final approval by the HTRPC in 2018 and was originally conceived as a mixed-density residential development consisting mainly of single-family residential with higher density residential in future development areas. The site is adjacent to lots zoned neighborhood commercial in order to provide locations for businesses to provide for the needs of the future residents. Since 2018, a combination of factors such as high interest rates and increased costs of insurance have slowed sales and construction, and Hurricane Ida in 2021 destroyed much of the housing stock in Terrebonne especially affordable housing. TPC Housing and Human Services have been working closely with the Applicant as well as several Community Housing Development Organizations to provide quality affordable housing. In Fall 2022 the ZLUC and Council approved a rezone from R-1 to R-2 50 lots in the center of Parkwood Subd and the designers have prepared plans for great looking duplexes which serve to provide more affordable housing. This rezone would provide an opportunity for more of the same. Single Family ADTs are 10.06 and duplexes are 5.86 resulting in fewer ADTs and would not negatively impact the streets nor would the increase impact drainage because the footprint for the duplex would be the same as the single family residential (multi-story or smaller units). All public notice requirements have been met. Staff received no calls.

**RECOMMENDATION:**

**APPROVAL**

Christopher M. Pulaski, PLA, Director  
Planning & Zoning Department  
Terrebonne Parish Consolidated Government



Wednesday, September 25, 2024

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**Item Title:**

Ordinance to Add Certain Parish-Owned Launches and Docks to the List of No Launching and No Mooring Sites

**Item Summary:**

An ordinance to Amend Sections 22-226, 22-228, 22-229, and 22-230 and Enact 22-225 of Chapter 22, Article IX of the Terrebonne Parish Code of Ordinances to Remedy Awkward Phrasing in Section 22-226; to Move Penalties from Section 22-228(b) to Section 22-225 and Apply Them to the Entire Article IX; and to Add Certain Parish-Owned Launches and Docks to the List of “No Launching” and “No Mooring” Sites.

**1. Consider the adoption of the ordinance.**

---

**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Executive Summary	9/5/2024	Executive Summary
Ordinance	9/5/2024	Cover Memo



## EXECUTIVE SUMMARY

PROJECT TITLE
Consider the introduction of an ordinance to Amend Sections 22-226, 22-228, 22-229, and 22-230 and Enact 22-225 of Charter 22, Article IX of the Terrebonne Parish Code of Ordinances to Remedy Awkward Phrasing in Section 22-226; to Move Penalties from Section 22-228(b) to Section 22-225 and Apply Them to the Entire Article IX; and to Add Certain Parish-Owned Launches and Docks to the List of “No Launching” and “No Mooring” Sites; and call a Public Hearing on Wednesday, September 25, 2024 at 6:30 p.m.

PROJECT SUMMARY (200 WORDS OR LESS)
TPCG wishes to amend and enact certain sections of Chapter 22, Article IX, to facilitate these objectives.

PROJECT PURPOSE & BENEFITS (150 WORDS OR LESS)
The Departments of TPCG tasked with maintaining public docks and launches in Terrebonne Parish have requested amendments to pertinent sections of the code to facilitate enforcement of regulations at those docks and launches.

TOTAL EXPENDITURE			
N/A			
AMOUNT SHOWN ABOVE IS: (CIRCLE ONE)			
ACTUAL	ESTIMATED		
IS PROJECT ALREADY BUDGETED: (CIRCLE ONE)			
N/A	NO	YES	IF YES AMOUNT BUDGETED:

COUNCIL DISTRICT(S) IMPACTED (CIRCLE ONE)									
PARISHWIDE	1	2	3	4	5	6	7	8	9

\_\_\_\_\_  
 Noah J. Lirette, Chief Administrative Officer

09/05/2024  
 \_\_\_\_\_  
 Date



OFFERED BY:  
SECONDED BY:

**ORDINANCE NO. \_\_\_\_\_**

AN ORDINANCE TO AMEND SECTIONS 22-226, 22-228, 22-229, and 22-230 AND ENACT 22-225 OF CHAPTER 22, ARTICLE IX OF THE TERREBONNE PARISH CODE OF ORDINANCES TO REMEDY AWKWARD PHRASING IN SECTION 22-226; TO MOVE PENALTIES FROM SECTION 22-228(b) TO SECTION 22-225 AND APPLY THEM TO THE ENTIRE ARTICLE IX; AND TO ADD CERTAIN PARISH-OWNED LAUNCHES AND DOCKS TO THE LIST OF “NO LAUNCHING” AND “NO MOORING” SITES.

**SECTION I**

**WHEREAS**, Section 1-06 of the Home Rule Charter for Terrebonne Parish Consolidated Government (TPCG) provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary requisite or proper for the management of parish affairs, and all other subject matters without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

**WHEREAS**, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to adopt or amend the code; and

**WHEREAS**, the department(s) of TPCG tasked with maintaining public docks and launches in Terrebonne Parish have requested amendments to pertinent sections of the code to facilitate enforcement of regulations at those docks and launches;

**WHEREAS**, concurrently, the TPCG is in the process of improving Houma Heights Park and Connelly Park in Terrebonne Parish to attract tourists and facilitate public recreation;

**WHEREAS**, TPCG wishes to amend and enact certain sections of Chapter 22, Article IX, to facilitate these objectives; and

**SECTION II**

**NOW, THEREFORE, BE IT ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the following sections of the Code of Ordinances of Terrebonne Parish at Chapter 22, Article IX, shall be and are hereby amended as follows, with underline to show additions and strike out to show deletions:

**Sec. 22-226. – Use of Parish-owned boat launch facilities.**

(a) It shall be unlawful for any person to use any parish boat launch or adjacent parking area for, ~~by~~ launching, docking, parking, loading, or unloading of any vessels, ~~or driving or parking any vehicles large land vehicles, commonly referred to as motorhomes, recreational vehicles or campers, in or upon any parish boat launch or adjacent parking area, except to allow persons who possess commercial licenses issued under the auspices of R.S. Title 56, to use such facilities if the such vessels and vehicles are~~ which requires a special permit to be transported ~~capable of being trailered upon the state highways and roads without the necessity of special permit.~~

(b) It shall be unlawful for any person to use any parish boat launch or adjacent parking area for loading, unloading, driving, or parking any large land vehicles, commonly referred to as motorhomes, recreational vehicles, or campers.

(c) It shall be unlawful for any person to park or moor any ~~No motor vessel, once launched from the launching facility, may tie up~~ in or upon any parish boat launch or adjacent dock or parking area at the docking areas for a longer period of time

than that which is reasonably required for ~~such launching or trailering such vessel;~~ nor may any vessel, whether commercial or personal, use such docking areas for unloading of any type of produce or equipment used in commercial ventures.

(d) It shall be unlawful for any ~~person commercial interests~~ to use any of the launches and docking areas owned and/or maintained by the parish government for ~~commercial activities, including, but not limited to,~~ the loading or unloading or docking for the purpose of loading or unloading employees, goods, or equipment in or from any vessel used for commercial endeavors, employees and/or equipment. The following commercial uses are exceptions to this subpart (d):

1. Persons possessing valid licenses under the auspices of Louisiana R.S. Title 56 may use the launches and docks for launching, trailering, loading, and unloading vessels properly licensed under Title 56, provided such use is compliant with all the provisions of this Article.
2. Persons possessing proper employee identification may use the launches and docks for launching, trailering, loading, and unloading vessels under the course and scope of their employment for purposes of performing commercial duties such as servicing, surveying, and inspecting facilities which are only accessible by water or for facilitating crew changes at facilities only accessible by water, provided such use is compliant with all the provisions of this Article.
3. Notwithstanding any provisions in this subsection (d), no person shall cause a vessel to be moored at a public launch or dock overnight.

\* \* \*

#### **Sec. 22-228. - Waterway identification signs and navigational aids.**

(a) No person shall destroy, molest, damage, change or alter any signs or navigational aids placed along or in any waterbody within the parish.

~~(b) Any person violating the provisions of this section shall, upon conviction, be guilty of a misdemeanor and subject to a fine of not more than five hundred dollars (\$500.00), imprisonment for up to thirty (30) days in the parish jail, or both, at the discretion of the court.~~

~~(c) As used in this section, "signs" placed along a waterbody are those identifying the name, location, or speed limit or those providing other information relative to a waterway or waterbody. "Navigational aids" includes, but is not limited to, beacons, buoys and flashing lights placed in or along waterways and waterbodies.~~

#### **Sec. 22-229. - No boat launching zones.**

(a) It shall be unlawful for any person to launch or trailer a vessel at The following described areas are hereby these designated as no boat launching zones:

(1) Connely Park: public property under the Twin Span on the north bank of Bayou Terrebonne from Intracoastal Canal Waterway to Grand Caillou Road Bridge

(2) Houma Heights Park: public property under the Twin Span on the south bank of Bayou Terrebonne from Intracoastal Canal Waterway to Grand Caillou Road Bridge

(3) Pointe Aux Chenes Road, that portion leading to the Isle de Jean Charles community

(b) Appropriate "No Boat Launching" signs shall be erected and maintained along such roadways and waterways to create and maintain such zones. All motorists and boaters shall respect the signs erected and maintained under the provisions of this section.

~~(b)~~ (c) The term "boat launching" shall mean the launching of a boat, vessel, or watercraft with the use of a motor vehicle and trailer or from a trailer. The term "boat launching" does not apply to small watercraft and vessels that do not require the use of a trailer for launching such as a pirogue, kayak, or canoe.

#### **Sec. 22-230. - Mooring ~~piles~~.**

It shall be unlawful for any person to moor any vessel at the following locations by the means described therein. ~~Vessels in the following described waters shall be prohibited from mooring at the mooring piles~~ except within five (5) days in advance of, during, ~~the duration~~ and immediately following a specific tropical event, and such vessel will be removed if found not in compliance:

(1) Company Canal, by use of any mooring piles in Company Canal from That portion beginning at the its intersection of Bayou Terrebonne to and ending at the Terrebonne/LaFourche Parish line.

(2) Bayou Terrebonne between Houma Heights Park and Connely Park (Intracoastal Canal Waterway to Grand Caillou Road Bridge).

### **SECTION III**

**BE IT FURTHER ORDAINED** by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that the deleted language of subpart (b) of Section 22-228 be and is hereby enacted as new Section 22-225 under Chapter 22, Article IX, Division 1 of the Code of Ordinances of Terrebonne Parish and made applicable to all of said Chapter IX, as follows:

#### **ARTICLE IX. – BOATS AND WATERWAYS**

##### **DIVISION 1. – GENERALLY**

#### **Sec. 22-225. – Penalty**

(a) Any person violating any provision of this Article IX shall, upon conviction, be guilty of a misdemeanor and subject to a fine of not more than five hundred dollars (\$500.00), imprisonment for up to thirty (30) days in the parish jail, or both, at the discretion of the court.

(b) In addition to the penalty under subpart (a) of this Section, the court may enjoin any person in violation of Section 22-226 from entering or using any or all public boat launches, docks, and adjacent parking facilities.

### **SECTION IV**

**BE IF FURTHER ORDAINED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that, in due, regular and legal sessions convened, this ordinance is enacted.

### **SECTION V**

**BE IF FURTHER ORDAINED** that any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

**SECTION VI**

**BE IF FURTHER ORDAINED** that this Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

**THERE WAS RECORDED:**

YEAS:

NAYS:

NOT VOTING:

ABSTAINING:

ABSENT:

The Chairperson declared the ordinance adopted on this the \_\_\_\_ day of 2024.

\* \* \* \* \*

\_\_\_\_\_  
JOHN AMADEE, CHAIRMAN  
TERREBONNE PARISH COUNCIL

\_\_\_\_\_  
TAMMY E. TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

\* \* \* \* \*

Date and Time Delivered to Parish President:

\_\_\_\_\_

Approved \_\_\_\_\_ Vetoed

Jason W. Bergeron, Parish President  
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

\_\_\_\_\_

\* \* \* \* \*

I, TAMMY E. TRIGGS, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on \_\_\_\_\_, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS \_\_\_\_\_ DAY OF, 2024.

\_\_\_\_\_  
TAMMY E. TRIGGS  
COUNCIL CLERK  
TERREBONNE PARISH COUNCIL

Category Number: 3.  
Item Number: A.



Wednesday, September 25, 2024

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**Item Title:**

Community Development and Planning Committee

**Item Summary:**

Community Development and Planning Committee, 09/23/24

---

Category Number: 3.  
Item Number: B.



Wednesday, September 25, 2024

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**Item Title:**

Budget and Finance Committee

**Item Summary:**

Budget and Finance Committee, 09/23/24\*

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Wednesday, September 25, 2024

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**Item Title:**

Policy, Procedure and Legal Committee

**Item Summary:**

Policy, Procedure and Legal Committee, 09/23/24\* \*\*

(\*Ratification of minutes calls public hearing on Wednesday, October 16, 2024, at 6:30 p.m.)

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Category Number: 4.  
Item Number: A.



Wednesday, September 25, 2024

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**Item Title:**

Street Lights

**Item Summary:**

Lights installations, removals and/or activations.

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**ATTACHMENTS:**

**Description**

Street Light Listing

**Upload Date**

9/20/2024

**Type**

Backup Material

**STREET LIGHT LIST**  
**09-25-2024**

INSTALL ONE (1) STREET LIGHT ON EXISTING POLE AT 6834 GRAND CAILLOU ROAD,  
DULAC, LA; RLD #4; SLECA; DISTRICT 7; DANIEL BABIN.



Wednesday, September 25, 2024

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**Item Title:**

Veterans Memorial District Board

**Item Summary:**

**VETERANS MEMORIAL DISTRICT BOARD:** Two (2) expiring terms on 09-17-24. (One representing the Military Museum and one (1) representing the Legislative Delegation South and one (1) vacancy due to a resignation representing the Parish President South of Intracoastal. Mr. George S. Bourg, representing the Regional Military Museum Foundation, expresses his interest in being reappointed. Mr. Will Theriot, representing the Legislative Delegation South, expresses his interest in being reappointed.

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**ATTACHMENTS:**

<b>Description</b>	<b>Upload Date</b>	<b>Type</b>
Application - Will Theriot	9/20/2024	Cover Memo
Letter of Recommendation - Will Theriot	9/20/2024	Cover Memo
Notice to the Public	9/20/2024	Cover Memo
Resume - George S. Bourg	9/20/2024	Cover Memo
Application - George S. Bourg	9/20/2024	Cover Memo
Letter of Support	9/20/2024	Cover Memo



TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 9/17/2024

I, Will draw "Will" Theriot, of full majority age, whose primary  
(Applicant's Name)

residence and permanent mailing address is 202 Jeff Dr. (Residence),  
PO. Box 698 (mailing) (Address)  
Bourg, LA. 70343, Telephone number is (985) 688-4165,  
(City, State, and Zip Code)

and E-mail is willtheriot@aol.com, wish to qualify for appointment  
as a member of the Terrebonne Parish Veterans Memorial Board in Terrebonne Parish,  
(Board/Committee/Commission)

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
202 Jeff Drive, Bourg La for 19/20 yrs consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. ✓.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of \_\_\_\_\_  
(Fire District)  
and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
(Recreation District)  
and Council District No. \_\_\_\_\_.

D. Applicant affirms that he/she has not been convicted of a felony Yes \_\_\_\_\_ No X.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of \_\_\_\_\_  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on  
TPVMD  
(Board/Committee/Commission)

F. Applicant is aware of the TPVMD board criteria and

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COUNCIL

G. Applicant affirms that his/her employment with \_\_\_\_\_  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes \_\_\_ or No. \_\_\_  
State job duties and responsibilities:

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I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?  
Yes \_\_\_ or No.

If yes, explain:

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J. Are you elected to any Federal, State, or Local Office? Yes \_\_\_ or No.

If yes, explain:

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K. Are you a Judge, employee, or agent of any Court System? Yes \_\_\_ or No.

State job duties and responsibilities:

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L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes \_\_\_ or No

State job duties and responsibilities:

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M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes \_\_\_ or No

If yes, explain:

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N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes \_\_\_ or No

If yes explain:



O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes  or No

If yes, explain: TPVMD


Applicant must complete and return this application along with a copy of their resume to:

**MS. SUZETTE THOMAS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: [council@tpcg.org](mailto:council@tpcg.org) or FAX: (985) 873-6521**

Applications should be submitted by **9:00 a.m. the Friday prior to the Regular Council Session.**

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

  
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020

# LOUISIANA SENATE

**Address:**  
7910 West Main Street,  
Suite 430  
Houma, LA 70360  
**Email:**  
sen20@legis.la.gov  
**Phone:**  
(985) 858-2979  
**FAX**  
(985) 873-2069  
**Legislative Assistant:**  
Luci Sposito



**Michael "Big Mike" Fesi**  
State Senator ~ District 20

**Committees:**  
Natural Resources, Vice Chair;  
Finance; Senate and  
Governmental Affairs;  
Agriculture, Forestry,  
Aquaculture, and Rural  
Development; Joint Legislative  
Committee on Budget

**Memberships:**  
Louisiana Republican  
Delegation; Louisiana Rural  
Caucus

September 9, 2025

Terrebonne Parish Consolidated Govt. Council  
8026 Main Street, Suite 600  
Houma, LA 70360

**RE: Will Theriot Re-appointment to Veterans Memorial District Board**

Council Members,

Mr. Theriot wishes to continue serving on the Veterans Memorial District Board, and I fully support his re-appointment. His past service to the Board has been invaluable, and I know that his continued involvement will further benefit the district and the other members currently serving.

As Senator for District 20, I ask that you give Mr. Theriot the opportunity and honor of continued service to our parish and re-appoint him to the board. Please contact my office if you need additional input.

Sincerely,

A handwritten signature in blue ink that reads "Michael 'Big Mike' Fesi".

Michael "Big Mike" Fesi  
Senator, District 20





## “NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **WEDNESDAY, SEPTEMBER 25, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

**RECREATION DISTRICT NO. 2,3 BOARD:** One (1) expired term.

**COTEAU FIRE PROTECTION DISTRICT BOARD:** One (1) expired term.

**CHILDREN AND YOUTH SERVICES BOARD:** Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).

**DOWNTOWN DEVELOPMENT CORPORATION:** Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

**MUNICIPAL CIVIL SERVICE BOARD:** One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

**SOUTH CENTRAL HUMAN SERVICES AUTHORITY:** Two (2) expired terms.

**TERREBONNE PARISH TREE BOARD:** One (1) expired term and one (1) vacancy due to a resignation.

→ **VETERANS MEMORIAL DISTRICT BOARD:** Two (2) expiring terms on 09-17-24. (One representing the Military Museum and one (1) representing the Legislative Delegation South and one (1) vacancy due to a resignation representing the Parish President South of Intracoastal.

**TEDA:** Three (3) expired terms. (Each representing one of the following: Chamber of Commerce, Terrebonne Parish Council and the Parish President).

**HOUMA CONVENTION AND VISITORS' BUREAU:** One (1) vacancy due to a resignation (Representing a Civic Non Profit Organization)

**BOARD OF ADJUSTMENTS:** One expired term.

**AIRPORT COMMISSION:** One (1) expiring term on 10-10-24.

**COASTAL ZONE MANAGEMENT AND RESTORATION:** Three (3) expiring terms on 10-31-24. (One (1) representing Marine Navigation, one (1) representing Oil Industry and one (1) representing Flood Concerns appointed by the Parish President).

**HOUMA AREA CONVENTION AND VISITORS' BUREAU:** Two (2) expiring terms on 12-31-24 (One (1) representing the Regional Military Museum and one (1) representing a Civic-Non Profit) and one (1) vacancy due to a resignation.

Interested individuals wishing to be appointed to a Recreation Board must be a resident of the Recreation District and be willing to attend regularly scheduled meetings to discuss and take action on matters pertaining to recreational facilities and activities therein.

Anyone nominating an individual or interested in serving on these boards should contact the Council Clerk's Office (985-873-6519) or [council@tpcg.org](mailto:council@tpcg.org). Applicants should download and complete the application on the Parish's webpage at <http://www.tpcg.org> under the Boards, Committees, and Commissions tab. The completed application should be returned to the Council Clerk's Office no later than 4:00 p.m. on **MONDAY, SEPTEMBER 23, 2024**. A brief résumé and/or letter of interest in serving should also be submitted.

**TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL**

**George S. Bourg**  
**4133 Grand Caillou Road**  
**Houma, LA 70363**

Home 985-872-6635 or Cell 985-860-2244  
[gsbourg@bellsouth.net](mailto:gsbourg@bellsouth.net)

**Born:** 7 November 1946, Boudreaux, La 70353 to Leonard J. Bourg, Sr. (Merchant Marine) & Mary Songe Bourg (Homemaker).

**Graduate:** Terrebonne High School, 1966, studied: Math, Science & Industrial Science

**Graduate:** South Louisiana Trade School, studied: Drafting & Surveying

**Military Service:** US Army 245 Combat Engineers, six years.

**Married:** Former Charis Rock, 1969. Two sons, Stefan & Lane.

**Work History:** Draftsman, finished carpenter, home builder, steel building erector, oil field worker, shipyard owner, raw land developer and Lifetime member and a volunteer at the Regional Military Museum.

**Business:**

Dulac Shipyard, Inc.

Caillou Grove, LLC.

Caillou Grove Boat Storage, LLC

**Awards:**

United States Patents: Shore Shields

Netherland's Patents: Shore Shields

**Objective:**

My objective is to serve on the Terrebonne Parish Veterans Memorial District Board so I can help guide the museum to greater things. I am a lifetime member and volunteer at the museum. Also want to be active in the activities at the museum itself using my expertise in construction, repair, and maintenance. My goal would be to make sure that the museum will continue to be a bright spot in the lineup of things to do or a place to visit when someone is vacationing in Terrebonne Parish.

*George S. Bourg*





TERREBONNE PARISH BOARDS, COMMITTEES, AND COMMISSIONS  
APPLICATION FORM

DATE: 8-27-24

I, George S. Bourg, of full majority age, whose primary  
(Applicant's Name)

residence and permanent mailing address is 4133 Grand Caillou Road  
(Address)

Houma LA, 70363, Telephone number is (905) 872-6635  
(City, State, and Zip Code)

and E-mail is gsbourg@bellsouth.net, wish to qualify for appointment  
as a member of the Terrebonne Parish Memorial district Board  
(Board/Committee/Commission) in Terrebonne Parish,

State of Louisiana, and states to be correct and true the following:

A. Applicant has maintained his/her primary residence in Terrebonne Parish at  
4133 Grand Caillou Rd, Houma LA, 70363 for 27 consecutive years.  
(Primary residential address, City, State, Zip Code) (No. of yrs.)

Applicant affirms he/she is a registered voter of Terrebonne Parish and resides in Council  
District No. \_\_\_\_\_.

B. If applying for membership as a member of a Fire Protection District Board, applicant  
affirms that he/she is a resident property owner/taxpayer of \_\_\_\_\_  
(Fire District)  
and Council District No. \_\_\_\_\_.

C. If applying for membership as a member of a Recreation District Board, applicant affirms  
that he/she is a resident of the \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_  
(Recreation District)  
and Council District No. \_\_\_\_\_.

D. Applicant affirms that he/she has not been convicted of a felony Yes \_\_\_\_\_ No \_\_\_\_\_.

To the best of his/her knowledge, applicant affirms that he/she will not receive any personal  
economic benefit<sup>1</sup> by serving as a member of \_\_\_\_\_  
(Board/Committee/Commission)

E. To the best of his/her knowledge, no member of the applicant's immediate<sup>2</sup> family will  
receive any personal economic benefit<sup>1</sup> from his/her service on

TPVMD  
(Board/Committee/Commission)

F. Applicant is aware of the TPVMD board criteria and  
attendance requirements. (Board/Committee/Commission)

Yes \_\_\_\_\_ or No \_\_\_\_\_.

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COUNCIL

G. Applicant affirms that his/her employment with TPVMD  
(Name of Employer)

will not result in any economic gains for business purposes nor does said employment conflict with dual office holding provisions.

H. Are you employed by any Federal, State, or Local Government? Yes  or No.   
State job duties and responsibilities:

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I. Are you appointed to any Federal, State, or Local Board/Commission/Committee?  
Yes  or No. .

If yes, explain:

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J. Are you elected to any Federal, State, or Local Office? Yes  or No.

If yes, explain:

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K. Are you a Judge, employee, or agent of any Court System? Yes  or No.

State job duties and responsibilities:

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L. Are you a Sheriff, Deputy Sheriff, Assessor or employed by the Assessor, Clerk of Court or employed by the Clerk of Court Office? Yes  or No

State job duties and responsibilities:

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M. Are you currently under and have taken the Oath of Office and/or posted a bond?

Yes  or No

If yes, explain:

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N. Have you served as an Elected Official or Parish Agency Head within the last two years?

Yes  or No

If yes, explain:

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O. Have you served as a member of a Board/Commission/Committee within the last two years?

Yes  or No

If yes, explain: NOW PRESIDENT

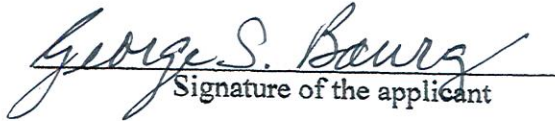
Applicant must complete and return this application along with a copy of their resume to:

MRS. TAMMY E. TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL  
POST OFFICE BOX 2768, HOUMA, LA 70361  
E-MAIL: [council@tpcz.org](mailto:council@tpcz.org) or FAX: (985) 873-6521

Applications should be submitted by 9:00 a.m. the Friday prior to the Regular Council Session.

Applicants should contact the Council Clerk's office to see when the Regular Council Session will be held.

**\*NOTE: Providing false information on this application is grounds for immediate removal from any board or commission.**

  
Signature of the applicant

1. "Personal Economic Benefit" for purposes of this application, shall mean that no applicant or his/her immediate family will receive any economic benefit from the applicant's service on said Board, Committee, or Commission. The applicant's actions/transactions while serving on the Board/Committee/Commission may not result in profits for him/herself or his/her immediate family. A per diem received by the applicant for his/her service on any board or commission does not constitute personal economic benefit within the meaning of Provision E.

2. "Immediate Family" for purposes of this application means his/her children, the spouses of his/her children, brothers, sisters, parents, spouse, and the parents of his/her spouse.

3. If any applicant is not aware of the meeting requirements of the particular Board/Commission/Committee to which he/she is applying for membership, he/she should determine this information by contacting the respective Board or by contacting the Terrebonne Parish Council Office.

Revision Date: December 9, 2020



# **REGIONAL MILITARY MUSEUM FOUNDATION**

**1154 BARROW ST. HOUMA, LA 70360  
(985) 873-8200 – RMMUSEUM@GMAIL.COM**

***C.J. Christ,  
President Emeritus***

September 17, 2024

**Board of Directors**

**Will Theriot,  
President/ CEO**

**Riley Gros  
Vice-President**

**Linda "Too Too"  
Theriot, Secretary**

**Bonita Dupre  
Treasurer**

***Board Members***

Dwayne Adams

Steven Domangue

Yvonne Jones

Faron Naquin

Renee' Murphy

Evan Stark

Dr. Kurt Stiegler

Kim Suggs

Melanie Voisin

Dear Parish Council President and Members,

The Regional Military Museum Foundation is recommending that Mr. George Bourg be re-appointed to the Terrebonne Parish Veterans Memorial Board. He has done an excellent job on the Board and presently serving as President of the Board.

Your vote of approval would be appreciated.

Thank you.

Will Theriot, President

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SEP 19 2024

**TERREBONNE PARISH  
COUNCIL**

wt/lt



Wednesday, September 25, 2024

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**Item Title:**

Notice to the Public

**Item Summary:**

**RECREATION DISTRICT NO. 2,3 BOARD:** One (1) expired term.

**COTEAU FIRE PROTECTION DISTRICT BOARD:** One (1) expired term.

**CHILDREN AND YOUTH SERVICES BOARD:** Three (3) expired terms. (Each representing one of the following: Bayou Area Children Foundation, Gulf Coast Teaching and Family Services, and Houma Police Department).

**DOWNTOWN DEVELOPMENT CORPORATION:** Three (3) expired terms. (Each representing the following entities: One (1) representing the Parish Council, one (1) representing the Historical Society and one (1) representing Downtown Merchants.

**MUNICIPAL CIVIL SERVICE BOARD:** One (1) expired term. (Representing the Council) and one (1) vacancy due to a resignation. (Representing the Council – Nominated by Nicholls State University)

**SOUTH CENTRAL HUMAN SERVICES AUTHORITY:** Two (2) expired terms.

**TERREBONNE PARISH TREE BOARD:** One (1) expired term and one (1) vacancy due to a resignation.

**VETERANS MEMORIAL DISTRICT BOARD:** One (1) vacancy due to resignation representing the Parish President South of the Intracoastal.

**T.E.D.A.:** Three (3) expiring terms on 09-09-24. (Each representing one of the following: Chamber of Commerce, Terrebonne Parish Council and the Parish President).

**BOARD OF ADJUSTMENTS:** One expired term.

**AIRPORT COMMISSION:** One (1) expiring term on 10-10-24.

**COASTAL ZONE MANAGEMENT AND RESTORATION:** Three (3) expiring terms on 10-31-24. (One (1) representing Marine Navigation, one (1) representing Oil Industry and one (1) representing Flood Concerns appointed by the Parish President).

**HOUMA AREA CONVENTION AND VISITORS' BUREAU:** Two (2) expiring terms on 12-31-24 (One (1) representing the Regional Military Museum and one (1) representing a Civic-Non Profit) and one (1) vacancy due to a resignation. (Representing a Civic Non-Profit Organization)

**Library Board of Control:** Three (3) expiring terms on 11-14- 2024.

---

**ATTACHMENTS:**

**Description**

Notice to the Public

**Upload Date**

9/20/2024

**Type**

Cover Memo



## “NOTICE TO THE PUBLIC”

The Terrebonne Parish Council is seeking individuals to serve on various boards, committees, and commissions designed to maintain and improve the quality of life in our community. The agencies in need of members are governmental or quasi-governmental organizations that require people who are familiar with each agency and are willing to give of their time and talents. The Parish Council will consider at its **WEDNESDAY, SEPTEMBER 25, 2024, REGULAR SESSION** meeting the following vacancies and appointments:

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**TAMMY TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL**

Category Number: 7.  
Item Number: A.



Wednesday, September 25, 2024

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**Item Title:**

Parish President

**Item Summary:**

Parish President.

---



Category Number: 7.  
Item Number: B.



Wednesday, September 25, 2024

---

**Item Title:**

Council Members

**Item Summary:**

Council Members.

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